# AGREEMENT BETWEEN TOWNSHIP OF POHATCONG and TEAMSTERS LOCAL UNION NO. 469

JANUARY 1, 2018 THROUGH DECEMBER 31, 2021

#### **PREAMBLE**

This Agreement, entered into this <u>20 </u> day of <u>/ (o//www.lulu)</u> , 2	reement, entered into this_	20th	day of November	_, 2018
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By and between the Township of Pohatcong, a Municipal Corporation of the State of New Jersey (hereinafter referred to as the "Township") and Teamsters Local Union No. 469, located at 3400 Route 35 Suite 7, Hazlet, NJ 07730 (hereinafter referred to as the "Union"), represents the complete and final understanding on all the bargainable issues between the Township and the Union.

# ARTICLE I RECOGNITION

The Township recognizes the Union as the exclusive collective negotiations agent for the employees of the Department of Public Works, excluding managerial employees.

# ARTICLE II UNION RIGHTS

- A. Employees shall have the right to organize, join and support the Union for the purposes of engaging in collective negotiations or to refrain from doing same. Employees shall not be discouraged, coerced or discriminated against by the Township or the Union with respect to hours, wages or any term or condition of employment by reason of membership in the Union or participation or non-participation in any of its lawful activities.
- B. Nothing contained herein shall be construed to deny or restrict the employee of their rights under New Jersey Civil Service rules and regulations of Civil Service employees.
- C. No employees working under the Civil Service rules and regulations shall be suspended, discharged or be subject to disciplinary actions or suffer any loss in benefits, except in accordance with Civil Service statutes, rules and regulations.

# ARTICLE III MANAGEMENT RIGHTS

A. The Township hereby retains and reserves unto itself, without limitations, all powers, rights authority, duties and responsibilities conferred upon and vested in it prior to the signing of this Agreement by the Laws and Constitution of the State of New Jersey and of the United States, including, but without limiting the generality of the foregoing, the following rights:

- 1. The executive management and administrative control of the Township Government and its properties, facilities and the activities of its employees, including work assignments and scheduling.
- 2. To hire all employees and subject to the provisions of the law, to determine their qualifications and conditions for continued employment, or assignment and to promote and transfer employees provided such employees have the qualifications and ability to perform the necessary work.
- 3. To suspend, demote, discharge or take other disciplinary actions for the good and just cause according to law.
- B. In the exercise of the foregoing powers, rights, authority, duties or responsibilities of the Township, the adoption of the policies, rules, regulations and practices and the furtherance thereof and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this agreement and then only to the extent such specific and express terms hereof are in conformance with the Constitution and the laws of New Jersey and of the United States.
- C. Nothing contained herein shall be construed to deny or restrict the Township of its rights, responsibilities and authority under R.S. 40 and R.S. 111 or any national, state, county or local laws or ordinances. (N.J.S.A. 40A:-1 et seq. and N.J.S.A. 11A:-1 et seq.)
- D. The Pohatcong Township's Employee Handbook shall apply to the employees of the Public Works Department, except where there is a conflict with a specific provision of this Contract. In the event of any discrepancy or conflict between the Employee Handbook and a provision of this Contract, this Contract shall take precedence.

# ARTICLE IV WAGES, HOURS, OVERTIME, DESIGNATED SUPERVISOR AND CALL-IN

#### A. WORK HOURS

- 1. The normal workweek for the Public Works Department shall consist of Five (5) consecutive days of Eight (8) hours each for a total of forty (40) hour workweek, Monday thru Friday, inclusive.
- 2. The work hours for the Public Works Department shall be 7:00 a.m. to 3:30 p.m., with an unpaid lunch period of one half (1/2) hour. Paid Fifteen (15) minute morning and afternoon breaks. The Township Council agrees to authorize working through lunch and leaving at Three (3:00) P.M. in special circumstances with advanced approval of the DPW Supervisor and the Director / Department Head.

