

AGREEMENT

BETWEEN

**MONMOUTH REGIONAL HIGH SCHOOL BOARD OF
EDUCATION**

AND

MONMOUTH REGIONAL EDUCATION ASSOCIATION

JULY 1, 2014 THROUGH JUNE 30, 2017

TABLE OF CONTENTS

ARTICLE	NAME	PAGE
ARTICLE	PREAMBLE	4
I	RECOGNITION	5
II	NEGOTIATION PROCEDURE	7
III	GRIEVANCE PROCEDURE	9
IV	LENGTH OF SCHOOL YEAR	14
V	LENGTH OF SCHOOL DAY	15
VI	PERSONAL LEAVE	17
VII	PROFESSIONAL LEAVE	18
VIII	REPRESENTATION FEE	19
IX	SCHOOL BUSINESS	21
X	MILEAGE REIMBURSEMENT	22
XI	INSURANCE PROTECTION	23
XII	REMOVED	26
XIII	HOME INSTRUCTION	27
XIV	SUPPLEMENTAL INSTRUCTION	28
XV	SUMMER EMPLOYMENT	29
XVI	CHAPERONES/WEIGHT ROOM SUPERVISION	30
XVII	TEACHER ASSIGNMENTS	31
XVIII	TEACHER'S SALARIES	32
XIX	COACHING SALARIES	34
XX	EXTRACURRICULAR SALARIES	35
XXI	GUIDANCE COUNSELORS	36
XXII	PAYMENT FOR GRADUATE CREDITS	37
XXIII	MANAGEMENT RIGHTS	38
XXIV	DURATION OF AGREEMENT	39
XXV	ACCUMULATED SICK LEAVE	40
XXVI	CLASS SUBSTITUTE COVERAGE	41
XXVII	INTERPRETATION	42
	APPENDIX	43
	SIGNATURES	44
	TEACHER GUIDES AND LONGEVITY	45-49
	ADVISORS GUIDE	50
	COACHING GUIDE	52
	NEW UNIT GUIDES	54

THIS PAGE LEFT BLANK

PREAMBLE

This Agreement is entered into this 1ST day of July 2014, between the Monmouth Regional High School Board of Education, hereinafter referred to as the "Board," and the Monmouth Regional Education Association, hereinafter referred to as "M.R.E.A."

The parties hereto agree as follows:

ARTICLE I

RECOGNITION

A. The Board does hereby recognize M.R.E.A. as the exclusive representative for collective negotiations pursuant to NJSA 34:13A et seq., concerning the terms and conditions of employment of certified employees in each of the following units:

Nurses

Guidance Counselors

Librarians

Child Study Team

Classroom Teachers (including those classroom teachers who are also coaches and sponsors of co-curricular activities),

Substance Abuse Counselor

Athletic Trainer

providing the inclusion hereof of any of the foregoing employees and assignments shall not limit the right of the Board to discontinue or make increases, decreases, or changes in the personnel assigned to these duties. This recognition includes part-time certificated personnel but not substitute teachers.

The new unit members effective July 1, 2009 are as follows: Instructional Aides, Attendance Officer, Student Aides, Community Aides, and Security Guard.

A1. Notwithstanding any provisions of this Agreement, the inclusion of the following positions in the bargaining unit shall not alter or modify any current term and condition of employment for these positions: Substance Abuse Counselor; Athletic Trainer; School Psychologist. If any conflict is found between the provisions of this Agreement and the practice of the parties, the practice shall control and shall not be altered, changed or terminated.

B. This recognition shall continue in effect until a successor exclusive representative for collective negotiations shall have been selected pursuant to law or unless sooner terminated according to law.

ARTICLE II
NEGOTIATION PROCEDURE

A. The parties agree to enter into collective negotiations of a successor agreement in accordance with NJSA 34:13A et seq., in a good faith effort to reach agreement on the matters covered by said law, provided M.R.E.A. continues as the exclusive representative during the next succeeding academic year. Either party may use a professional negotiator to act on its behalf if it so desires.

B. Negotiations for a successor agreement shall commence December 1 of the year in which this agreement expires. In the event the parties fail to reach agreement, then and in that event, either party shall have available to them the procedures set forth in NJSA 34:13A et seq., pertaining to mediation and if that does not succeed, then fact-finding or such other methods which are now or may be hereafter available by statute or applicable regulation of the Public Employment Relations Commission.

C. Except as this Agreement shall hereinafter otherwise provide, all terms and conditions of employment as established by the Rules, regulations and/or policies of the Board in force on the effective date of this Agreement to the certified employees designated in Article I, Recognition, shall continue to be so applicable during the term of this Agreement. Nothing contained herein shall be interpreted and/or applied so as to eliminate, reduce or otherwise detract from any teacher benefits or duties existing on the date of the signing of this Agreement.

D. The Board agrees not to negotiate concerning the terms and conditions of employment of the aforementioned certificated employees other than with the M.R.E.A. during the term of this Agreement. This Agreement shall not be construed as precluding the parties hereto from mutually amending this Agreement in writing. This Agreement incorporates the entire understanding of the parties as to negotiations between them for the period of this Agreement.

E. It is understood and agreed that every part of this Agreement may be opened for renegotiation in connection with a successor Agreement for the academic year 2016-2017.

ARTICLE III

GRIEVANCE PROCEDURE

A. Definition

A "grievance" shall mean a complaint by a teacher or the Association that there has been to him/her a personal loss, injury or inconvenience because of a violation, misinterpretation or misapplication of Board policy or this Agreement. A grievance to be considered under this procedure must be initiated, in writing, by the teacher or the Association within thirty (30) calendar days from the time when the teacher or the Association knew or should have known of its occurrence.

B. Procedure

1.
 - a. Failure at any step of this procedure to communicate a grievance within the specified time limits shall permit the grievant to proceed to the next step. Failure at any step of this procedure to appeal a grievance to the next step within the specified time limits shall be deemed to be acceptance of the decision rendered at that step.
 - b. It is understood that teachers shall, during and notwithstanding the pendency of any grievance, continue to observe all assignments and applicable rules and regulations of the board until such grievance and effect thereof shall have been fully determined.
2. Any teacher who has a grievance shall discuss it first with his/her principal (or immediate superior or Department Head, if applicable) in an attempt to resolve the matter informally at that level.

