

4-0308
02-30

AGREEMENT

LITTLE FERRY BOARD OF
EDUCATION

and

LITTLE FERRY EDUCATIONAL
ASSOCIATION

Dated: _____, 1969

GROSS AND GROSS
1 Essex St.
Hackensack, N.J.

4-0308
02-30

THIS BOOK DOES
NOT CIRCULATE

1969-70

THIS AGREEMENT made the _____ day of _____
1969, between

THE LITTLE FERRY BOARD OF EDUCATION, hereinafter
referred to as the Board, and

THE LITTLE FERRY EDUCATIONAL ASSOCIATION, herein-
after referred to as the Association.

W I T N E S S E T H:

WHEREAS, the Board is required by law to negotiate
with the Association on wages and the terms and conditions
of employment, and

WHEREAS the parties through good faith negotiations
have reached agreement in all matters and desire to execute
this contract covering such agreement

NOW THEREFORE in consideration of the mutual
covenants and conditions hereinafter contained, the parties
hereto agree as follows:

1. RECOGNITION CLAUSE

The Board hereby recognizes the Little Ferry
Educational Association as the exclusive bargaining repre-
sentative for all certified teaching personnel under con-
tract, but excluding supervisory and executive personnel,
office, clerical, and maintenance and operating employees.

(a) The term "teacher" when used hereinafter in
this agreement shall refer to all employees represented by
the name of the employee organization in the bargaining or
negotiating unit as above defined.

(b) The term "Board" shall include its officers and agents. The board agrees not to negotiate with any organization other than that designated as the representative, above mentioned, for the duration of this agreement.

2. MANAGEMENT RIGHTS CLAUSE

The Board on its own behalf and on behalf of the electors of the district, hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of New Jersey, and of the United States, including, but without limiting the generality of the foregoing, the right:

(a) To the executive management and administrative control of the school system and its properties and facilities, and the activities of its employees;

(b) To hire all employees and subject to the provisions of law, to determine their qualifications, and the conditions for their continued employment, to their dismissal or demotion; and to promote, and transfer all such employees;

(c) To establish grades and courses of instruction, including special programs, and to provide for athletic, recreational and social events for students, all as deemed necessary or advisable by the Board;

(d) To decide upon the means and methods of instruction, the selection of textbooks and other teaching materials, and the use of teaching aids of every kind and nature;

(e) To determine class schedules, the hours of instruction, and the duties, responsibilities, and assignments of teachers and other employees with respect thereto, and non-teaching activities, and the terms and conditions of employment.

The exercise of the foregoing powers, right, authority, duties and responsibilities by the Board, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this agreement and then only to the extent such specific and express terms hereof are in conformance with the Constitution and laws of the State of New Jersey, and the Constitution and laws of the United States.

Nothing contained herein shall be considered to deny or restrict the Board of its rights, responsibilities, and authority under any national, state, county, district, or local laws or regulations as they pertain to education.

3. LUNCH HOUR DUTIES

Teachers will be assisted in lunch room duties and lunch-hour playground supervision by aides. These aides will be directly responsible to an assigned teacher who shall be stationed in the building to discharge her legal obligations.

4. PROFESSIONAL DEVELOPMENT AND EDUCATIONAL IMPROVEMENT COMMITTEE

The Board hereby establishes a Professional Development and Educational Improvement Committee to act upon requests from teachers to attend courses, workshops, seminars, conferences, in service training sessions or other such sessions. The committee shall be comprised of four members consisting of the Superintendent of Schools, one building principal (to be appointed by the Superintendent with Board approval) and two teaching representatives (to be elected by the teaching staff for a two year term).

All recommendations of this Committee must be approved by the Board of Education.

5. TUITION

The Board will reimburse tuition fees amounting to one hundred (\$100.00) dollars each year to any member taking courses of study on the graduate level in an accredited college or university, which would assist him in his professional growth and development.

Reimbursement would be contingent upon the following:

(a) Course is approved by the Superintendent and satisfactorily completed.

(b) Applicant for reimbursement remains in the employ of the Board of Education for the subsequent year.