#### **B. OVERTIME**

- 1. After an Eight (8) hour working day, the next four hours, or increments thereof, will be paid at time and one half. The next Twelve (12) working hours, or increments thereof, will be paid at double time until supervisor deems the job to be complete or the employee punches out.
- 2. Employees will be paid overtime for work on Saturday in accordance with paragraph 1 above.
  - Employees will be paid Double time for all work on Sundays.
- 4. Employees working on a Holiday, will be paid double time and one half for all hours worked.
- 5. An employee called into work for other than normal scheduled hours shall be paid overtime in accordance with paragraphs 1 through 4 of this section for a minimum of three (3) hours.

#### C. DESIGNATED SUPERVISOR

Department employees will be required to perform various job functions inside and outside their job title. Any employee who serves as the designated supervisor shall be paid the supervisor rate of pay in the event of an absence of both the DPW Supervisor and the Assistant Supervisor for more the Five (5) consecutive working days.

#### ARTICLE V SALARIES AND LONGEVITY

#### A. SALARY SCHEDULE

Salaries for all employees covered by this agreement shall be in accordance with Schedule "A".

#### B. LONGEVITY

Longevity pay of \$575.00 will be paid to all full time employees, each year upon completion of 5 years of employment and each year after. Each successive 5 year increment will result in an additional \$575.00 paid to each employee. Longevity pay will be added into their base salary. Employees hired on or after 1/1/2013 shall not be entitled to longevity.

#### ARTICLE VI UNION SECURITY AND PROBATIONARY PERIOD

#### A. UNION SECURITY

- 1. Any permanent employee in the bargaining unit on the effective date of this Agreement (or on the date in which this Agreement is signed whichever is later) who does not join the Union within thirty days thereafter, and any future permanent employee who does not join within thirty (30) days of initial employment within the unit shall, as a conditional employment, pay a representation fee to the Union.
- 2. The Representation Fee shall be eighty-five per cent (85%) of the regular Union membership dues, fees and assessments as certified to the Township by the Union.
- 3. The Union agrees that it has established a procedure by which a non-member employee in the unit can challenge the representation fee as provided in N.J.S.A. 34:13A-5.6. In the event that challenge is filed, the deduction of the representation fee shall be held in escrow by the Township pending final resolution of the challenge.

#### B. PROBATIONARY PERIOD

All new employees shall be probationary for the first thirty (30) days of employment during which their employment may be terminated without recourse. The Township may extend the probationary period in its discretion up to the maximum permitted by New Jersey Civil Service Rules and Regulations upon notice to the employee and the Union.

#### C. TEMPORARY EMPLOYEES

Employees hired for the summer, seasonal or special help in the course of the year are not required to become members of the Union, provided they are employed for no longer than one hundred and twenty (120) days.

# ARTICLE VII VACATIONS

A. Vacations for full-time employees shall be based upon the following schedule:

YEARS OF CONTINUOUS SERVICE	ACCRUED VACATION
New Hires	1 working day for each month to a
	maximum of 12 days
Completed 1 year but less than 5 years	12 days
Completed 5 years but less than 10 years	15 days
Completed 10 years but less than 15 years	20 days
Completed 15 years but less than 20 years	25 days
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- B. Vacation not used during one year shall accumulate and be granted during the next calendar year only.
- C. Permanent part-time employees scheduled to work over 780 hours per year are entitled to the same amount of leave on a prorated basis (N.J.A.C. 4A:6-1.2).
- D. An employee who is retiring or who has otherwise separated shall be entitled to the vacation allowance for the current year prorated upon the number of months worked in the calendar year in which the separation or retirement becomes effective and any vacation leave which may have been carried over from the preceding calendar year.
- E. If a permanent employee dies leaving to the employee's credit any annual vacation leave, the value of the accredited vacation leave shall be calculated and paid to the deceased's estate.
- F. Any employee with accrued vacation as of December 31, 2013 that exceeds the vacation set forth in this Article shall be grandfathered and maintained at that level of vacation. Any additional vacation shall accrue based upon the schedule set forth in this Article.

