AGREEMENT

BETWEEN THE

CITY OF BRIDGETON

AND THE

BRIDGETON POLICE, PBA LOCAL #94A

July 1, 2011 through June 30, 2015

TABLE OF CONTENTS

Preamble	l
Purpose and Intent	1
Article 1 – Recognition of Unit	1
Article 2 – Management Rights and Responsibilities	2
Article 3 – Union Security and Dues Check Off	2
Article 4 – Vacations	3
Article 5 – Holidays	5
Article 6 – Personal Days	5
Article 7 – Life Insurance	5
Article 8 – Funeral Leave	5
Article 9 – Veterans	5
Article 10 – Hospitalization-Medical Coverage	5
Article 11 – Prescription Plan	7
Article 12 – Absence Without Leave	3
Article 13 – Interference With Work	3
Article 14 – Work Assignment	3
Article 15 – Wages)
Article 16 – Work Week10)
Article 17 – Overtime Assignment	l
Article 18 – Severance Pay1	1
Article 19 – Personnel Regulations12	2

Article 20 – New Jersey Statutes Relating to Police	12
Article 21 – Other Employment	12
Article 22 – Grievances Procedure	12
Article 23 – College Credits	15
Article 24 – Breach of Contract Effect	16
Article 25 – Saving Clause	16
Article 26 – Ratification By Association and Employees	16
Article 27 – Embodiment of Agreement	16
Article 28 – Term of Agreement	17
Article 29 – Change in Working Conditions	17
Article 30 – Subsequent Negotiations	17
Article 31 – Unused Sick Days	17
Article 32 – Sick Bank	17
Article 33 – Workers' Compensation	18
Article 34 – Equipment	18
Article 35 – Legal Representation	21
Article 36 – Leave of Absence without Pay	22
Schedule A – Wage Guide	24

CONTRACT

PREAMBLE

THIS AGREEMENT entered into this _____ day of _____, 2011, by and between THE CITY OF BRIDGETON, IN THE COUNTY OF CUMBERLAND, a Municipal corporation of the State of New Jersey, (hereinafter referred to as the "Employer" or the "City") and BRIDGETON POLICEMAN'S BENEVOLENT ASSOCIATION SUPERIOR OFFICERS, LOCAL #94A, (hereinafter referred to as the "Association" or the "S.O.A.") represents the complete and final understanding on all bargainable issues between the City and the Association.

PURPOSE AND INTENT

- A. The general purpose of this Agreement is to set forth terms and conditions of employment and to promote orderly and peaceful labor relations for the mutual interest of the City of Bridgeton in its capacity as an employer, the employees, the Association and the people of the City of Bridgeton.
- **B.** The parties recognize that the interest of the community and job security of the employees depend upon the Employer's success in establishing a proper service to the community.

To these ends the Employer and the Association encourage to the fullest degree, friendly and cooperative relations between the respective representatives at all levels and among all employees.

1. RECOGNITION OF UNION

A. Pursuant to and in accordance with all applicable provisions of Chapter 303 of the Laws of 1968 (N.J.S.A. 34:13A5.1 et seq.), the Employer does hereby recognize the Association as the sole and exclusive representative of the Superior Officers of the Department of Police, this representation shall specifically include Sergeants and Lieutenants. This representation shall extend to grievances and terms and conditions of employment. The City shall compile a list of individuals with their job title included in the

2. MANAGEMENT RIGHTS AND RESPONSIBILITIES

A. It is recognized that the management of the Department of Police, the control of properties and the maintenance of order and efficiency, is solely a responsibility of the City. Accordingly, the City retains the rights, including but not limited to hire, suspend or discharge for just cause, assign, promote, or transfer, to determine the amount of overtime to be worked, to relieve employees from duty because of lack of work or for other legitimate reasons; decide the number and location of its facilities, stations, etc., determine the work to be performed within the unit, maintenance and repair, amount of supervision necessary, machinery and tool equipment, methods, schedules of work, together with selection, procurement, designing, engineering and the control of equipment and materials; purchase service of others, contract or otherwise, except as they may be otherwise specifically limited in the Agreement and to make reasonable and binding rules which shall not be inconsistent with the Agreement.

3. UNION SECURITY AND DUES CHECK OFF

- A. The Employer agrees to deduct from the wages of any employee who is a member of the Association, all Association dues and initiation fees, if any, as provided in a written authorization form used by the Employer herein, provided that the employee shall execute the said form. The written authorization for the Association dues deduction shall remain in full force and effect during the period of this Agreement, but may be withdrawn at any time by the filing of Notice of such withdrawal with the Director of Accounts and Controls of Employer or other proper disbursing officer. The filing of this Notice of Withdrawal shall be effective to halt deductions as of January 1, or July 1, next succeeding the date of which Notice of Withdrawal is filed.
- **B.** The Employer agrees to provide this service without charge to the Association.
- C. Neither membership in the Association or non-membership shall be a condition of employment or continued employment.