(c) Reimbursement would be made in September of the subsequent year.

6. HOSPITALIZATION AND HEALTH BENEFITS

The Board will pay the cost of New Jersey State Health Benefits Insurance Plan which includes Blue Cross, Blue Shield, Major Medical, and Rider J by Prudential for all employees. The Board will also pay one half ($\frac{1}{2}$) the cost for their dependents provided that these dependents are included in the 1968-1969 contract. Any teacher whose status changes after June 1969 shall also be eligible.

7. SALARY

See attached Schedule A, a copy of which is attached hereto and made a part hereof.

8. LONGEVITY PAY

In Consideration of long term tenure, the Board of Education will grant the following:

(a) An additional two (2%) per cent of the base pay (last step on prevailing guide) for teacher personnel after twenty (20) years of service in the Little Ferry School District.

(b) An additional three (3%) per cent of the base pay (last step on prevailing guide) for teacher personnel after twenty-five (25) years of service in the Little Ferry School District.

(c) An additional four (4%) per cent of the base pay (last step on prevailing guide) for teacher personnel after thirty (30) years of service in the Little Ferry School District.

9. GRIEVANCE PROCEDURE

(a) Policy

To promote to the highest possible degree harmonious employer-employee relations it is necessary that procedures to resolve grievances be established.

(b) Definitions

i. A grievance shall mean a complaint by an employee(s) (1) that there has been as to him (them) a violation, misinterpretation or inequitable application of any of the provisions of the agreement or (2) that he (they) has (have) been treated unfairly or inequitably by reason of any act or condition which is contrary to established board policy or administrative practice governing or affecting employees. However, the term "grievance" shall not apply to (a) a method of review prescribed by law or (b) any rule or regulation of the State Commissioner of Education or (c) any by-law of the Board of Education or (d) any matter which according to law is either beyond the scope of the Board authority or limited to unilateral action by the Board alone (e) a complaint of a non-tenure teacher which arises by reason of his not being re-employed (f) or a complaint by any certificated personnel occasioned by appointment to or lack of appointment to, retention in or lack of retention in any position for which tenure is either not possible or not required.

A grievance to be considered under this procedure must be initiated by the employee(s) within five (5) school days or its occurrence. If such grievance is not submitted within the allotted time, it shall be considered waived.

ii. The teacher "organization" recognized by the Board as the official and exclusive representative for the full time professional employees of this school district shall in all instances be the Little Ferry Education Association.

iii. The "Association's Committee on Professional Rights and Responsibilities" (herein after referred to as the "P.R.&R. Committee") shall be composed of three teacher organization members. Selection of this committee shall be made by periodically held elections by the organization membership. The Superintendent of Schools and the President of the Board of Education shall be notified in writing, within three (3) days, of any changes in committee membership. It is the purpose of this committee to determine whether or not an employee's (s) grievance is in fact justifiable.

(c) Procedure

i. Any individual member of group of individuals of the professional staff shall have the right to present a grievance (as defined in Definitions) to be processed as per following agreement.

ii. In presenting his (their) professional grievances the member (s) of the staff shall be assured freedom from prejudicial action in presenting his (their) appeal.

iii. The member(s) shall have the right to present his (their) appeal or to designate the P.R.&R. Committee to appear with him (then) or for him (them) at any step in his (their) appeal.

Step 1. Any professional employee(s) who has (have) a grievance shall discuss it first with his (their) principal in an attempt to resolve the matter at that level.

Step 2. If, as a result of the discussion, the matter is not resolved to the satisfaction of aggrieved employee(s) within five (5) school days, he (they) shall set forth his (their) complaint in writing to the P.R.&R. Committee for reviewing the grievance. The grievance shall be prepared in the following form.

- A. The nature of the grievance.
- B. The nature and extent of the injury, loss or inconvenience.
- C. The results of previous discussions
- D. His (their) dissatisfaction with decisions previously rendered.