# ARTICLE VIII HOLIDAYS

A. Employees are entitled to the following paid Holidays:

New Year's Eve Day. New Year's Day. Martin Luther King's Birthday. Presidents Birthday. Lincoln's Birthday. Good Friday. Memorial Day. July 4th. Labor Day. Columbus Day. Election Day. Veteran's Day. Thanksgiving Day. Day after Thanksgiving. Christmas Eve. Christmas Day.

B. Holidays designated above, which officially fall on a Saturday shall be observed on the Friday before the Holiday. Holidays that fall on a Sunday shall be observed on the Monday following the Holiday.

- C. A Holiday falling within an employee's vacation period shall not be included as a vacation day.
- D. Temporary, seasonal and part-time permanent employees shall not be eligible for Holiday pay.

# ARTICLE IX SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE

#### A. SICK LEAVE

- 1. Sick leave is defined as the absence from duty of an employee because of personal illness, exposure to contagious disease or attendance upon a member of their immediate family who is seriously ill and requires the care or attendance of such employee.
- 2. A member of the employee's immediate family shall be limited to the husband and wife, son, daughter, brother, sister, mother, father, step-mother, step-father, mother-in-law, father-in-law, grandmother and grandfather.
  - 3. Each employee shall be entitled to the following sick leave per year:

Up to one (1) year of service.......1 sick leave day per each month employed.

After one year of service.......15 working days per year at the rate of one and one quarter (1 1/4) day sick leave per month.

Each employee will be entitled to use four (4) sick days per year as personal days, to be called "Personal Sick Days." The remaining days shall be used as sick days only, requiring an employee to call and report each day he is out.

- 4. Part-time employees scheduled to work over 780 hours per year at a minimum of 15 hours per week shall receive proportionate sick time.
- 5. In the event of retirement, sick leave accumulation payment shall be computed at the rate of one-half of the eligible employee's daily rate of pay for each day of earned and unused accumulated sick leave based upon the average annual compensation received during the last year of his employment prior to the effective date of his retirement. No such lump sum supplemental retirement compensation payment shall exceed \$15,000.00 dollars (N.J.S.A. 11A:6-19.2).
- 6. The Township may require proof of illness of an employee on sick leave with respect to any leave that exceeds five (5) consecutive days or total accumulated sick leave beyond ten (10) days in any calendar year.

#### B. PERSONAL DAYS

Each employee shall also receive three (3) personal days of each of his own choosing each year. Unused personal days may not be transferred from the year earned. When using a personal day, the employee shall contact the Public Works Supervisor between 7:00 a.m. and 7:30 a.m., or the Township Clerk between 9:00 a.m. and 9:30 a.m.

#### C. BEREAVMENT LEAVE

- 1. Five (5) working days for the death in the immediate family only. A member of the employee's immediate family shall be limited to husband, wife, son, daughter, brother, sister, mother, father, step-mother, step-father, mother-in-law, father-in-law, grandmother and grandfather.
- 2. If an employee is called from work for death of an immediate family member as defined above, this will not be included as part of the five (5) day leave. Also, the employee called from work will not be penalized with a deduction from his pay for the hours not worked.

#### ARTICLE X LEAVE OF ABSENCE

- A. A leave of absence up to a maximum of six (6) months may be granted upon recommendation of the employee's department head by the Township Council provided that the opinion and the discretion of the Township Council such leave will not interfere with the efficient operation of the department.
- 1. The employee requesting the leave of absence shall submit such request to his department head in writing with reasons for the leave.
- 2. All such leaves of absence that are granted shall be without loss of seniority status and without pay. However the employee on leave will not accrue seniority while on such leave.
- 3. Furthermore, vacation and sick days, as well as any other benefits provided for in this agreement, shall not be accrued nor compensated for during the leave of absence.
- B. It is understood that no individual on leave of absence will be gainfully employed by any other employer or self-employed. Any violation of this understanding may resulting an immediate termination of the leave of absence and discharge of the employee.

