## AGREEMENT

Between

Avalon, Borough of BOROUGH OF AVALON

CAPE MAY COUNTY NEW JERSEY

and

## LOCAL NO. 1983

CIVIL AND PUBLIC EMPLOYEES OF AVALON, N.J. INTERNATIONAL BROTHERHOOD OF PAINTERS & ALLIED TRADES

(Many , and

 $\chi$  JANUARY 1, 1984, through DECEMBER 31, 1985

## TABLE OF CONTENTS

PREAMBLE		PAGE NO.
ARTICLE I	RECOGNITION	1
ARTICLE II	MANAGEMENT RIGHTS	2
ARTICLE III	GRIEVANCE PROCEDURE	3
ARTICLE IV	LEGAL REFERENCE	8
ARTICLE V	SENIORITY	<sub>.</sub> 9
ARTICLE VI	UNION REPRESENTATIVES	10
ARTICLE: VII	HOURS AND OVERTIME	11
ARTICLE VIII	HOLIDAYS	13
ARTICLE IX	VACATIONS	14
ARTICLE X	ANNUAL PHYSICAL	15
ARTICLE XI	HOSPITALIZATION	16
ARTICLE XII	SICK LEAVE	18
ARTICLE XIII	SALARIES AND COMPENSATION	20
ARTICLE XIV	SHIFT DIFFERENTIAL	21
ARTICLE XV	BULLETIN BOARD	22
ARTICLE XVI	WORK RULES	23
ARTICLE XVII	NON-DISCRIMINATION	24
ARTICLE XVIII	NO-STRIKE PLEDGE	25
ARTICLE XIX	DEDUCTIONS FROM SALARY	26
ARTICLE XX	FUNERAL LEAVE	28
ARTICLE XXI	OPTION TO RETURN SALARY	29
ARTICLE XXII	UNIFORMS	30
ARTICLE XXIII	PROBATIONARY PERIOD	31
ARTICLE XXIV	LONGEVITY PAY	32
ARTICLE XXV	SEPARABILITY AND SAVINGS	33
ARTICLE XXVI	FULLY BARGAINED PROVISIONS	34
ADTICLE YYVIT	TERM AND RENEWAL	35

# TABLE OF CONTENTS (continued)

Appendix A	3(
Appendix B	37

## **PREAMBLE**

This AGREEMENT entered into this 2 NB day of Jebruary, 1984, by and between the BOROUGH OF AVALON, in the County of Cape May, New Jersey, a Municipal Corporation of the State of New Jersey, hereinafter called the "Borough", and LOCAL NO. 1983, CIVIL AND PUBLIC EMPLOYEES OF AVALON, N.J. INTERNATIONAL BROTHERHOOD OF PAINTERS AND ALLIED TRADES, AFL-CIO, hereinafter called the "Union" represents the complete and final understanding on all the bargainable issues between the Borough and the Union.

## ARTICLE I

#### RECOGNITION

A. In accordance with the "Certification of Representative" of the Public Employment Relations Commission dated April 25, 1972 (Docket No. RO-426), the Borough recognizes the Union as the exclusive collective negotiations agent for all employees covered in the aforementioned Certification and more specifically including all laborers, truck drivers, mechanical operators, sewer and water maintenance, equipment operators, conservation commission workers, and all other employees in the Public Works Department of the Borough of Avalon and excluding office and clerical workers, managerial executives, police, professional and craft employees and supervisors within the meaning of the Act.

## ARTICLE 11

## MANAGEMENT RIGHTS

- A. The Borough hereby retains and reserves unto itself without limitations, all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this Agreement by the Laws and Constitution of the State of New Jersey and of the United States, including, but without limiting the generality of the foregoing, the following rights:
- To the executive management and administrative control
  of the Borough Government and its properties and facilities and
  the activities of its employees,
- 2. To hire all employees and subject to the provisions of law, to determine their qualifications and conditions for continued employment or assignment and to promote and transfer employees.
- 3. To suspend, demote, discharge or take other disciplinary action for good and just cause according to law.
- B. The exercise of the foregoing powers, rights, authority, duties and responsibilities of the Borough, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this Agreement and then only to the extent such specific and express terms hereof are in conformance with the Constitution and Laws of New Jersey and of the United States.
- C. Nothing contained herein shall be constured to deny or restrict the Borough of its powers, rights, authority, duties and responsibilities under R.S. 40 and R.S. 11 or any other national, state, county or local laws or ordinances.