D. The Association agrees that there shall be no discrimination, intimidation, restraint or coercion by it or its officers, agents, or members against any employee who refuses or fails to execute an authorization card.

The Association shall indemnify and save the City harmless against all claims, demands, suits, or other forms of liability, which may arise because of any action taken in making deductions and remitting the same to the Association pursuant to this Article.

4. VACATIONS

A. Vacation Period:

Vacation will, insofar as possible, be granted at any time most desired by the employee according to employee rank and seniority. No more than one (1) supervisor per bureau may be on vacation at the same time unless the department head is satisfied that he has sufficient personnel to operate sufficiently. No leave shall be granted during an Officer's scheduled mandatory Department training period.

Vacation requests shall be made on annual leave calendars which will be turned over to each unit supervisor no later than January 10th of each calendar year, or as soon as practical after that date. Each unit supervisor shall have first selection of leave time for the year. The calendar will then be passed to the next senior officer on the shift, and so on, ending with the junior most officer on the unit. Every officer must plot eighty (80%) percent of their entire vacation allotment on the leave calendar. This process must be completed by March 1st of the calendar year. An employee may request vacation periods in single day increments for the remaining 20% of the vacation allotment subject to Department Head approval. Any unplotted leave time after March 1st is subject to rejection or cancellation. After March 1st, anyone with unplotted leave time may make requests on a first come first served basis. Any unused leave time that an individual member holds (fails to plot on leave calendar) is subject to forfeit at the end of the year if there is no available time to utilize same.

Vacation leave that was previously scheduled but cancelled by the City for operational necessity, and no time is available to use this leave in the current calendar year, may be carried into the next calendar year and used by March 1st of the new year upon approval by the Chief of Police and Business Administrator.

Vacation may be split only in the following manners:

- 1. Three times if he has 120 paid vacation hours;
- 2. Four times if he has 160 paid vacation hours;
- 3. Five times if he has 200 or more paid vacation hours; or
- 4. By individual day after requesting 80% of annual vacation.
- 5. In any manner approved by the Chief of Police.

B. Eligibility

Employees shall receive the following paid vacations based upon their period of employment.

- 1. 90 days to 365 days eight hours paid vacation for each month of employment, retroactive to the date of hire.
- 2. 366 days to end of 5^{th} year for those employees working five-day, eight hour per day 40 hour work weeks, or those officers on a 12 hour shift patrol schedule 96 hours; those employees working four day, 10 hour per day 40 hour work weeks 100 hours.
 - 3. From beginning of 6th year to end of 10th year 120 hours paid vacation.
 - 4. From beginning of 11th year to end of 15th year 160 hours paid vacation.
- 5. From beginning of the 16th year to the end of 24th year 200 hours paid vacation.
- 6. From beginning of 25^{th} year to end of career 240 hours paid vacation except that current employees Branch, Calabrese, Corey, and Filippello are grandfathered and are entitled to 240 hours paid vacation.

C. Qualification for Vacation:

To qualify for a full vacation in any given year, an employee as recognized in ARTICLE 1 of this agreement must have been continuously employed for their employment

year. Employees who are employed less than a full year shall receive a prorated vacation.

Any officer who is on long-term suspension or non-work related disability shall have their leave time prorated based on those work absences.

5. HOLIDAYS

A. Employees are required to work on all holidays as part of their regular work schedule. In the event City Hall is closed for any reason beyond the control of the City because of weather conditions or other emergency, police officers shall work their normal schedule without additional compensation as they are an essential service.

6. PERSONAL DAYS

A. Irrespective of work schedule, employees will be granted three (3) personal days which will, insofar as possible, be granted at the time most desired by an employee. No more than one employee per unit may take a personal day at the same time unless the department head or his designee is satisfied that he has sufficient personnel to operate efficiently. Employee will give a minimum of three (3) hours prior notice of taking a personal day and it shall be taken only with approval of the department head or his designee.

7. LIFE INSURANCE

A. The present life insurance policy plan of \$4,000.00 shall be maintained.

8. FUNERAL LEAVE

Employees within the Bargaining Unit shall be entitled to a bereavement leave of absence. These days are only usable if a family member or significant other as defined below has passed away. The employee is granted time off with pay as follows:

<u>CATEGORY A</u> <u>CATEGORY B</u>

Spouse or Significant Other* Uncle/Aunt (Natural/Step/In-Law)

Parent (Natural/Step/In-Law) Nephew or Niece

Sibling (Natural/Step/Half) Grandparent (In-Law)

Grandparent (Natural/Step)

Son or Daughter (In-Law)

Child (Natural/Step)

Brother or Sister (In-Law)

Grandchild (Natural/Step)

*Significant Other: Shall be defined as a person with whom the employee lived as a spouse or shared a domicile such as a life partner. It does not include roommates, friends or persons with whom the subject had other than a committed relationship and active relationship.