3. If, as a result of the discussion, the matter is not resolved to the satisfaction of the grievant within five (5) school days, he shall initiate a grievance in writing to the principal specifying:
 - a. The nature of the grievance;
 - b. The nature and extent of the injury, loss or inconvenience;
 - c. The results of previous discussions;
 - d. His/her dissatisfaction with decisions previously rendered.

The principal shall communicate his/her decision to the grievant in writing within three (3) school days after receipt of the written grievance.

4. The grievant, no later than five (5) school days after receipt of the principal's decision, may appeal the principal's decision to the Superintendent of Schools. The appeal to the Superintendent must be made in writing reciting the matter submitted to the principal as specified above and his or her dissatisfaction with the decisions previously rendered. The Superintendent shall attempt to resolve the matter as quickly as possible but within a period not to exceed ten (10) school days. The Superintendent shall communicate his/her decision in writing to the teacher and the principal.

5. If the grievance is not resolved to the grievant or Association's satisfaction, he, no later than five (5) school days after receipt of the Superintendent's decision, may request a review by the Board of Education. The request shall be submitted, in writing, to the Business Administrator/Secretary to the Board of Education, who shall attach all related papers and forward the request to the Board of Education.

6. The Board, or a committee thereof, shall review the grievance and shall, at the option of the Board, hold a hearing with the grievant and render a decision, in writing, and forward copies thereof, to the grievant and to the Association within thirty (30) calendar days within receipt of the appeal.

In the event of a grievance by a non-tenured teacher which arises by reason of his/her not being re-employable, the Board shall hold a grievance meeting with the non-tenured teacher and his/her representatives if such teacher so requests it.

Decisions of the Board in the following-matters shall be final and such decisions shall not be subject to arbitration:

- a. A complaint of the non-tenured teacher which arises by reasons of his/her not being reemployed.
 - b. Complaints of a teacher or Association which arise by reasons of violations, misinterpretation or misapplication of Board policy.
7. If the decision of the Board does not resolve the grievance concerning a violation, misinterpretation or misapplication of this Agreement to the satisfaction of the grievant and the grievant wishes review by a third party, he shall so notify the Association within ten (10) school days of receipt of the Board's decision. If the Association determines the grievance is meritorious, it shall so notify the Board through the Business Administrator/Secretary to the Board of Education that the issue shall be submitted to binding arbitration.

8. The following procedure will be used to secure the services of an arbitrator;
 - a. Either party may request going through the Public Employees Relations Commission for arbitration.
1. If the parties are unable to determine a mutually satisfactory arbitrator from the submitted list, they will request the American Arbitration Association to submit a second roster.
2. If the parties are unable to determine within ten (10) school days of the initial request for arbitration, a mutually satisfactory arbitrator from the second submitted list, the American Arbitration Association may be requested by either party to designate an arbitrator.
 - b. The arbitrator, shall limit himself/herself to the issues submitted to him/her and shall consider nothing else. He can add nothing to, nor subtract anything from the Agreement between the parties or any policy of the Board of Education. The Recommendations of the arbitrator shall be binding on the parties. Only the Board and the aggrieved and his/her representative shall be given copies of the arbitrator's report of findings and recommendations. This shall be accomplished within thirty (30) days of the completion of the arbitrator's hearings.

C. Right of Teachers to Representation:

1. Any aggrieved person may be represented at all stages of the Grievance Procedure by himself/herself, or, at his/her option, by a representative selected or approved by the Association.
2. When a teacher is not represented by the Association in the processing of a grievance, the Association shall at the time of submission of the grievance to the Superintendent or any later level, be notified that the grievance is in process, have the right to be present and present its position in writing at all hearing sessions held concerning the grievance and shall receive a copy of all decisions rendered including, but not limited to, the decisions of the arbitrator.
3. The board and the Association shall assure the individual and his/her representative freedom from restraint, interference, coercion, discrimination or reprisal in presenting his/her appeal with respect to his/her personal grievances.

D. Costs

1. Each party will bear the total cost incurred by themselves.
2. The fees and expenses of the arbitrator are the only costs which will be shared by the two (2) parties and such costs will be shared equally.

ARTICLE IV
LENGTH OF SCHOOL YEAR

A. In-school work year shall include days when pupils are in attendance, professional days, orientation days, or any other days on which teacher attendance is required. Additional time necessary may be required of teachers new to the district.

B. The in-school work year of teachers employed on a ten (10) month basis (other than new personnel) shall not exceed 186 days (one of which must be a professional day) for each academic year excepting in cases of emergency and unforeseen contingencies or events affecting the normal functioning of the school building or work.

C. The in-school work year of teachers employed on a twelve (12) month basis shall be in accordance with the present policy as established in the Monmouth Regional High School Administrative Manual.

D. There shall be a total of four (4) professional days during each academic year for all teachers except new personnel. New personnel as used herein shall apply to the professional staff in their first year of employment by the Board.

E. Teachers and students shall receive a one-half (1/2) day session on the Wednesday before Thanksgiving Day and Winter recess.

ARTICLE V
LENGTH OF SCHOOL DAY

- A. The regular in-school work day shall consist of not more than seven (7) hours and ten (10) minutes, which shall include a duty free lunch period of a minimum of twenty-six (26) minutes, or as long a lunch period as is allowed for students, except that such times may be longer in the event of an emergency.
- B. Certificated personnel shall arrive earlier and/or remain later when necessary to fulfill professional responsibilities such as assistance to students, parent conferences, etc., but the time when parent conferences commence shall be reasonable.
- C. In the event teachers are required to remain after the end of the regular work day for the purpose of attending faculty or other professional meetings, such additional time shall not exceed two (2) hours per month, except that there shall be no such limitation to two (2) hours per month in the event of an emergency or voluntary meetings, when additional time beyond said two hours per month may be required. The Administration/BOE reserves the right to not hold a meeting each month if they deem it not necessary.
- D. Meetings each month will be comprised of the following with times not to exceed as follows:

1 – Department meeting	45 minutes Mondays from 2:30 PM – 3:15 PM
1- PLC meeting	45 minutes Mondays from 2:30 PM – 3:15 PM
1- Faculty meeting	30 minutes Mondays from 2:30 PM – 3 PM

If the faculty meeting is needed to go longer than 30 minutes, then there will not be a faculty meeting the following month. All faculty will be notified one week before the meeting if it is planned to go over 30 minutes. It is to be noted that if a meeting goes over 30 minutes due to discussion, it does not preclude cancelling a meeting the following month.