#### ARTICLE XI JURY DUTY

- A. If selected to serve on either Petit or Grand Jury, employees shall be excused from work so they may serve on the same. During the period of time the employee is performing this public service, that employee shall be entitled to collect his or her full salary less the monies paid to each juror by the courts.
- B. At the termination of the jury duty, the employee will submit a statement from the office of the Court certifying and attesting to the total number of days and the specific dates that the employee actually served on jury duty.

#### ARTICLE XII TRAINING

- A. In-service training may be made available to all employees covered herein as scheduled by the department head, supervisor or appropriate designee.
- B. In-service training is defined as any time allocated by the department head, supervisor or appropriate designee to be used for the purpose of updating and maintaining professional skills, knowledge and performance of the employees.
- C. The Governing body shall reimburse employees for the costs of any special licenses or certifications required to fulfill the scope of their job responsibilities as mandated or requested by the Township.

# ARTICLE XIII GRIEVANCE PROCEDURE

#### A. PURPOSE

- 1. The purpose of this procedure is to secure, at the lowest possible level, an equitable solution to any problem which may arise affecting the terms and conditions of this Agreement and to resolve grievances as soon as possible so as to assure efficiency and promote employees' morale. The parties agree that this procedure will be kept as informal as may be appropriate.
- 2. Nothing contained herein shall be construed as limiting the right of any employee having a grievance to discuss the matter informally with the head of the department and having the grievance adjusted without intervention of the Union.

#### B. DEFINITION

The term "grievance", as used herein, means any controversy arising over the interpretation or adherence to the terms and conditions of this Agreement and may be raised by an individual, the Union or the Authority.

#### C. STEPS OF THE GRIEVANCE PROCEDURE

The following constitutes the sole and exclusive method for resolving grievances between the parties covered by this Agreement and shall be followed in its entirety, unless any step is waived by mutual consent.

STEP ONE: The moving party shall present the grievance in writing signed by the aggrieved to the Council Member in charge of the department within ten (10) working days of the occurrence giving rise to the grievance for the purpose of resolution. In the discussion of the grievance, the persons involved shall make an earnest effort to resolve the matter. The Council Member in charge of the department or their designee shall make whatever additional investigation is necessary and shall, within fourteen (14) calendar days after presentation of the grievance, render a decision.

STEP TWO: In the event the grievance has not been resolved at Step One, the moving party shall present the grievance in writing to the governing body within ten (10) working days upon the completion of STEP ONE. The body shall make whatever additional investigation is necessary and shall, within fourteen (14) calendar days after presentation of the grievance, render a decision.

#### STEP THREE — ARBITRATION:

- A. In the event the grievance has not been resolved at Steps One and Two, the Local Union may refer the matter to arbitration, within ten (10) calendar days. The arbitrator shall be chosen in accordance with the Rules of the New Jersey Mediation Board.
- B. The arbitrator shall be bound by the provisions of this Agreement and restricted to the application of the facts presented to him involved in the grievance. The arbitrator shall not have the authority to add to, modify, detract from or alter in any way, the provisions of this Agreement or any agreement or supplement thereto.
- C. Only one (1) issue or grievance may be submitted to an arbitrator unless the parties agree otherwise.
- D. The arbitrator shall set forth his findings of fact and reasons for making the award. The decision of the arbitrator shall be final and binding subject to the provisions of law.

- E. The cost of the services of the arbitrator shall be borne equally between the Township and the Union, if necessary. Any other expense incurred, including but not limited to the presentation of witnesses, shall be paid by the party incurring the same.
- F. A grievance will be considered settled upon its withdrawal in writing, or when the grievant ceases to be an employee by resignation or when any time limit set forth above has expired for its appeal to the next Step. Failure to answer a grievance within the proper time shall move it to the next step.