Significant Other Exception: Any employee who has been actively separated/divorced for over 364 days may only use one (1) day of leave for funeral leave of that significant other.

Amount of Funeral Leave

<u>Twelve (12) Hour Employees</u> – Three days for Category A deaths and one day of leave for Category B deaths. The Significant Other Exception shall apply.

<u>Eight (8) Hour Employees</u> – Five days for Category A deaths and one day of leave for Category B deaths. The Significant Other Exception shall apply.

The City may request documentation from the employee concerning proof of death and a signed statement as to the relationship of the employee to the deceased.

9. VETERANS

A. Nothing in this Agreement shall abridge the rights and preferences of veterans and members of the Armed Forces Reserves, as provided by Federal, State and Local Laws.

10. HOSPITALIZATION-MEDICAL COVERAGE

A. The City shall provide the following health benefits for all permanent employees and their dependents, beginning on the first day of the third month after two (2) months of active employment:

Hospitalization, Major Medical, and Health Maintenance Organization coverages through the New Jersey State Health Benefits Plan (NJSHBP), as it exists or as modified by the State Health Benefit Program (or any other substantially similar health benefit plan), including any changes in co-pays or deductibles that may be implemented by the New Jersey State Health Benefits Program, for all employees and eligible dependents covered by this Agreement. The City agrees to pay the cost of the NJSHBP selected by employees.

- B. The City retains the right, at its option, to change any of the existing insurance plans or carriers providing such benefits, so long as the level of benefits provided to the employees and their eligible dependants is substantially similar. The City further reserves the right, at its options, to self-insure any of said plans and coverages so long as the level of benefits provided to the employees and their eligible dependents is substantially similar. Prior to making the changes, the City will review the changes with the SOA.
- C. As of the signing of this contract, in compliance with the contract addendum dated June, 1998, the City of Bridgeton and the Police Benevolent Association Local #94A agree that health and prescription benefits after retirement with 25 years or more will fall under Public Law Chapter #330 which was signed into legislation in 1998. This provides contributory managed health care benefits for members of PBA Local 94A.
- **D**. Cost Contribution. Employees shall contribute to the costs of the Health Benefits Insurance Plan coverages in accordance with P.L.2011, Chapter 78.

11. PRESCRIPTION PLAN

The Employer agrees to provide a Prescription Plan for the employees, their spouses and/or eligible dependants. Currently, a Prescription Plan is provided through the New

Jersey State Health Benefits Plan.

Co-pays for generic prescriptions are currently Five Dollars (\$5.00) and Ten Dollars (\$10.00) for brand name prescriptions (per current State Health Benefit rates) and are subject to future additional changes to reflect the then applicable State Health Benefit Plan prescription co-pays.

In the event the City no longer provides prescription coverage under the State Health Benefits Plan, then in such event the co-payment for the Prescription Plan shall be \$10.00 for mail in prescriptions, \$15.00 for generic drugs and \$25.00 for brand name drugs. Reduced costs for prescriptions shall be available through a mail order system.

The city retains the right, at its option, to change the Prescription Plan provider so long as the level of benefits provided to the employees and their eligible dependants is substantially similar.

12. ABSENCE WITHOUT LEAVE

A. An absence of an employee from duty, including an absence for a single day or part of a day, that is not authorized by a specified grant of leave of absence, shall be deemed to be an absence without leave. Any such absence shall be without pay and may be subject for disciplinary action. In absence of such disciplinary action, any employee who absents himself for five (5) consecutive days without leave shall be deemed to have terminated his employment. Such action may be reconciled by a subsequent grant of leave at the option of the Chief of Police.

13. INTERFERENCE WITH WORK

A. The Association agrees to refrain from engaging in any strike, work stoppage, slowdown or interference of any kind with the operations of the City during the term of this Agreement.

