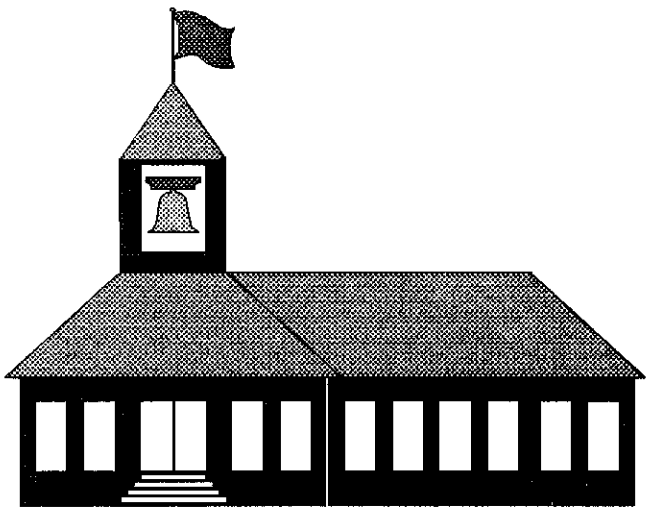


2021



AGREEMENT

between

THE BOARD OF EDUCATION  
TOWNSHIP OF EAST AMWELL

AND THE

EAST AMWELL EDUCATION ASSOCIATION

covering the period

July 1, 1995 to June 30, 1998

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PREAMBLE

This Contract entered into this 1 day of July, 1995 by and between the Board of Education of East Amwell Township, New Jersey, hereinafter called the "Board" and East Amwell Education Association hereinafter called the "Association".

WITNESSETH:

WHEREAS, the Board and the Association recognize and declare that providing a quality education for the students of the East Amwell Township School District is their primary aim and that the character of such education depends predominately upon the quality of teaching, the availability of materials, the functional utility of facilities, the release of imagination in planning, the application of democratic processes, and the maintenance of high morale among the teaching faculty, and

WHEREAS, all references to Federal and State Statutes in this agreement shall be binding on the Board and the Association, and it is understood that all interpretative language regarding said statutes is included in this agreement for the purpose of information only, and

WHEREAS, the members of the teaching profession are particularly qualified to advise the formulation of policies and programs designed to improve educational standards, and

WHEREAS, the Board and the Association have an obligation, pursuant to Chapter 123, Public Law 1974 to negotiate with respect to the terms and conditions of employment which they desire to confirm in this Contract, be it

RESOLVED, in consideration of the following mutual covenants it is hereby agreed as follows:

ARTICLE I

RECOGNITION

A. Unit

The Board hereby recognizes the Association as the exclusive and sole representative for collective negotiations governing terms and conditions of employment for all contracted, certified, and noncertified personnel employed by the Board, including, aides, food service employees, custodial employees, and transportation personnel employed by the Board, but excluding Superintendent, Principal, Assistant Principal, Team/Basic Skill Curriculum Coordinator and Learning Consultant, Psychologist, Social Worker, all secretaries and any confidential employees.

B. Definition of Teacher

Unless otherwise indicated the term "teachers" when used hereinafter in this Agreement, shall refer to all certified personnel. All references to male teachers shall include female teachers.

C. Definition of Non-Certified Employees

Unless otherwise indicated, the term "non-certified" when used hereinafter in this Agreement, shall refer to all other unit employees.

## ARTICLE II

### NEGOTIATION OF A SUCCESSOR AGREEMENT

#### A. Commencement Procedure

The parties agree to commence negotiations for a successor agreement in accordance with Chapter 123, Public Laws of 1974 in a good-faith effort to reach agreement on all matters concerning the terms and conditions of teachers' and non-certified employees' employment.

#### B. Representatives

Neither party in any negotiations shall have any control over the selection of the negotiating representatives of the other party. The parties mutually pledge that their representatives shall be clothed with all necessary power and authority to recommend proposals, consider proposals and recommend counter proposals in the course of negotiations.

## ARTICLE III

### GRIEVANCE PROCEDURE

#### A. Definitions

##### 1. Grievance

A grievance is a claim by a teacher or non-certified employee or a group thereof which is based upon the interpretations, application, or an alleged violation of the terms of this agreement.

##### 2. Aggrieved Person

An "aggrieved person" is the person or persons making the claim.

##### 3. Party in Interest

A "party in interest" is the person or persons making the claim, who might be required to take action or against whom action might be taken in order to resolve the claim.

#### B. Purpose

The purpose of this procedure is to secure at the lowest possible level, solutions to grievances affecting teachers or non-certified employees.

#### C. Procedures

1. a. The teacher or non-certified employee or group thereof shall cite the specific clause of this contract which he feels is being violated and suggest specifically what he feels is a satisfactory solution to the problem.

b. Failure at any step of this procedure to communicate the decision on a grievance within specified time limits shall permit the grievant to proceed to the next step. Failure at any step of this procedure to appeal a grievance to the next step within the specified time limits shall be deemed to be acceptance of the decision rendered at that step.

c. It is understood that a grievant shall, during and notwithstanding the pendency of any grievance, continue to observe all assignments and applicable rules and regulations of the Board until such grievance and any effect thereof shall have been fully determined.

d. It is understood that a teacher or non-certified employee who is considering initiating a grievance will first discuss the matter with his immediate superior or principal with the objective of resolving the matter and thus eliminating the need to initiate this grievance procedure.

2. Time Limit

a. A grievance to be considered must be initiated, within thirty school days of its occurrence, at Level I and be signed by all parties in interest at Level 2 of this procedure.

b. The number of days indicated at each level should be considered as a maximum and every effort should be made to expedite the process. The time limits specified may, however, be extended by mutual agreement.

3. Year End Grievances

In the event a grievance is filed at such time that it cannot be processed through all the steps in this grievance procedure by the end of the school year, and if left unresolved until the beginning of the following school year, could result in irreparable harm to a party in interest, the time limits set forth herein shall be reduced so that the grievance may be exhausted prior to the end of the school year or as soon thereafter as it is practicable.

4. Level One - Informal Presentation of Grievance to Principal

A teacher or non-certified employee with a grievance shall first present the grievance to the Principal or School Business Administrator according to organization chart, respectively, either directly or through the Liaison Committee of the Association with the objective of resolving the matter informally.

5. Level Two - Formal Presentation of Grievance to the Superintendent

If the aggrieved person is not satisfied with the disposition of his grievance at Level One, or if no decision has been granted within ten (10) school days of the presentation of the grievance, he may file his grievance in writing with the Superintendent within fifteen (15) school days of the presentation. The Superintendent shall attempt to resolve the matter as quickly as possible, but within a period not to exceed ten (10) school days. The Superintendent shall communicate his decision in writing to the employee and a copy shall be delivered to the Board of Education.

6. Level Three - Submitted to the Board of Education

If the aggrieved person is not satisfied with the resolution of the grievance, or no decision was rendered at Level Two, he may within fifteen (15) school days after the grievance was received by the Superintendent, submit the grievance in writing to the Board of Education. The Board shall render a decision in writing within ten (10) school days after the next regularly scheduled voting Board meeting following the date of submission of the grievance to Level Three.