E. The President of the M.R.E.A. shall be assigned a maximum of four classes (4) with no duty periods ending at 12:05 PM in order to provide released time for this officer to engage in representation activities. However, the President shall be subject to all other terms and conditions of this Agreement as well as his/her teaching contract with the Board.

F. In addition to "Back to School Night", the teachers shall make themselves available in the Fall for the purpose of parent-teacher conferences not to exceed one (1) evening each year. The Board of Education may schedule a day conference rather than an evening conference. The period of time teachers shall make themselves available for parent-teachers conferences shall total three (3) hours not to exceed two and one half (2 ½) hours per evening session.

For Back to School Night and/or Parent Teacher Conferences, if a member cannot attend the night function, they must obtain prior approval from the Principal. If they do not attend Back to School Night and/or Parent Teacher conferences and have not obtained prior approval for being absent, they will be charged 2 hours of personal time.

G. Teachers who volunteer for AM duty will be required to attend all PLC meeting and either a department meeting or faculty meeting. They must let the Supervisor and Principal know what meeting they will attend in advance.

ARTICLE VI

PERSONAL LEAVE

A. Present policy for certified employees as stipulated in the Monmouth Regional High School Administrative Manual shall continue for the term of this Agreement, except that the allowance for personal leave shall be three (3) days in each academic year. All requests for consecutive personal days shall include a statement of reasons for the need of these days. Personal leave is not to be taken the day immediately before or after school is closed for a holiday or vacation, except in the case of emergency and with the consent of the Superintendent.

B. Personal leave is not to be construed as vacation time.

C. Leave for part-time certificated employees shall be on a prorated basis.

D. If an employee who is entitled to personal leave under Paragraph A above does not utilize the three (3) contractual personal leave days in the course of a year, then the unused portion of said three (3) contractual personal leave days shall accumulate as sick leave in the next year.

ARTICLE VII

PROFESSIONAL LEAVE

Up to four (4) days for professional leave may be authorized by the Superintendent for the certified employees during each academic year. The granting of professional leave is subject to the approval and sole discretion of the Superintendent. A refusal to grant professional leave is grievable to the Board level only and is not subject to arbitration.

ARTICLE VIII

REPRESENTATION FEE

A. If any employee does not become a member of the Association during any membership year which is covered in whole or in part by this Agreement, said employee will be required to pay a representation fee to the Association for that membership year. The purpose of this fee will be to offset the employee's per capita cost of services rendered by the Association as majority representative.

B. Prior to the beginning of each membership year, the amount of said representation fee shall be certified to the Board by the Association which amount shall not exceed 85% of the regular membership dues, fees and assessments charged by the Association to its own members.

C. Once during each membership year covered in whole or in part by this Agreement, the Association will submit to the Board a list of those employees who have not become members of the Association for the then current membership year. The Board will deduct the representation fee in equal installments, as nearly as possible from the paycheck paid to each employee on the aforesaid list during the remainder of the membership year in question.

D. The employer shall remit the amount deducted to the Association monthly, on or before the 15th of the month following the month in which such deduction was made.

E. These deductions shall commence thirty (30) days after the beginning of reemployment in the unit or ten (10) days after reentry into employment in the unit.

F. The Association shall establish and maintain at all times a demand and return system as provided by N.J.S.A. 34:13A-5.5(c) and 5.6, and membership in the Association shall be available to all employees in the unit on an equal basis at all times. In the event the Association fails to maintain such a system or if membership is not available, the employer shall immediately cease making said deductions.

G. The Association shall indemnify and hold the Board harmless against any and all claims, demands, suits and other forms of liability that shall arise out of, or by reason of any action taken or not taken by the Board for the purpose of complying with any of the provisions of this Article. The Association shall intervene in, and defend, any administrative or court litigation concerning this provision. In any such litigation the Board shall have no obligation to defend actions arising under this Article but, once compelled to do so, the Association shall reimburse the Board for all reasonable costs incurred in defending or participating in such litigation.

ARTICLE IX
SCHOOL BUSINESS

When necessary for official school business, as determined by the Superintendent, certificated employees covered under this Agreement may be excused from class assignments with no forfeiture of pay, provided such absence from class assignments shall have been previously authorized by the Superintendent.

ARTICLE X

MILEAGE REIMBURSEMENT

A. The mileage rate for approved travel shall be consistent with NJSA 18A:11-12 and NJAC 6A:23A-7 for full employees covered under this agreement.

ARTICLE XI

INSURANCE PROTECTION

A. The Board shall provide the following health care insurance protection for all certificated employees covered by this Agreement except any appointment under 50%. All employees participating in employer paid benefits shall contribute towards health benefits. All members participating in health benefits will have payroll deductions for contribution of benefits per the following tables:

SINGLE COVERAGE

salary range	14/15	15/16	16/17
less than 20000	4.500%	4.500%	3.380%
20000-24,999.99	5.500%	5.500%	4.130%
25000-29,999.99	7.500%	7.500%	5.630%
30000-34,999.99	10.000%	10.000%	7.500%
35000-39999.99	11.000%	11.000%	8.250%
40000-44999.99	12.000%	12.000%	9.000%
45000-49999.99	14.000%	14.000%	10.500%
50000-54999.99	20.000%	20.000%	15.000%
55000-59999.99	23.000%	23.000%	17.250%
60000-64999.99	27.000%	27.000%	20.250%
65000-69999.99	29.000%	29.000%	21.750%
70000-74999.99	32.000%	32.000%	24.000%
75000-79999.99	33.000%	33.000%	24.750%
80000-94999.99	34.000%	34.000%	25.500%
95000+	35.000%	35.000%	26.250%

BENEFIT DEDUCTION TABLES

PC/HW

salary range	14/15	15/16	16/17
less than 25000	3.500%	3.500%	2.630%
25000-29999.99	4.500%	4.500%	3.380%
30000-34999.99	6.000%	6.000%	4.500%
35000-39999.99	7.000%	7.000%	5.250%
40000-44999.99	8.000%	8.000%	6.000%
45000-49999.99	10.000%	10.000%	7.500%

