## **AGREEMENT**

### Between

## TOWNSHIP OF MONTVILLE

And

MORRIS COUNCIL NO. 6, NEW JERSEY CIVIL SERVICE ASSOCIATION (WHITE COLLAR AND PROFESSIONAL UNIT)

January 1, 2021 through December 31, 2025

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#### AGREEMENT

#### **PREAMBLE**

## ARTICLE 1 RECOGNITION AND SCOPE

#### Section 1:

The Township hereby recognizes the Association as the sole and exclusive representative of all full-time and part-time white collar employees under this Agreement for the purpose of collective negotiations pursuant to the New Jersey Employer-Employee Relations Act (N.J.S.A. 34:13A-1 et seq.) concerning salary, hours and other terms and conditions of employment in the Township of Montville.

#### Section 2:

Any position or title established on or after the effective date of this Agreement and during the term of this Agreement shall be discussed with the Association and its unit placement negotiated between these parties. In the event that the parties cannot agree on the unit placement of a position or title, either party may file a Clarification of Unit petition to determine the status of the position or title under this Agreement.

#### Section 3:

Unless otherwise indicated, the terms "employee" or "employees" when used in this Agreement refer to all persons represented by the Association in the above defined negotiating unit.

## ARTICLE 2 VACATION

### Section 1:

## A. All Employees Employed on or before January 1, 2003 Shall be Subject to the Following Vacation Schedule.

After the initial month of employment and up to the end of the first calendar year, employees shall receive one (1) working day for each full month of service. Employees shall be granted vacation leave, pursuant to the following schedule, based upon length of service:

- a. After completing the 1<sup>st</sup> year of employment and up to and through the completion of the 7<sup>th</sup> year of employment: 13 working days;
- b. starting the 8<sup>th</sup> year of employment, and up to and through the completion of the 8<sup>th</sup> year of employment: 14 working days;
- starting the 9<sup>th</sup> year of employment, and up to and through the completion of the 10<sup>th</sup> year of employment: 15 working days;
- d. starting the 11<sup>th</sup> year of employment, and up to and through the completion of the 11<sup>th</sup> year of employment: 16 working days;
- e. starting the 12<sup>th</sup> year of employment, and up to and through the completion of the 12<sup>th</sup> year of employment: 17 working days;
- f. starting the 13<sup>th</sup> year of employment, and up to and through the completion of the 13<sup>th</sup> year of employment: 19 working days;
- g. starting the 14<sup>th</sup> year of employment, and up to and through the completion of the 14<sup>th</sup> year of employment: 20 working days;
- h. starting the 15<sup>th</sup> year of employment, and up to and through the completion of the 17<sup>th</sup> year of employment: 21 working days;
- i. starting the 18<sup>th</sup> year of employment, and up to and through the completion of the 20<sup>th</sup> year of employment: 22 working days;
- j. starting the 21<sup>st</sup> year of employment, and up to and through the completion of the 25<sup>th</sup> year of employment; 24 working days; and
- k. starting the 26<sup>th</sup> year of employment, and thereafter: 26 working days.

# B. All Employees Employed After January 1, 2003 and Before January 1, 2013 Shall Be Subject to the Following Vacation Schedule.

After the initial month of employment and up to the end of the first calendar year, new employees shall receive one (1) working day for each full month of service. Employees shall be granted vacation leave, pursuant to the following schedule, based upon length of service.

- a. After completing the 1<sup>st</sup> year of employment and up to and through completion of the 5<sup>th</sup> year of employment: 12 days per year;
- b. After completing the 5<sup>th</sup> year of employment and up to and through completion of the 12<sup>th</sup> year of employment: 15 days per year;
- c. After completing the 12<sup>th</sup> year of employment and up to and through completion of the 20<sup>th</sup> year of employment: 21 days per year.
- d. Starting the 21st year of employment, and thereafter: 25 days per year.

## C. All Employees Employed on or After January 1, 2013 Shall Be Subject to the Following Vacation Schedule.

After the initial month of employment and up to the end of the first calendar year, new employees shall receive one (1) working day for each full month of service. Employees shall be granted vacation leave, pursuant to the following schedule, based upon length of service.

- a. After completing the 1<sup>st</sup> year of employment and up to and through completion of the 5<sup>th</sup> year of employment: 12 days per year;
- b. After completing the 5<sup>th</sup> year of employment and up to and through completion of the 12<sup>th</sup> year of employment: 15 days per year;
- c. After completing the 12<sup>th</sup> year of employment and up to and through completion of the 20<sup>th</sup> year of employment: 18 days per year;
- d. Starting the 21st year of employment, and thereafter: 20 days per year.

## D. Dispatchers shall receive an additional twelve (12) hours of vacation in addition to the vacation schedules set forth in paragraphs A, B, and C above.

#### Section 2:

The vacation period for employees shall begin January of each year and continue in effect until December 31 of each year.

#### Section 3:

Vacation leave with pay shall be credited to each employee on January 1 of each year in anticipation of continued employment.

#### Section 4:

Vacation carryover shall be in accordance with N.J.A.C. 4A:6-1.2(g). A request for carryover shall be submitted to the Township Administrator by November 15.

#### Section 5:

Annual vacation shall be granted to the employee only with prior written approval of the Department Head. Vacation leave may be taken in not less than half-day increments (four (4) hour minimum for dispatchers). In scheduling vacations, management will consider seniority in title of employees involved and the work within the work unit. If there is a tie in seniority in title, then the decision will be based solely upon overall seniority.

#### Section 6:

An employee who returns from a continuous period of absence of more than six (6) months due to a disability, leave of absence or layoff, shall not be eligible for a vacation until the employee has completed six (6) months in the performance of duty after returning from such absence.

#### Section 7:

Upon termination of employment, annual vacation shall be calculated on a prorated basis consistent with those full months of the calendar year worked. An employee who has pro rata, used more annual vacation than entitled to at the time of termination, shall have an amount equal to their daily rate of pay deducted from their final pay, for each day of any vacation taken in excess of the number to which that person was entitled. An employee who has unused vacation at the time of termination shall have that amount paid to the employee in their final paycheck.

#### Section 8:

In the event an employee is on vacation and becomes ill and is under a doctor's care or is hospitalized, his/her vacation shall be suspended and he/she shall be placed on sick leave, if same is available, at the employee's option, provided the employee properly notifies the Township and produces a doctor's note for days that the employee is ill.

### Section 9:

Unused vacation leave shall be paid to the estate of a deceased employee.

#### Section 10:

Part time employees shall receive prorated vacation leave.

## ARTICLE 3 HOLIDAYS

#### Section 1:

Full time employees and part time employees working twenty (20) hours or more shall be granted the following thirteen (13) paid holidays. If a part time employee(s) does not work or is not scheduled to work on the holiday, the employee(s) do not get paid for the holiday.

- 1. New Year's Day
- 2. Martin Luther King's Birthday
- 3. President's Day
- 4. Good Friday
- 5. Memorial Day
- 6. Independence Day
- 7. Labor Day
- 8. Columbus Day
- 9. Veteran's Day
- 10. Thanksgiving Day
- 11. Friday following Thanksgiving Day
- 12. Christmas Eve
- 13. Christmas Day

The Township Committee, by Resolution on an annual basis, may substitute any of the above holidays because of the date and in order to create a longer weekend.

#### Section 2:

Whenever any of the Holidays enumerated above fall on a Sunday, the following Monday shall be observed as the official holiday. Whenever any of the Holidays described above fall on a Saturday, the Friday immediately preceding shall be observed as the official holiday.

Holiday observance as described in this agreement shall be the same as non-contractual employees. If non-contractual employees are provided a greater holiday benefit by the Township, the Association reserves the right to request mid-contract negotiations solely limited to the issue of the greater holiday benefit.

#### Section 3:

Each employee shall be compensated for each recognized holiday at his/her regular rate of pay. Any overtime (time worked in excess of forty (40) hours in a work week) worked on a holiday or Sunday shall be compensated at the rate of double time.

Part-time animal shelter employees who work more than twenty (20) hours per week will be afforded double time for any work performed on a scheduled holiday listed in Section 1. This shall be effective January 1, 2022.

#### Section 4:

If an official holiday occurs while an employee is on approved vacation or sick leave, the employee shall not have that holiday charged as sick or vacation time.

### Section 5:

The observance of religious holidays other than those listed as official paid holidays may be granted and charged as personal or vacation days.

#### Section 6:

To qualify for holiday pay, an employee must be present at work, or on an approved paid leave, the day before and the day after the holiday.

## ARTICLE 4 SICK LEAVE

#### Section 1:

- 1. Sick leave is hereby defined to mean absence from the post of duty because of illness, accident, exposure to contagious disease or attendance upon a seriously ill member of the employee's immediate family requiring the care of such employee. It is the employee's responsibility to demonstrate serious illness. In the case of attending to the needs of relatives residing in the employee's household, the employee shall be required to submit a doctor's note for absences in excess of five (5) working days.
- 2. Immediate family means employee's parent, spouse, civil union partner, individual for whom the employee is legal guardian, grandparents, grandchild, mother-in-law, father-in-law, sister or brother of the employee. It shall also include relatives of the employee residing in the employee's household.

#### Section 2:

- 1. During the first year of employment, full-time employees will receive one (1) working day of sick leave for each full month of paid employment.
- 2. Effective January 1 of each calendar year thereafter, each employee shall be credited with fifteen (15) days sick leave, which shall accumulate from year to year without limit. If separation from employment occurs before the end of said year, and the employee has used more sick leave than appropriate on a pro rated basis, he/she shall have an amount equal to his/her daily rate of pay deducted from his/her final pay, for each day of sick leave taken in excess of the number to which he/she was entitled.
- 3. Permanent/provisional part time employees shall accrue sick days in the same manner as full-time employees but on a pro-rated basis. An employee's average daily work hours from prior year will be used to determine sick leave pay.

4. Sick leave shall be taken in not less than half-day increments (four (4) hour minimum for dispatchers) absent unusual circumstances or with the approval from the Township Administrator which shall not be unreasonably withheld.

#### Section 3:

- 1. Upon retirement into the PERS system, each full time employee shall receive compensation based on the number of accumulated unused sick days, times the daily rate of pay of the average of the highest (3) years' salary, times 75%, capped at \$15,000.
- 2. If an employee dies prior to retirement, the Township shall pay the estate of the deceased, the number of accumulated unused sick days, times the daily rate of pay of the average of the highest three years' salary, times seventy-five percent (75%). The Township reserves the right to pay accumulated dollars in a lump sum or over a period of two (2) years. The estate of employees hired on or after January 1, 2013 shall not be eligible for receipt of accumulated unused sick days upon death of active employee.

#### Section 4:

- 1. When an employee does not report for duty for a period of greater than five (5) consecutive work days because of illness, he/she shall show proof of his/her inability to work by submitting to the Township, a certificate signed by the physician in attendance. Whenever a physician's note must be obtained, the employee shall submit a written certification from a physician that he/she has been released and is able to return to duty. If requested, the employee shall submit to an examination by a physician appointed by the Township, under any circumstance, to substantiate an illness at the complete expense of the Township. If the Township determines a pattern of illness or suspects abusive illness exists, the Township shall have the right to demand a physician certification of illness, notwithstanding the (5) day limitation. In addition, sick leave may not be authorized if immediately before or after any other excused absence without a doctor's note.
- 2. If a period of illness or disability of the employee is for more than fifteen (15) work days, the Township may require interim reports on the condition of the patient at regular intervals from the attending physician and/or Township physician.
- 3. No employee shall be allowed to endanger the health and well being of other employees. The Township may direct the employee to the Township physician for an opinion as to eligibility of the employee(s) to continue at work. In light of this, the employee may be directed to take sick leave by the Township.
- 4. An employee who is absent for a period of five (5) consecutive days and does not notify the Township of his/her status shall be determined to have abandoned his/her position and shall be considered resigned not in good standing.
- 5. An employee, pursuant to this Article, shall not engage in any employment activity with another employer during sick time. If an employee is found to be engaged in employment with any other employer, he/she may be subject to suspension of sick benefits, where applicable, and disciplinary action.

- 6. An employee on sick leave receiving his/her normal compensation and who, in addition qualifies for payment under Worker's Compensation and/or temporary disability laws shall, during the period they receive such benefits, be entitled only to that portion of their regular pay, when added to either the Worker's Compensation payments or temporary disability payments, or both, equal their normal pay. No employee while receiving such payment shall receive more than the full salary they would have received at the time of the injury.
  - 7. Abuse of sick leave may be cause for disciplinary actions.

## ARTICLE 5 STORM DAYS AND EMERGENCIES

An employee will be awarded compensatory time for a declared emergency if required to work when other Township employees are not required to work due to the declared emergency. The request for use of compensation time must be approved by the Township Administrator. All compensation days must be used within a six (6) month period from accrual. Dispatchers who are required to work between 8:30 am - 4:30 pm, Monday through Friday, are to be credited with 8 hours of compensatory time for a declared emergency.

During snowstorms or other weather conditions, an employee who does not report for work or chooses to leave work, will be charged a Personal or a Vacation day provided the Township offices are open. The decision of whether it would be a Personal or a Vacation day would be the employee's option.

All employees shall be notified at least one hour prior to start time in the event the Township closes its buildings.

## ARTICLE 6 WORKING HOURS, WORK WEEK AND OVERTIME

### Section 1:

1. Except as otherwise provided herein, the regular work week for full time employees shall be seven (7) hours per day, five (5) days per week for a total of thirty-five (35) hours per week, which excludes a sixty (60) minute unpaid lunch period per day and two (2) 15-minute paid breaks. Except as otherwise provided herein the workweek shall be Monday through Friday 8:30 a.m. to 4:30 p.m. Employees are expected to be at their workstations and ready for work at his/her prescribed starting time.