14. WORK ASSIGNMENT

- A. Employees shall perform any reasonable work assignment made by supervisors, irrespective of their job titles, so long as they suffer no reduction in their rate of pay.
- **B.** In the event that an officer shall be assigned by the Department Head, or his designee, to perform the duties of a higher rank, the following shall apply:
- 1. The officer shall be eligible for compensation at the minimum base rate of the rank to which assigned, commencing after having served in that higher rank for a 28 consecutive calendar day period. In calculating the twenty-eight (28) day period, any assigned days which are to cover vacation time are excluded from the count. This provision shall apply for such following days and not for any prior days. Compensation shall take effect on Day 29.
- C. Sergeants assigned to the Criminal Investigation Division, by the Department Head, or his designee, shall receive in addition to his salary, an additional Three Percent (3.0%) stipend, for the entire time so assigned.
- **D.** Assignment or reassignment of any of the above employees in paragraph "A through C" shall be given 24 hours notice, subject to applicable state statutes in case of emergency.

15. WAGES

The City and the Association have agreed upon a New Wage Guide for bargaining unit members which is attached as Exhibit "A".

Effective July 1, 2011 employees of this bargaining unit will receive wages as set forth in the previous contract without step movement. Effective January 1, 2012 employees in this bargaining unit will receive wages as set forth in the wage guide in Exhibit A. Employees will be assigned to a step on the wage guide commensurate with their existing salaries. Employees will advance one step on the wage guide on the

effective date of July 1, 2012; July 1, 2013; and July 1, 2014 regardless of the officer's anniversary date.

To be eligible for compensation for college degrees in the Wage Guide, employees must have an Associates Degree, Bachelors Degree, or Masters Degree in police science or criminal justice. Note: SGT Calabrese and SGT T. Speranza shall receive \$820.00 per annum for college credit in the first two years of the contract. If they fail to be awarded an Associates Degree prior to July 1, 2013, they will revert to the appropriate step on the New Wage Guide.

16. WORK WEEK

- A. Employees covered by this Contract shall be paid based on an average 40-hour week. Any employee who works more than an average 40 hour week during any week shall be compensated at an hourly rate to be determined by dividing his annual salary by 2080 hours to determine an hourly rate and shall be paid at time and one-half the hourly rate for all hours in any one week which exceeds 40 hours.
- B. Those officers working the 12-hour shift patrol schedule, by virtue of their 12-hour shifts, may periodically work less than 40 hours (36 hours) or more than 40 hours (48 hours) in a work week. This works out to be 168 hours worked every 28 day schedule cycle. Officers working this 12-hour schedule will be compensated for four (4) hours "Kelly" Time per 2-week pay period as compensation for the extra 8 hours per 28 day cycle. All "Kelly" Time shall be used within six (6) months of accumulation. Exceptions may be authorized by the Chief of Police. At no point will personnel be entitled to paid compensation for "Kelly" Time.
- **C.** Compensatory time may be utilized in lieu of overtime if agreed between employer and employee.

D. Lieutenants are expected to take work related telephone calls after normal work hours without additional compensation.

17. OVERTIME - ASSIGNMENT

Overtime shall be classified and assigned on the following basis:

- A. Scheduled overtime shall be overtime which the Chief of Police or his designee, for that particular work, approves at least three (3) days in advance of the time when the overtime is to be worked. For this overtime, a complete roster of each rank within the bargaining unit shall be kept in order of seniority. Overtime will be assigned on a rotating basis and each time overtime is assigned to an individual, the next assignment will be first offered to the next officer on the roster, provided that if any officer is scheduled or any officer refuses to work scheduled overtime, the assignment shall be given to the next officer on the list not scheduled for a regular tour of duty and assignment will be made thereafter beginning with the last officer to have been assigned scheduled overtime
- **B.** Call back overtime shall be overtime approved by the Chief of Police, or his designee to assist a regular shift. An employee will have an option to be put on an overtime list for call back. A "call back" list shall also be maintained and overtime assigned as in paragraph (1) above.
- **C.** Emergency overtime shall be overtime approved by the Chief of Police, or his designee because an emergency has arisen. In this event the parties hereto agree that the Chief of Police, or his designee may call in any available officer.
- **D.** Employees who are called back for overtime, which is not a continuous scheduled workday, shall be paid for a minimum of two (2) hours of work.

18. SEVERANCE PAY

A. It is stipulated and agreed that employees who retire having accumulated sick days shall be compensated up to \$15,000. The amount to be compensated shall be computed by multiplying one-half the accumulated sick days times 8 hours times the hourly rate of said employee at the time of his retirement.

19. PERSONNEL REGULATIONS

- A. It is understood and agreed that the personnel regulations and the Police Manual adopted by the City of Bridgeton shall apply in all cases for all matters not covered by this Agreement except that the provisions providing that the City will recognize all holidays declared by the President of the United States, Governor of the State of New Jersey or Legislature of the State of New Jersey shall be and is hereby deleted from said personnel regulations.
- B. This Contract is intended to comply with all statutes, rules, and regulations of the New Jersey Department of Personnel and in the event there is a conflict, the Rules of the New Jersey Department of Personnel shall apply.