#### ARTICLE III

## GRIEVANCE PROCEDURE

#### A. Purpose

- 1. The purpose of this procedure is to secure at the lowest possible level, an equitable solution to the problems which may arise affecting the terms and conditions of this Agreement. The parties agree that this procedure will be kept as informal as may be appropriate.
- 2. Nothing herein contained shall be construed as limiting the right of any employee having a grievance to discuss the matter informally with any appropriate member of the departmental supervisory staff and having the grievance adjusted without the intervention of the Union.
- Any grievance may be raised by any employee or by the Union.
- B. Steps of the Grievance Procedure.

The following constitutes the sole and exclusive method for resolving grievances between the parties covered by this Agreement and shall be followed in its entirety unless any step is waived by mutual consent.

#### Step One:

(a) an aggrieved employee shall institute action under the provisions hereof by submitting his grievance in writing within five (5) working days after the occurrence upon a form provided by the Union and to the Shop Steward, who in turn shall forthwith file one (1) copy with the Borough Administrator and one (1) copy with the immediate Supervisor of the aggrieved employee. Having completed this, an

ear est effort shall be made to settle the differences between the aggrieved employee and his immediate supervisor for the purpose of resolving the matter informally. Failure to file his grievance in writing as aforesaid shall be deemed to constitute an abandonment of the grievance and shall bar the employee from any right to proceed further with the grievance.

- (b) The Supervisor shall render a written decision within five (5) working days after receipt of the grievance. Failure to render such written decision within the time provided shall be deemed a denial of the grievance.
- (c) Where the employee has no immediate Supervisor, he or she may proceed directly to Step Two hereof, subject to the time limitations provided for filing a grievance as provided under Step One

## Step Two:

- (a) In the event a satisfactory settlement has not been reached with the supervisor, the employee may appeal his grievance to the Department Head (or his representative) within five (5) working days following receipt by the employee of the written determination of the supervisor. Such appeal shall be in writing signed by the aggrieved employee and delivered to the Department Head.
- (b) The Department Head, or his representative, shall render a written decision within five (5) working days from his receipt of the grievance. Failure to render such written decision within the time provided shall be deemed a denial of the grievance.

## Step Three

In the event that the grievance has not been resolved at Step Two, the following provisions and procedures shall apply. The parties agree that there are two types of grievances for the purposes hereinafter set forth more particulary as follows:

Type One: Grievances involving the meaning, application or interpretation of the terms of this agreement.

Type Two: Grievances involving the interpretation or application of rules and regulations, policies, or administrative decisions which affect the terms and conditions of employment of an employee.

## TYPE ONE GRIEVANCE

In the event that a type one grievance has not been resolved at Step Two, the employee may within ten (10)working days following receipt by him of the determination of the Department Head, submit the matter to the Public Employment Relations Commission for binding arbitration. In the event that the employee shall elect to submit the Type One grievance for binding arbitration, the following provisions shall apply:

- (a) An arbitrator shall be selected pursuant to the rules of a Public Employment Relations Commission.
- (b) The arbitrator shall be bound by the parameters of the Type One grievance definition stated above in this Article THREE of this Agreement.
- (c) The decision of the arbitrator shall be final and binding upon the parties.
- (d) The costs of the services of the arbitrator shall be borne equally by the Borough and the Union. The arbitrator shall set forth the findings of fact and reasons for making the award within thirty (30) days after the conclusion of the arbitration hearing, unless otherwise agreed to by the parties.

## Type Two Grievance

In the event that a type two grievance has not been resolved at Step Two, the employee may within ten (10) working days following receipt by him of the determination of the Department Head, submit the type two matter to the Public Employment Relations Commission for nonbinding arbitration. In the event that the employee shall elect to submit the Type Two grievance for nonbinding arbitration, the following provisions shall apply:

- (a) An arbitrator shall be selected pursuant to the rules of the Public Employment Relations Commission.
- (b) The arbitrators shall be bound by the parameters of the Type Two grievance definition stated above in this Article THREE of this Agreement.
- (c) The decision of the arbitrator shall not be binding upon either party. Each party shall review the findings of the arbitrator and certify to the other within ten (10) days of receipt thereof in writing whether the finding will be accepted.
- (d) The costs of services of the arbitrator shall be borne equally by the Borough and the Union. The arbitrator shall set forth the findings of fact and reasons for making his nonbinding decision within thirty (30) days after the conclusion of the arbitration hearing, unless otherwise agreed to by the parties.