#### Section 2:

Overtime shall be assigned on a rotating, seniority basis, within the department and title recognizing that knowledge, skills and abilities may be considered by the Township in assigning overtime.

### Section 3:

Communications Operators' working hours and overtime shall be in accordance with Article 28.

#### Section 4: Flex Time

1. Only the Township may determine to create a flex schedule. A flex schedule is defined as a schedule with a thirty-five (35) hour work week consisting of five (5) consecutive days (Monday to Friday and reporting hours other than 8:30 a.m. to 4:30 p.m.). Temporary flex time shall be authorized by and approval given by the Township Administrator. Permanent flex time shall be negotiated.

Any employee hired after April 30, 2013 may be required to work on a flex schedule. All other employees have the right of first refusal to the new flex schedule.

#### Section 5:

- 1. Employees who work in excess of forty (40) hours in a paid status shall receive time and one-half (1-½) in pay or at the option of the Township compensation time at the rate of time and one-half for authorized overtime considering the request of the employee. Paid status for purposes of this Agreement shall include any absence from work by an employee, for which the employee receives monetary compensation from the Township as though the employee actually worked. It includes sick, holiday, vacation, bereavement, or leave of absence with pay. Such overtime shall be compensated for at a rate of time and one-half (1-½). Any overtime worked on Sunday or holiday shall be compensated at the rate of double time. Part time employees will be afforded straight time for all hours worked during the work week, except any over time worked performed by a part-time employee which is over forty (40) hours in the work week shall be paid at time and one-half (1 1/2).
- 2. Any overtime will be determined on the basis of anytime in excess of fifteen (15) minutes in fifteen (15) minute intervals for overtime compensation.

#### Section 6: Court Hours

The Township shall have the right to change the work hours of the Deputy Court Administrator to conform to the municipal court schedule for one day per week.

## ARTICLE 7 HEALTH BENEFITS

#### Section 1:

- a. The Township shall continue in full force and effect the current health benefits or an equivalent. The Township shall pay the premiums for employees and their dependents for hospitalization and medical, prescription, dental and vision care coverage. However, employees shall be required to contribute to his/her health benefits in accordance with the Tier IV/Year 4 rates set forth in Chapter 78, P.L.2011. Employees agree to the benefits as set forth by the New Jersey State Health Benefits Plan. Employees who work thirty (30) or more hours shall be eligible for health benefits.
- b. If during the term of this Agreement, the Township offers incentives for employees to change Health Benefits Plans, those same incentives will be offered to members of Morris Council No. 6.

- c. Notwithstanding the foregoing, health care contributions shall be consistent with that required by P.L. 2010, Chapter 2 and P.L. 2011, Chapter 78.
- d. In the event another bargaining unit agrees to add another insurance carrier plan as an option, contract negotiations shall be reopened, limited to this issue.

#### Section 2:

The Township shall continue to maintain the current vision plan for its employees or an equivalent. Coverage and provisions of this benefit cease when the retiree becomes eligible for Medicare.

#### Section 3:

The Township shall continue to maintain the current dental coverage for its employees or an equivalent. Subject to approval by other bargaining units in the Township, the annual cap shall be \$1,500.00. The orthodontic maximum shall be \$2,000.00. The deductible shall be \$50.00 per person, maximum two persons (\$100.00). Coverage and provisions of this benefit cease when the retiree becomes eligible for Medicare.

#### Section 4:

- 1. Effective January 1, 2001, the Township shall also provide hospitalization and medical insurance coverage for retirees and their respective spouses. Coverage and provisions of this benefit shall cease when the retiree becomes eligible for Medicare.
- 2. To receive this benefit, an employee must apply for regular or disability retirement in the New Jersey Public Employees' Retirement System. For regular retirement, an employee must be at least 55 years of age with twenty-five (25) years of service with the Township.
- 3. Upon death of the retiree, the retiree's spouse may exercise an option to continue hospitalization and medical insurance until Medicare eligibility, at the spouse's expense. The annual expense shall be the determined COBRA rate.

4.

- a. Employees who had completed twenty (20) years of service at the time of Chapter 78, P.L. 2011 implementation on June 28, 2011 are not required to contribute during retirement under the law.
- b. Employees who have completed twenty (20) years of service as of June 28, 2014 shall be required to pay five (5%) percent of the total cost of hospitalization and medical insurance coverage during retirement.
- c. Employees who did not complete twenty (20) years of service as of June 28, 2014 shall be required to contribute towards their retiree health benefits in accordance with the Tier IV/Year 4 rates as set forth in Chapter 78, P.L. 2011.

#### Section 5:

Waiver of health benefits coverage shall be governed by N.J.S.A. 52:14-17.31a.

# ARTICLE 8 PERSONAL LEAVE

### Section 1: Jury Duty

Each employee shall be allowed leave with pay, if required for jury duty. A written request for such leave shall be given by the employee to his/her Department Head at least two (2) weeks in advance, if practicable. Pursuant to N.J.S.A. 2B:20-16, public employees shall receive their regular Township pay in lieu of payment for jury service. An employee called for jury duty shall be required to return to work when not actively serving on a jury or when released.

#### Section 2: Military Leave

Military leave shall be provided as required by law.

### Section 3: Bereavement Leave

- 1. All permanent employees shall be granted up to three (3) work days of bereavement leave with pay for death in their immediate family. For Dispatchers, bereavement leave shall be taken in three (3) 8 hour days, or two (2) 12 hour days. For the purposes of this section, immediate family shall include father or father-in-law, mother or mother-in-law, spouse, child, sister or brother, grandmother or grandfather, grandchild, civil union partner, legal guardian and any relatives of the employee residing in the employee's household. It shall also include "step" and "foster" parents and children.
- 2. The scheduling of bereavement leave, whether before or after the day of the funeral or memorial service in lieu of funeral will be made in accordance with the needs of the employee.
- 3. An employee may use sick time of up to two (2) additional days in conjunction with out-of-state bereavement leave. The two (2) additional days shall be subject to the same criteria as the current bereavement leave policy.
- 4. Bereavement leave shall be pro-rated for part-time employees based on their average hours of work per calendar year.

### Section 4:

- 1. Family leave shall be governed by the provisions of the federal and state family leave acts.
- 2. Employees shall follow the Township policy regarding FMLA/NJFLA.

#### Section 5: Other Leaves

Time off, other than sick leave, vacations, holiday, bereavement or military leave, may be honored when warranted by the Township. For a leave without pay, the employee shall submit a written request to his/her supervisor at least 30 days in advance stating the reason for the request and the time requested. This request will be forwarded to the Township Administrator and answered in writing within ten (10) working days. If the employees' required absence exceeds the normal pay period, the employee shall be required to make suitable arrangements for pension payments, insurance, hospitalization and other matters required during the leave period.

### Section 6: Personal Days

All full time employees shall be granted three (3) personal days at the beginning of each calendar year in anticipation of continued employment. One (1) personal day may be taken hourly and the other two (2) personal days in not less than half-day increments (four (4) hour minimum for dispatchers), at the employee's discretion, subject to Department Head approval, which approval shall not be unreasonably withheld. Personal days shall not be cumulative. Twenty-four (24) hour notice must be given prior to leave being taken except in case of emergency.

## ARTICLE 9 TOWNSHIP RIGHTS AND RESPONSIBILITIES

Management rights, as set forth in the Township's Personnel manual are recognized by the parties.

## ARTICLE 10 PUBLIC EMPLOYEES COMMITTEE

The Township agrees that the Morris Council No. 6 New Jersey Civil Service Association shall have the right to make recommendations and suggestions in connection with the preparation, revision and amendments of the rules and regulations promulgated by the Township from time to time.

## ARTICLE 11 AGREEMENT NOT TO STRIKE

The Association acknowledges that the common law of New Jersey prohibits strikes and the Association agrees not to strike during the term of this Agreement.

## ARTICLE 12 GENERAL PROVISIONS

#### Section 1:

Unless expressly stated, all benefits exclusive of salary shall be effective upon execution of this Agreement. This Agreement constitutes the complete and final understanding and resolution by the parties of all bargainable issues which were or could have been the subject matter of negotiations between the parties. During the life of this Agreement except where otherwise provided herein, neither

party shall be required to negotiate with respect to any matter, whether or not covered by this Agreement or whether or not within the knowledge or contemplation of either or both parties at the time they negotiated and executed this agreement.

#### Section 2:

If any provision of this Agreement or application of this Agreement to any employee or employees covered hereunder is held invalid by operation of law, by Legislative Act, or by a Court or other tribunal of competent jurisdiction, such provision shall be inoperative but all other provisions contained herein shall not be affected thereby and shall continue in full force and effect.

#### Section 3:

All terms of masculine gender shall be construed to include the feminine gender and all terms stated in the singular shall be construed to include the plural unless a different intention is clearly understood from the context in which such term is used.

#### Section 4: General Information

- 1. All employees are required to provide the Township with a street address. All changes of address of an employee must be reported to employee's department head immediately.
- 2. Change of family status: The employee is advised to inform his/her Department Head immediately through the use of a form provided by the Township of any additions, deletions or changes in the family status, for the purpose of keeping employment records up-to-date, and for possible changes in life insurance and retirement beneficiaries, hospital, medical-surgical dependents and for tax purposes. To change dependents for tax purposes, it is necessary to fill out a W-4 form, Employee's Withholding Exemption Certificate.

# ARTICLE 13 POSTING OF SUPERVISORY AND NON-SUPERVISORY POSITION VACANCIES

#### Section 1:

It is the intention of the Township to fill job vacancies from the ranks of employees.

#### Section 2:

Supervisory and non-supervisory vacancies within the Township will be posted for a minimum of seven (7) working days in each Department and Building and by e-mail to each employee who has e-mail within twenty-four (24) hours by advertising of vacancy of the Township.

#### Section 3:

The Township agrees to comply with the provisions of the Workplace Democracy Enhancement Act ("WDEA") (N.J.S.A. 34:13A-5.13). Every 120 days, the Township shall provide the Association and Shop Steward a list of all negotiation unit employees, including the date of hire, job title, worksite

location, home address, work telephone numbers, home and cell phone numbers, and work and personal email address on file with the Township.

## ARTICLE 14 CALL OUTS

The call outs shall be compensated at a minimum rate of a three (3) hour call out if work is less than three (3) hours for Monday through Friday 10:00 p.m. to 6:00 a.m., Saturday 12:01 a.m. to 6:00 a.m., and 4:00 p.m. to 12:00 midnight, Sunday all day and Holidays all day. A two hour minimum callout if work is less than two (2) hours for Monday through Friday 6:00 a.m. to 10:00 p.m. and Saturday 6:00 a.m. to 4:00 p.m. Call out time shall be calculated from portal to portal and be in conformance with Article 6, Sections 2 and 5 of this Agreement.

## ARTICLE 15 GRIEVANCE PROCEDURE

#### Section 1: Definitions

- 1. The term "grievance" as used herein means an appeal by an individual employee or the Association on behalf of an individual or group of employees, from the interpretation, application or violation of policies, agreements, and administrative decisions affecting them.
- 2. No grievance may proceed beyond Step 3 herein unless it constitutes a controversy arising over the interpretation, application or alleged violation of the terms and conditions of this Agreement. Disputes concerning terms and conditions of employment controlled by statute or administrative regulation, incorporated by reference in this Agreement, either expressly or by operation of law, shall not be processed beyond Step 3 herein.
- 3. Minor discipline shall be deemed grievable. Only suspensions or fines of more than two (2) work days shall be subject to Step 4, Arbitration.

### Section 2: Procedures

The procedure shall be as follows;

- Step 1. An aggrieved person shall notify his/her immediate supervisor in writing of the nature of the grievance within ten (10) work days of the event giving rise to the grievance. If the grievance is against the immediate supervisor, the aggrieved employee may file a grievance directly at Step 2. The grievance shall contain the following information: Article of contract alleged to be violated, action alleged to have caused violation, and remedy sought. Within five (5) work days of the receipt of the notice, the immediate supervisor shall meet with the aggrieved person and attempt to adjust or resolve such grievance. The immediate supervisor shall render his decision, in writing, within five (5) work days after such meeting. If the immediate supervisor does not respond to a grievance in the specified time, the grievance shall advance to the next level.
- Step 2. If the grievance is not resolved to the satisfaction of the aggrieved person at Step 1, an aggrieved person shall notify his/her Department Head in writing of the nature of the grievance within ten (10) work days of receipt of the immediate supervisor's decision or the event giving rise to the

grievance if applicable. Within five (5) work days of the receipt of the notice, the Department Head shall meet with the aggrieved person and attempt to adjust or resolve such grievance. The Department Head shall render his decision, in writing, within five (5) work days after such meeting. If the Department Head does not respond to a grievance in the specified time, the grievance shall advance to the next level.

Step 3. If the grievance is not resolved to the satisfaction of the aggrieved person, he/she may present the grievance to the Township Administrator, in writing, within ten (10) work days after receipt of the decision of the Department Head.

The Association shall also be notified and has an absolute right to have an Association representative at the meeting between the aggrieved person and the Township Administrator. The notice shall set forth the nature of the grievance and the reason he/she is dissatisfied with the decision of the Department Head. Absent unforeseen circumstances, the Township Administrator shall arrange to meet with the aggrieved person within ten (10) work days of receipt and attempt to adjust or resolve such grievance. The Township Administrator shall render his decision in writing, within ten (10) work days after such meeting. Should the Township Administrator not render a decision within the ten (10) work day time period subsequent to the meeting with the grievant, the Association shall notify the Township Administrator in writing of the deadline. The Township Administrator shall have five (5) work days from the notice to render a written decision. Should the Township Administrator fail to act on said notice within the five (5) working days, the grievance shall be considered to have been approved and the requested remedy granted, to the extent allowed by this Agreement.