20. NEW JERSEY STATUTES RELATING TO POLICE

A. This Agreement is intended to comply with all New Jersey Statutes relating to police departments and in the event there is a conflict, the New Jersey Statutes shall apply.

21. OTHER EMPLOYMENT

A. No member of the Association shall engage in any other form of employment without having obtained prior approval of the Chief of Police. The Police Chief shall abide by any and all state statutes, and/or regulations in granting, denying or revoking an employee's "other employment." This employment can only be denied for just cause.

22. GRIEVANCES PROCEDURE

A. Purpose

For the purposes of this agreement, a grievance is defined to be the interpretation, application or violation of policies, agreements, and administrative decisions affecting employees and shall include minor discipline of employees.

For the purposes of this Agreement, grievances include minor discipline that provides for suspension of less than five (5) days, oral warnings and/or written reprimands affecting any employee covered by this Agreement. Written reprimands and oral warnings

shall proceed no further than Step Three.

A grievance may be raised by the SOA on behalf of an individual employee or group of employees or by the Employer.

B. Steps to the Grievance Procedure.

The following constitutes the sole and exclusive method for resolving grievances between the parties covered by this Agreement and shall be followed in its entirety unless any step is waived by mutual consent of the aggrieved party and the Employer's representative and the waiver of any step acts only as a waiver of the individual step.

STEP ONE

The S.O.A. on behalf of the aggrieved employee or employees, or the City, shall institute action under the provisions hereof within thirty (30) days of the occurrence of the grievance, and an earnest effort shall be made to settle the differences between the S.O.A. and the Chief of Police, for resolving the matter informally. Failure to act within said thirty (30) days shall be deemed to constitute an abandonment of the grievance.

The Chief of Police shall render a written decision within five (5) calendar days after the receipt of the grievance and serve a copy of said decision to the S.O.A. and the Mayor.

STEP TWO

In the event the grievance has not been resolved in or at Step One, the S.O.A. shall, in writing and signed, file the grievance with the Appropriate Authority within Five (5) calendar days following the determination of Step One. The written grievance at this step shall contain the relevant facts and a summary of the preceding oral discussion, the applicable Section of this Contract violated, and the remedy requested by the grievant.

The Appropriate Authority shall render a written decision within fifteen (15) calendar days from receipt of the grievance.

STEP THREE

In the event the grievance has not been resolved in or at Step Two, the S.O.A. may, in writing and signed, request a hearing before the Mayor and/or the Business Administrator within five (5) calendar days following the determination at Step Two.

The Mayor and/or the Business Administrator shall render a written decision within fifteen (15) calendar days from receipt of the grievance.

STEP FOUR

In the event the grievance has not been resolved in or at Step Three the matter may be referred to arbitration as hereinafter provided.

D. Arbitration

In the event that the Employer or the Association desires to submit a grievance to arbitration, the following procedure shall be followed:

- 1. The party demanding arbitration shall serve written notice of its intention to arbitrate on the other Party (ies) within ten (10) working days following receipt of the Mayor and/or Business Administrator's determination.
- 2. The party demanding arbitration shall file a request of arbitration with the New Jersey Public Employee Relations Commission. Such arbitration shall be conducted in accordance with the Rules and Regulations of said Commission.
- 3. The costs of the services of the arbitrator shall be borne equally by the Employer and the Association.
- 4. The decision of the arbitrator shall be in writing and shall include the reasons for such decision.
- **5**. The parties direct the arbitrator to decide, as a preliminary question, whether he has jurisdiction to hear and decide the matter in dispute
- 6. The arbitrator shall be bound by the provisions of this Agreement and the Constitution and Laws of the State of New Jersey and be restricted to the application of the

facts presented to him involved in the grievance. The arbitrator shall not have the authority to add, to modify, detract from or alter in anyway the provisions of this Agreement or any amendment or supplement thereto. The decision of the arbitrator shall be final and binding.

7. The decision of the arbitrator shall be the final administrative step of the Employer and the Association.

E. Miscellaneous.

- 1. A failure to respond at any Step in this procedure by the Employer or its agents shall be deemed a negative response and upon the termination of the applicable time limits the grievant may proceed to the next step or the grievance shall be considered abandoned.
- 2. Unless extended by mutual agreement in writing, the failure to observe the time limits herein shall constitute abandonment of the grievance and settlement on the basis of the last City answer.
- 3. Employees shall have an election as to whether they shall pursue remedies under Civil Service or under the grievance procedure set forth herein.
- **4.** Action beyond Step One of the grievance procedure shall constitute an election to pursue remedies under the Contract.
- 5. Action in the form of an appeal to the Civil Service Commission shall constitute an election to pursue remedies under Civil Service.
- **6.** Employees covered by this Agreement shall have the right to process their own grievance without representation.
- 7. Upon prior notice to and authorization of the Police Chief, the designated Association Representative shall be permitted as members of the Grievance Committee to confer with employees and the City of specific grievances in accordance with the grievance procedure set forth herein during work hours of employees, without loss of pay, provided, the conduct of said business does not diminish the effectiveness of the City of Bridgeton or requires the recall of off-duty employees.