7. Level Four

a. It is the intent of the parties to this Agreement that the arbitration procedure herein shall serve as a means for the peaceable settlement of grievances which are not settled under Article III that may arise between them.

b. In the event the aggrieved employee is dissatisfied with the determination of the Board of Education, he/she may, with prior written approval of the Association, request that his/her grievance be submitted to arbitration. A request for arbitration shall be made within five (5) school days from receipt of the Board's determination at Level Three. If the Board's determination is transmitted by ordinary mail, service shall be deemed complete three (3) calendar days upon mailing of the ordinary mail.

c. Within ten (10) school days after such written notice of submission to arbitration, the Board and the Association shall attempt to agree upon a mutually acceptable arbitrator and shall obtain a commitment from said arbitrator to serve. If the parties are unable to agree upon an arbitrator to obtain such a commitment within the specified period, a request for a list of arbitrators may be made to P.E.R.C. by either party. The parties shall then be bound by the rules and procedures of the Public Employment Relations Commission in the selection of an arbitrator.

d. The arbitrator so selected shall limit him/herself to the issues submitted to him/her and shall consider nothing else. He/she can add nothing to nor subtract anything from this Agreement between the parties or any applicable policy of the Board.

e. The parties in interest shall be afforded a full opportunity to present any evidence, written or oral, which may be judged pertinent to the matter in dispute.

f. The decision of the arbitrator regarding the violation, interpretation or application of this Agreement shall be final and binding on both parties in all matters except those dealing with a managerial prerogative which shall not be subject of any arbitration proceeding.

g. The arbitrator has no authority, express or implied, to add or subtract from the language of the parties' Agreement and his decision must be based solely on the content of this Agreement as written and agreed upon.

h. Each grievance will be arbitrated separately except those of a similar nature and when mutually agreed to by both parties.

i. All charges made by the arbitrator shall be shared equally between the Board and the Association. All other costs related to arbitration, such as the payment for legal services, shall be paid for by the respective parties.

D. Rights of Teachers and Non-Certified Employees to Representation

1. Any aggrieved person may be represented at all stages of the grievance procedure by himself, or, at his option, by a representative selected or approved by the Association.

2. Reprisals

No reprisals of any kind shall be taken by the Board or by any member of the Administration or Association against any party in interest, any representative, any member of the Association, or any other participant in the grievance procedures by reason of such participation.

E. Miscellaneous

1. Written Decisions

All decisions above Level One shall be in writing. The complete file of decisions and appeals shall be transmitted to the next level.

2. Separate Grievance File

All documents, communications and records dealing with the processing of a grievance shall be filed in a separate grievance file and shall not be kept in the personnel file of any of the participants.

3. Forms

Forms for filing grievances, serving notices, taking appeals, making reports and recommendations and other necessary documents shall be prepared jointly by the Superintendent and the Association and given appropriate distribution so as to facilitate operation of the grievance procedure.

4. Meetings and Hearings

All meetings and hearings under this procedure shall be conducted in accordance with the law, and shall include only such parties in interest, and their designated or selected representatives, heretofore referred to in this Article. One Association representative shall be allowed to be present at all grievance hearings.

ARTICLE IV

TEACHER AND NON-CERTIFIED EMPLOYEE RIGHTS

A. Required Meetings or Hearings

Whenever any teacher or non-certified employee is required to appear before the Superintendent, the Board, or any committee concerning notification to terminate employment or withhold an increment, he shall be given prior written notice of the reasons for such meeting or interview and shall be entitled to have a representative of the Association present to advise him and represent him during such meeting or interview.

B. Just Cause Provision

No teacher or non-certified employee shall be reduced in rank or compensation or deprived of any employment advantage without just cause. Any such action asserted by the Board, or any agent or representative thereof, shall be subject to a maximum of Level Three of the Grievance Procedure herein set forth. This, in no way, precludes the right of the teacher or non-certified employee to pursue the matter through the courts.

C. Criticism of Teachers and Non-Certified Employees

Any question of criticism by a supervisor, superintendent, or Board member of a teacher and his instructional methods, or a non-certified employee and his work methods, shall be made in confidence and not in the presence of students, parents, or at public gatherings.

ARTICLE V

ASSOCIATION RIGHTS AND PRIVILEGES

A. Information

The Board agrees to make available to the Association, in response to reasonable requests from time to time, all available public information concerning the financial resources of the district, including but not limited to: agenda, minutes of all Board meetings.

B. Use of Equipment

The Association shall have the right to use school facilities and equipment for Association business including typewriters, copy machines, and all types of audio-visual equipment at reasonable times, when such equipment is not in use.

C. Released Time for Meetings

Whenever any member of the Association participates during working hours in negotiations, grievance proceedings, or other meetings, he shall suffer no loss in pay provided said meetings are mutually scheduled by the Board and the Association.

ARTICLE VI

TEACHING HOURS AND RESPONSIBILITIES

A. Teacher Work Day

1. Check-in/out Procedure

Teachers shall not be required to clock in or clock out by hours and minutes. Teachers shall indicate their arrival and departure by placing checkmarks in the appropriate columns on the check-in/check-out register.

2. Length of Day

The teachers' total in-school workday shall consist of not more than seven (7) hours and thirty (30) minutes which shall include a duty-free lunch period as guaranteed to teachers under Section C of this article.

3. Arrival and Dismissal Time

a. Teachers shall report for duty no later than 35 minutes before the school's first instructional period begins.

b. Teachers shall be permitted to leave no earlier than twenty (20) minutes after the first run busses leave the school grounds, provided they have no other duties which would require a later dismissal time.



c. Teachers assigned to late bus duty shall remain until such duty is completed.

d. On Fridays or on days preceding holidays or vacation, teachers not assigned to late bus duty shall be permitted to leave after the first busses leave the school grounds.

e. The school nurse shall remain on duty until the second run busses have departed. She shall be compensated on a pro-rata basis for any additional duty time.

4. Inclement Weather

Teacher attendance shall not be required whenever student attendance is not required due to inclement weather.

B. Non-Teaching Responsibilities

An effort shall be made to balance non-teaching responsibilities.

C. Lunch Periods

1. Teachers shall have a daily duty-free lunch period of at least thirty (30) minutes.

2. Teachers may leave the building without requesting permission during their scheduled duty-free lunch period.

D. Meetings

1. Faculty Meetings

Teachers may be required to remain after the end of the regular workday without additional compensation for the purpose of attending faculty meetings. However, teachers will not be required to be in attendance for these meetings beyond 4:30 p.m.

2. Professional Meetings

Upon seventy-two hours' notice and after consultation with the administration-liaison committee (Article XVII), teachers may be required to remain beyond 4:30 p.m. without additional compensation when, in extraordinary circumstances, the substantive presentation at a professional meeting cannot be completed prior to 4:30 p.m.

3. Frequency of Meetings

A maximum of five meetings may be held per month. Teachers shall not be required to attend more than two meetings per week.

4. Prior to Holidays and Weekends

Meetings which take place after the regular in-school workday and which require attendance shall not be called on Fridays or any other day immediately preceding a holiday, or other day upon which teacher attendance is not required at school, except in case of emergency.

5. Notice and Agenda

The notice of the agenda for any meeting shall be given to the teachers involved at least one day prior to the meetings, except in an emergency. Teachers shall have the opportunity to suggest items for the agenda.

6. Parent-Teacher Conferences

Two days of the in-school work year for teachers shall be dedicated to parent-teacher conferences which shall not be in-school days for students. Conference days shall be scheduled by the Board of Education. Conference times will be scheduled for afternoon and evening hours on each day. All teachers shall be required to attend parent-teacher conference days. In the event the Board deems it necessary to schedule any additional parent-teacher conference days, the teachers shall work a minimum day as defined by NJAC 6:10-1.3.