Step 4. If such grievance is not resolved to the satisfaction of the Association, the Association may, within fifteen (15) work days after receipt of the Township Administrator's decision, notify the Township Administrator, in writing, that the Association wishes to take the matter to binding arbitration. The arbitrator shall have the authority to rule on grievances which concern the interpretation, application, terms and conditions, or alleged violation of this Agreement, Township policies and/or administrative decisions affecting terms and conditions or employment.

- a. After giving notice of intent to arbitrate as provided above, the moving party must request the Public Employment Relations Commission to submit a list of arbitrators from which the parties may select an arbitrator. The arbitrator shall be limited to the issues presented and shall have no power to add to, subtract from or modify any of the terms of this Agreement or the establish or change any wage rate. The decision shall be final and binding. Any fees or administrative charges of the arbitrator shall be borne equally by both parties. Witness fees and other expenses shall be borne by the parties respectively.
- b. The arbitrator selected shall hold hearings promptly and shall issue his/her decision not later than thirty (30) work days from the date of the close of the hearing or, if oral hearings have been waived, then from the date the final statements and proofs on the issues are submitted to him/her. The arbitrator's decision shall be in writing and shall set forth his/her findings of fact, reasoning and conclusions on the issues submitted. The decision of the arbitrator shall be submitted to the Township Administrator and the Association and shall be binding on the parties.

c. All the cost of the arbitration, including costs for the services of the arbitrator, but not including attorney's fees, shall be borne equally by the Township and the Association.

Nothing herein shall prevent the parties from meeting informally prior to the filing of a grievance in an effort to amicably resolve such grievance. Any such informal efforts shall not toll the deadlines set forth herein unless agreed to in writing by both parties.

## ARTICLE 16 SALARIES

#### Section 1: Wages

Salary increases as follows:

- 1. Effective January 1, 2021, and retroactive to that date, there shall be a 2% across the-board salary increase to each step on the Township's salary guide which is attached hereto as Appendix A.
- 2. Effective January 1, 2022, there shall be a 2% across-the-board salary increase to each step on the Township's salary guide which is attached hereto as Appendix A.
- 3. Effective January 1, 2023, there shall be a 2.25% across-the-board salary increase to each step on the Township's salary guide which is attached hereto as Appendix A.
- 4. Effective January 1, 2024, there shall be a 2.5% across-the-board salary increase to each step on the Township's salary guide which is attached hereto as Appendix A.
- 5. Effective January 1, 2025, there shall be a 2.25% across-the-board salary increase to each step on the Township's salary guide which is attached hereto as Appendix A.
- 6. Employees hired on or after January 1, 2013 shall be subject to 9 steps to top pay. Employees hired on or after January 1, 2022 shall be subject to a new salary guide with 10 steps to top pay. All steps shall be equalized.
- 7. Employee(s) performing the duties of the Right to Know Coordinator shall be compensated annually with \$1,500 in base salary.

## Section 2: Out-of-Title Work

The Association acknowledges that from time to time the Township may need to temporarily assign certain employees duties which are commensurate with another title. This provision only applies to work assignments by the department head or Township Administrator for work normally performed by staff in a higher classification. When that occurs, such employee shall receive the minimum rate of pay for that title for each day in that title or five (5%) percent increase above current salary, whichever is higher. Work that an employee regularly performs as part of his/her duties as of the execution of this Agreement does not constitute out-of-title work for the purposes of this provision. Payment for out-of-

title duties shall be included in the employee's regular paycheck

#### Section 3: **Promotions**

An employee promoted to a higher classification will receive the next highest salary within the grade being promoted to. Effective January 1, 2019, an employee who is promoted and afforded a new step increment, January 1 shall be used for future step movements irrespective of the anniversary date of promotion. Commencing January 1, 2022, all employees shall receive step increments on their anniversary date. For all employees promoted and afforded a new step increment, the anniversary date of the promotion shall be used for future step movements.

## ARTICLE 17 APPLICATION OF BENEFITS

The fact that part time employees are included under the terms of this Agreement does not (unless otherwise expressly stated in this Agreement) confer upon them the benefits that full time employees of the Township are receiving or will receive under this Agreement.

Part time employees shall receive sick leave and vacation leave as provided for by Civil Service regulation and this Agreement.

Further, the provisions of this Agreement shall not apply to any employee who has been terminated or involuntarily left the employ of the Township prior to the date of signing this Agreement by both parties, provided however, Article 16, shall apply if applicable, to any employee who has left the bargaining unit but is still employed by the Township without break in service. The estate of a deceased employee who dies prior to date of signing of the Agreement shall receive the employee's salary adjustment retroactively, if applicable to the employee's last date of employment.

## ARTICLE 18 ASSOCIATION MEMBERSHIP DUES DEDUCTION

#### Section 1:

Upon request, the Township agrees to deduct from the salaries of those of its employees who authorize it, membership dues in the Association. Authorization must be in writing and comply with the provisions of N.J.S.A. 52:14-15.9e. Deductions shall be made each pay period, and monies collected together with records of any collections shall be transmitted to the Treasurer of the Association by the first of each month following collection.

#### Section 2:

If there shall be any change in the rate of membership dues, the Association shall furnish to the Township written notice as to the effective date of such change.

#### Section 3:

The Association will provide the necessary dues deduction form and will secure the signatures of its members on the forms and deliver the signed forms to the Township Administrator.

#### Section 4:

The Association shall indemnify, defend, and save the Township harmless against any and all claims, demands, suits, or other forms of liability that shall arise out of or by reason of action taken by the Township in reliance upon salary deduction authorization cards submitted by the Association.

#### Section 5:

All new employees will be informed of the existence of this Association Agreement at the time of hire by the Township and furnished with a copy thereof by the Association representative at the time the employee authorizes dues deduction.

## ARTICLE 19 ASSOCIATION SECURITY

This Article is subject to the ruling in Janus v. American Federation of State. County, and Municipal Employees. Council 31, 851 F.3d 746 (7th Cir. 2017), cert. granted, 138 S. Ct.54 (2017) rev'd 138 S. Ct. 2448 (2018).

#### Section 1:

If an employee does not become a member of the Association during any membership year (from January 1 to the following December 31) which is covered in whole or in part by this Agreement, said employee will be required to pay a representation fee to the Association for the membership year. The purpose of this fee will be to offset the employee's per capita cost of services rendered by the Association as majority representative.

- A. Notification. Prior to the beginning of each membership year, the Association will notify the Township in writing of the amount of the regular membership dues charged by the Association to its own members for that membership year. The representation fee, up to 85% of Association dues, to be paid by non-members will be determined by the Association in accordance with the law.
- B. <u>Legal Maximum.</u> In order to adequately offset the per capita cost of services rendered by the Association as majority representative, the representation fee should be equal in amount to the regular membership dues charged by the Association to its own members and the representation fee may be set at up to 85% of that amount as the maximum presently allowed by law.
- C. Once during each membership year covered in whole or in part by this Agreement, the Association will submit to the Township a list of those employees who have not become members of the Association for the then current membership year. The Township will deduct from the salaries of such employees, in accordance with Section 2 below, the full amount of the representation fee and will promptly transmit the amount so deducted

#### to the Association.

#### Section 2:

The Township will deduct the representation fee in equal installments, as nearly as possible, from the paycheck paid each employee on the aforesaid list during the remainder of the membership year in question. The deductions will begin with the first paycheck paid:

- (a) Ten (10) days after receipt of the aforesaid list by the Township; or
- (b) Thirty (30) days after the employee begins his or her employment in a bargaining unit position, unless the employee previously served in a bargaining unit position and continued in the employ of the Township in a non-bargaining unit position or was on layoff, in which event the deductions will begin with the first paycheck paid ten (10) days after the resumption of the employee's employment in a bargaining unit position, whichever is later.

#### Section 3:

If an employee who is required to pay a representation fee terminates his or her employment with the Township before the Association has received the full amount of the representation fee to which it is entitled under this Article, the Township will deduct the unpaid portion of the fee from the last paycheck to said employee during the membership year in question.

#### Section 4:

Except as otherwise provided in this Article, the mechanics for the deduction of a representation fees and the transmission of such fees to the Association will, as nearly as possible, be the same as those used for the deduction and transmission of regular membership dues to the Association.

#### Section 5:

The Association will notify the Township in writing of any changes in the list provided for in Section 1 above and/or the amount of the representation fee and such charges will be reflected in any deductions made no more than ten (10) days after the Township received said notice.

#### Section 6:

On or about the last day of each month, beginning with the month this Agreement becomes effective, the Township will submit to the Association a list of all employees who began their employment in a bargaining unit position during the proceeding thirty (30) day period. The list will include names, job titles and dates of employment for all such employees. The Township further agrees to notify the Association in the event dues for an employee cannot be deducted from the designated salary and the reason therefore.

#### Section 7:

The Association shall establish and maintain at all times a demand and return system as provided by N.J.S.A. 34: 13A-5.5(c) and 5.6, and membership in the Association shall be available to

all employees in the unit on an equal basis at all times. In the event the Association fails to maintain such a system or if membership is not so available, the Township shall immediately cease making said deductions.

#### Section 8:

The provisions for collection and transmittal of this fee shall be governed by Chapter 233, P.L. 1969 N.J.S.A. 52:14-15.9(c). The Township's compliance with this procedure shall release the Township from any further liabilities and the Township shall not be a party to any litigation resulting from an individual's challenge of this Article of the Agreement.

## ARTICLE 20 ASSOCIATION RIGHTS

It is recognized by the parties to this agreement that the responsibility of handling grievances, administering this contract, and disposing of disputes which may arise, is a duty of the Association. It may be necessary for certain officers and representatives of the Association to attend these matters during the Township's hours of operation. The right to conduct business by these representatives on Township time is recognized as follows:

- A. A shop steward shall be permitted to conduct the business of the Association which consists of conferring with employees and management on specific grievances in accordance with the grievance procedures contained herein, during the duty hours of the members without loss of pay provided that the time shall be scheduled to avoid unreasonable interference with Township business or employee assignment. The Shop Steward will be allowed up to two (2) days off per calendar year without loss in pay to attend Morris Council No. 6 training.
- B. The Township agrees that there shall be no discrimination, interference, restraint or coercion by the Township or any of its agents against any employees because of his/her membership in the Association or because he/she is conducting within the limits prescribed above lawful activities on behalf of the Association.
- C. The Association agrees it will not intimidate employees into membership or into conducting business of the Association on Township time. The Association further agrees it will restrict the conduct of Association business by its members on Township time to the times and circumstances set forth above.

## ARTICLE 21 CLOTHING ALLOWANCE

Effective January 1, 2017, a clothing allowance of up to \$350.00 per year shall be instituted. The allowance shall be granted to the following titles and offices: Inspectors in the Construction Code department, field employees in the Engineering Office, Sanitarians, Planning Aide, Assistant Zoning Officer, Animal Control Officer and Assistant Animal Control Officer. Employees receiving clothing allowance will wear Montville Township shirts in performance of their duties.

The clothing allowance represents the maximum reimbursement and will be paid upon the employee presenting the Township with receipts and return of the clothing being replaced, subject to Department Head approval. All receipts shall be presented no later than November 1. Payment to be made to the employee within thirty (30) days from receipt of the submitted invoice.

All clothing damaged during work for all employees in the unit shall be replaced on an as needed basis.

## ARTICLE 22 EDUCATIONAL REIMBURSEMENT

Employees are encouraged to receive job-related training and education by attending college courses, seminars, professional conferences and New Jersey Department of Personnel (now Civil Service Commission) Human Resources Development programs. If approved by the Township Administrator, the fees associated with this training may be paid or reimbursed by the Township. Courses shall include any required courses/seminars/workshops related to certification or recertification requirements held by employees as required for their position.

Reimbursement shall include tuition, ancillary costs such as registration fees, books and any other charges by the institution providing the education. Mileage to and from the municipal building shall be paid at the established rate provided by Township policy for use of personal vehicle. There shall be a minimum of ten (10) miles of travel accumulated per trip to qualify for reimbursement by the Township. Meal expenses incurred in the performance of duties outside the Township for required courses, workshops and seminars shall be reimbursed based upon submission of a meal receipt by the employee at the following rates: Breakfast - \$7.00; Lunch - \$9.00; Dinner- \$10.00.

All courses of study and workshops shall be posted by the Township Administrator.

# ARTICLE 23 PERSONNEL FILE

#### Section 1:

Personnel files are confidential records and shall be maintained in the office of the Township Administrator, and may be used for evaluation purposes by the Township.

#### Section 2:

Upon advance notice and at reasonable time, any bargaining unit member may at any time review his/her personnel file. However, this appointment for review must be made through the Township Administrator or his/her designated representative.

#### Section 3:

Whenever a written complaint concerning an employee or his/her actions is to be placed in

his/her personnel file, a copy shall be made available to him/her, and he/she shall be given the opportunity to rebut it if he/she so desires, and he/she shall be permitted to place said rebuttal in his/her file.

#### Section 4:

All personnel files will be carefully maintained and safeguarded permanently and nothing placed in any files shall be removed therefrom. Removal of any material from a personnel file by any member of the bargaining unit shall subject that member to appropriate disciplinary action.

## ARTICLE 24 SENIORITY

#### Section 1:

Seniority is defined to mean the accumulated length of continuous service with the Township, computed from the last date of hire. Service time will include time during an authorized paid leave of absence. Newly hired employees shall be considered probationary and shall have no seniority rights until they have completed their probationary period of employment.

New permanent employees will be regarded as probationary for the first ninety (90) days of employment during which the Township can discipline or discharge the employee for just cause. After successful completion of the probationary period, the employee will be placed on the seniority list retroactive to the first day of employment.

### Section2:

An employee shall lose all seniority rights for any one or more of the following reasons:

- 1. Voluntary resignations; or
- 2. Discharge for just cause; or
- 3. Failure to return to work within five (5) working days after being recalled by registered or certified mail, return receipt requested, unless due to actual illness or accident. The Township may require substantiating proof of illness or accident in such manner and on such forms as the Township deems appropriate.