50000-54999.99	15.000%	15.000%	11.250%
55000-59999.99	17.000%	17.000%	12.750%
60000-64999.99	21.000%	21.000%	15.750%
65000-69999.99	23.000%	23.000%	17.250%
70000-74999.99	26.000%	26.000%	19.500%
75000-79999.99	27.000%	27.000%	20.250%
80000-84999.99	28.000%	28.000%	21.000%
85000-99999.99	30.000%	30.000%	22.500%
100000+	35.000%	35.000%	26.250%

BENEFIT DEDUCTION TABLES

FAMILY

salary range	14/15	15/16	16/17
less than 25000	3.000%	3.000%	2.250%
25000-29999.99	4.000%	4.000%	3.000%
30000-34999.99	5.000%	5.000%	3.750%
35000-39999.99	6.000%	6.000%	4.500%
40000-44999.99	7.000%	7.000%	5.250%
45000-49999.99	9.000%	9.000%	6.750%
50000-54999.99	12.000%	12.000%	9.000%
55000-59999.99	14.000%	14.000%	10.500%
60000-64999.99	17.000%	17.000%	12.750%
65000-69999.99	19.000%	19.000%	14.250%
70000-74999.99	22.000%	22.000%	16.500%
75000-79999.99	23.000%	23.000%	17.250%
80000-84999.99	24.000%	24.000%	18.000%
85000-89999.99	26.000%	26.000%	19.500%
90000-94999.99	28.000%	28.000%	21.000%
95000-99999.99	29.000%	29.000%	21.750%
100000-109999.99	32.000%	32.000%	24.000%
110000+	35.000%	35.000%	26.250%

All who are eligible for and select health benefits must enroll in a PPO program and will be eligible for Board Paid family health coverage (less the contribution per the table above towards benefits as in paragraph above) as well as family dental coverage. If an employee wishes to purchase the premium difference between Traditional and PPO, they may do so through a district section 125 plan. All bargaining unit members have the option of enrolling in the EPO.

Bargaining unit members hired after July 1, 1995 will not receive board paid coverage for prescription. Employees hired after July 1, 1995 will have the option to purchase prescription benefits not paid for by the board of education at the group rates in force at the time in accordance with the provisions and approval of the insurance carrier. Members of the bargaining group not eligible for prescription health benefits coverage will have a \$15,000 pool set aside which after June 30th of each year will be distributed based on a proration of the prescription claims verified thru EOB (explanation of benefits). No employee shall obtain benefits in excess of their unpaid prescriptions. Claims will be submitted to the Business Administrator with supporting documentation no later than July 30 for the preceding school year. Payments will be made to the aforesaid members no later than September 30.

All bargaining unit members effective July 1, 2016 will not receive board paid coverage for prescription. Unit members will have the option to purchase prescription benefits not paid for by the board of education at the group rates in force at the time in accordance with the provisions and approval of the insurance carrier. Members of the bargaining group effective July 1, 2016 will no longer be eligible for prescription health benefits. All members will be part of the \$20,000 pool set aside which after June 30th of each year will be distributed based on a proration of the prescription claims verified thru EOB (explanation of benefits). For years 2014-2015 and 2015-2016, the pool will be \$15,000 per year. No employee shall obtain benefits in excess of their unpaid prescriptions. Claims will be submitted to the Business Administrator with supporting documentation no later than July 30 for the preceding school year. Payments will be made to the aforesaid members no later than September 30.

The Board shall make payment of full individual or full family insurance premiums for members hired prior to July 1, 1995 as appropriate to provide insurance coverage for the full twelve (12) month period for the following insurance at regular rate:

1. Hospitalization benefits;
2. Surgical benefits;

3. Rider J benefits;
4. Major Medical benefits.

B. Employees with dependents insured elsewhere vis-à-vis the above benefits shall not be eligible for dependent coverage by the Board unless such coverage is relinquished at the dependent's place of employment. Employees with a spouse in military service are not eligible for the medical benefits rendered above.

C. The Board reserves the right to change the carrier. However, the benefits under a new carrier must be at least equal to those of the State Health Benefit Program. If a change in carrier is to be made, the proposal will be submitted to the M.R.E.A. Executive Board for examination but not for approval. The final decision shall be made by the Board.

D. The Board shall provide a Prescription Drug Program covering employee, spouse and family, such program shall be with a \$ 5 deductible co-insurance for mail order; \$10 deductible co-insurance feature for generic drugs; and a \$15 deductible for non-generic drugs (brand name). This benefit shall apply to the same employees as set forth in Section A., above. This paid coverage will end on July 1, 2016. If an employee wishes to purchase prescription coverage, they can do so through payroll deduction.

E. Refusal of Benefits. Employees who are eligible for benefits and elect not to receive benefits in a category for which they are eligible will be compensated at the following rate schedule.

Health 1/2 the single PPO rate

Dental and/or prescription 1/2 the single rate

This stipend will be thru payroll, in December and June pro-rated for the period July thru December (December Payment) and January thru June (June Payment).

Employees must declare annually during the open enrollment period through a written letter of intent, and may not resume benefits without a COBRA qualifying event.

New hires will have to declare at the date of hire.

F. The Board shall provide a Dental Program with coverage equal to or better than coverage under the prior agreement. The coverage shall include a 90/10 co-insurance provision with a zero deductible. This program shall cover employee and dependents. This benefit shall apply to the same employees as set forth in Section A., above. Orthodontal coverage shall continue at a 50-50 split, but to a maximum of Two Thousand Dollars (\$2,000.00). Orthodontal shall include adult coverage.

ARTICLE XII
REMOVED

ARTICLE XIII
HOME INSTRUCTION

The rate of pay for home instruction authorized by the Board shall be thirty three dollars (\$33.00) per hour in 2014-2017. Said sum shall include the cost of mileage. This rate is for instruction given in the pupil's home and is not to be considered as supplemental instruction. Teachers will be offered home instruction first, but if there is no response after four (4) working days, the district can contract the home instruction services with an outside contractor.