7. Back to School Night

All teachers shall be required to attend Back-to-School Night as scheduled by the Board. The Board may schedule Back-to-School Night on two separate evenings, one for the elementary grades and one for the middle school including special subjects teachers. No teacher shall be required to attend both Back-to-School nights. Teachers shall work a minimum day as defined by NJAC 6:20-1.3 on the day designated for the elementary grades' Back-to-School Night.

8. In-school Work Year

The in-school work year for teachers employed on a ten (10) month basis, other than for new personnel who may be required to attend an additional day for orientation, shall not exceed one hundred eighty-four (184) days, which shall include two days for parent-teacher conferences.

E. Early Dismissal

Teachers shall work a minimum day as defined by NJAC 6:20-1.3 on the day before winter recess.

F. Curriculum development

If the Board requires curriculum work to be accomplished beyond the regular workday and the Board determines to employ teaching staff members regularly employed in the East Amwell School District, it shall compensate those teachers at the hourly rate of \$25.00.

G. Preparation Time

1. Length

Every effort will be made to provide teachers, in addition to their lunch periods, a standard class period (not less than thirty minutes) each day as preparation time. The schedule will allow at least five preparation periods per week for each teacher.

2. Released Time

In cases where regular substitutes are not available, regular teachers who volunteer may be used as substitutes during their non-teaching time. In the absence of volunteers, a teacher may be assigned to serve as a substitute. The teacher will be paid in accordance with Schedule A - IV. Such coverage shall be arranged by the Principal and shall be distributed as equitably as possible.

H. Schedule A: Extracurricular Activities

The activities listed on the attached Schedule A shall be considered approved activities. These activities may be subject to revision, during the term of this contract. Teacher participation in the approved activities which extend beyond the regularly scheduled day shall be compensated according to the attached Schedule A.

Schedule A: Miscellaneous

The amounts listed on the attached Schedule A are approved payments for activities other than Extracurricular.

I. Classroom relocation

Whenever it shall be necessary for a room assignment to be changed, it shall be the responsibility of the administration to provide reasonable notice to the affected teachers. Teachers will be provided with packing materials. It shall be the responsibility of the teachers to pack and unpack all materials in connection with the relocation. It shall be the responsibility of the custodial staff to transport materials and equipment to the new location. Teachers who expend non-school days to accomplish their relocation shall be compensated for one day at the rate established for substitute teachers.

ARTICLE VII

FULL-TIME CUSTODIAL STAFF - HOURS, OVERTIME, UNIFORMS, TRAINING/LICENSE FEES

A. The standard work week for full-time custodial employees shall be a forty (40) hour week consisting of:

1. Five 8-hour days beginning at 7:00 a.m. and ending at 3:30 p.m. excluding a one-half (1/2) hour lunch break for day shift employees;

2. Five 8-hour days beginning at 12:00 p.m. and ending at 8:30 p.m. excluding a one-half (1/2) hour dinner break. Middle shift employees shall be paid a night differential.

3. Five 8-hour days beginning at 3:00 p.m. through 11:00 p.m. for night shift employees inclusive of 1/2 hour for dinner.

B. Two (2) ten-minute break periods, one in each shift, shall be permitted.

C. Overtime

1. Any work performed in excess of forty hours per week shall be paid at the rate of time and one-half. Time granted for holidays, personal leave, vacation and/or accumulative sick leave shall be included in the forty hour work week.

2. Any employee working beyond forty hour week on Sunday or a holiday shall be compensated at the rate of double time.

3. No employee shall be compensated for overtime without having first obtained the written approval of the Buildings and Grounds Supervisor, the Building Principal or the Superintendent authorizing such overtime.

D. Employees who are required to report for work on an emergency call-in basis shall be guaranteed not less than three (3) hours pay for each time as such employee is required to report and may be required to work all three hours.

E. Any employee required to report to a burglar alarm check shall be paid in accordance with Schedule A, Miscellaneous, per trip, plus mileage, at the prevailing I.R.S. rate. This amount shall include both time and travel.

F. Uniforms

1. The Board shall purchase and provide one pair of safety shoes for each custodial employee annually. Said employee shall be required to wear these shoes. In the event the shoes become unwearable, the Board shall provide one additional pair. In no event shall the Board provide more than two (2) pair per employee per year.

2. The Board shall purchase and provide one pair of work gloves for each custodial employee on an annual basis. Said employees shall be required to wear these work gloves when undertaking any hazardous activity.

3. The Board shall purchase and provide safety goggles for all custodial employees. Said employees shall be required to utilize these safety goggles whenever they are engaged in a hazardous activity.

4. The Board shall provide five work shirts and five work pants for each custodial employee per year. Employees shall submit a proof of purchase for said items to the Board.

G. Licenses

The Board will pay for a class needed to qualify for a Black Seal License at the rate of the Hunterdon County Adult Education Center fee schedule. The Board will pay the fee for the license and its subsequent renewal.

FULL-TIME FOOD SERVICE WORKERS

1. The Board shall purchase and provide one pair of safety shoes for each full-time food service employee annually. Said employee shall be required to wear these shoes. In the event the shoes become unwearable, the Board shall provide one additional pair. In no event shall the Board provide more than two (2) pair per employee per year.

2. The Board shall provide five (5) cobbler aprons to each full-time food service employee per year. Said employees shall be required to wear these aprons.

ARTICLE VIII  
EMPLOYMENT

A. Placement on the Salary Schedule

Each teacher or non-certified employee shall be placed on his proper step of the salary schedule as of the beginning of every school/fiscal year. Any teacher or non-certified employee employed in the system prior to February 1 (first) of any school year shall be given full credit for one (1) year of service toward the next increment step for the following year.

B. Notification

1. Teachers shall be notified of their contract and salary status in accordance with the law. Teachers shall return their contracts within one calendar month of receipt of contract notification.

2. All non-certified employees shall be notified of their contract and salary status for the ensuing year in accordance with the law. Non-certified employees shall return their contracts prior to the June Board meeting.

ARTICLE IX

SALARY SCHEDULE

The salary of each employee covered by this Agreement is set forth in the attached Schedules B through G and are effective through June 30, 1998.

ARTICLE X

TEACHER ASSIGNMENT

A. Notification

The Board shall make every effort to provide teachers with their tentative teaching schedules by August 15 of each year.

B. Traveling Teachers

1. Schedules of teachers who are assigned to more than one building shall be arranged so that the teacher is given traveling time.

2. Teachers who are required to use their own automobile to travel between buildings shall be reimbursed for all such travel at the prevailing IRS rate per mile.

C. Specialists

Any specialist employed by the Board will be placed on the proper step of the salary guide.

ARTICLE XI

VOLUNTARY TRANSFERS AND REASSIGNMENTS

A. Notification of Vacancies

1. Date

No later than May 1 each year, the Superintendent shall post in the Teachers Room a list of all known vacancies which shall occur during the following year.

2. Filing Requests

Teachers who desire a change in grade and/or subject assignment may file a written statement of such desire with the Superintendent no later than May 10th. Such statement shall include the grade and/or subject to which the teacher desires to be assigned.

3. Criteria for Assignment

In the determination of requests for voluntary assignments, the wishes of the individual teacher shall be honored providing that the transfer does not conflict with the instructional requirements and the best interests of the school system as determined by the Superintendent. The Superintendent's decision shall be final and not be subject to binding arbitration under the parties' grievance procedure. If a teacher's request for transfer is denied, a renewed request for transfer may be made the following year.