23. COLLEGE CREDITS

Officers shall receive pay for an Associate Degree, Bachelor Degree or a Master

Degree in police science or criminal justice. Officers who have credits equal to or greater than 60 but do not have an Associate Degree will be eligible for the Associate Degree pay if 50% or greater of those credits are in criminal justice or police science courses. College degree money is incorporated in the wage scale in Exhibit A.

24. BREACH OF CONTRACT EFFECT

A. The waiver of any breach or condition of this Agreement by either party shall not constitute a precedent in the further enforcement of the terms and conditions herein.

25. SAVING CLAUSE

A. It is understood and agreed that if any part of this Agreement is in conflict with the law, that such part shall be suspended and the appropriate mandatory provisions shall prevail, and the remainder of this Agreement shall not be affected thereby.

26. RATIFICATION BY ASSOCIATION AND EMPLOYEES

A. The Association hereby represents that this Agreement was ratified solely by employees of the City of Bridgeton, Department of Police employed pursuant to the terms of this Agreement and that no members of the Association who are not covered by this Agreement took part in ratification proceedings. The Association further agrees that upon the adoption of any new agreement, which shall be substituted for this Agreement, or any part thereof, said Agreement would be ratified only by persons who are employed pursuant to the terms of this Agreement or the new Agreement.

27. EMBODIMENT OF AGREEMENT

A. This document constitutes the sole and complete Agreement between the parties, and embodies all terms and conditions governing the employment of employees represented by the Association. The parties acknowledge they have had the opportunity to present and discuss proposals on any subject, which is (or may be) subject to collective bargaining provided, however, that upon mutual agreement of the parties, which shall be in writing, the parties further amplify or interpret the terms of this Agreement. Any prior

commitment or agreement between the City and the Association or any individual employee covered by this Agreement is hereby superseded.

28. TERM OF AGREEMENT

A. This Agreement shall be in effect from July 01, 2011 until June 30, 2015.

29. CHANGE IN WORKING CONDITIONS

A. In accordance with law, change in working conditions shall be negotiated by the parties to this Agreement.

30. SUBSEQUENT NEGOTIATIONS

A. One hundred twenty (120) days prior to the expiration date of this Agreement the parties shall meet to discuss and negotiate regarding terms and conditions of a new agreement or the extension of this Agreement provided that should the Public Employees Relations Commission fix another time to commence negotiations, the rules of the Public Employees Relations Commission shall apply.

31. UNUSED SICK DAYS

- A. In the event an employee covered under this Contract does not utilize any sick days during the calendar year, then said employee shall, in the succeeding year, receive an amount equal to two working days of pay. The number of hours to be determined by what the employee's schedule is (8, 10, or 12-hour days).
- **B.** Employee shall be entitled to 120 hours of sick time per calendar year prorated to the employee's date of hire in each year in which this Agreement is in effect.

32. SICK BANK

Employees can charge their unused sick days off to another employee for dollar per dollar amount only in the event of a catastrophic health condition or injury. Employees must contact the S.O.A. first for approval. The Appropriate Authority must give final approval.

For the purpose of this Article, a "catastrophic health condition or injury" shall be defined as follows:

- 1. With respect to an employee, a "catastrophic health condition or injury" is either:
 - i. A life-threatening condition or combination of conditions; or
 - ii. A period of disability required by his or her mental or physical health or the health of the employee's fetus which requires the care of a physician who provides a medical verification of the need for the employee's absence from work for 60 or more work days.
- 2. With respect to an employee's immediate family member, a "catastrophic health condition or injury" is either:
 - i. A life-threatening condition or combination of conditions; or
 - ii. A period of disability required by his or her mental or physical health which requires the care of a physician who provides a medical verification of the need for the employee's absence from work for 60 or more work days.

33. WORKERS' COMPENSATION

Any officer injured in the line of duty shall receive the workers' compensation rate as determined by the City's rules and regulations. Additionally, the Employer shall pay the injured officer the difference between their normal rate of pay and the amount received from workers' compensation.

34. EQUIPMENT

The City agrees to continue to provide and maintain safe equipment for use by the employees.