ARTICLE XIV

SUPPLEMENTAL INSTRUCTION

Supplemental instruction authorized by the Board performed at Monmouth Regional High School shall be compensated at an hourly rate of thirty-three dollars (\$33.00) per hour in 2014-2015; thirty four dollars per hour (\$34.00) in 2015-2016 and 2016-2017.

ARTICLE XV
SUMMER EMPLOYMENT

Summer employment of staff for curriculum writing and summer school instruction shall be at the hourly rate of thirty-three dollars (\$33.00) per hour in 2014-2017. Summer employment for other areas under this contract shall be \$5.00 below the curriculum and instruction rate.

ARTICLE XVI

CHAPERONES/WEIGHT ROOM SUPERVISION

Chaperones who are assigned to dances and/or graduation: shall be compensated at the hourly rate of twenty-one dollars (\$21.00) per hour in 2014-2017.

Weight room supervision shall be at the hourly rate of twenty-one dollars (\$21.00) per hour in 2014-2017.

ARTICLE XVII
TEACHER ASSIGNMENTS

A. Every endeavor will be made so that all teachers shall be given written notice of their class and/or subject assignments for the forthcoming year not later than June 15 of the preceding school year, whenever possible. To the extent possible, except for special circumstances, this notification shall take place simultaneously (within two (2) working days) to all teachers.

B. In the event that changes in such classes and/or subject assignments are necessary after June 15 any teacher affected shall be notified promptly at the last known address. Upon the request of the teacher, or the teacher and the M.R.E.A. the changes shall be promptly reviewed between the Superintendent or his/her representative and the teacher affected and at his/her option a representative of the M.R.E.A.

C. The assignment of homeroom duty shall take into account, so far as is possible, teacher seniority of service in the Monmouth Regional High School, provided, however, that all teachers are subject to homeroom duty.

ARTICLE XVIII
TEACHERS' SALARIES

- A. All members of the bargaining unit shall participate in Direct Deposit for their net pay effective 7/1/14.
- B. Teachers' salaries for the 2014-2015, 2015-2016, 2016-2017 school years shall be as shown on the salary guides attached hereto and made a part thereof.
- C. The step to which the teacher is entitled and agreed upon at the time of execution of the Employment Contract with the Board shall be the step from which computations are thereafter made in determining the teachers' applicable steps.
- D. New teachers hired will not be placed higher on the guide than currently employed teachers having the same years teaching experience. (this comparison will not be valid in cases of increment withholding and for teachers with veteran's benefits, sabbatical leave, or unpaid leaves of absence)
- E. Teaching a 6th class on an emergency basis for long term assignment (beyond 21 consecutive days) shall be at 1/7 of the teaching step on guide, but not to exceed 1/7th of the average of (Step 10 BA and Step 11 MA60). Teachers may volunteer in seniority order or be assigned in reverse seniority order. The district needs to show effort to hire a teacher for any part time assignment before it can assign a teacher.

F. Perfect Attendance

Employees with perfect attendance September 1 thru January 31 (no sick days and no personal days with exception of Religious observance or bereavement of immediate family or relative of the second degree as defined in Policy 4151.7) will receive a payment of \$250.00

Employees with perfect attendance February 1 thru June 30 (no sick days and no personal days with exception of Religious observance or bereavement of immediate family or relative of the second degree as defined in Policy 4151.7) will receive a payment of \$250.

These payments will be made in the next pay period.

ARTICLE XIX

COACHES ' SALARIES

A. Coaches' salaries for the 2014-2015, 2015-2016 and 2016-2017 school years shall be shown on the salary guides attached hereto and made a part thereof.

B. When an assistant coach is promoted to head coach, years of service as an assistant coach shall be counted for purposes of establishing compensation as head coach.

ARTICLE XX

EXTRACURRICULAR SALARIES

A. The extra compensation for extracurricular work for the years 2014-2015, 2015-2016, and 2016-2017 shall be shown on the salary guides attached hereto and made a part thereof.

ARTICLE XXI

GUIDANCE COUNSELORS AND MEMBERS OF THE CHILD STUDY TEAM

Guidance Counselors and CST members will work the following schedule which is equivalent to an eleven (11) month contract. All members of Guidance and CST shall work the following dates:

- a. to June 30th
- b. August- 12 days (or 10 flex days) counting back from the last day in August.

The rest of the time in July and August the Counselors and CST members will not be required to be at work. If they are asked by Administration to come to work, they will be paid at the hourly rate of supplemental instruction (thirty-three dollars (\$33.00) per hour in 2014-2015; thirty four dollars per hour (\$34.00) in 2015-2016 and 2016-2017)

ARTICLE XXII

PAYMENT FOR GRADUATE CREDITS

A. The Board agrees to reimburse a teacher for his/her actual out-of-pocket expenditures for graduate credits up to a maximum of Three Hundred and Seventy-Five(\$375.00) dollars per credit for courses within the field of Education up to a maximum of six (6) credits per school year for the entire length of the contract. To be eligible for reimbursement the foregoing credits must be graduate credits; no equivalency shall be allowed; further, the credits must be obtained from an accredited college or university. Provided further, that said credits require advanced approval of the Superintendent of Schools.

B. Payment for courses taken shall be made upon receipt of the proper application with a copy of the college receipt for payment and a copy of the report card or transcript indicating successful completion of the course or courses for which payment is requested.

C. Courses are eligible for payment only after completed and reimbursement must be requested within two (2) months after completion of the course but no later than June 30. No retroactive reimbursement for courses shall be permitted.

D. Courses completed within a period of July 1 through June 30 of each year of the contract will be considered for reimbursement. Courses must be completed by June 30.

Reimbursement of each credit shall also be subject to the available pool of funds of Twenty-Eight Thousand Dollars (\$28,000.00)

If the total amount of eligible reimbursement for approved courses exceeds the total available pool, funds will be distributed on a pro-rated basis.

Funds will be distributed in July.

ARTICLE XXIII
MANAGEMENT RIGHTS

A. The Association recognizes that the Board may not by agreement delegate any rights, powers, authorities, or responsibilities which by law are imposed upon and lodged with the Board.