4. Openings

Openings for positions in the school district's summer programs shall be posted by the Administration by June 1st. Seniority will be considered. However, selection by the Superintendent will be based upon his/her opinion of the teacher's qualifications for the position.

ARTICLE XII

INVOLUNTARY TRANSFER AND RE-ASSIGNMENTS

A. Criteria

When involuntary transfer or reassignment is necessary a teacher's area of competence and other relevant factors shall be considered by the Superintendent.

B. Notice

Notice of involuntary transfer or reassignment shall be given to teachers as soon as practicable.

C. Notification of Reason

An involuntary transfer or reassignment shall be made only after a meeting between the teacher involved and the Superintendent at which time the teacher shall be notified of the reason therefor.

D. Priority in Reassignment

A list of open positions in the school district shall be made available to all teachers being involuntarily transferred or reassigned. Such teachers may request the positions, in order of preference. Teachers being involuntarily transferred or reassigned from their present position shall be considered before those seeking voluntary transfer in regard to those positions which are vacant. Seniority will be considered. However, selection by the Superintendent will be based upon his/her opinion of the teacher's qualifications for the position. The Superintendent's decision shall be final and shall not be subject to binding arbitration under the parties' grievance procedure.

ARTICLE XIII

TEACHER EVALUATION

A. General Procedure

1. Open Evaluation

All monitoring or observations of the performance of a teacher shall be conducted openly and with the full knowledge of the teacher.

2. Evaluation by Certified Persons

Teachers shall be evaluated only by persons certified by the New Jersey Board of Examiners to supervise instruction.

3. Copies of Evaluations

The evaluator shall prepare an evaluation report on one observation. The Board recognizes the importance of timely discussions of evaluations. Every effort shall be made to provide the teacher with a copy of the evaluation report within five (5) school days of the observation and in no event more than ten (10) calendar days of the observation, and at least one (1) day prior to any conference pertaining to the content of the report. Both the teacher's copy and the file copy of the evaluation report shall be signed by the teacher and the evaluator.

4. Reports

Evaluation reports shall be presented to each teacher in accordance with the procedure outlined in N.J.A.C. 6:13-1.19 and N.J.A.C. 6:3-1.21.

ARTICLE XIV

PERSONNEL RECORDS

A. File

A teacher or non-certified employee shall have the right upon request to personally examine the contents of his personnel file in its entirety during school office hours. The Superintendent shall be present and a representative of the Association may be present during such reviews. The Board agrees to protect the confidentiality of personal references, academic credentials, and other similar documents. No separate personnel file which is not available for the individual's inspection shall be established.

B. Derogatory Material

No material derogatory to a teacher's or non-certified employee's conduct, service, character, or personality shall be placed in his personnel file unless the individual has had the opportunity to review the material. The teacher or non-certified employee shall acknowledge that he has the opportunity to review the material by affixing his signature to the copy to be filed with the express understanding that such signature in no way indicates agreement with the contents thereof. The teacher or non-certified employee shall have the right to submit a written answer to such material within twenty (20) calendar days of receipt of the derogatory material and his answer shall be reviewed and signed by the Superintendent and attached to the file copy, with the express understanding that such signature in no way indicates agreement with the contents thereof.

ARTICLE XV

PROCEDURE FOR COMPLAINTS REGARDING TEACHERS

Complaints regarding a teacher will be processed according to the following procedure:

- A. Except where there is an allegation of criminal misconduct, when a complaint is made directly to the Administration regarding a teacher, the Administration shall direct the parent, student or other complainant to first meet with the teacher to apprise the teacher of the full nature of the complaint and to attempt to resolve the matter informally.
- B. When a complaint is made directly to a teacher by a parent, student or other person, the teacher shall immediately advise the Principal of the complaint.
- C. In the event that the complaint is not resolved informally, the Principal shall review the matter in an attempt to resolve it to the satisfaction of all parties concerned.
- D. In the event that the matter is not satisfactorily resolved by the Principal, it shall be referred to the Superintendent.
- E. All information and discussion shall be kept confidential by the Board and the Association.

ARTICLE XVI

TEACHERS' FACILITIES

A. Listings of Facilities

The Board shall provide:

- 1. An appropriately furnished and air-conditioned room which shall be reserved for the sole use of teachers as a faculty lounge. (Although teachers shall be expected to exercise reasonable care in maintaining the appearance and cleanliness of said lounge, it shall be regularly cleaned by the custodial staff).
- 2. A well-lighted and clean teacher rest room separate from the student's rest rooms.
- 3. Adequate parking facilities, which are properly maintained and protected against vandalism.
- 4. A suitable closet with lock and key for each teacher.



5. Copies, exclusively for teachers use, of all teacher's text used in each of the classes he/she is to teach.

B. Vending Machines

Upon request of the Association, the Board will consider installing vending machines in the teacher's lounge, no plumbing or electric added.

ARTICLE XVII

ASSOCIATION - ADMINISTRATION LIAISON

A. Organization

The Association shall select a liaison committee which shall meet with the Superintendent regularly. Said Committee shall consist of not more than one (1) member for every ten (10) Association members or larger fraction thereof, but shall in no event have less than three (3) members nor more than five (5).

B. Areas for Liaison Consideration

Areas for liaison consideration shall be limited to discussions regarding the administration of this Agreement and terms and conditions of employment.

ARTICLE XVIII

SICK LEAVE

A. Teachers

1. Accumulative

All teachers employed shall be entitled to ten (10) sick leave days each school year as of the first official day of said school year, whether or not they report for duty on that day. Unused sick leave days shall be accumulated from year to year with no maximum limit. A teacher shall be entitled to use a maximum of five (5) accumulative sick days in the event of a critical illness in their immediate family (spouse, child, parent), subject to the following conditions:

- a. This benefit may be utilized a maximum of two times in any one year period.
- b. Those days shall not be granted unless the teacher has used all of his personal days as described in Article XIX A.1.
- c. Critical illness is defined as:
  - (1) One which required hospitalization of the family member or
  - (2) One which the attending physician states in writing that personal home care is required.

2. Non-accumulative

Non-accumulative additional sick leave benefits may be allowed to teachers, according to the following conditions:

- a. Teachers may be granted two (2) additional sick days per school year.
- b. Non-accumulative sick days will be granted only after the use of accumulative sick days.

B. Non-Certified Employees Leaves of Absence

All non-certified employees shall be entitled to ten (10) sick leave days per school year if employed for ten months and twelve (12) days if employed for twelve months annually.

ARTICLE XIX

TEMPORARY LEAVES OF ABSENCE

A. Types of Leaves

Employees shall be entitled to the following temporary non-accumulative leaves of absence with full pay each school year.

1. Personal

Three (3) days leave of absence for personal, legal, business, or family matters which require absence during school hours. These days may not be taken in fractional equivalents. Application to the Superintendent for personal leave shall be made at least five (5) days before taking such leave (except for emergencies). The applicant for such leave shall not be required to state the reason for taking such leave other than that he is taking it under this Section. It is understood that such personal leave excludes vacations, household and other routine matters which could otherwise be equally satisfactorily performed on days when school is not in session.

Personal leave shall be granted before or after a school vacation or holidays only in extenuating circumstances with reasons given to the Superintendent prior to taking the leave. The Superintendent shall exercise his/her discretion in determining whether such leave is to be granted. The Superintendent's approval shall not be unreasonably withheld.

No more than ten percent of the staff shall be permitted to take personal leave on any given day except in extenuating circumstances with reasons given to the Superintendent prior to the taking of the leave. The Superintendent shall exercise his/her discretion in determining whether such leave is to be granted. The Superintendent's approval shall not be unreasonably withheld.