#### Section 3:

Seniority shall be considered in making promotions, vacation, and layoffs.

## ARTICLE 25 NON-DISCRIMINATION

Neither the Township nor the Association will discriminate against any employee because of race, creed, color, national origin, ancestry, age, marital status, political affiliation, gender, sexual orientation, physical or psychological disability, or liability for service in the Armed Forces of the United States.

There shall be no discrimination, interference, restraint, or coercion by the Township or any of its representatives against any of the employees covered under this Agreement because of his or her membership or non-membership in the Association or because of any lawful activities by such employee on behalf of the Association. The Association, its members and agents, shall not discriminate against, interfere with, restrain or coerce any employees covered under this Agreement who are not members of the Association.

## ARTICLE 26 PERSONNEL MANUAL

If a matter at issue is not covered by this Collective Bargaining Agreement, but is covered by the Township's personnel manual, the personnel manual shall control. If a matter at issue is covered by this Agreement, this Agreement shall control over the Township's personnel manual.

## ARTICLE 27 NEGOTIATIONS

All meetings between the Township and members of the Association for the purpose of negotiations shall be scheduled based upon the availability of the parties and when the parties mutually determine that a meeting shall be scheduled during the work day, the employees involved shall be excused from their duties and shall suffer no loss of pay.

The parties agree that during the period of negotiations and prior to reaching an agreement, the proceedings of the negotiations shall remain confidential.

Negotiations for a Successor Collective Bargaining Agreement shall commence by September 1 of the year in which the Agreement expires.

## ARTICLE 28 DISPATCHERS

#### Section 1: Work Week/Schedule

- 1. The work week is defined as Sunday through Saturday. Effective April 1, 2003, work schedule for dispatchers shall consist of twelve (12) hour shifts, 6:00 a.m. to 6:00 p.m. and 6:00 p.m. to 6:00 a.m., four (4) days on and four (4) days off in a 3-cycle rotation. Effective January 1, 2006, there shall be an additional shift for dispatchers which shall run from 12:00 p.m. to 12:00 a.m. The Township may ask a dispatcher to modify his/her schedule on a given day to compensate for the absence of another dispatcher. Such modification of a shift on a given day may not be required by the Township. Lunch shall be forty- five (45) minutes per twelve (12) hour shift and two (2) fifteen (15) minute breaks per shift. Work days shall be based on a twelve (12) hour day. All leaves shall be converted to hours and based on twelve (12) hour days.
- 2. Dispatchers can "swap" shifts utilizing the Personal Action Form with approval from the Chief of Police.
- 3. At the discretion of the Chief of Police, a dispatcher working the 4/4-12 hour schedule, who is or shall be absent from duty for four (4) or more consecutive work days for reasons of serious

illness, serious injury or military leave, may be temporarily placed on a 5/2-8 hour work schedule for the duration of said absence.

4. At the discretion of the Chief of Police, a dispatcher working the 4/4-12 hour schedule may temporarily be placed on a 5/2-8 hour schedule for training purposes when said training exceeds a four (4) day period.

#### Section 2: Overtime

- 1. Employees shall be paid at the rate of one and one-half (1½) times their hourly rate of pay for all hours of work in excess of their regularly assigned work day (12 hours) or in excess of their regularly assigned work on a day or days in which the employee is scheduled off, the employee shall be paid at the rate of one and one-half (1½) times the employee's hourly rate of pay for all hours worked on said day.
- 2. An employee may not receive overtime compensation for working a shift from which the employee has taken a sick day. An employee cannot work overtime resulting from the same employee's request for time off.
- 3. Compensation for all overtime shall be authorized by the Chief of Police or his designated representative.

#### Section 3: Differential

Full time Public Safety Tele-communicators on assigned twelve (12) hour rotational duty shall receive shift differential of 1% of the base hourly rate and paid for all shifts.

#### Section 4: Uniform Maintenance Allowance

- 1. Effective January 1, 2003 dispatchers will be granted a total of \$150.00 per year for uniform maintenance allowance without the need for invoices or receipts. Payment to the employee shall be made no later than December 1.
- 2. The Township shall continue to provide uniforms and any necessary replacements.

### Section 5: Court Attendance

Employees that are off duty and are required to appear in any Court proceeding shall be paid at a rate of one and one-half  $(1\frac{1}{2})$  times their hourly rate with a minimum of three (3) hours being paid. The three (3) hour minimum shall not apply if the employee is being held over from the employee's scheduled shift.

### Section 6: Holidays

In lieu of holidays, employees shall receive payment for thirteen (13) days at their regular rate, pro-rated into their pensionable base salary. Holiday pay shall not, however, be used in the computation of overtime, court time or any other fringe benefit agreed to in this Agreement.

## Section 7: Training

Dispatcher training shall be in compliance with all applicable law and regulations. Training cost to be borne by the Township and conducted during employee's regularly scheduled hours.

## ARTICLE 29 DURATION

This Agreement shall be in full force and effect for five (5) years, January 1, 2021 through December 31, 2025. This Agreement shall continue in effect from year to year after December 31, 2025 subject to modification or termination by either party upon written notice.

## ARTICLE 30 BULLETIN BOARD

One (1) bulletin board shall be made available in each building for the purpose of posting union announcements and other information of a non-controversial nature. The Township Administrator may after consultation with the union representative, have removed from the bulletin boards any material which does not conform with the intent and provision of this Article.

## ARTICLE 31 SHARED SERVICES AND LAYOFFS

Employer shall provide 90 days' notice to the Association if the Employer enters into a bona fide shared services agreement, where bargaining unit members' work would be performed by another municipality. Employees involuntarily separated due to a shared services agreement or layoff shall receive pay for all accrued but unused days off (e.g. vacation, sick, personal, etc.) notwithstanding anything to the contrary in the Agreement. A full month shall be credited once the 1<sup>st</sup> day of a month has begun. Employees separated by a shared services agreement shall be given a single, 60-day extension of healthcare benefits from when their healthcare would have otherwise ended, prior to the option of COBRA coverage. In accordance with N.J.S.A. 11A:6-19.2, employees hired on or after May 21, 2010 shall not be afforded a payout of sick leave if separated due to a shared services agreement or layoff.

IN WITNESS WHEREOF, the parties have hereunto subscribed their hands and seals the day and year first above written.

ATTEST:	TOWNSHIP OF MONTVILLE
Stacysquea	By: No Educit Dated:
ATTEST:	MORRIS COUNCIL NO. 6, NJSCA,
	By: Lizabeth Sutula, President Dated:

## **APPENDIX A - 2021-2025**

### **ORDINANCE NO. 2022-05**

ORDINANCE ESTABLISHING SALARIES OR WAGES OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF MONTVILLE IN THE COUNTY OF MORRIS FOR YEARS 2021-2025 MORRIS COUNCIL NO. 6 - WHITE COLLAR

PART 1 SECTION 1

The salaries and wages for the following positions within the Township of Montville for those hired before January 1, 2013, for the year of **2021** shall be:

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Account Clerk	45,403	47,935	50,470	52,998	55,531	58,064	60,596
Administrative Clerk	52,558	55,988	59,369	62,408	64,589	67,197	70,055
Administrative Clerk W&S	52,558	55,988	59,420	62,850	66,281	69,713	73,143
Animal Attendant	13.26	14.26	15.32	16.80	17.26	18.55	20.40
Animal Control Officer	55,186	57,718	60,250	62,784	65,319	67,845	69,703
Asst Animal Control Off.	38,359	40,245	41,922	43,891	45,905	47,791	50,097
Deputy Tax Assessor	73,869	76,490	79,020	81,554	84,086	86,619	90,085
Assistant Zoning Off.	70,436	72,948	75,500	78,035	80,567	83,099	85,632
Building Inspector	40.73	42.87	45.12	47.49	49.99	52.62	55.40
Keyboarding Clerk 1 & Clerk 1	39,107	41,642	44,175	46,708	49,237	51,773	54,306
Keyboarding Clerk 2 & Clerk 2	47,671	50,204	52,734	55,270	57,802	60,568	62,868
Keyboarding Clark 3 & Clark 3	50,057	52,716	55,371	58,034	60,691	63,597	66,011
Computer Service Tech.	73,869	76,490	79,020	81,554	84,086	86,619	90,085
Dep. Muni: Court Admin.	47,671	50,204	52,734	55,270	57,802	60,568	62,868
Elec, Sub Code Official	40.73	42.87	45.12	47,49	49.99	52.62	55.40
Engineering Aide	52,811	55,233	59,148	60,082	62,505	64,924	66,702
Fire Protection Insp.	40.73	42.87	45.12	47.49	49.99	52.62	55.40
Fire Protection Sub Code	40.73	42.87	45.12	47.49	49.99	52.62	55.40
Motor Veh. Oper/Eld & Hp	17.22	18.11	18.99	20.78	21.80	22.91	23.75
Museum Attendent	13.26	14.26	15.32	16.70	17.95	19.30	20.40
Senior Planning Aid	70,436	72,948	75,500	78,034	80,567	83,098	85,633
Planning Aide	49,428	52,229	55,030	57,831	60,632	63,433	66,233
Plumb. Sub Code Official	40.73	42.87	45.12	47.49	49.99	52.62	55.40
Public Safety Telecomm,	52,558	55,988	59,420	62,850	66,281	69,713	73,143
Public Safety Telecomm. Trainee	25.27	26.92	28.57	30.22	31.87	33.52	35.16
Public Works Inspector	63,887	67,629	71,371	75,115	78,857	82,600	86,339
Receptionist	39,107	41,642	44,175	46,708	49,237	51,773	54,306
Records Support Technician 2	45,403	47,935	50,470	52,998	55,531	58,064	60,596
Records Support Technician 3	47,671	50,204	52,734	55,270	57,802	60,568	62,868
Recreation Supervisor	67,079	69,612	72,147	74,679	77,212	79,744	82,280
R.E.H.S1/Right To Know Coord,	70,664	73,515	76,088	78,752	81,508		
R.E.H.S2	58,184	61,538	64,890	68,245	71,597		
Senior Account Clerk	47,935	50,867	53,803	56,735	59,671	62,606	65,544
Senior Citizen's Program Aide/PT	17.22	18.11	18.99	20.78	21.80	22.91	23.75
Youth Oppr. Coord.	67,079	69,612	72,147	74,679	77,212	79,744	82,280
Youth Aide	17.22	18.11	18.99	20.78	21.80	22.91	23.75

## ORDINANCE NO. 2022-05

PART 1 SECTION 2

The salaries and wages for the following positions within the Township of Montville for those hired **before** January 1, 2013, for the year of **2022** shall be: 2%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Account Clerk	46,311	48.894	51,479	54,058	56,641	59,225	61,808
Administrative Clerk	53,609	57,108	60,556	63,656	65,881	68,541	71,456
Administrative Clerk W&S	53,609	57,108	60,609	64,107	67,606	71,107	74,606
Animal Attendant	13.53	14.54	15.63	17.14	17.60	18.92	20.81
Animal Control Officer	56,290	58,872	61,455	64,040	66,625	69,202	71,097
Asst Animal Control Off.	39,126	41,050	42,760	44,768	46,823	48,747	51,099
Deputy Tax Assessor	75,347	78,020	80,601	83,185	85,767	88,352	91,887
Assistant Zoning Off.	71,845	74,407	77,010	79,596	82,178	84,761	87,345
Building Inspector	41.54	43.73	46.03	48.44	50.99	53.67	56.50
Keyboarding Clerk 1 & Clerk 1	39,889	42,474	45,059	47,642	50,222	52,809	55,392
Keyboarding Clerk 2 & Clerk 2	48,624	51,208	53,789	56,375	58,958	61,779	64,125
Keyboarding Clerk 3 & Clerk 3	51,058	53,770	56,478	59,195	61,905	64,869	67,332
Computer Service Tech.	75,347	78,020	80,601	83,185	85,767	88,352	91,887
Dep. Muni. Court Admin.	48,624	51,208	53,789	56,375	58,958	61,779	64,125
Elec. Sub Code Official	41.54	43.73	46.03	48.44	50. <del>99</del>	53,67	<b>56.50</b>
Engineering Alde	53,867	56,338	60,331	61,284	63,755	66,223	68,036
Fire Protection Insp.	41.54	43.73	46.03	48.44	50.99	53.67	56.50
Fire Protection Sub Code	41.54	43.73	46.03	48.44	50.99	53.67	56.50
Motor Veh. Oper/Eld & Hp	17.56	18.47	19.37	21.19	22.23	23.37	24.22
Museum Attendant	13.53	14.54	15.63	17.03	18.31	19.68	20.81
Senior Planning Aid	71,845	74,407	77,010	79,595	82,178	84,760	87,346
Planning Aide	50,417	53,274	56,131	58,988	61,844	64,701	67,557
Plumb, Sub Code Official	41.54	43.73	46.03	48.44	50.99	53.67	56.50
Public Safety Telecomm.	53,609	57,108	60,609	64,107	67,606	71,107	74,606
Public Safety Telecomm. Trainee	25.77	27.46	29.14	30.82	32.50	34.19	35.87
Public Works inspector	65,164	68,982	72,799	76,617	80,434	84,252	88,066
Receptionist	39,889	42,474	45,059	47,642	50,222	52,809	55,392
Records Support Technician 2	46,311	48,894	51,479	54,058	56,641	59,225	61,808
Records Support Technician 3	48,624	51,208	53,789	56,375	58,958	61,779	64,125
Recreation Supervisor	68,421	71,004	73,590	76,173	78,756	81,338	83,926
R.E.H.S1/Right To Know Coord.	72,077	74,986	77,610	80,327	83,138		
R.E.H,S2	59,348	62,768	66,188	69,610	73,029		
Senior Account Clerk	48,894	51,885	54,879	57,870	60,864	63,858	66,855
Senior Citizen's Program Aide/PT	17.56	18.47	1 <b>9.37</b>	21.19	22.23	23.37	24.22
Youth Oppr. Coord.	68,421	71,004	73,590	76,173	78,756	81,338	83,926
Youth Aide	17.56	18.47	19.37	21.19	22.23	23.37	24.22