# ARTICLE XIV NO STRIKE PLEDGE

- A. The Union covenants and agrees that during the term of this Agreement neither the Union nor any person acting in its behalf will cause, authorize or support, nor will any of its members take part in any strike (i.e., the concerted failure to report to duty, or willful absence of any employee from his or her position or stoppage of work or abstinence in whole or in part, from the full, faithful and proper performance of the employee's duties of employment), work stoppage, slowdown, walkout or other job action against the Township. The Union agrees that such action would constitute a material breach of this Agreement.
- B. In the event of a strike, slowdown, walkout or other job action, it is covenanted and agreed that participation in any such activity by any employee covered under the terms of this Agreement shall be deemed grounds for termination of employment of such employee or employees.
- C. In the event any violations of the previous paragraph occurs which is unauthorized by the Union, i.e. a "wildcat strike" or any job action identified above, the Township agrees that there shall be no liability on the part of the International or Local Union, or any of their officers or agents, provided that the Union promptly orders its members to return to work. Failure of the employee to return to work after being so ordered by the Union shall be cause for dismissal.
- D. The Union will actively discourage and will take whatever affirmative steps necessary to prevent or terminate any strike, work stoppage, slowdown, walkout or other job action against the Township.
- E. Nothing contained in the Agreement shall be construed to limit or restrict the Township in its rights to seek and obtain such judicial relief as it may be entitled to have in the law or in equity for injunction or damages or both in the event of such breach by the Union.

# ARTICLE XV DISCHARGE AND DISCIPLINE

Nothing contained herein shall be construed to deny or restrict a Civil Service employee of their rights under New Jersey State Civil Service rules and regulations. No Civil Service employee shall be suspended, discharged or subject to disciplinary actions or suffer loss in benefits, except in accordance with Civil Service statues, rules and regulations.

#### ARTICLE XVI MEDICAL COVERAGE

A. Full-time employees, their spouses and eligible dependent children shall be provided with medical insurance at the sole cost and expense of the Township (subject to the employee contributions set forth in P.L. 2011c.78, as the same may be amended from time to time) with an insurer of the Township's choice licensed to do business in the State of New Jersey. The insurance provided shall meet or exceed the following coverage requirements:

Deductible In Network Co-insurance	\$500.00 single; \$1,000.00 family 20% - max out of pocket single			
Out of Network Co-insurance	\$900.00; family \$1,800.00, 40% - max out of pocket single \$5,500.00; family \$11,000.00.			
Three Tier Drug Plan	φο,σοσος, <b>,</b> φ,σοσοσ			
Prescriptions Co-Payments (Generic)	\$15.00			
Prescriptions Co-Payments (Brand Name)	50%			
Prescriptions Co-Payments (Formulary)	50%			

- 1. The Township of Pohatcong agrees to provide a Health Insurance carrier with a network not limited to a single state.
  - 2. The township of Pohatcong agrees to provide a Non Gated (non-referral).
- 3. The insurance carrier will determine all plan coverage in accordance with their contract.
- 4. The Township may change Medical coverage plans during the term of this contract provided a ninety (90) day employee notice is provided prior to any changes becoming effective. It is understood that there may be differences in coverage once plans are changed. The Township agrees to provide that same or better coverage when changing Medical Coverage Plans.
  - B. There will be a 100% Doctor/Patient Confidentiality on all claims.
  - C. Dental benefits for preventive dentistry, including twice annual cleanings.

D. Part-time employees working at least twenty-five (25) hours per week shall be offered the health insurance provided full-time employees; provided that part-time employees shall be responsible for 50% of the premium for their own coverage and 100% of the premium for spouses and eligible dependent children.

#### ARTICLE XVII LIFE INSURANCE

The Township will provide, in accordance with the present practice, at the Township's cost and expense and without cost to the full-time employees, a life insurance policy in the face amount of twenty thousand (\$20,000.00) dollars per employee. The policy shall be canceled upon the termination of employment or retirement of the employee.

#### ARTICLE XVIII UNIFORMS

#### A. CLOTHING ALLOWANCE

The Township will provide each full time Public Works Department employee a clothing allowance up to \$300.00 annually during the first month of the municipality's fiscal year. This allowance will be issued as a reimbursement for documented work clothing expenses. The allowance will not be counted as an earning by an employee or the municipality. In addition to the clothing allowance, each employee shall also receive a work boot allowance of up to \$200.00 annually.