Step 3. The P.R.&R. Committee will, upon reviewing the situation, submit their recommendations in writing within three (3) days to the aggrieved employee(s) and the principal. If the P.R.&R. Committee finds that a valid grievance does not exist, no further actions will be taken. Should, however, the committee decide that the grievance as submitted, warrants further consideration, the principal will be requested to implement the P.R.&R. Committee's recommendation.

Step 4. If the employee(s) is (are) not satisfied with the principal's decision, he (they) may appeal to the

superintendent of schools. The appeal to the superintendent must be made in writing reciting the matter submitted to the principal as specified above and his (their) dissatisfaction with decisions previously rendered. The superintendent shall attempt to resolve the matter as quickly as possible but within a period not to exceed ten (10) school days. The superintendent shall communicate his decision in writing to the employee(s) and the principal.

Step 5. If the grievance is not resolved to the employee's satisfaction, he (they) may request a review by the Board of Education. The request shall be submitted within five (5) school days, in writing, through the superintendent of schools who shall attach all related papers and forward the request to the Board of Education. The Board, or a committee thereof, shall review the grievance and shall, at the option of the Board, hold a hearing with the employee(s) and render a decision in writing within thirty (30) calendar days of receipt of the grievance by the Board or of the date of the hearing with the employee(s), whichever comes later.

Step 6. If, after Step 5, the aggrieved employee(s) is (are) not satisfied with the disposition of his (their) grievance, he (they) may, within five (5) school days, request in writing, that the P.R.&R. Committee submit the grievance to the Public Employees Relations Commissioner (herein after referred to as PERC). If the P.R.&R. Committee determines that the grievance is meritorious,

it may submit the grievance to PERC within fifteen (15) school days after receipt of a request by the aggrieved person(s).

Both parties agree to abide by the recommendations of PERC in order to reach an agreeable solution.

10. No reprisals of any kind shall be taken by the Board or by any member of the administration against any party in interest, any building representative, any member of the P.R.&R. Committee, or any other participant in the grievance procedure by reason of such participation.

11. All documents, communications, and records dealing with the processing of a grievance shall be filed in a separate grievance file and shall not be kept in the personal file of any of the participants.

12. All meetings and hearings under this procedure shall not be conducted in public and shall include only such parties in interest and their designated or selected representatives heretofore referred to in this Article.

13. This Agreement executed on or before the first day of July, 1969, shall continue in full force and effect without change until completion of the required school year (as per New Jersey State Law) of 1969-1970.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals all on the day and year first above written.

Attest:

Emy Szdek
Secretary

LITTLE FERRY BOARD OF EDUCATION

By *Frank DeCarla*
President

Attest:

Verna J. Losquadro
Secretary

LITTLE FERRY EDUCATIONAL ASSOCIATION

By *Joyce Kenzer*
President

SCHEDULE A

LITTLE FERRY TEACHERS SALARY GUIDE 1969-1970

<u>YEARS</u>	<u>B.A.</u>	<u>B.A. + 15 points</u>	<u>M.A.</u>	<u>M.A.+ 15 points</u>	<u>M.A. + 30 points.</u>
0	\$6500.	\$6700.	\$6900.	\$7100.	\$7300.
1	\$6800.	\$7000.	\$7200.	\$7400.	\$7600.
2	\$7100.	\$7300.	\$7500.	\$7700.	\$7900.
3	\$7450.	\$7650.	\$7850.	\$8050.	\$8250.
4	\$7800.	\$8000.	\$8200.	\$8400.	\$8600.
5	\$8150.	\$8350.	\$8550.	\$8750.	\$8950.
6	\$8500.	\$8700.	\$8900.	\$9100.	\$9300.
7	\$8850.	\$9050.	\$9250.	\$9450.	\$9650.
8	\$9250.	\$9450.	\$9650.	\$9850.	\$10050.
9	\$9650.	\$9850.	\$10050.	\$10250.	\$10450.
10	\$10050.	\$10250.	\$10450.	\$10650.	\$10850.
11	\$10450.	\$10650.	\$10850.	\$11050.	\$11250.
12			\$11250.	\$11450.	\$11650.
13					\$12050.