Notwithstanding any procedures for the resolution of disputes, controversies or grievances established by any other statute, the

grievance procedure herein established by this agreement between the Employer and the Union shall be utilized for any dispute covered by the terms of this agreement or affecting the employees covered hereunder.

Union Representation in Grievance Procedure:

- 1. The shop Steward may be present and participate in the grievance procedure at Step 1.
- 2. The Business Agent of the Local Union may participate in the grievance procedure at Step 2 and at all steps subsequent thereto.
- 3. The International Representative of the Union and any other Union personnel deemed appropriate by the Business Agent may participate in the grievance procedure at Step 3 and at all steps subsequent thereto.
- 4. At any meeting between a representative of the Borough and an employee in which discipline (including warnings which are to be included in the personnel file, suspension, demotion, discharge or withholding of wages because of tardiness or unauthorized absence) is to be announced, a Union representative may be present if the employee so requests.

## ARTICLE IV

## LEGAL REFERENCE

A. The provisions of this Agreement shall be subject to and subordinate to and shall not annul or modify existing applicable provisions of State and Local Laws, except that any necessary amendments to existing ordinances to effect any changes agreed to in this Agreement, shall be duly enacted by the Borough Council of the Borough of Avalon.

#### ARTICLE V

#### SENIORITY

- A. Seniority, which is defined as continuous employment with the Borough from date of last hire, will be given due consideration by the Borough under the following circumstances:
- 1. The most senior employees shall be given preference in the selection of vacations provided that there is no interference with the normal operations of the Borough.
- 2. Job openings in the bargaining unit shall be filled by that individual having the best skills and abilities to perform the work. If two employees are equally qualified to perform the work, then the one with the most seniority will be given preference for the job.
- 3. The Shop Steward and Assistant Shop Steward shall be considered as having top seniority within their classification solely for the purpose of lay-offs. However, in the case of lay-offs, ability to do the job, qualifications, attendance, and physical ability shall apply.
- B. The Borough shall supply the Union with a seniority list of bargaining unit employees covered by this contract employed by the Borough on January 1 of each year.

#### ARTICLE VI

## UNION\_REPRESENTATIVES

- A. Accredited representatives of the Union may enter the Borough facilities or premises at reasonable hours for the purpose of observing working conditions or assisting in the adjustments of grievances. When the Union decides to have its representative enter the Borough facilities or premises, it shall request permission from the Business Administrator stating the reasons therefore and such permission will not be unreasonably withheld, provided there will be no interference with the normal operations of the business of the Borough Government or the normal duties of employees. There shall be no Union business transacted nor meetings held on Borough time or property.
- B. One Shop Steward and one Assistant Shop Steward may be appointed to represent the Union in Grievances with the Borough. Whenever changes to the Union are made by the election of a Shop Steward and/or Assistant Shop Steward, the names of the newly elected representatives shall be submitted, in writing, to the Business Administrator.
- C. The Borough agrees to give time off the job and with pay for shop stewards performing their Union duties, such time shall not exceed the (10) hours per month. The Union agrees to take all steps necessary to insure that this time is within reasonable limits.

#### ARTICLES VII

#### HOURS AND OVERTIME

- A. The normal working week shall consist of forty (40) hours, eight (8) hours per day, five (5) days per week, except for the employees assigned to the Sewer or Water Plants, who provide twenty-four (24) hour coverage seven days per week.
- B. Except for the "Summer Season" which shall be defined as May 15 until September 15, and excluding emergencies, the normal work week shall be Monday through Friday with Saturday and Sunday off.