Teachers shall be paid for their unused personal days by June 30. Payment shall be based on the rate for substitute teachers in effect during the school year in question. The personal days shall not be accumulative.

Non-certified employees shall be reimbursed for their unused personal days at their daily rate of pay, or \$50.00 whichever is lower.

2. Death

Up to five (5) days, to be taken at the employee's discretion, in the event of death of an employee's spouse, child, son-in-law, daughter-in-law, parent, father-in-law, mother-in-law, brother, sister, grandparent and three (3) days, to be taken at the employee's discretion, in the event of the death of a brother-in-law, sister-in-law or any other member of the household. In the event of the death of a teacher or student in the East Amwell School District, the Superintendent shall grant to an appropriate number of employees sufficient time off to attend the funeral.

ARTICLE XX

EXTENDED LEAVES OF ABSENCE FOR TEACHERS

Nothing in this article shall be construed as obligating the Board to grant leaves of absence to non-tenured teachers when such leave is not otherwise provided in State Law.

A. Maternity/Paternity

1. Natural Birth

The Board shall grant maternity/paternity leave not to exceed two (2) years without pay, to any teacher upon his/her request subject to the following stipulations and limitations:

a. Any teacher seeking such leave shall apply in writing to the Board at least 90 teaching days (one hundred twenty (120) calendar days) prior to the beginning of leave, unless medical circumstances prohibit such notice. At the time of application, the teacher shall specify in writing the date on which he/she wishes to commence leave and the date on which he/she wishes to return to work.

b. If, after requesting maternity/paternity leave for only one school year, a teacher wishes to extend his/her leave for an additional period not exceeding two years (including his/her original leave), he/she shall notify the Board in writing on or before January 1 of the year preceding the year in which such additional leave is requested and the new date on which he/she wishes to return to work. The Board, upon receipt of such written request, shall grant such leave.

c. The Board may remove any pregnant teacher from her teaching duties if such teacher fails to produce a physician's certificate which states that she is medically able to continue teaching.

d. No teacher on maternity/paternity leave shall, on the basis of said leave, be denied the opportunity to substitute in the East Amwell School District in the area of his/her certification or competence.

e. The Board shall not be required to grant a maternity/paternity leave for a non-tenured teacher beyond the end of the contract year in which the leave is obtained.

2. Child Rearing Leave

Any teacher adopting a child one year or older shall be granted a child rearing leave not to exceed one year without pay. Any teacher adopting a child less than one (1) year old, shall be granted a child rearing leave not to exceed two (2) years without pay; according to the stipulation of paragraph A 1., a, c, d of this ARTICLE. Teachers applying to adopt a child shall notify the Superintendent at the time the adoption application is made and shall keep him informed of the status of such proceedings.

B. Other Extended Leaves

Other extended leaves of absence without pay or absence beyond the accumulated sick leave time may be granted by the Board. A deduction of 1/200th of the annual salary for each day's absence will be made. The Board at its discretion may make an exception to this rule.

C. Return from Leave

1. Benefits

All benefits to which a teacher is entitled at the time his leave of absence commenced, including unused accumulated sick leave, shall be restored to him upon his return.

2. Advancement

Advancement on the salary guide shall be based upon the date of commencement of the leave of absence. The teacher will be granted a salary guide step if he works more than ninety (90) teaching days. Working ninety (90) teaching days or less shall result in no advancement on the salary guide.

3. Application for Reinstatement

At least ninety (90) days prior to the expiration of a leave, the employee shall be required to make written application to the Board for reinstatement.

If the employee fails to make a written application for reinstatement at least ninety (90) days prior to the expiration of the leave, the continued employment of any such employee shall be automatically terminated without notice and without any action of the Board.

D. Extensions and Renewals

All extensions or renewals of leaves shall be applied for and granted in writing.

ARTICLE XXI

EXTENDED LEAVES OF ABSENCE FOR NON-CERTIFIED EMPLOYEES

A. Maternity/Paternity

1. An employee shall notify the Superintendent of her pregnancy as soon as it is medically confirmed. An employee may request a maternity/paternity leave without pay and such leave shall be granted. The employee may elect the leave to become effective immediately or when he/she chooses, provided a pregnant employee has sought the advice of her physician. Maternity/paternity leave shall be for one year at the request of the employee. It may, however, be shortened or lengthened upon recommendation of the Superintendent and approval of the Board of Education, to allow employees to return at the beginning of a school year.

2. An employee who is on a maternity leave shall be permitted to use her accumulated sick leave during the period one (1) month prior to delivery and one (1) month after delivery which shall be presumptively considered the period of medical disability.

B. Other Extended Leaves

Other extended leaves of absence without pay may be granted by the Board.

ARTICLE XXII

PROFESSIONAL DEVELOPMENT AND EDUCATIONAL IMPROVEMENT

I. Teachers

A. Conferences, School Visitations, Conventions and Workshops

The Board shall pay registration fees and transportation expenses for conferences, conventions and workshops, provided the Superintendent has given prior approval. Staff members who receive reimbursement from the Board for registration fees for conferences, conventions and workshops shall make a presentation of the topics covered to appropriate staff members when requested to do so by the Superintendent. A staff member using their personal vehicle for attending such conferences, etc., shall be reimbursed at the prevailing IRS rate per mile. Reimbursement of expenses is subject to prior approval by the Superintendent. Said prior approval is waived for the N.J.E.A. annual convention.

B. Tuition Fees

The Board of Education encourages the professional staff to take courses of study to keep them current educationally and in their field of teaching. As an incentive, the Board will pay tuition costs subject to the following conditions:

a. A receipt of payment for a course along with a description of the course will be submitted to the Superintendent at the time the teacher signs up for the course.

b. Upon the Superintendent's approval indicating the taking of this course is related to the teacher's area of teaching or responsibilities and that our educational system will benefit from the taking of this course, the receipt will be submitted for Board approval at its next meeting.

c. One-half (1/2) of the tuition shall be available upon approval of the course work by the Superintendent.

d. Upon obtaining a grade of "B" or better and submitting proof thereof:

(1) Tenured teachers will receive the remaining cost of tuition and registration after the next regular Board meeting.

(2) Non-tenured teachers will receive the remaining cost of tuition and registration in the second pay period of the following September after the course(s) is/are taken.

e. The Board shall reimburse any teacher eligible for tuition reimbursement under this paragraph to a maximum of twelve (12) credits at the prevailing rate established by Trenton State College; provided, however, that there shall be no additional payment during the period of transition to this successor agreement.

Reimbursement is conditioned upon the teacher obtaining a grade of "B" or better. In the event a teacher does not obtain a grade of "B" or better, the Board shall deduct the amount advanced for the course(s) from the teacher's pay in six (6) equal installments.

C. In-Service Workshops

The Board and the Association agree to cooperate in arranging in-service courses and workshops designed to improve the quality of education. In-service programs shall be conducted during the school work day if teacher attendance is required.

II. Noncertified Staff

The Board shall pay registration fees and transportation expenses for conferences, conventions and workshops, provided the Superintendent has given prior approval. Staff members who receive reimbursement from the Board for registration of fees for conferences, conventions and workshops shall make a presentation of the topics covered to appropriate staff members when requested to do so by the Superintendent. A staff member using his personal vehicle for attending such conferences, etc., shall be reimbursed at the prevailing IRS rate per mile. Reimbursement of expenses is subject to prior approval by the Superintendent.