B. The Board, subject only to the language of this agreement, reserves to itself full jurisdiction and authority over matters of policy and retains the right, in accordance with applicable laws and regulations: (1) to hire, promote, transfer, assign and retain employees in positions within the school district; and suspend, demote, discharge, or take other disciplinary action against employees, for just cause; (b) to relieve employees from duties because of lack of work or other legitimate reasons; (c) to maintain the efficiency of the school district operations entrusted to them; and (d) to determine the methods, means and personnel by which such operations are to be conducted.

ARTICLE XXIV

DURATION OF AGREEMENT

This Agreement shall be effective as of July 1, 2014, and shall continue in effect until June 30, 2017.

ARTICLE XXV

ACCUMULATED SICK LEAVE

A Effective 7/1/14 retiring unit members employed prior to July 1, 1998 shall be compensated for all unused sick leave days accumulated at the rate of one hundred fifty dollars (\$150) per day, up to a maximum of Fifteen Thousand Dollars (\$15,000.00) – maximum 100 days. Retiring unit members employed after July 1, 1998 shall be compensated for all unused sick leave days accumulated at the rate of one hundred fifty dollars (\$150) per day up to a maximum of Seven Thousand Five Hundred dollars (\$7,500.00)- maximum 50 days. The Business Administrator shall be notified six months in advance of retirement to be eligible for this benefit, except in case of sudden illness, or serious unforeseen matters. Failure to comply can result in delay of up to one year for sick leave benefits, until funds can be budgeted.

In case of death while employed with Monmouth Regional an employees' estate will be paid the rate of sick leave upon retirement, under the same provisions as sick leave upon retirement. The employee will be considered as having retired.

ARTICLE XXVI

CLASS SUBSTITUTE COVERAGE

Substitute rate for teachers subbing for classes during the school day shall be set at the rate of twenty-two dollars (\$22) per class during the 2014-2017 school year. Coverage will first be offered on voluntary basis at the stipulated rate. If there is failure to obtain voluntary coverage, members of the collective bargaining unit may be assigned at the aforesaid class rates. If assigned the administration will assign from duty periods first, and only after exhausting the possibility from the duty periods will the administration seek to assign from prep periods.

ARTICLE XXVII
INTERPRETATION

The inclusion herein of any of the foregoing subject matter shall not constitute a determination as to whether any of the same constitutes terms and conditions of employment within the meaning of Chapter 303 for purposes of any future negotiations.

APPENDIX I
RULES FOR THE APPLICATION OF TEACHERS'
SALARY GUIDES

1. Salary increases on any of the salary guides are not automatic. Teachers must qualify each year and be given a satisfactory evaluation to be placed on the next step.

2. Credit for Military Services: For each year of active military service, teachers will be given an one-year increment on the salary guide, up to four (4) years.

3. Credit for Work Experience: For employees hired prior to July 1, 2004 a maximum of three (3) years' credit will be given for work experience which is directly related to the teacher's subject field. Credit for Work Experience: For employees hired after to July 1, 2004 a maximum of five (5) years' credit will be given for work experience which is directly related to the teacher's subject field.

4. The 30 credits required for the Bachelors + 30 guide must be graduate credits. Undergraduate credits, however, may be submitted for evaluation by the Superintendent. Current staff members proposing to enroll for undergraduate courses must have prior approval before enrolling and before credit will be granted.

5. The credits required for the scales beyond the Master's Degree must be graduate credits as follows:

Criteria for graduate credits:

(a) Graduate courses as listed in college catalog.

(b) All NDEA and NSF summer, academic year and in service institutes with credit listed by institutions and instructors as equal to graduate credit.

(c) Special seminars, conferences and courses not covered by above criteria, in consultation with Superintendent, for credit determination. Such consultation and approval must be obtained prior to the time the course is taken.

IN WITNESS WHEREOF, parties hereto have caused this Agreement to be signed by their respective Presidents, attested by their respective Secretaries, and their corporate seals affixed hereto, all on the day and year above written.

MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

By: _____
President

Attest:

Secretary

MONMOUTH REGIONAL HIGH SCHOOL
EDUCATION ASSOCIATION

By: _____
President

Attest: _____
Secretary

1415 GUIDE					
Step	BA	BA 30	MA	MA30	MA 60
1	\$43,625	\$45,225	\$46,725	\$48,725	\$50,725
2	\$43,625	\$45,225	\$46,725	\$48,725	\$50,725
3	\$44,625	\$46,225	\$47,725	\$49,725	\$51,725
4	\$44,625	\$46,225	\$47,725	\$49,725	\$51,725
5	\$45,625	\$47,225	\$48,725	\$50,725	\$52,725
6	\$47,500	\$49,100	\$50,600	\$52,600	\$54,600
7	\$49,500	\$51,100	\$52,600	\$54,600	\$56,600
8	\$51,500	\$53,100	\$54,600	\$56,600	\$58,600
9	\$53,500	\$55,100	\$56,600	\$58,600	\$60,600
10	\$55,500	\$57,100	\$58,600	\$60,600	\$62,600
11	\$57,900	\$59,500	\$61,000	\$63,000	\$65,000
12	\$60,300	\$61,900	\$63,400	\$65,400	\$67,400
13	\$62,700	\$64,300	\$65,800	\$67,800	\$69,800
14	\$65,100	\$66,700	\$68,200	\$70,200	\$72,200
15	\$68,100	\$69,700	\$71,200	\$73,200	\$75,200
16	\$71,100	\$72,700	\$74,200	\$76,200	\$78,200
17	\$74,100	\$75,700	\$77,200	\$79,200	\$81,200
18	\$77,600	\$79,200	\$80,700	\$82,700	\$84,700
19	\$81,100	\$82,700	\$84,200	\$86,200	\$88,200
20	\$83,675	\$85,275	\$86,775	\$88,775	\$90,775