A. <u>Uniforms</u>

1. The City agrees that upon obtaining initial employment with the City of Bridgeton Police Department, the City will provide the following items to the new employee or employees who have not yet been issued all of the proper equipment:

Class A Uniform

(which consists of)

(1)	Long Sleeve Shire	(1)	Name Plate (metal)
(1)	Short Sleeve Shirt	(1)	Leather Garrison Belt*
(1)	Pair of Pants	(1)	Leather Pistol Belt w/Metal Buckle
(1)	Tie	(1)	Duty Holster for Issued Sidearm*
(1)	Tie Bar	(1)	Leather Double Magazine Pouch*
(1)	Whistle	(1)	Leather Handcuff Case*
(1)	Hat	(1)	Set of Handcuffs*
(1)	Hat, Rain Cover	(1)	Leather Pepper Spray Pouch*
(1)	Rain Coat (reversible to orange)*	(1)	M.A.B. (Power Tip) & Holster*
(1)	Jacket*	(1)	Set of four Leather Belt Keepers*
(1)	Traffic Vest*	(1)	Radio Belt Holder*
(1)	Breast Badge (metal)	(1)	Police Radio*
(1)	Hat Badge (metal)	(1)	Mag Light (3 D Cell)*
(1)	Belt Ring for Mag Light*	(1)	Glock 22 Pistol*
(4)	Glock 22 Magazines*	(1)	Folding Pocket Knife*
(1)	Bullet Resistant Vest*	·	

^{*}All items will be used with the Class B Uniform

Class B Uniform

(which consists of)

- (3) Long Sleeve Shirts
- (1) Hat Class B, Baseball Style
- (3) Short Sleeve Shirts
- (1) Pair of Leather Boots

(3) Pair of Pants

Specialty Uniforms

If an Officer is assigned to a Specialty Unit that requires another type of uniform, he will be issued the appropriate number of uniforms required; the number of uniforms issued will be determined by the number of days per week this uniform will be worn.

***All Patches will continue to be issued by the Division on an as needed basis.

- 2. The City agrees to provide each Officer with an annual Uniform replacement allowance of \$500.00 for the purchase and replacement of uniforms. Officers may use this allowance to replace equipment, upgrade equipment, tailor equipment and etc. Payment will be made to the Officer, after the Officer has submitted a signed voucher. If the Officer turns in receipts that meet or exceed \$500.00 for any of the equipment (listed above), equipment upgrades or tailoring, he will receive a voucher in the amount of \$500.00, non-taxed. However, if the Officer does not turn in receipts, the voucher will be taxed as per state law. If the Officer turns in receipts that do not meet or exceed \$500.00, the receipt portion will not be taxed but the remaining portion will be as per state law. All receipts must be turned in to the appropriate authority before June 1st of each year. Vouchers will be issued by July 1st of each year.
- 3. The City agrees that if an Officer suffers the loss of an initial issue item due to seizure by the Cumberland County Prosecutor's Office or any other law enforcement entity due to an ongoing investigation, the Department shall replace those items.
 - 4. The City agrees that any items or equipment deemed mandatory but not specified in the initial issue shall be supplied by the Department.

- 5. The City agrees that any Officer suffering the loss of an initially issued item or equipment during legitimate police activity will replace said loss. The City will place an order within five (5) business days to assure the lost or damaged equipment will be replaced in a timely fashion. The item/equipment must be of equal or better quality.
- 6. The City agrees that if there is an intention to change from Class B uniforms (which is the standard) to Class A uniforms then, Article 34 Equipment shall be renegotiated between the City and PBA prior to any changes the City may request.
- 7. The City agrees to provide a new bulletproof vest to all Officers upon his/her gainful employment. All vests will be examined for manufacturer's defects due to wear and tear by the department's firearms supervisor and replaced if deemed to be unsafe. No used or pre-owned vests will be distributed to an employee by mandate. An employee may agree to use a used or pre-owned vest until a new vest has been ordered and/or delivered. Vests should meet any and all safety standards established by state law or manufacturers standards.

B. Vehicles:

Any police vehicle deemed by the State Division of Motor Vehicle to be unsafe and not fit for use by police, shall be either repaired or replaced, making it safe and fit for police use, as soon as reasonable and practical. This is to include any and all vehicles damaged beyond repair due to motor vehicle accidents in the performance of the Officers' duty.

35. LEGAL REPRESENTATION

A. In the event of any municipal, civil or criminal action against a Police Officer covered by insurance of the City, defense counsel shall be supplied by the insurance company, including any different counsel if determined necessary to avoid a conflict. In the event there is no insurance coverage and the claim is within the scope of employment, the Office of the City Attorney will provide a defense, unless there is a conflict, in which case the Officer may select counsel from a list compiled by the City and agreed to by the S.O.A.,

of attorneys who have agreed to provide City defense work at the rate paid for legal service by the City.