### ORDINANCE NO. 2022-05

PART 1 SECTION 3

The salaries and wages for the following positions within the Township of Montville for those hired **before** January 1, 2013, for the year of **2023** shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Account Clerk	47,353	49,994	52,637	55,274	57,916	60,557	63,199
Administrative Clerk	54,815	58,392	61,919	65,088	67,364	70,083	73,063
Administrative Clerk W&S	54,815	58,392	61,972	65,550	69,127	72,707	76,285
Animal Attendant	13.83	14.87	15.98	17.52	18.00	19.35	21.28
Animal Control Officer	57,556	60,197	62,838	65,481	68,124	70,759	72,696
Asst Animal Control Off.	40,007	41,974	43,723	45,776	47,877	49,844	52,249
Deputy Tax Assessor	77,042	79,775	82,414	85,057	87,697	90,340	93,955
Assistant Zoning Off.	73,461	76,081	78,743	81,387	84,027	86,669	89,310
Building Inspector	42.48	44.71	47.06	49.53	52.14	54.88	57.78
Keyboarding Clerk 1 & Clerk 1	40,786	43,430	46,073	48,714	51,352	53,997	56,638
Keyboarding Clark 2 & Clark 2	49,718	52,361	54,999	57,644	60,285	63,169	65,568
Keyboarding Clerk 3 & Clerk 3	52,206	54,980	57,749	60,526	63,298	66,328	68,847
Computer Service Tech.	77,042	79,775	82,414	85,057	87,697	90,340	93,955
Dep. Muni. Court Admin.	49,718	52,361	54,999	57,644	60,285	63,169	65,568
Elec. Sub Code Official	42.48	44.71	47.06	49.53	52.14	54.88	57.78
Engineering Aide	55,079	57,605	61,688	62,663	65,189	67,713	69,567
Fire Protection Insp.	42.48	44.71	47.06	49.53	52.14	54.88	57.78
Fire Protection Sub Code	42.48	44.71	47.06	49.53	52.14	54.88	57.78
Motor Veh. Oper/Eld & Hp	17.96	18.88	19.81	21.67	22.73	23.89	24.77
Museum Attendant	13.83	14.87	15.98	17.41	18.72	20.13	21,28
Senior Planning Aid	73,461	76,081	78,743	81,386	84,027	86,667	89,311
Planning Aide	51,551	54,472	57,394	60,315	63,236	66,157	69,077
Plumb. Sub Code Official	42.48	44.71	47.06	49.53	52.14	54.88	57.78
Public Safety Telecomm.	54,815	58,392	61,972	65,550	69,127	72,707	76,285
Public Safety Telecomm. Trainee	26.35	28.07	29.79	31.51	33.23	34.96	36.68
Public Works Inspector	66,631	70,534	74,437	78,341	82,244	86,147	90,047
Receptionist	40,786	43,430	46,073	48,714	51,352	53,997	56,638
Records Support Technician 2	47,353	49,994	52,637	55,274	57,916	60,557	63,199
Records Support Technician 3	49,718	52,361	54,999	57,644	60,285	63,169	65,568
Recreation Supervisor	69,960	72,602	75,245	77,887	80,528	83,169	85,814
R.E.H.S1/Right To Know Coord.	73,699	76,673	79,356	82,135	85,009		
R.E.H.S2	60,683	64,181	67,677	71,176	74,672		
Senior Account Clerk	49,994	53,052	56,114	59,172	62,234	65,294	68,359
Senior Citizen's Program Aide/PT	17.96	18.88	19.81	21.67	22.73	23.89	24.77
Youth Oppr. Goord.	69,960	72,602	75,245	77,887	80,528	83,169	85,814
Youth Aide	17.96	18.88	19.81	21.67	22.73	23.89	24.77

## ORDINANCE NO. 2022-05

PART 1 SECTION 4

The salaries and wages for the following positions within the Township of Montville for those hired **before** January 1, 2013, for the year of **2024** shall be: 2.50%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Account Clerk	48,537	51,244	53,953	56,656	59,364	62,071	64,779
Administrative Clerk	56,185	59,852	63,467	66,715	69,048	71,835	74,890
Administrative Clerk W&S	56,185	59,852	63,521	67,189	70,856	74,525	78,192
Animal Atlendant	14.18	15.24	16.38	17.96	18.45	19.83	21.81
Animal Control Officer	58,995	61,702	64,409	67,118	69,827	72,528	74,514
Asst Animal Control Off.	41,007	43,023	44,816	46,920	49,074	51,090	53,555
Deputy Tax Assessor	78.968	81,769	84,475	87,183	89,890	92,598	96,303
Assistant Zoning Off.	75,298	77,984	80,712	83,421	86,128	88,835	91,543
Building Inspector	43.54	45.83	48.24	50.77	53.44	56.25	59.22
Keyboarding Clerk 1 & Clerk 1	41,806	44,516	47,224	49,932	52,636	55,347	58,054
Keyboarding Clerk 2 & Clerk 2	50,961	53,670	56,374	59,085	61,792	64,748	67,207
Keyboarding Clerk 3 & Clerk 3	53,512	56,354	59,193	62,040	64,880	<del>6</del> 7,987	70,568
Computer Service Tech.	78,968	81,769	84,475	87,183	89,890	92,598	96,303
Dep, Muni, Court Admin.	50,961	53,670	56,374	59,085	61,792	64,748	67,207
Elec. Sub Code Official	43.54	45.83	48.24	50.77	53.44	56.25	59.22
Engineering Aide	56,456	59,045	63,230	64,229	66,819	69,405	71,306
Fire Protection Insp.	43.54	45.83	48.24	50.77	53.44	56.25	59.22
Fire Protection Sub Code	43.54	45.83	48.24	50.77	53.44	56.25	59.22
Motor Veh. Oper/Eld & Hp	18.41	19.35	20.30	22.21	23.30	24.49	25.38
Museum Attendant	14.18	15.24	16.38	17.85	19.19	20.63	21.81
Senior Planning Aid	75,298	77,984	80,712	83,420	86,128	88,834	91,544
Planning Aide	52,840	55,834	58,828	61,823	64,817	67,811	70,804
Plumb, Sub Code Official	43.54	45.83	48.24	50.77	53.44	56.25	59.22
Public Safety Telecomm.	56,185	59,852	63,521	67,1 <b>8</b> 9	70,856	74,525	78,192
Public Safety Telecomm. Trainee	27.01	28.78	30.54	32.30	34.07	35.83	37.59
Public Works Inspector	68,296	72,297	76,298	80,300	B4,300	88,301	92,298
Receptionist	41,806	44,516	47,224	49,932	52,636	55,347	58,054
Records Support Technician 2	48,537	51,244	53,953	56,656	59,364	62,071	64,779
Records Support Technician 3	50,961	53,670	56,374	59,085	61,792	64,748	67,207
Recreation Supervisor	71,709	74,417	77,126	79,834	82,541	85,248	87,960
R.E.H.S1/Right To Know Coord.	75,541	78,590	81,340	84,188	87,134		
R.E.H.S2	62,200	65,785	69,369	72,956	76,539		70.000
Senior Account Clerk	51,244	54,378	57,517	60,652	63,790	66,927	70,068
Senior Citizen's Program Aide/PT	18.41	19.35	20.30	22.21	23.30	24.49	25.38
Youth Oppr. Coord.	71,709	74,417	77,126	79,834	82,541	85,248	87,960 25.38
Youth Aide	18.41	19.35	20.30	22.21	23.30	24.49	25.30

## ORDINANCE NO. 2022-05

PART 1 SECTION 5

The salaries and wages for the following positions within the Township of Montville for those hired before January 1, 2013, for the year of **2025** shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Account Clerk	49,629	52,397	55,167	57,931	60,699	63,468	66,236
Administrative Clerk	57,449	61,199	64,895	68,216	70,601	73,451	76,575
Administrative Clerk W&S	57,449	61,199	64,951	68,700	72,450	76,202	79,951
Animal Attendant	14.49	15.59	16.75	18,36	18.86	20.28	22.30
Animal Control Officer	60,323	63,090	65,858	68,628	71,398	74,160	76,190
Asst Animal Control Off.	41,929	43,991	45,824	47,976	50,178	52,239	54,760
Deputy Tax Assessor	80,745	83,609	86,375	89,145	91,912	94,682	98,470
Assistant Zoning Off.	76,992	79,738	82,528	85,298	88,066	90,834	93,602
Building Inspector	44.52	46.86	49.32	51.91	54.64	57.52	60.55
Keyboarding Clerk 1 & Clerk 1	42,747	45,517	48,287	51,055	53,820	56,592	59,360
Keyboarding Clerk 2 & Clerk 2	52,108	54,877	57,642	60,414	63,182	66,205	68,719
Keyboarding Clerk 3 & Clerk 3	54,71 <del>6</del>	57,622	60,524	63,436	66,340	69,516	72,155
Computer Service Tech.	80,745	83,609	86,375	89,145	91,912	94,682	98,470
Dep. Muni, Court Admin.	52,108	54,877	57,642	60,414	63,182	66,205	68,719
Elec. Sub Code Official	44.52	46.86	49,32	51.91	54.64	57.52	60.55
Engineering Aide	57,726	60,374	64,653	65,674	68,322	70,967	72,910
Fire Protection Insp.	44.52	46.86	49.32	51.91	54.64	57,52	60.55
Fire Protection Sub Code	44.52	46.86	49.32	51.91	54.64	57.52	60.55
Motor Veh. Oper/Eld & Hp	18.82	19.79	20.76	22.71	23.83	25.04	25.96
Museum Attendant	14.49	15.59	16.75	18,25	19.62	21.09	22.30
Senior Planning Aid	76,992	79,738	82,528	85,297	88,066	90,833	93,604
Planning Aide	54,029	57,090	60,152	63,214	66,275	69,337	72,397
Plumb, Sub Code Official	44.52	46.86	49.32	51.91	54.64	57.52	60.55
Public Safety Telecomm.	57,449	61,199	64,951	68,700	72,450	76 202	79,951
Public Safety Telecomm. Trainee	27.62	29.42	31.23	33.03	34.83	36.64	38.44
Public Works Inspector	69,833	73,924	78,014	82,106	86,197	90,288	94,375
Receptionist	42,747	45,517	48,287	51,055	53,820	56,592	59,360
Records Support Technician 2	49,629	52,397	55,167	57,931	60,699	63,468	66,236
Records Support Technician 3	52,108	54,877	57,642	60,414	63,182	66,205	68,719
Recreation Supervisor	73,323	76,091	78,862	81,630	84,399	87,166	89,939
R.E.H.S1/Right To Know Coord.	77,241	80,358	83,170	86,082	89,095		
R.E.H.S2	63,599	67, <b>26</b> 5	70,930	74,597	78,261		
Senior Account Clerk	52,397	55,602	58,811	62,016	65,225	68,433	71,645
Senior Citizen's Program Aide/PT	18.82	19.79	20.76	22.71	23.83	25.04	25.96
Youth Oppr. Coord.	73,323	76,091	78,862	81,630	84,399	87,166	89,939
Youth Aide	18.82	19.79	20.76	22.71	23.83	25.04	25.96

## **ORDINANCE NO. 2022-05**

PART 2 SECTION 1

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2013, for the year of 2021 shall be:

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Account Clerk	45,403	47,083	48,825	50,632	52,505	54,448	56,462	58,551	60,596
Administrative Clerk	52,558	54,502	56,518	58,609	60,778	63,027	65,359	67,777	70,055
Administrative Clerk W&S	52,558	54,765	57,065	59,461	61,959	64,561	67,272	70,098	73,143
Animal Attendent	13.26	14.00	14.79	15.62	16.80	17.26	18.38	19.41	20.40
Animal Control Officer	55,187	56,786	58,434	60,128	61,871	63,665	65,513	67,412	69,703
Asst Animal Control Off.	38,359	39,826	41,294	42,760	44,228	45,695	47,163	48,630	50,097
Deputy Tax Assessor	73,869	75,716	77,609	79,549	81,538	83,577	85,666	87,808	90,085
Assistant Zoning Off.	70,436	72,197	74,002	75,852	77,748	79,692	81,684	83,727	85,632
Building Inspector	40.73	42.32	43.96	45.68	47.46	49.32	51.23	53.23	55.40
Keyboarding Clerk 1 & Clerk 1	39,107	40,750	42,462	44,245	46,103	48,039	50,057	52,159	54,306
Keyboarding Clerk 2 & Clerk 2	47,671	49,338	51,065	52,853	54,703	56,617	58,599	60,650	62,868
Keyboarding Clerk 3 & Clerk 3	50,057	51,808	53,621	55,498	57,440	59,451	61,532	63,686	66,011
Computer Service Tech.	73,869	75,716	77,609	79,549	81,538	83,577	85,666	87,808	90,085
Dep. Muni, Courl Admin,	47,671	49,338	51,065	52,853	54,703	56,617	58,599	60,650	62,868
Elec. Sub Code Official	40.73	42.32	43.96	45.6 <b>8</b>	47.46	49.32	51.23	53.23	55.40
Engineering Aide	52,811	54,395	56,027	57,708	59,438	61,221	63,058	64,950	66,702
Fire Protection Insp.	40.73	42.32	43.96	45.68	47.46	49.32	51.23	53.23	55.40
Fire Protection Sub Code	40.73	42.32	43.96	45.68	47.46	49.32	51.23	53.23	55.40
Motor Veh. Oper/Eld & Hp	17.22	17.92	18.66	19.42	20.22	21.04	21.91	22.81	23.75
Museum Attendant	13.26	14.00	14.79	15.62	16.63	17.26	18.23	19.25	20.40
Senior Planning Aid	70,436	72,197	74,002	75,852	77,748	79,692	81,684	83,727	85,633
Planning Aide	49,428	51,528	53,629	55,729	57,829	59,929	62,029	64,129	66,233
Plumb, Sub Code Official	40.73	42.32	43.96	45.68	47.46	49.32	51.23	53.23	55.40
Public Safety Telecomm.	52,558	54,765	57,065	59,461	61,959	64,561	67,272	70,098	73,143
Public Safety Telecomm. Trainee	25.27	26.32	27.44	28.59	29.78	31.04	32.34	33.70	35.17
Public Works Inspector	63,887	66,694	69,500	72,307	75,113	77,920	80,727	83,533	86,339
Receptionist	39,107	40,750	42,462	44,245	46,103	48,039	50,057	52,159	54,306
Records Support Technician 2	45,403	47,083	48,825	50,632	52,505	54,448	56,462	58,551	60,596
Records Support Technician 3	47,671	49,292	50,967	52,700	54,491	56,345	58,260	60,241	62,868
Recreation Supervisor	67,079	68,823	70,614	72,449	74,333	76,265	78,248	80,283	82,280
R.E.H.S1/Right To Know Coord.	70,664	73,515	76,088	78,752	81,508				
R.E.H.S2	58,184	62,191	66,352	70,670	71,597				
Senior Account Clerk	47,935	49,851	51,846	53,919	56,077	58,320	60,652	63,079	65,544
Senior Citizen Program Aid, PT	17.22	17.92	18.66	19.42	20.22	21.04	21.91	22.81	23.75
Youth Oppr. Coord.	67,079	68,823	70,614	72,449	74,333	76,265	78,248	80,283	82,280
Youth Aide	17.22	17.92	18.66	19.42	20.22	21.04	21.91	22.81	23.75