1516 GUIDE					
Step	BA	BA 30	MA	MA30	MA 60
1	\$44,500	\$46,100	\$47,600	\$49,600	\$51,600
2	\$44,500	\$46,100	\$47,600	\$49,600	\$51,600
3	\$45,500	\$47,100	\$48,600	\$50,600	\$52,600
4	\$45,500	\$47,100	\$48,600	\$50,600	\$52,600
5	\$46,250	\$47,850	\$49,350	\$51,450	\$53,450
6	\$47,900	\$49,500	\$51,000	\$53,000	\$55,000
7	\$49,900	\$51,500	\$53,000	\$55,000	\$57,000
8	\$51,900	\$53,500	\$55,000	\$57,000	\$59,000
9	\$53,900	\$55,500	\$57,000	\$59,000	\$61,000
10	\$55,900	\$57,500	\$59,000	\$61,000	\$63,000
11	\$58,200	\$59,800	\$61,300	\$63,300	\$65,300
12	\$60,600	\$62,200	\$63,700	\$65,700	\$67,700
13	\$63,000	\$64,600	\$66,100	\$68,100	\$70,100
14	\$65,400	\$67,000	\$68,500	\$70,500	\$72,500
15	\$68,400	\$70,000	\$71,500	\$73,500	\$75,500
16	\$71,400	\$73,000	\$74,500	\$76,500	\$78,500
17	\$74,400	\$76,000	\$77,500	\$79,500	\$81,500
18	\$77,900	\$79,500	\$81,000	\$83,000	\$85,000
19	\$81,400	\$83,000	\$84,500	\$86,500	\$88,500
20	\$84,950	\$86,550	\$88,050	\$90,050	\$92,050

1617 GUIDE					
Step	BA	BA 30	MA	MA30	MA 60
1	\$45,165	\$46,765	\$48,265	\$50,265	\$52,265
2	\$45,165	\$46,765	\$48,265	\$50,265	\$52,265
3	\$46,165	\$47,765	\$49,265	\$51,265	\$53,265
4	\$46,165	\$47,765	\$49,265	\$51,265	\$53,265
5	\$47,165	\$48,765	\$50,265	\$52,265	\$54,265
6	\$48,165	\$49,765	\$51,265	\$53,265	\$55,265
7	\$50,165	\$51,765	\$53,265	\$55,265	\$57,265
8	\$52,150	\$53,750	\$55,250	\$57,250	\$59,250
9	\$54,150	\$55,750	\$57,250	\$59,250	\$61,250
10	\$56,150	\$57,750	\$59,250	\$61,250	\$63,250
11	\$58,400	\$60,000	\$61,500	\$63,500	\$65,500
12	\$60,800	\$62,400	\$63,900	\$65,900	\$67,900
13	\$63,200	\$64,800	\$66,300	\$68,300	\$70,300
14	\$65,600	\$67,200	\$68,700	\$70,700	\$72,700
15	\$68,600	\$70,200	\$71,700	\$73,700	\$75,700
16	\$71,600	\$73,200	\$74,700	\$76,700	\$78,700
17	\$74,600	\$76,200	\$77,700	\$79,700	\$81,700
18	\$78,100	\$79,700	\$81,200	\$83,200	\$85,200
19	\$81,600	\$83,200	\$84,700	\$86,700	\$88,700
20	\$86,150	\$87,750	\$89,250	\$91,250	\$93,250

Longevity is based on years completed in the district as of September. (No ten percent (10%) differential for eleven (11) month employees.)

Years completed	Year (1)	Year (2)	Year (3)
20-24	\$1500.00	\$1500.00	\$1500.00
25-29	\$1500.00	\$1500.00	\$1500.00
30-34	\$1500.00	\$1500.00	\$1500.00
35+	\$1500.00	\$1500.00	\$1500.00

Cumulative totals for above schedule

Years completed	Year (1)	Year (2)	Year (3)
20-24	\$3600.00	\$3600.00	\$3600.00
25-29	\$5100.00	\$5100.00	\$5100.00
30-34	\$6600.00	\$6600.00	\$6600.00
35+	\$8100.00	\$8100.00	\$8100.00

ADVISORS GUIDE 2014-2017

Title	2014-2015	2015-2017
Band Director	\$8,000	\$8,106
Band Director Assistant	\$3,900	\$4,000
Drama Club	\$4,800	\$4,800
Falconaire	\$5,100	\$5,168
School Play Director	\$4,800	\$4,800
Student Council	\$5,000	\$5,253
Yearbook Advisor	\$5,100	\$5,232
Yearbook Manager	\$5,100	\$5,232
Chess Team/Club	\$6,191	\$4,028
Congressional Award	\$3,680	\$3,729
DECA	\$3,680	\$3,729
FBLA	\$3,680	\$3,729
Forensic	\$3,975	\$4,028
Images	\$3,680	\$3,729
Jazz Band	\$3,750	\$3,800
Math Club/Team	\$2,555	\$2,589
Mock Trial	\$3,680	\$3,729
Model UN	\$3,680	\$3,729
National Honor Society	\$3,680	\$3,729
Pep Band	\$3,680	\$3,729
Physics Club/Team	\$3,680	\$3,729
Production Design	\$3,680	\$3,729
School Play Instrumental	\$3,680	\$3,729
School Play Vocal	\$3,680	\$3,729
Show Company	\$3,680	\$3,729
Color Guard	\$3,800	\$3,851
Waksman Club	\$3,680	\$3,729
Amnesty International	\$2,555	\$2,589
Art Club	\$2,555	\$2,589
Cultures in Asia	\$2,555	\$2,589
Environmental Club	\$2,555	\$2,589
FCCLA	\$2,555	\$2,589
French Club	\$2,555	\$2,589
Gay Straight Alliance	\$2,555	\$2,589
Latin Club	\$2,555	\$2,589
SADD	\$2,555	\$2,589
Key Club	\$2,555	\$2,589
Sign Language	\$2,555	\$2,589
Spanish Club	\$2,555	\$2,589
Teen Arts	\$2,555	\$2,589
Freshman Class	\$3,000	\$3,000
Sophomore Class	\$3,000	\$3,000
Junior Class	\$5,000	\$5,000
Senior Class	\$6,700	\$6,700
Graduation Coordinator	\$1,500	\$1,520
Summer Athletic Trainer	\$2,850	\$2,888