36. LEAVE OF ABSENCE WITHOUT PAY

- A. A permanent full-time employee who has worked for the City for a minimum of twelve (12) consecutive months may request leave without pay for a period not exceeding three (3) months during a fiscal year for specific personal reasons, or other reasons deemed in the best interest of the City.
- B. Applications for leave without pay must be submitted in advance, in writing, to the employee's Department Head, stating the employee's reason for requesting such leave and containing a statement that they intend to return to the City's service after expiration of such leave. The leave request must be recommended by the Department Head and City Business Administrator and approved by the Mayor. A leave of absence without pay shall not be considered for approval if the employee has paid leave available to utilize.
- C. Any leave of absence without pay granted in this Article shall be in accordance with the Federal Family Medical Leave Act (FMLA) and/or the Family Leave Act (FLA) and shall not be in addition to those regulations.
- **D**. 1. A leave of absence without pay not exceeding three (3) months shall be granted for maternity leave purposes.
- 2. Upon written request and certification from the employee's physician that additional time is needed, the City, in its sole discretion, may extend maternity leave beyond three (3) months.
- E. During the period of leave of absence without pay, an employee shall not continue to accrue seniority, but shall not lose any seniority already accrued. An employee shall not accrue vacation, sick or personal time during the leave of absence without pay.

IN WITNESS WHEREOF, the parties hereto have hereunto caused these presents to be signed on the day and year first above mentioned.

ATTEST:

Darlene Richmond, City Clerk

ATTEST:

S.O.A. Secretary

Michael Speranza

THE CITY OF BRIDGETON, IN THE COUNTY OF CUMBERLAND

3Y:_____

POLICEMAN'S BENEVOLENT ASSOCIATION SUPERIOR OFFICERS, LOCAL #94A

BY:

S.O.A. President

Michael Pastirko

		LIEUTENANT		
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
1	96,300	97,745	99,699	101,693
2	98,578	100,057	102,058	104,099
3	100,300	101,805	103,841	105,917
	A /	OGO GI LERR DE CE		
GL.		SSOCIATE DEGI	REE	
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
1	97,600	99,064	101,045	103,066
2	99,878	101,376	103,404	105,472
3	101,600	103,124	105,186	107,290
	P.A	CHELOR DEGR	PD.	
Step	1/1/2012			
1 tcp		7/1/2012	7/1/2013	7/1/2014
	98,900	100,384	102,391	104,439
2	101,178	102,696	104,750	106,845
3	102,900	104,444	106,532	108,663
	<u> </u>	ACTED DECEMBE		
Ctore		ASTER DEGRE		
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
1	99,900	101,399	103,427	105,495
2	102,178	103,711	105,785	107,901
3	103,900	105,459	107,568	109,719

LIEUTENANT PLACEMENT

3

Branch Filippello Battavio

Bachelor 3 Bachelor 2

		SERGEANT		
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
1	83,610	84,864	86,561	88,293
2	85,410	86,691	88,425	90,193
3	87,800	89,117	90,899	92,717
4	89,010	90,345	92,152	93,995
5	89,947	91,296	93,122	94,985
······································	Λ.	SCOCIATE DEGI		
Cton		SSOCIATE DEGI		
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
<u>I</u>	84,910	86,184	87,907	89,665
2	86,710	88,011	89,771	91,566
3	89,100	90,437	92,245	94,090
4	90,310	91,665	93,498	95,368
5	91,247	92,616	94,468	96,357
	D A	CITEL OR DECE	בוניו	
Ctore		CHELOR DEGR		
Step	1/1/2012	7/1/2012	7/1/2013	7/1/2014
1	86,210	87,503	89,253	91,038
2	88,010	89,330	91,117	92,939
3	90,400	91,756	93,591	95,463
44	91,610	92,984	94,844	96,741
5	92,547	93,935	95,814	97,730

Officers shall receive current salary and benefits through December 31, 2011. Effective January 1, 2012, officers will be placed on the scale as indicated below:

SERGEANT PLACEMENT

Corey	Associate 5
Calabrese	5
Pierce	5
Sloboda	5
Pastirko	4
Speranza M	Associate 4
Roman	4
Speranza T	4
Blackburn	Bachelor 4
Santiago	3

Note: SGT Calabrese and SGT T. Speranza shall receive \$820.00 per annum for college credit in the first two years of the contract. If they fail to be awarded an Associate Degree prior to July 1, 2013 they will revert to the appropriate step on the scale.