## **ORDINANCE NO. 2022-05**

PART 2 SECTION 2

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2013, for the year of 2022 shall be: 2%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Account Clerk	46,311	48,025	49,802	51,644	53,555	55,537	57,591	59,722	61,808
Administrative Clerk	53,609	55,592	57,649	59,781	61,993	64,287	66,666	69,132	71,456
Administrative Clerk W&S	53,609	55,860	58,206	60,650	63,198	65,852	68,618	71,500	74,606
Animal Attendant	13.53	14.28	15.09	15.93	17.14	17.60	18.75	19.80	20.81
Animal Control Officer	56,291	57,922	59,602	61,331	63,109	64,939	66,823	68,760	71,097
Asst Animal Control Off.	39,126	40,622	42,120	43,616	45,113	46,609	48,106	49,602	51,099
Deputy Tax Assessor	75,347	77,230	79,161	B1,140	83,169	85,248	87,379	89,564	91,887
Assistant Zoning Off.	71,845	73,641	75,482	77,369	79,303	81,285	83,317	85,401	87,345
Building Inspector	41.54	43.17	44.84	46.59	48.41	50.30	52.26	54.30	56.50
Keyboarding Clerk 1 & Clerk 1	39,889	41,565	43,311	45,129	47,025	49,000	51,058	53,202	55, <b>3</b> 92
Keyboarding Clerk 2 & Clerk 2	48,624	50,325	52,087	53,910	55,797	57,749	59,771	61,863	64,125
Keyboarding Clerk 3 & Clerk 3	51,058	52,844	54,694	56,608	58,589	60,640	62,762	64,959	67,332
Computer Service Tech.	75,347	77,230	79,161	81,140	83,169	85,248	87,379	89,564	91,887
Dep. Muni, Court Admin.	48,624	50,325	52,087	53,910	55,797	57,749	59,771	61,863	64,125
Elec. Sub Code Official	41.54	43,17	44.84	46.59	48.41	50.30	52.26	54.30	56.50
Engineering Aide	53,867	55,482	57,147	58,862	60,627	62,446	64,320	66,249	68,036
Fire Protection Insp.	41.54	43.17	44.84	46.59	48.41	50.30	52.26	54.30	56.50
Fire Protection Sub Code	41.54	43.17	44.84	<b>46</b> .59	48.41	50.30	52.26	54.30	56.50
Motor Veh. Oper/Eld & Hp	17.56	18.28	19.03	19.81	20.62	21.46	22.35	23.26	24.22
Museum Attendant	13.53	14.28	15.09	15.93	16.96	17.60	18.59	19.63	20.81
Senior Planning Ald	71,845	73,641	75,482	77,369	79,303	81,285	83,317	85,401	87,346
Planning Aide	50,417	52,559	54,701	56,843	58,985	61,128	63,270	65,412	67,557
Plumb, Sub Code Official	41.54	43.17	44.84	46.59	48.41	50.30	52.26	54.30	56.50
Public Safety Telecomm.	53,609	55,860	58,206	60,650	63,198	65,852	68,618	71,500	74,606
Public Safety Telecomm. Trainee	25.77	26.84	27.99	29,16	30.38	31.66	32.99	34.37	35.87
Public Works Inspector	65,164	68,028	70,890	73,753	76,615	79,478	82,341	85,204	88,066
Receptionist	39,889	41,565	43,311	45,129	47,025	49,000	51,058	53,202	55,392
Records Support Technician 2	46,311	48,025	49,802	51,644	53,555	55,537	57,591	59,722	61,808
Records Support Technician 3	48,624	50,277	51,987	53,754	55,581	57,472	59,426	61,446	64,125
Recreation Supervisor	68,421	70,200	72,026	73,898	75,819	77,791	79,813	81,889	83,926
R,E.H.S, -1/Right To Know Coord.	72,077	74,986	77,610	80,327	83,138				
R.E.H.S2	59,348	63,435	67,679	72,083	73,029			04010	00.055
Senior Account Clerk	48,894	50,849	52,882	54,998	57,198	59,486	61,865	64,340	66,855
Senior Citizen Program Aid, PT	17.56	18.28	19.03	19.81	20.62	21.46	22.35	23.26	24.22
Youth Oppr, Coord.	68,421	70,200	72,026	73,898	75,819	77,791	79,813	81,889	83,926
Youth Aide	17.56	18.28	19,03	19.81	20.62	21.46	22.35	23.26	24.22

## ORDINANCE NO. 2022-05

PART 2 SECTION 3

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2013, for the year of 2023 shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Account Clerk	47,353	49,105	50,922	52,806	54,760	56,786	58,887	61,066	63,199
Administrative Clerk	54,815	56,843	58,946	61,126	63,388	65,734	68,166	70,688	73,063
Administrative Clerk W&S	54,815	57,117	59,516	62,015	64,620	67,334	70,161	73,109	76,285
Animal Attendant	13.83	14.61	15.43	16.29	17.52	18.00	19.17	20.24	21.28
Animal Control Officer	57,557	59,225	60,943	62,710	64,529	66,400	68,326	70,307	72,696
Asst Animal Control Off.	40,007	41,536	43,067	44,597	46,128	47,658	49,188	50,718	52,249
Deputy Tax Assessor	77,042	78,968	80,942	82,965	85,040	87,166	89,345	91,579	93,955
Assistant Zoning Off.	73,461	75,297	77,180	79,110	81,088	83,114	85,192	87,323	89,310
Building Inspector	42.48	44.14	45.85	47.64	49.50	51. <b>4</b> 4	53.44	55.52	57.78
Keyboarding Clerk 1 & Clerk 1	40,786	42,500	44,285	46,145	48,083	50,102	52,206	54,399	56,638
Keyboarding Clerk 2 & Clerk 2	49,718	51,458	53,259	55,123	57,052	59,049	61,116	63,255	65,568
Keyboarding Clerk 3 & Clerk 3	52,206	54,033	55,924	57,882	59,907	62,004	64,174	66,421	68,847
Computer Service Tech.	77,042	78,968	80,942	82,965	85,040	87,166	89,345	91,579	93,955
Dep. Muni. Court Admin,	49,718	51,458	53,259	55,123	57,052	59,049	61,116	63,255	65,568
Elec, Sub Code Official	42.48	44.14	45.85	47.64	49.50	51.44	53.44	55.52	57.78
Engineering Aide	55,079	56,731	58,433	60,186	61,991	63,851	65,767	67,739	69,567
Fire Protection Insp.	42.48	44.14	45.85	47.64	49.50	51.44	53.44	55.52	57.78
Fire Protection Sub Code	42,48	44.14	45.85	47.64	49.50	51.44	53.44	55.52	57.78
Motor Veh. Oper/Eld & Hp	17.96	18.69	19.46	20.25	21.08	21.95	22.85	23.79	24.77
Museum Attendant	13.83	14.61	15.43	16.29	17.34	18.00	19.01	20.07	21.28
Senior Planning Aid	73,461	75,297	77,180	79,110	81,088	83,114	85,192	87,323	89,311
Planning Aide	51,551	53,742	55,932	58,122	60,313	62,503	64,693	66,884	69,077
Plumb. Sub Code Official	42.48	44.14	45.85	47.64	49.50	51.44	53.44	55.52	57.78
Public Safety Telecomm.	54,815	57,117	59,516	62,015	64,620	67,334	70,161	73,109	76,285
Public Safety Telecomm. Trainee	26.35	27.45	28.62	29.82	31.06	32.37	33.73	35.15	36.68
Public Works Inspector	66,631	69,558	72,485	75,412	78,339	81,266	84,194	87,121	90,047
Receptionist	40,786	42,500	44,285	46,145	48,083	50,102	52,206	54,399	56,638
Records Support Technician 2	47,353	49,105	50,922	52,806	54,760	56,786	58,887	61,066	63,199
Records Support Technician 3	49,718	51,409	53,156	54,964	56,832	58,765	60,763	62,829	65,568
Recreation Supervisor	69,960	71,779	73,646	75,560	77,525	79,541	81,609	83,731	85,814
R.E.H.S1/Right To Know Coord.	73,699	76,673	79,356	82,135	85,009				
R,E,H.S,-2	60,683	64,863	69,202	73,705	74,672			05.700	00.000
Senior Account Clerk	49,994	51,993	54,072	56,235	58,485	60,824	63,257	65,788	68,359
Senior Citizen Program Aid, PT	17.96	18,69	19.46	20.25	21.08	21.95	22.85	23.79	24.77
Youth Oppr. Coord.	69,960	71,779	73,646	75,560	77,525	79,541	81,609	83,731	85,814
Youth Aide	17.96	18.69	19.46	20.25	21.08	21.95	22.85	23.79	24.77

## ORDINANCE NO. 2022-05

PART 2 SECTION 4

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2013, for the year of 2024 shall be: 2.50%

Account Clerk 48,537 50,333 52,195 54,127 56,129 58,206 60,359 62,592 64,779 Administrative Clerk 56,185 58,264 60,419 62,655 64,973 67,377 69,870 72,455 74,890 Administrative Clerk W&S 56,185 58,545 61,004 63,565 66,236 69,017 71,915 74,937 78,192 Animal Attendant 14.18 14.97 15.81 16.69 17.96 18.45 19.65 20.75 21.81 Animal Control Officer 58,996 60,706 62,467 64,278 66,142 68,060 70,034 72,065 74,514 Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,555 Deputy Tax Assessor 78,968 80,942 82,966 85,040 87,166 89,346 91,579 93,869 96,303
Administrative Clerk 56, 185 58,264 60,419 62,655 64,973 67,377 69,870 72,455 74,890 Administrative Clerk W&S 56,185 58,545 61,004 63,565 66,236 69,017 71,915 74,937 78,192 Animal Attendant 14.18 14.97 15.81 16.69 17.96 18.45 19.65 20.75 21.81 Animal Control Officer 58,996 60,706 62,467 64,278 66,142 68,060 70,034 72,065 74,514 Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,655 66,236 69,017 71,915 74,937 78,192 74,014 74,0
Administrative Clerk W&S 56,185 58,545 61,004 63,565 66,236 69,017 71,915 74,937 78,192  Animal Attendant 14.18 14.97 15.81 16.69 17.96 18.45 19.65 20.75 21.81  Animal Control Officer 58,996 60,706 62,467 64,278 66,142 68,060 70,034 72,065 74,514  Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,655
Animal Attendant 14.18 14.97 15.81 16.69 17.96 18.45 19.65 20.75 21.81 Animal Control Officer 58,996 60,706 62,467 64,278 66,142 68,060 70,034 72,065 74,514 Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,655 36,555 36
Animal Control Officer 58,996 60,706 62,467 64,278 66,142 68,060 70,034 72,065 74,514  Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,555
Asst Animal Control Off. 41,007 42,575 44,144 45,712 47,281 48,849 50,418 51,986 53,555
71,000 P. 10,000
Double Tay Agreement 78 068 80 042 82 966 85 040 87 166 89 346 91 579 93 869 95 303
Debuty 187 Vagesage 161909 October 1871-1871-1871-1871-1871-1871-1871-1871
Assistant Zoning Off. 75,298 77,180 79,110 81,088 83,115 85,192 87,322 89,506 91,543
Building Inspector 43.54 45.24 47.00 48.83 50.74 52.72 54.77 56.91 59.22
Keyboarding Clerk 1 & Clerk 1 41,806 43,563 45,392 47,298 49,285 51,355 53,512 55,759 58,054
Keyboarding Clerk 2 & Clerk 2 50,961 52,744 54,590 56,501 58,478 60,525 62,644 64,837 67,207
Keyboarding Clerk 3 & Clerk 3 53,512 55,384 57,323 59,329 61,405 63,554 65,779 68,082 70,568
Computer Service Tech. 78,968 80,942 82,966 85,040 87,166 89,346 91,579 93,869 96,303
Dep. Muni. Court Admin. 50,961 52,744 54,590 56,501 58,478 60,525 62,644 64,837 67,207
Elec. Sub Code Official 43.54 45.24 47.00 48.83 50.74 52.72 54.77 56.91 59.22
Engineering Alde 56,456 58,149 59,894 61,691 63,541 65,447 67,411 69,433 71,306
Fire Protection Insp. 43.54 45.24 47.00 48.83 50.74 52.72 54.77 56.91 59.22
Fire Protection Sub Code 43.54 45.24 47.00 48.83 50.74 52.72 54.77 56.91 59.22
Motor Veh. Oper/Eld & Hp 18.41 19.16 19.94 20.76 21.61 22.50 23.42 24.38 25.38
Museum Attendant 14.18 14.97 15.81 16.69 17.77 18.45 19.49 20.58 21.81
Senior Planning Aid 75,298 77,180 79,110 81,088 83,115 85,192 87,322 89,506 91,544
Planning Aide 52,840 55,085 57,330 59,575 61,820 64,066 66,311 68,556 70,804
Plumb. Sub Code Official 43.54 45.24 47.00 48.83 50.74 52.72 54.77 56.91 59.22
Public Safety Telecomm. 56,185 58,545 61,004 63,565 66,236 69,017 71,915 74,937 78,192
Public Safety Telecomm. Trainee 27.01 28.13 29.33 30.56 31.84 33.18 34.58 36.03 37.60
Public Works Inspector 68,296 71,297 74,297 77,298 80,297 83,298 86,299 89,299 92,298
Receptionist 41,806 43,563 45,392 47,298 49,285 51,355 53,512 55,759 58,054
Records Support Technician 2 48,537 50,333 52,195 54,127 56,129 58,206 60,359 62,592 64,779
Records Support Technician 3 50,961 52,694 54,485 56,338 58,253 60,234 62,282 64,399 67,207
Recreation Supervisor 71,709 73,574 75,488 77,449 79,463 81,530 83,649 85,825 87,960
R.E.H.S1/Right To Know Coord. 75,541 78,590 81,340 84,188 87,134
R.E.H.S2 62,200 66,484 70,932 75,548 76,539
Senior Account Clerk 51,244 53,292 55,424 57,641 59,947 62,345 64,839 67,433 70,068
Senior Citizen Program Aid, PT 18.41 19.16 19.94 20.76 21.61 22.50 23.42 24.38 25.38
Youth Oppr. Coord. 71,709 73,574 75,488 77,449 79,463 81,530 83,649 85,825 87,960
Youth Alde 18.41 19.16 19.94 20.76 21.61 22.50 23.42 24.38 25.38