ARTICLE XXIII

SUPERVISION OF STUDENT TEACHERS

A. Procedures

1. Voluntary Participation

Supervision by a teacher of a student teacher shall be voluntary, and if possible, should not be scheduled during the first marking period.

2. Assignments

A cooperating teacher shall not be given assignments outside of his regular responsibilities during the period in which he is supervising a student teacher except in cases of an emergency.

3. Substitutions

In accordance with State regulations, a student teacher cannot be used as a substitute teacher.

ARTICLE XXIV  
INSURANCE PROTECTION

A. Health

The Boards shall provide the health care insurance protection designated below or, at the discretion of the Board a program providing equivalent protection. The Board shall pay the full premium for each employee desiring this protection, if said employee is entitled by law and in cases where appropriate for family plan insurance coverage. This coverage shall not be provided to employees on extended leaves of absence. (defined in Article XX and XXI).

1. Provisions of Coverage

Provisions of the health care insurance program shall include:

- a. Blue Cross
- b. Blue Shield
- c. Major Medical
- d. Rider "J"

In the event of a change of insurance carrier, the Association shall be notified of such change as soon as practicable.

2. Complete Annual Coverage

For each employee who remains in the employ of the Board for a full school year, the Board shall make payment of insurance premiums to provide insurance coverage for the full twelve (12) month period commencing September 1st and ending August 31st.

B. Description of Plan

The Board shall provide to each employee a description of the health care insurance coverage provided under this ARTICLE.

C. Dental

1. Effective July 1, 1995, the Board shall provide dental insurance under a UCR fee plan for the individual employee only, in accordance with the Delta Dental Program II as follows:

Preventive and Diagnostic	100%
Remaining Basic Benefits	80% / 20%
Crowns, Inlays and Gold Restorations	50% / 50%
Prosthodontic Benefits	50% / 50%

a. The amount payable under the plan to the employee in any calendar year is subject to the maximum amount fixed by Delta Dental.

b. The employee shall be responsible for payment of the deductible fixed by Delta Dental per calendar year, which deductible is not applicable to Preventive and Diagnostic Benefits.

2. Any increase in premium over \$24.77 per month (the cost of the premium for the 1994-95 school year) shall be the responsibility of the employee.

ARTICLE XXV

PAYMENT FOR ACCUMULATED SICK LEAVE

Employees who have served fifteen years in the East Amwell School District shall be entitled to payment for their unused accumulated sick leave days at the rate of \$25.00 per day for one out of every two days accumulated and upon actual certified age service retirement pursuant to the Teacher's Pension and Annuity Fund or Public Employee's Retirement System whichever is applicable. The maximum lump sum payable upon retirement for any employee shall be \$4,000.00

If notification of retirement is received by the Board by February 1 of the year of retirement, the teacher will receive full payment for accumulated sick leave at the end of that school year. If notification is received after that date, then payment for the accumulated sick leave will be distributed half that year and half at the end of the next school year.

ARTICLE XXVI

NON-CERTIFIED EMPLOYEES LAYOFF AND RECALL

The Board shall provide a minimum of thirty (30) calendar days notice of lay-off to any permanent employee to be affected. Permanent employees will be recalled to work in the reverse order in which they were laid off. An employee must respond within ten (10) days of the recall notice or be considered to have resigned.

ARTICLE XXVII

NON-CERTIFIED EMPLOYEES - JOB VACANCIES AND PROMOTIONS

1. All job vacancies shall be posted. The posting shall state the name and the job classification, responsibilities of assignment and requirements. This notice shall remain posted for 10 working days.
2. Employees desiring consideration for such positions shall submit such desire in writing to the Superintendent.

ARTICLE XXVIII

VACATIONS AND HOLIDAYS - 12 MONTH CONTRACTED EMPLOYEES

A. Holidays

Paid holidays are as follows:

- New Year's Day
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve Day

Floating Holiday - a holiday to be taken at the discretion of the employee in accordance with the provisions governing vacations.



B. Vacation

Vacation will be paid according to service as of July 1 on the following schedule:

1-5 years	10 days
6-10 years	15 days
11-14 years	20 days
15 or more years	22 days

Employees shall give five (5) working days notice to the Superintendent. In the event of a conflict, seniority shall be the determining factor. An employee meeting the requirements of this Article and having 6 or more years of service may request that up to two weeks of his/her vacation be taken during the school year. This shall be scheduled to coordinate with the work schedule and shall be subject to the approval of the Superintendent.

ARTICLE XXIX  
MISCELLANEOUS PROVISIONS

A. Deductions from Salary

1. The Board agrees to deduct from the salaries of the employees dues for the East Amwell Education Association, Hunterdon County Education Association, New Jersey Education Association, National Education Association, Teacher's Pension and Annuity Fund, the Hunterdon County School Employees Federal Credit Union and such other annuities approved by the Board, as said employees individually and voluntarily authorize the Board to deduct.

2. By September 15th of each school year, upon request of an employee any portion of the employee's salary, as designated, shall be deducted semi-monthly and forwarded to the Hunterdon County School Employees Federal Credit Union in that employee's name. The amount of such deduction may be changed once during the school year.

An employee may request that deductions from the Hunterdon County School Employees Federal Credit Union be terminated by notifying the Board in writing not less than 30 days prior to the pay period after which said teacher is requesting that such deductions be terminated. Any employee requesting that such deductions be terminated may not apply for reinstatement of these deductions until September 15th of the following school year.

3. The Association shall save the Board harmless from any claims raised against it by an employee as a result of fulfilling its obligations under this ARTICLE except in acts of negligence by the Board.

B. Termination of Employment

Final evaluation of a teacher upon termination of his/her employment shall be concluded prior to severance and no documents and/or material shall be placed in the personnel file of such teacher after severance or otherwise in accordance with the procedure set forth in ARTICLE XIV.

C. Printing of the Agreement

Copies of this Agreement shall be produced at the expense of the Board. Copies shall be provided to each member of the Association covered under this Agreement within 30 days after the Agreement is signed.

D. Modification

This Agreement shall not be modified in whole or in part by the parties except by an instrument in writing duly executed by both parties.

E. Nonwaiver

The failure of either party to exercise any right it may have shall not constitute a waiver of that right.

F. Fully Bargained Clause

This Agreement represents and incorporates the complete and final understanding of the parties on all matters which were or could have been the subject of negotiations. During the term of this Agreement, neither party shall be required to negotiate with respect to any such matters.

ARTICLE XXX

DURATION OF AGREEMENT

A. Duration Period

This Agreement shall be effective as of July 1, 1995 and shall continue in effect until June 30, 1998 and subject to the Association's right to negotiate over a successor Agreement. This Agreement shall expire on the date indicated, unless it is extended in writing by both parties.

B. Status of Incorporation

In witness whereof the parties hereto have caused this Agreement to be signed by their respective presidents, attested by their respective secretaries, and their corporate seals to be placed hereon all on the day and year first written above.