COACHES GUIDE

MONMOUTH REGIONAL HS						
2014-2015						
COACHES GUIDE						
HEAD COACHES						
Guide 1	1	2	3	4	5	6
2014-2015	6,370.00	6,570.00	6,770.00	6,970.00	7,170.00	7,487.00
Guide 2	1	2	3	4	5	6
2014-2015	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	6,917.00
Guide 3	1	2	3	4	5	6
2014-2015	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	6,457.00
Guide 4	1	2	3	4	5	6
2014-2015	4,240.00	4,440.00	4,640.00	4,840.00	5,040.00	5,357.00
ASSISTANT COACHES						
Guide 1	1	2	3	4	5	6
2014-2015	4,015.00	4,215.00	4,415.00	4,615.00	4,815.00	5,332.00
Guide 2	1	2	3	4	5	6
2014-2015	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,322.00
Guide 3	1	2	3	4	5	6
2014-2015	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,027.00
Guide 4	1	2	3	4	5	6
2014-2015	3,095.00	3,145.00	3,245.00	3,445.00	3,645.00	3,963.00

MONMOUTH REGIONAL HS						
2015-2016						
COACHES GUIDE						
HEAD COACHES						
Guide 1	1	2	3	4	5	6
2015-2016	6,370.00	6,570.00	6,770.00	6,970.00	7,170.00	7,527.00
Guide 2	1	2	3	4	5	6
2015-2016	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	6,957.00
Guide 3	1	2	3	4		6
2015-2016	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	6,497.00
Guide 4	1	2	3	4	5	6
2015-2016	4,240.00	4,440.00	4,640.00	4,840.00	5,040.00	5,397.00
ASSISTANT COACHES						
Guide 1	1	2	3	4	5	6
2015-2016	4,015.00	4,215.00	4,415.00	4,615.00	4,815.00	5,372.00
Guide 2	1	2	3	4	5	6
2015-2016	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,362.00
Guide 3	1	2	3	4	5	6
2015-2016	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,067.00
Guide 4	1	2	3	4	5	6
2015-2016	3,095.00	3,145.00	3,245.00	3,445.00	3,645.00	4,003.00

MONMOUTH REGIONAL						
2016-2017						
COACHES GUIDE						
HEAD COACHES						
Guide 1	1	2	3	4	5	6
2016-2017	6,370.00	6,570.00	6,770.00	6,970.00	7,170.00	7,570.00
Guide 2	1	2	3	4	5	6
2016-2017	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	7,000.00
Guide 3	1	2	3	4	5	6
2016-2017	5,340.00	5,540.00	5,740.00	5,940.00	6,140.00	6,540.00
Guide 4	1	2	3	4	5	6
2016-2017	4,240.00	4,440.00	4,640.00	4,840.00	5,040.00	5,440.00
ASSISTANT COACHES						
Guide 1	1	2	3	4	5	6
2016-2017	4,015.00	4,215.00	4,415.00	4,615.00	4,815.00	5,415.00
Guide 2	1	2	3	4	5	6
2016-2017	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,405.00
Guide 3	1	2	3	4	5	6
2016-2017	3,605.00	3,665.00	3,865.00	4,065.00	4,700.00	5,110.00
Guide 4	1	2	3	4	5	6
2016-2017	3,095.00	3,145.00	3,245.00	3,445.00	3,645.00	4,046.00

MRHS NEW UNIT AGREEMENT

1. 3 Year contract-(note that the percentage is for each person, not a pool)

a. Year 1 2014-2015 3%

b. Year 2 2015-2016 3%

c. Year 3 2016-2017 2.2% -

Note: individuals with prescription will be grandfathered- new employees will not be entitled to prescription benefits. If a new unit member wishes to have prescription coverage, they can purchase the coverage at their own cost.

d. Health Benefits Contribution Tables as follows:

SINGLE COVERAGE

salary range	14/15	15/16	16/17
less than 20000	4.500%	4.500%	3.380%
20000-24,999.99	5.500%	5.500%	4.130%
25000-29,999.99	7.500%	7.500%	5.630%
30000-34,999.99	10.000%	10.000%	7.500%
35000-39999.99	11.000%	11.000%	8.250%
40000-44999.99	12.000%	12.000%	9.000%
45000-49999.99	14.000%	14.000%	10.500%
50000-54999.99	20.000%	20.000%	15.000%
55000-59999.99	23.000%	23.000%	17.250%
60000-64999.99	27.000%	27.000%	20.250%
65000-69999.99	29.000%	29.000%	21.750%
70000-74999.99	32.000%	32.000%	24.000%
75000-79999.99	33.000%	33.000%	24.750%
80000-94999.99	34.000%	34.000%	25.500%
95000+	35.000%	35.000%	26.250%

BENEFIT DEDUCTION TABLES

PC/HW

salary range	14/15	15/16	16/17
less than 25000	3.500%	3.500%	2.630%
25000-29999.99	4.500%	4.500%	3.380%
30000-34999.99	6.000%	6.000%	4.500%
35000-39999.99	7.000%	7.000%	5.250%
40000-44999.99	8.000%	8.000%	6.000%
45000-49999.99	10.000%	10.000%	7.500%
50000-54999.99	15.000%	15.000%	11.250%
55000-59999.99	17.000%	17.000%	12.750%
60000-64999.99	21.000%	21.000%	15.750%
65000-69999.99	23.000%	23.000%	17.250%
70000-74999.99	26.000%	26.000%	19.500%

75000-79999.99	27.000%	27.000%	20.250%
80000-84999.99	28.000%	28.000%	21.000%
85000-99999.99	30.000%	30.000%	22.500%
100000+	35.000%	35.000%	26.250%

BENEFIT DEDUCTION TABLES

FAMILY

salary range	14/15	15/16	16/17
less than 25000	3.000%	3.000%	2.250%
25000-29999.99	4.000%	4.000%	3.000%
30000-34999.99	5.000%	5.000%	3.750%
35000-39999.99	6.000%	6.000%	4.500%
40000-44999.99	7.000%	7.000%	5.250%
45000-49999.99	9.000%	9.000%	6.750%
50000-54999.99	12.000%	12.000%	9.000%
55000-59999.99	14.000%	14.000%	10.500%
60000-64999.99	17.000%	17.000%	12.750%
65000-69999.99	19.000%	19.000%	14.250%
70000-74999.99	22.000%	22.000%	16.500%
75000-79999.99	23.000%	23.000%	17.250%
80000-84999.99	24.000%	24.000%	18.000%
85000-89999.99	26.000%	26.000%	19.500%
90000-94999.99	28.000%	28.000%	21.000%
95000-99999.99	29.000%	29.000%	21.750%
100000-109999.99	32.000%	32.000%	24.000%
110000+	35.000%	35.000%	26.250%