## **ORDINANCE NO. 2022-05**

PART 2 SECTION 5

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2013, for the year of 2025 shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Account Clerk	49,629	51,466	53,370	55,344	57,391	59,515	61,717	64,001	66,236
Administrative Clerk	57,449	59.574	61,779	64,064	66,435	68,893	71,442	74,085	76,575
Administrative Clerk W&S	57,449	59,862	62,376	64,995	67,726	70,570	73,534	76,623	79,951
Animal Attendant	14.49	15.31	16.17	17.07	18.36	18.86	20.09	21.22	22.30
Animal Control Officer	60,324	62,072	63,873	65,724	67,630	69,591	71,610	73,686	76,190
Asst Animal Control Off,	41,929	43,533	45,137	46,740	48,345	49,948	51,553	53,156	54,760
Deputy Tax Assessor	80,745	82,7 <b>6</b> 3	84,832	86,953	89,127	91,356	93,639	95,981	98,470
Assistant Zoning Off.	76,992	78,916	80,890	82,912	84,985	87,109	89,286	91,520	93,602
Building Inspector	44.52	46.26	48.05	49.93	51.88	53.91	56.00	58.19	60,55
Keyboarding Clerk 1 & Clerk 1	42,747	44,543	46,414	48,363	50,394	52,510	54,716	57,013	59,360
Keyboarding Clerk 2 & Clerk 2	52,108	53,931	55,818	57,773	59,794	61,887	64,053	66,295	68,719
Keyboarding Clerk 3 & Clerk 3	54,716	56,630	58,612	60,664	62,787	64,984	67,259	69,613	72,155
Computer Service Tech	80,745	82,763	84,832	86,953	89,127	91,356	93,639	95,981	98,470
Dep. Muni. Court Admin.	52,108	53,931	55,818	57,773	59,7 <del>9</del> 4	61,887	64,053	66,295	68,719
Elec. Sub Code Official	44.52	46.26	48.05	49.93	51.88	53.91	56.00	58.19	60.55
Engineering Aide	57,726	59,457	61,241	63,079	64,971	66,920	68,928	70,995	72,910
Fire Protection Insp.	44.52	46.26	48.05	49.93	51.88	53.91	56.00	58.19	60.55
Fire Protection Sub Code	44.52	46.26	48.05	49.93	51.88	53.91	56.00	58.19	60.55
Motor Veh. Oper/Eld & Hp	18.82	19.59	20.39	21.23	22.10	23.00	23.95	24.93	25.96
Museum Attendant	14.49	15.31	16.17	17. <b>07</b>	18.17	18.86	19.92	21.04	22.30
Senior Planning Ald	76,992	78,916	80,890	82,912	84,985	87,109	89,286	91,520	93,604
Planning Alde	54,029	56,324	58,620	60,916	63,211	65,507	67,803	70,098	72,397
Plumb. Sub Code Official	44.52	46.26	48.05	49.93	51.88	53.91	56.00	58.19	60.55
Public Safety Telecomm.	57,449	59,862	62,376	64,995	67,726	70,570	73,534	76,623	79,951
Public Safety Telecomm. Trainee	27.62	28.77	29.99	31.25	32.56	33.93	35.35	36.84	38.44
Public Works Inspector	69,833	72,901	75,969	79,037	82,104	85,172	88,241	91,308	94,375
Receptionist	42,747	44,543	46,414	48,363	50,394	52,510	54,716	57,013	59,360
Records Support Technician 2	49,629	51,466	53,370	55,344	57,391	59,515	61,717	64,001	66,236
Records Support Technician 3	52,108	53,879	55,711	57,606	59,563	61,589	63,683	65,848	68,719
Recreation Supervisor	73,323	75,229	77,186	79,192	81,251	83,364	85,531	87,756	89,939
R.E.H.S1/Right To Know Coord,	77,241	80,358	83,170	86,082	89,095				
R.E.H.S2	63,599	67,980	72,528	77,247	78,261				74.045
Senior Account Clerk	52,397	54,491	56,671	58,938	61,296	63,748	66,298	68,950	71,645
Senior Citizen Program Aid, PT	18.82	19.59	20.39	21.23	22.10	23.00	23.95	24.93	25.96
Youth Oppr. Coord.	73,323	75,229	77,186	79,192	81,251	83,364	85,531	87,756	89,939
Youth Aide	18.82	19.59	20.39	21.23	22.10	<b>2</b> 3. <b>0</b> 0	23.95	24.93	25.96

## **ORDINANCE NO. 2022-05**

PART 3 SECTION 1

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2022, for the year of 2022 shall be: 2%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Account Clerk	46,311	48,033	49,755	51,477	53,199	54,921	56,643	58,364	60,086	61,808
Administrative Clerk	53,609	55,592	57,575	59,558	61,541	63,524	65,507	67,490	69,473	71,456
Administrative Clerk W&S	53,609	55,942	58,275	60,608	62,941	65,274	67,606	69,939	72,272	74,605
Animai Attendent	13.53	14.33	15.14	15.95	16.76	17.57	18.38	19.19	20.00	20.81
Animal Control Officer	56,291	57,936	59,581	61,226	62,871	64,517	66,162	67,807	69,452	71,097
Asst Animal Control Off.	39,126	40,457	41,787	43,117	44,44B	45,778	47,108	48,438	49,769	51,099
Deputy Tax Assessor	75,347	77,185	79,022	80,860	82,698	84,536	86,374	88,212	90,049	91,887
Assistant Zoning Off.	71,845	73,567	75,289	77,011	78,734	80,456	82,178	83,900	85,623	87,345
Building Inspector	41.54	43.21	44.87	46.53	48.19	49.86	51.52	53.18	54.84	<b>5</b> 6.51
Keyboarding Clerk 1 & Clerk 1	39,889	41,611	43,334	45,057	46,779	48,502	50,224	51,947	53,669	55,392
Keyboarding Clerk 2 & Clerk 2	48,624	50,346	52,069	53,791	55,513	57,236	58,958	60,680	62,403	64,125
Keyboarding Clerk 3 & Clerk 3	51,058	52,866	54,674	56,482	58,290	60,098	61,906	63,714	65,523	67,331
Computer Service Tech.	75,347	77,185	79,022	80,860	82,698	84,536	86,374	88,212	90,049	91,887
Dep, Muni, Court Admin.	48,624	50,346	52,069	53,791	55,513	57,236	58,958	60,680	62,403	64,125
Elec, Sub Code Official	41.54	43.21	44.87	46.53	48.19	49.86	51.52	53.18	54.84	56.51
Engineering Aide	53,867	55,441	57,015	58,590	60,164	61,738	63,313	64,887	66,461	68,036
Fire Protection Insp.	41.54	43.21	44.87	46.53	48,19	49.86	51.52	53.18	54.84	56.51
Fire Protection Sub Code	41.54	43.21	44.87	46.53	48.19	49.86	51.52	53.18	54.84	56.51
Motor Veh. Oper/Eld & Hp	17.56	18.30	19.04	19.78	20.52	21.26	22.00	22.74	23.48	24.22
Museum Attendant	13.53	14.33	15.14	15.95	16.76	17.57	18.38	19.19	20.00	20.81
Senior Planning Aid	71,845	73,567	75,289	77,011	78,734	80,456	82,178	83,900	85,623	87,345
Planning Aide	50,417	52,321	54,226	56,130	58,035	59,940	61,844	63,749	65,653	67,558
Plumb, Sub Code Official	41.54	43.21	44.87	46.53	48.19	49.86	51.52	53.18	54.84	56.51
Public Safety Telecomm.	53,609	55,942	58,275	60,608	62,941	65,274	67,606	69,939	72,272	74,605
Public Safety Telecomm. Trainee	25.77	26.89	28.01	29.14	30.26	31.38	32.50	33.62	34.75	35.87
Public Works Inspector	65,164	67,709	70,254	72,798	75,343	77,887	80,432	82,976	85,521	88,065
Receptionist	39,889	41,611	43,334	45,057	46,779	48,502	50,224	51,947	53,669	55,392
Records Support Technician 2	46,311	48,033	49,755	51,477	53,199	54,921	56,643	58,364	60,086	61,808
Records Support Technician 3	48,624	50,346	52,069	53,791	55,513	57,236	58,958	60,680	62,403	64,125
Recreation Supervisor	68,421	70,144	71,866	73,589	75,312	77,035	78,758	80,480	82,203	83,926
R.E.H.S1/Right To Know Coord.	72,077	74,986	77,610	80,327	83,138					
R.E.H.S2	59,348	63,435	67,679	72,083	73,029					20.055
Senior Account Clerk	48,894	50,889	52,885	54,881	56,876	58,872	60,868	62,863	64,859	66,855
Senior Citizen Program Aid, PT	17.56	18.30	19.04	19.78	20.52	21.26	22.00	22.74	23.48	24.22
Youth Oppr. Coord.	68,421	70,144	71,866	73,589	75,312	77,035	78,758	80,480	82,203	83,926
Youth Aide	17.56	18.30	19.04	19.78	20.52	21.26	22.00	22.74	23.48	24.22

### ORDINANCE NO. 2022-05

PART 3 SECTION 2

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2022, for the year of 2023 shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Account Clerk	47,353	49,114	50,875	52,635	54,396	56,156	57,917	59,678	61,438	63,199
Administrative Clerk	54,815	56,842	58,870	60,898	62,925	64,953	66,981	69,008	71,036	73,063
Administrative Clerk W&S	54,815	57,200	59,586	61,971	64,357	66,742	69,128	71,513	73,899	76,284
Animal Attendant	13.83	14.66	15.48	16.31	17.14	17.97	18.79	19.62	20.45	21.28
Animal Control Officer	57,557	59,240	60,922	62,604	64,286	65,968	67,650	69,333	71,015	72,697
Asst Animal Control Off.	40,007	41,367	42,727	44,087	45,448	46,808	48,168	49,528	50,889	52,249
Deputy Tax Assessor	77,042	78,921	80,800	82,680	84,559	86,438	88,317	90,196	92,075	93,955
Assistant Zoning Off.	73,461	75,222	76,983	78,744	80,505	82,266	84,027	85,788	87,549	89,310
Building Inspector	42.48	44.18	45.88	47.58	49.28	50. <del>9</del> 8	52.68	54.38	56.08	57.78
Keyboarding Clerk 1 & Clerk 1	40,786	42,548	44,309	46,070	47,832	49,593	51,354	53,116	54,877	56,638
Keyboarding Clerk 2 & Clerk 2	49,718	51,479	53,240	55,001	56,762	58,524	60,285	62,046	63,807	65,568
Keyboarding Clerk 3 & Clerk 3	52,206	54,055	55,904	57,753	59,602	61,450	63,299	65,148	66,997	68,846
Computer Service Tech.	77,042	78,921	80,800	82,680	84,559	86,438	88,317	90,196	92,075	93,955
Dep. Muni. Court Admin,	49,718	51,479	53,240	55,001	56,762	58,524	60,285	62,046	63,807	65,568
Elec, Sub Code Official	42.48	44.18	45.88	47.58	49.28	50.98	52.68	54.38	56.08	57.78
Engineering Aide	55,079	56,688	58,298	59,908	61,518	63,127	64,737	66,347	67,957	69,566
Fire Protection Insp.	42.48	44.18	45.88	47.58	49.28	50.98	52.68	54.38	56.08	57.78
Fire Protection Sub Code	42.48	44.18	45.88	47.58	49.28	50.98	52.68	54.38	56.08	57.78
Motor Veh, Oper/Eld & Hp	17.96	18.71	19.47	20.23	20.98	21.74	22.50	23.25	24.01	24.77
Museum Attendant	13.83	14.66	15.48	16.31	17.14	17.97	18.79	19.62	20.45	21.28
Senior Planning Aid	73,461	75,222	76,983	78,7 <del>44</del>	80,505	82,266	84,027	85,788	87,549	89,310
Planning Aide	51 <b>,55</b> 1	53,499	55,446	57,393	59,341	61,288	63,236	65,183	67,130	69,078
Plumb. Sub Code Official	42.48	44.18	45.88	47,58	49.28	50.98	52.68	54.38	56.08	57.78
Public Safety Telecomm.	54,815	57,200	59,586	61,971	64,357	66,742	69,128	71,513	73,899	76,284
Public Safety Telecomm. Trainee	26.35	27.50	28.65	29.79	30.94	32.09	33.23	34.38	35.53	36.68
Public Works Inspector	66,631	69,232	71,834	74,436	77,038	79,640	82,241	84,843	87,445	90,047
Receptionist	40,786	42,548	44,309	46,070	47,832	49,593	51,354	53,116	54,877	56,638
Records Support Technician 2	47,353	49,114	50,875	52,635	54,396	56,156	57,917	59,678	61,438	63,199
Records Support Technician 3	49,718	51,479	53,240	55,001	56,762	58,524	60,285	62,046	63,807	65,568
Recreation Supervisor	69,960	71,722	73,483	75,245	77,007	<b>78</b> ,768	80,530	82,291	84,053	85,814
R.E.H.S1/Right To Know Coord.	73,699	76,673	79,356	82,135	85,009					
R.E.H.S2	60,683	64,863	69,202	73,705	74,672					
Senior Account Clerk	49,994	52,034	54,075	56,115	58,156	60,197	62,237	64,278	66,318	68,359
Senior Citizen Program Aid, PT	17.96	18.71	19.47	20.23	20.98	21.74	22.50	23.25	24.01	24.77
Youth Oppr, Coord.	69,960	71,722	73,483	75,245	77,007	78,768	80,530	82,291	84,053	85,814
Youth Aide	17.96	18.71	19.47	20.23	20.98	21.74	22.50	23.25	24.01	24.77