#### B. PERSONAL PROTECTION EQUIPMENT

The Township will provide each full time Public Works employee, at no expense to the employee or the allotted clothing allowance, any personal protective equipment necessary for safe performance of his or her duties in accordance with all applicable PEOSHA rules and regulations. Raingear will be issued needed and stored at the Township garage.

#### C. PERSONAL EFFECTS ALLOWANCE

The Township shall reimburse full time Public Works employees a maximum of \$300.00 per year for any personal effects damaged while performing an employee's job. This shall exclude clothing, but cover items such as, but not limited to, eyeglasses, hearing aids and prosthetic devices.

# ARTICLE XIX DUES CHECKOFF

- A. Upon receipt by the Township of written authorization and assignment by a member covered by this Agreement in the form agreed upon between the Township and the Union and consistent with applicable State Law, and which shall call for deduction from the wages of such member of moneys for payment to the Union of his/her membership dues (and initiation fee if a new member), which shall be uniform, the Township thereafter will deduct from the first (1st) pay each month of each such member during the existence of such assignment, his/her periodic Union dues (and initiation fee if a new member or representation fee).
- B. The Township will promptly remit monthly any and all amounts so deducted to the Secretary Treasurer of the Union at its office address, 3400 Route 35 Suite 7, Hazlet, New Jersey 07730, provided that the Union shall previously have notified the Township of the amount of dues and initiation fees to be deducted and shall have furnished the Township with the signed voluntary written assignment of each member whose dues and/or initiation fees are to be deducted.
- C. The Union shall indemnify and save harmless the Township against any and all claims, demands, suits or other forms of liability by reason of action taken by the Township in reliance upon signed authorization cards furnished to the Township by the Union and in compliance with the provisions of this Article.

# ARTICLE XX MEAL ALLOWANCE

- A. The governing body shall pay \$11.00 for one breakfast in the a.m. and \$15.00 for one dinner in the p.m. for any full-time employee that works continually because of emergency within the Township.
- B. For every consecutive six (6) hours thereafter, until the end of the employee's working time, he or she shall receive a meal allowance.

#### ARTICLE XXI SENIORITY

- A. The seniority of an employee is defined as the length of continued service as a Township employee dating back to his/her last date of hire.
- B. Once a year, the Township shall prepare and forward to the Union a seniority list of employees by classifications and by length of service with the Township. Seniority lists shall be updated when necessary, and shall be posted on the bulletin boards showing the employees' names, classifications and seniority dates.

- C. Seniority shall determine: when the employee resigns; when the employee is discharged; when and employee is laid off for a period of one (1) year; upon leave of absence (not caused by accident or illness) in excess of ninety (90) days; upon absence without leave in excess of three (3) consecutive working days without justifiable reason; and upon failure of an employee to accept recall within one (1) working week's notice of recall from the Township.
- D. It is hereby agreed that the parties hereto recognize and accept the principle of seniority in all cases of layoff and recalls. In all cases, however ability to perform the work in a satisfactory manner and qualifications will be considered in designating the employee to be qualified.
- E. In the event of layoff and re-hiring, the last person hired shall be the first one to be laid off, and the last person laid off shall be the first to be recalled in accordance with this seniority provided that, in the judgment of the Township, the more senior employee is able to do the work in a satisfactory manner, and provided further that he/she has the proper qualifications.
- F. Notice of recall shall be sent to the employee by certified mail or telegram to the employee's last address of the Township record. Recall notice shall not require return to work earlier than two weeks from the date of notice.

# ARTICLE XXII SEPARABILITY AND SAVINGS

If any provision of this Agreement or any application of this Agreement to any employee or group of employees is held invalid by operation of the law or by a Tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.

# ARTICLE XXIII FULLY BARGAINED PROVISIONS

- A. This Agreement represents and incorporates the complete and final understanding and settlement by the parties of all bargain-able issues, which were, or could have been, the subject of negotiations. During the terms of this Agreement, neither party will be required to negotiate with respect to any such matter whether or not covered by this Agreement and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed the Agreement.
- B. This Agreement shall not be modified in whole or part by the parties except by an instrument in writing only executed by both parties.