EAST AMWELL EDUCATION  
ASSOCIATION

By: *Maryanne Cerami*  
President

By: *Kathleen J. Mully*  
Secretary

Date: 11-27-95

EAST AMWELL BOARD OF  
EDUCATION

By: *[Signature]*  
President

By: *[Signature]*  
Secretary/SBA

Date: 11-20-95

**SCHEDULE A  
ACTIVITY SCHEDULE**

**INTERSCHOLASTICS:**

<b>Baseball Coach <sup>1</sup></b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Level 1	1,712	1,789	1,869
Level 2	1,777	1,856	1,940
Level 3	1,841	1,924	2,011

<b>Softball Coach</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Level 1	1,712	1,789	1,869
Level 2	1,777	1,856	1,940
Level 3	1,841	1,924	2,011

<b>Boys Basketball Coach "A" Team</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Level 1	2,227	2,327	2,432
Level 2	2,306	2,410	2,519
Level 3	2,386	2,493	2,605

<b>Girls Basketball Coach "A" Team</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Level 1	2,227	2,327	2,432
Level 2	2,306	2,410	2,519
Level 3	2,386	2,493	2,605

<b>Boys Basketball Coach "B" Team</b>	1,106	1,155	1,207
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<b>Girls Basketball Coach "B" Team</b>	1,106	1,155	1,207
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<b>Cheerleading Coach</b> (If more than one person, stipend is to be divided by # of Coaches)	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Level 1	1,780	1,860	1,943
Level 2	1,849	1,932	2,019
Level 3	1,914	2,001	2,091

**II. INTRAMURALS:**

	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Basketball Intramural	636	665	695
Basketball Intramural	636	665	695
Tumbling	636	665	695
Touch Football	636	665	695
Volleyball	636	665	695
+ 3 Additional to be named later	636	665	695

<b>III. CLUBS:</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Peer Leadership	1,000	1,045	1,092
Eighth Grade Advisor <sup>2</sup>	888	928	970
Computer Club, grades 7&8	888	928	970
Computer Club, grades 4, 5 & 6	888	928	970
Student Council	1,000	1,045	1,092
Yearbook Advisor	888	928	970
Newspaper	888	928	970
Environmental	888	928	970
+ 1 Additional to be named later	888	928	970
Art Club (Spring)	1,311	1,370	1,432
Art Club (Winter)	1,311	1,370	1,432
Drama Club (Fall) (1)	1,016	1,061	1,109
Drama Club (Spring) (2)	1,016	1,061	1,109
Math Counts Advisor	589	616	644
<b>IV CHAPERONES:</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Eight Grade Overnight (1 night, per person)	264	276	289
Sixth Grade Overnight Environmental (2 nights, per person)	369	385	403
Per Hour Rate (Dances, Concerts, I-S Basketball, Sports)	21	22	23
<b>V: MISCELLANEOUS:</b>	<b>1995-96</b>	<b>1996-97</b>	<b>1997-98</b>
Curriculum Development	25	25	25
Class Coverage	16	17	18
Mileage Reimbursement-Eligible Staff	0.30	I.R.S. Rate	I.R.S. Rate
Unused Personal Days, Rate per Diem-Certified Staff	60	Sub. Teacher Rate	Sub. Teacher Rate
Classroom Relocation, Rate per Diem	60	Sub. Teacher Rate	Sub. Teacher Rate
18 Year Longevity	961	1,004	1,049
21 Year Longevity	2,184	2,282	2,384
Custodian Building Checks - Saturdays	1.5 x hourly rate	1.5 x hourly rate	1.5 x hourly rate
Custodian Building Checks - Sundays & Holidays	2.0 x hourly rate	2.0 x hourly rate	2.0 x hourly rate

**Endnotes:**

- (1) Prior Experience at East Amwell. (i.e. "0" exp. = Level 1, "1" = Level 2, etc.)
- (2) If more than one staff member is appointed, the stipend is shared. Amount listed are for one position.  
If more than one position, the activity is named more than once (i.e. Art Club (Spring), Art Club (Winter))

**SCHEDULE B**

**TEACHERS  
SALARY GUIDES**

**SCHOOL YEAR 1995-96**

<b>Level</b>	<b>BA</b>	<b>BA + 15</b>	<b>BA + 30</b>	<b>MA</b>	<b>MA + 15</b>	<b>MA + 30</b>
1	30,981	31,729	32,476	33,223	33,722	34,220
2	31,481	32,229	32,976	33,723	34,222	34,720
3	32,001	32,749	33,496	34,243	34,742	35,240
4	32,553	33,301	34,049	34,795	35,293	35,793
5	33,141	33,887	34,635	35,383	35,881	36,379
6	34,012	34,760	35,508	36,254	36,754	37,252
7	34,885	35,631	36,379	37,127	37,625	38,123
8	35,756	38,504	37,252	38,000	38,498	38,996
9	37,216	37,968	38,720	39,472	39,973	40,474
10	39,180	39,943	40,704	41,467	41,975	42,484
11	40,673	41,435	42,325	43,088	43,850	44,613
12	42,090	42,853	43,743	44,505	45,268	45,903
13	43,546	44,308	45,198	45,960	46,723	47,486
14	45,347	46,111	47,002	47,766	48,530	49,294
15	47,154	47,920	48,813	49,578	50,344	51,109
16	50,198	51,263	52,686	53,396	54,344	55,292

**Longevity\*\***

**18 years of service in the East Amwell School District**

1995-96	\$ 961.00
1996-97	\$1,004.00
1997-98	\$1,049.00

**21 years of service in the East Amwell School District**

1995-96	\$2,184.00
1996-97	\$2,282.00
1997-98	\$2,384.00

\*Levels shall not be equated to years of experience.

\*\*Teachers shall be entitled to longevity after completing the required number of years of service in the East Amwell School District only; provided, however, that any teacher employed as of July 1, 1989, shall be entitled to longevity based upon the attached Schedule H.

**SCHEDULE C**

**TEACHERS  
SALARY GUIDES**

**SCHOOL YEAR 1996-97**

<b>Level</b>	<b>BA</b>	<b>BA + 15</b>	<b>BA +30</b>	<b>MA</b>	<b>MA + 15</b>	<b>MA + 30</b>
1	31,906	32,688	33,470	34,251	34,773	35,295
2	32,406	33,188	33,970	34,751	35,273	35,795
3	32,929	33,711	34,493	35,274	35,796	36,318
4	33,473	34,255	35,037	35,818	36,340	36,861
5	34,050	34,833	35,615	36,396	36,917	37,439
6	34,665	35,446	36,228	37,010	37,532	38,053
7	35,577	36,359	37,141	37,922	38,444	38,965
8	36,489	37,270	38,053	38,835	39,356	39,877
9	37,401	38,183	38,965	39,747	40,269	40,790
10	39,188	39,980	40,772	41,564	42,091	42,619
11	41,178	41,980	42,780	43,581	44,115	44,650
12	42,748	43,548	44,484	45,286	46,088	46,888
13	44,173	44,974	45,908	46,708	47,508	48,175
14	45,675	46,475	47,408	48,208	49,008	49,808
15	47,977	48,785	49,728	50,536	51,345	52,154
16	51,897	52,999	54,469	55,204	56,184	57,164

**Longevity\*\***

**18 years of service in the East Amwell School District**

1995-96	\$ 961.00
1996-97	\$1,004.00
1997-98	\$1,049.00

**21 years of service in the East Amwell School District**

1995-96	\$2,184.00
1996-97	\$2,282.00
1997-98	\$2,384.00

\*Levels shall not be equated to years of experience.

\*\*Teachers shall be entitled to longevity after completing the required number of years of service in the East Amwell School District only; provided, however, that any teacher employed as of July 1, 1989, shall be entitled to longevity based upon the attached Schedule H.