## ORDINANCE NO. 2022-05

PART 3 SECTION 3

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2022, for the year of 2024 shall be: 2.50%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Account Clerk	48,537	50,342	52,146	53,951	55,756	57,560	59,365	61,170	62,974	64,779
Administrative Clerk	56,185	58,264	60,342	62,420	64,498	66,577	68,655	70,733	72,812	74,890
Administrative Clerk W&S	56,185	58,630	61,075	63,521	65,966	68,411	70,856	73,301	75,746	78,191
Animal Attendant	14.18	15.02	15.87	16.72	17.57	18.42	19.26	20,11	20.96	21.81
Animal Control Officer	58,996	60,721	62,445	64,169	65,893	67,617	69,342	71,066	72,790	74,514
Asst Animal Control Off.	41,007	42,401	43,795	45,190	46,584	47,978	49,372	50,767	52,161	53,555
Deputy Tax Assessor	78,968	80,894	82,820	84,747	86,673	88,599	90,525	92,451	94,377	96,303
Assistant Zoning Off.	75,298	77,103	78,908	80,713	82,518	84,323	86,128	87,933	89,738	91,543
Building Inspector	43.54	45.28	47.02	48.77	50.51	52.25	53.99	55.74	57.48	59.22
Keyboarding Clerk 1 & Clerk 1	41,806	43,611	45,417	47,222	49,027	50,833	52,638	54,444	56,249	58,054
Keyboarding Clerk 2 & Clerk 2	50,961	52,766	54,571	56,376	58,182	59,987	61,792	63,597	65,402	67,207
Keyboarding Clerk 3 & Clerk 3	53,512	55,407	57,302	59,197	61,092	62,987	64,882	66,777	68,672	70,567
Computer Service Tech.	78,968	80,894	82,820	84,747	86,673	88,599	90,525	92,451	94,377	96,303
Dep, Muni. Court Admin.	50,961	52,766	54,571	56,376	58,182	59,987	61,792	63,597	65,402	67,207
Elec. Sub Code Official	43.54	45.28	47.02	48.77	50.51	52.25	53.99	55.74	57.48	59.22
Engineering Aide	56,456	58,106	59,756	61,406	63,056	64,706	66,356	68,006	69,656	71,305
Fire Protection Insp.	43.54	45.28	47.02	48.77	50.51	52.25	53.99	55.74	57.48	59.22
Fire Protection Sub Code	43.54	45.28	47.02	48.77	50.51	52,25	53.99	55.74	57.48	59.22
Molor Veh. Oper/Eld & Hp	18.41	19.18	19.96	20.73	21.51	22.28	23.06	23.84	24.61	25.39
Museum Atlandant	14.18	15.02	15.87	16.72	17.57	18.42	19.26	20.11	20.96	21.81
Senior Planning Aid	75,298	77,103	78,908	80,713	B2,518	84,323	86,128	87,933	89,738	91,543
Planning Aide	52,840	54,836	56,832	58,828	60,824	62,820	64,817	66,813	68,809	70,805
Plumb, Sub Code Official	43.54	45.28	47.02	48.77	50.51	52.25	53.99	55.74	57.48	59.22
Public Safety Telecomm.	56,185	58,630	61,075	63,521	65,96 <del>6</del>	68,411	70,856	73,301	75,746	78,191
Public Safety Telecomm, Trainee	27.01	28.19	29.36	30.54	31.71	32.89	34.06	35.24	36.42	37.59
Public Works Inspector	68,296	70,963	73,630	76,297	78,964	81,631	84,298	86,964	89,631	92,298
Receptionist	41,806	43,611	45,417	47,222	49,027	50,833	52,638	54,444	56,249	58,054
Records Support Technician 2	48,537	50,342	52,146	53,951	55,756	57,560	59,365	61,170	62,974	64,779
Records Support Technician 3	50,961	52,766	54,571	56,376	58,182	59,987	61,792	63,597	65,402	67,207
Recreation Supervisor	71,709	73,515	75,321	77,126	78,932	80,737	82,543	84,348	86,154	87,960
R.E.H.S1/Right To Know Coord.	75,541	78,590	81,340	84,188	87,134					
R,E,H,S2	62,200	66,484	70,932	75, <del>54</del> 8	76,539					
Senior Account Clerk	51,244	53,335	55,427	57,518	59,610	61,702	63,793	65,885	67,976	70,068
Senior Citizen Program Ald, PT	18.41	19,18	19.96	20.73	21.51	22.28	23.06	23.84	24.61	25.39
Youth Oppr. Coord.	71,709	73,515	75,321	77,126	78,932	80,737	82,543	84,348	86,154	87,960
Youth Aide	18.41	19.18	19.96	20.73	21.51	22.28	23.06	23.84	24.61	25.39

#### **ORDINANCE NO. 2022-05**

## PART 3 SECTION 4

The salaries and wages for the following positions within the Township of Montville for those hired after January 1, 2022, for the year of **2025** shall be: 2.25%

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Account Clerk	49,629	51,474	53,320	55,165	57,010	58,855	60,701	62,546	64,391	66,236
Administrative Clerk	57,449	59,574	61,700	63,825	65,950	68,075	70,200	72,325	74,450	76,575
Administrative Clerk W&S	57,449	59,950	62,450	64,950	67,450	69,950	72,450	74,950	77,450	79,950
Animai Atlendani	14.49	15.36	16.23	17.10	17.96	18.83	19.70	20.56	21.43	22.30
Animal Control Officer	60,324	62,087	63,850	65,613	67,376	69,139	70,902	72,665	74,428	76,191
Asst Animal Control Off.	41,929	43,355	44,781	46,206	47,632	49,058	50,483	51,909	53,334	54,760
Deputy Tax Assessor	80,745	82,714	84,684	86,653	88,623	90,592	92,562	94,531	96,501	98,470
Assistant Zoning Off,	76,992	78,838	80,683	82,529	84,374	86,220	88,066	89,911	91,757	93,602
Building Inspector	44,52	46.30	48.08	49.86	51.65	53.43	55.21	56.99	58,77	60.55
Keyboarding Clerk 1 & Clerk 1	42,747	44,593	46,439	48,285	50,131	51,977	53,823	55,668	57,514	59,360
Keyboarding Clerk 2 & Clerk 2	52,108	53,953	55,799	57,645	59,491	61,336	63,182	65,028	66,874	68,719
Keyboarding Clerk 3 & Clerk 3	54,716	56,653	58,591	60,529	62,466	64,404	66,342	68,279	70,217	72,155
Computer Service Tech,	80,745	82,714	84,684	86,653	88,623	90,592	92,562	94,531	96,501	98,470
Dep. Muni, Court Admin.	52,108	53,953	55,799	57,645	59,491	61,336	63,182	65,028	66,874	68,719
Elec. Sub Code Official	44.52	46.30	48.08	49.86	51.65	53.43	55.21	56.99	58.77	60.55
Engineering Aide	57,726	59,413	61,100	62,787	64,474	66,161	67,849	69,536	71,223	72,910
Fire Protection Insp.	44.52	46.30	48.08	49.86	51.65	53.43	55.21	56.99	58.77	60.55
Fire Protection Sub Code	44.52	46.30	48.08	49.86	51.65	53.43	55,21	56.99	58.77	60.55
Motor Veh, Oper/Eld & Hp	18.82	19.61	20.41	21.20	21.99	22.79	23.58	24.37	25.16	25.96
Museum Attendant	14.49	15.36	16.23	17.10	17.96	18.83	19.70	20.56	21.43	22.30
Senior Planning Aid	76,992	78,838	80, <del>68</del> 3	82,52 <del>9</del>	84,374	86,220	88,066	89,911	91,757	93,602
Planning Aide	54,029	56,070	58,111	60,152	62,193	64,234	66,275	68,316	70,357	72,398
Plumb. Sub Code Official	44.52	46.30	48.08	49.86	51.65	53.43	55.21	56.99	58.77	60.55
Public Safety Telecomm.	57,449	59,950	62,450	64,950	67,450	69,950	72,450	74,950	77,450	79,950
Public Safety Telecomm. Trainee	27.62	28.82	30.02	31.22	32.43	33,63	34.83	36.03	37.24	38.44
Public Works Inspector	69,833	72,560	75,287	78,014	80,740	83,467	86,194	88,921	91,648	94,375
Receptionist	42,747	44,593	46,439	48,285	50,131	51,977	53,823	55,668	57,514	59,360
Records Support Technician 2	49,629	51,474	53,320	55,165	57,010	58,855	60,701	62,546	64,391	66,236
Records Support Technician 3	52,108	53,953	55,799	57,645	59,491	61,336	63,182	65,028	66,874	68,719
Recreation Supervisor	73,323	75,169	77,015	78,861	80,708	82,554	84,400	86,246	88,092	89,939
R.E.H.S1/Right To Know Coord,	77,241	80,358	83,170	86,082	89,095					
R.E.H.S2	63,599	67,980	72,528	77,247	78,261					-1015
Senior Account Clerk	52,397	54,535	56,674	58,813	60,951	63,090	65,229	67,367	69,506	71,645
Senior Citizen Program Ald, PT	18.82	19.61	20.41	21.20	21.99	22.79	23.58	24.37	25.16	25.96
Youth Oppr, Coord.	73,323	75,169	77,015	78,861	80,708	82,554	84,400	86,246	88,092	89,939
Youth Aide	18.82	19.61	20.41	21.20	21.99	22.79	23.58	24.37	25.16	25.96

This ordinance shall take effect as provided by law.

ATTEST:

Stacy Sullivan-Gruca, Township Clerk

Introduced: 01/25/2022 Public Hearing: 02/08/2022 Adopted: 02/08/2022 IOMNSHIP OF MONTVILLE

rank W. Cooney, Mayor

## TOWNSHIP OF MONTVILLE ORDINANCE 2022-11

#### **AMENDMENT TO ORDINANCE NO. 2022-05**

WHEREAS, the Township Committee establishes salaries and/or wages for all Township employees by ordinance; and

WHEREAS, Ordinance 2022-05 was adopted by the Township Committee on February 8, 2022 establishing such salaries and/or wages; and

WHEREAS, Ordinance 2022-05 must be amended in order to add the titles of Building Inspector (FT) and Records Support Technician I.

**BE IT ORDAINED,** by the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey, as follows:

#### Part 2 - Sections 2 through 5

The White Collar Salary and Wage Ordninance within the Township of Montville for those hired after January 1, 2022, shall be amended to include the following titles.

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
2022 Building Inspector	75,603	78,642	81,663	84,685	87,706	90,745	93,766	96,788	99,809	102,848
2023 Building Inspector	77,304	80,412	83,501	86,590	89,679	92,787	95,876	98,965	102,054	105,162
2024 Building Inspector	79,236	82,422	85,588	88,755	91,921	95,107	98,273	101,439	104,606	107,791
2025 Building Inspector	81,019	84,276	87,514	90,752	93,989	97,247	100,484	103,722	106,959	110,217
TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
2022 Records Support Technician 1	44,106	45,828	47,550	49,272	50,994	52,715	54,437	56,159	57,881	59,603
2023 Records Support Technician 1	45,098	46,859	48,620	50,380	52,141	53,902	55,662	57,423	59,183	60,944
2024 Records Support Technician 1	46,226	48,030	49,835	51,640	53,444	55,249	57,054	58,858	60,663	62,468
2025 Records Support Technician 1	47,266	49,111	50,956	52,802	54,647	56,492	58,337	60,183	62,028	63,873

This Ordinance shall take effect as provided by law.

ATTEST:

Stacy Sullivag-Gruea, Township Clerk

Introduced: 2/22/2022 Public Hearing: 03/08/2022 Adoption: 03/08/2022