#### ARTICLE XXIV PENSION

The Township shall provide pension and retirement benefits to employees covered by this Agreement pursuant to State Law. Pension and retirement benefits are those benefits offered under the Public Employees Retirement System (PERS).

# ARTICLE XXV ACTIONS AGAINST PUBLIC WORKS EMPLOYEES

Employees shall be entitled to defense and indemnification with respect to criminal or civil charges in accordance with Chapter 17 of the Code of the Township of Pohatcong as the same may be amended from time to time.

#### ARTICLE XXVI TERM OF AGREEMENT

This Agreement shall take effect from January 1, 2018 and shall remain in force and effect through December 31, 2021 and from year to year thereafter unless either party shall give notice in writing no sooner than one hundred and twenty (120) days nor later than ninety (90) days in advance of the expiration of this Agreement of the desire to amend or terminate the same. All changes by the moving party must be submitted in writing at the time the initial aforesaid notice is given. Thereafter, the responding party shall have thirty (30) days to give notice of proposed changes and/or counter proposals in writing. No such changes by either party shall be considered which are not received on accordance with this Africle.

DATED:

For the Union

For the Township

Witness

Witness

# SCHEDULE A SALARIES

- A. All employees will receive salary increases as a percentage of the base salary for the prior year as follows:
  - a. For 2018 a 1.5% increase.
  - b. For 2019 a 1.5% increase, starting 1/1/2019.
  - c. For 2020 a 1.5 % increase, starting 1/1/2020.
  - d. For 2021 0% increase, starting 1/1/2021.
  - B. Laborer shall advance to Skilled Laborer after serving one (1) year as a Laborer.
- C. Skilled Laborer shall advance to Truck Driver, Class C after serving one (1) year as a Skilled Laborer
- D. Truck Driver, Class C, shall advance to Truck Driver, Class B after serving one (1) year as a Truck Driver Class C.
- E. Truck Driver, Class B shall advance to Truck Driver, Class A after serving one (1) year as a Truck Driver Class B.
- F. Truck Driver Class A shall advance to Equipment Operator Class C, one year after serving as Truck Driver Class A.
- G. Equipment Operator Class C shall advance to Equipment Operator Class B after serving one (1) year as Equipment Operator Class C.
- H. Equipment Operator Class B shall advance to Equipment Operator Class A after serving one (1) year as Equipment Operator Class B.
  - I. Payday will be every other Thursday.
  - J. Overtime pay will be paid every payday.

#### **SCHEDULE A - CONTINUED**

Pay Rate Schedule - Department of Public Works

Title	Increase Year	2017	1.50% 2018	1.50% 2019	1.50% 2020	0.00% 2021
Supervisor DI	PW	38.24	38.81	39.40	39.99	39.99
Asst Supervis	or DPW	35.32	35.85	36.38	36.93	36.93
•						
Equipment O	perator					
Class A		34.24	34.76	35.28	35.81	35.81
Class B		33.07	33.56	34.07	34.58	34.58
Class C		31.95	32.43	32.92	33.41	33.41
Truck Driver				•		
Class A		30.85	31.31	31.78	32.26	32.26
Class B		29.34	29.78	30.23	30.68	30.68
Class C		27.85	28.27	28.70	29.13	29.13
					•	
Skilled Labore	er*	23.60	23.60	23.95	24.31	24.31
Laborer*		19.41	19.41	19.70	19.99	19.99

Slight variations are due to rounding, numbers display as whole numbers to the tenth but increases are based on the actual, unrounded number

<sup>\*</sup>The Laborer rate shall be \$19.41 for one (1) full year. Commencing with the second year of employment, a Laborer shall advance to Skilled Laborer, and the rate of pay shall be \$23.60 for the second year of employment. Thereafter, in accordance with the annual pay increases applicable to each position to which an employee advances for all other employees of the DPW.