**SCHEDULE D**

**TEACHERS  
SALARY GUIDES**

**SCHOOL YEAR 1997-98**

<b>Level</b>	<b>BA</b>	<b>BA + 15</b>	<b>BA + 30</b>	<b>MA</b>	<b>MA + 15</b>	<b>MA + 30</b>
1	33,661	34,486	35,311	36,135	36,686	37,236
2	34,188	35,013	35,839	36,663	37,214	37,763
3	34,740	35,565	36,390	37,214	37,765	38,315
4	35,314	36,139	36,964	37,788	38,339	38,889
5	35,923	36,748	37,574	38,398	38,947	39,498
6	36,572	37,396	38,221	39,046	39,596	40,146
7	37,533	38,359	39,184	40,008	40,559	41,108
8	38,496	39,320	40,146	40,971	41,520	42,070
9	39,645	40,474	41,303	42,132	42,685	43,237
10	41,677	42,519	43,361	44,203	44,764	45,325
11	43,855	44,708	45,561	46,414	46,983	47,553
12	45,526	46,379	47,375	48,229	49,082	49,936
13	47,045	47,897	48,892	49,744	50,596	51,307
14	48,644	49,496	50,489	51,341	52,194	53,046
15	51,148	52,144	53,401	54,206	55,140	56,072
16	53,653	54,793	56,313	57,072	58,086	59,099

**Longevity\*\***

**18 years of service in the East Amwell School District**

1995-96	\$ 961.00
1996-97	\$1,004.00
1997-98	\$1,049.00

**21 years of service in the East Amwell School District**

1995-96	\$2,184.00
1996-97	\$2,282.00
1997-98	\$2,384.00

\*Levels shall not be equated to years of experience.

\*\*Teachers shall be entitled to longevity after completing the required number of years of service in the East Amwell School District only; provided, however, that any teacher employed as of July 1, 1989, shall be entitled to longevity based upon the attached Schedule H.

**SCHEDULE E**

**CUSTODIANS SALARY GUIDES**

CUSTODIANS:	1995-96	1996-97	1997-98
LEVEL 1 *	20,500	20,900	21,500
LEVEL 2	21,047	21,423	21,841
LEVEL 3	24,224	21,994	22,387
LEVEL 4	24,456	25,314	22,984
LEVEL 5	26,153	25,557	26,453
LEVEL 6	27,850	27,330	26,707
LEVEL 7		29,103	28,560
LEVEL 8			30,413
BLACK SEAL	668	698	729
NIGHT DIFFERENTIAL	0.81	0.85	0.90
PART TIME RATE	10.84	11.33	11.84

\* LEVELS SHALL NOT BE EQUATED TO YEARS OF SERVICE

**HEAD CUSTODIAN WITH BLACK SEAL LICENSE**

YEARS EXPERIENCE	1995-96	1996-97	1997-98
1	25,094	25,423	25,767
2	25,894	26,223	26,567
3	26,828	27,059	27,403
4	27,810	28,035	28,277
5	28,845	29,061	29,297
6	29,934	30,143	30,369
7	31,081	31,281	31,499
8	32,285	32,480	32,689
9	33,557	33,737	33,942
10	34,094	35,067	35,255
11	36,230	36,464	36,645
12		37,860	38,105
13			39,564

Custodians shall move up 1 level on the guide for each year of the contract.



**SCHEDULE F**

**FOOD SERVICE EMPLOYEES: HEAD CAFETERIA AIDE**

LEVEL*	1995-96	1996-97	1997-98
1	12,045	12,187	12,385
2	12,560	12,587	12,735
3	13,075	13,125	13,153
4	13,590	13,664	13,715
5	14,105	14,202	14,279
6		14,740	14,841
7			15,403

**FOOD SERVICE EMPLOYEES: HOURLY RATE**

LEVEL*	1995-96	1996-97	1997-98
1	8.50	8.70	8.90
2	8.71	8.88	9.09
3	8.92	9.10	9.28
4	9.13	9.32	9.51
5	9.34	9.54	9.75
6		9.76	9.97
7			10.20

\* Levels shall not be equated to years of service

Food Service Employees shall move up 1 level on the guide for each year of the contract

**SCHEDULE G**

**CLERICAL AIDES: HOURLY RATE**

LEVEL	1995-96	1996-97	1997-98
1	9.25	9.50	9.75
2	9.48	9.67	9.93
3	9.71	9.91	10.11
4	9.94	10.15	10.36
5	10.17	10.39	10.61
6		10.63	10.86
7			11.11

**INSTRUCTIONAL AIDES: HOURLY RATE**

LEVEL	1995-96	1996-97	1997-98
1	15.33	15.70	16.00
2	15.71	16.02	16.41
3	16.09	16.42	16.74
4	16.47	16.81	17.16
5	16.85	17.21	17.57
6		17.61	17.98
7			18.40

Clerical and Instructional Aides shall move up 1 level on the guide for each year of the contract

**SCHEDULE H**  
**LONGEVITY SCHEDULE**

	<u>STEP 18</u>	<u>STEP 21</u>
Marjorie Apple	1990-1991	1993-1994
Marlene Bishop	1997-1998	2000-2001
Patricia Chwat	1989-1990	1992-1993
Mary Anne Ciancia	1991-1992	1994-1995
Ann Foley	1994-1995	1997-1998
Dorothy Foran	1988-1989	1991-1992
Lynn Harrison	1994-1995	1997-1998
Jean Hibbs	1995-1996	1998-1999
Patricia Janas	1995-1996	1998-1999
Edna Jensen	1998-1999	2001-2002
Linda Kenny	1997-1998	2000-2001
Patricia Leonard	1987-1988	1990-1991
Elizabeth Murrison	1995-1996	1998-1999
Chery Nagel	1992-1993	1995-1996
Marilyn Saetta	1989-1990	1992-1993
Theresa Stores	1993-1994	1996-1997
Mary Venettone	1997-1998	2000-2001
Barbara Gorski	1994-1995	1997-1998
Sallee Lord	2000-2001	2003-2004
Lauren Parillo	2003-2004	2006-2007
Alice Scott	1993-1994	1996-1997
Joann Stollenmaier	1992-1993	1995-1996
Roslyn Masiello	2002-2003	2005-2006
Cynthia Mollis	1997-1998	2000-2001
Beverly Leonard	1993-1994	1996-1997

STEP 18

Judith Stoll  
Nardina Beier  
Bonnie Beasty  
Kathleen Perri  
Peggy Phillips  
Kathleen Malloy  
H. Woolston

STEP 21

2002-2003  
1998-1999  
2003-2004  
2000-2001  
2004-2005  
2004-2005  
2001-2002

2005-2006  
2001-2002  
2006-2007  
2003-2004  
2007-2008  
2007-2008  
2004-2005

### Conversion Chart for 1995-98 Agreement:

1995-96 Level	1996-97 Level	1997-98 Level
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
10	10	10
11	11	11
12	12	12
13	13	13
14	14	14
15	15	15
L	L	L

### Conversion Chart from 1992-95 Negotiated Agreement:

Step 88-89	Level 89-90	Level 90-91	Level 91-92
1	→ 1	→ 1	→ 1
2	→ 2	→ 2	→ 2
3	→ 3	→ 3	→ 3
4	→ 4	→ 4	→ 4
5	→ 5	→ 5	→ 5
6	→ 6	→ 6	→ 6
7	→ 7	→ 7	→ 7
8	→ 8	→ 8	→ 8
9	→ 9	→ 9	→ 9
10	→ 10	→ 10	→ 10
11	→ 11	→ 11	→ 11
12	→ 12	→ 12	→ 12
13	→ 13	→ 13	→ 13
14	→ 14	→ 14	→ 14
15	→ 15	→ 15	
16	→ 16		
17			
18	→ 17	→ 16	→ 15