  During the Summer Season the department director may request certain employees to work on Saturday and/or Sunday, without premium compensation. If an employee is requested to work both Saturday and Sunday during the Summer Season he shall be granted two consecutive week days off during the following week if the work load of the Borough permits. Every reasonable effort will be made to schedule this time off at a time mutually agreed on. In the event that the time off cannot be scheduled off during the week in question, the employee shall be paid overtime pay at time and one-half of straight time rate in lieu thereof. Time not taken due to work load demands shall accumulate and must be taken during the period September 15 of the current year through May 14 of the following year.
- C. All work performed by an employee on Saturday or Sunday (except during the Summer Season as noted above) or on a shift employee's sixth (6th)or seventh (7th) workday shall be compensated for at the premium rate of time and one-half (1½). All work performed by an employee beyond the normal 8 hour workday shall be compensated for at the premium rate of time and one-half (1½).
- D. Employees called to work on their days off or called back to work after they have left the Borough premises on a regularly scheduled

workday shall receive a minimum of two (2) hours pay at the premium rate of time and one-half ( $1\frac{1}{2}$ ). The Borough reserves the right to work the employee for a full two hours in such circumstances.

- E. The overtime provisions of this Article shall apply only to full-time employees in permanent or probationary status and not to summer, seasonal, or temporary employees.
- F. The workday shall normally begin at 8:00 a.m. (1st shift), 4:00 p.m. (2nd shift), or 12:00 midnight (3rd shift) with the normal lunch break at 12:00 noon, 8:00 p.m., or 4:00 a.m. During the "Summer Season", at the discretion of the department director, the workday for the 1st shift shall begin at 7:00 a.m. with the lunch break 4½ hours later (11:30 a.m.): except for employees assigned to the beach cleaning crew which shall start work at 6:00 a.m. with the lunch break 4½ hours later (10:30 a.m.). No employees shall be entitled to premium compensation for these earlier or later starts to the working day and the workday still normally end 8 hours later.
- G. All employees shall receive a fifteen (15) minute break in the morning and in the afternoon. The break shall be taken on-the-job except in times of inclement weather when a return to the Borough Yard may be necessary for a clothing change or to get warm. Permission to leave the job for a break must be obtained from the department head or his assistant. One man shall be allowed to leave the job to secure coffee, etc., for the break period. The time for these breaks shall be established by the department head.
- H. An employee asked to work on all or part of a weekend or on his 6th or 7th day shall be given 48 hours notice of such scheduled work. This requirement shall not apply in an emergency.
- I. Overtime shall be offered on the basis of generally accepted seniority principles.

## ARTICLE VIII

## <u>HOLIDAYS</u>

- A. The following days shall be recognized as holidays with pay for full-time Borough employees for the year 1984-1985.
  - 1. New Year's Day
  - 2. Martin Luther King Day
  - Lincoln's Birthday
  - 4. President's Day
  - 5. Good Friday
  - 6. Memorial Day
  - 7. Independence Day
  - 8. Labor Day
  - 9. Columbus Day

- 10. General Election Day
- 11. Veteran's Day
- 12. Thanksgiving Day
- 13. Friday following Thanksgiving Day
- 14. Monday preceding Christmas in 1984 and Christmas Day
- 15. Christmas Day 1985
- 16. Three Personal Holidays
- B. If Christmas falls on a Saturday or Sunday, it shall be observed on the preceding Friday or the following Monday. If any other holidays falls on a Saturday, it shall be observed on the preceding Friday. If any other holiday falls on a Sunday, it shall be observed on the following Monday.
- C. Employees who are scheduled to work on the recognized holidays noted in this Article shall be paid on the basis of time and one-half for actual hours worked on the holiday, plus a day paid at straight time for the holiday as such.

## ARTICLE IX

## VACATIONS

- A. Annual vacation leave with pay shall be earned according to the schedule shown below.
- 1. First year (defined as the remainder of the calendar year from day of hire until December 31) One (1) working day per month for each calendar month of service to a maximum of 7 days.

2.	Years of Service	Amount of Vacation Leave
	O through 1 year (if hired	
	prior to April 2)	7 Days
	2 through 10 years	14 Days
	11 through 20 years	21 Days
	21 years and over	28 Days

- B. Vacation Leave shall accrue according to the following schedule:
- 1. First Year per full calendar month of service.
- Second Year per full calendar month of service until completion of one full employment year at which time the remainder of the full second year earnings shall accrue.
- 3. After Second Year full year earnings shall accrue on January 1 of each year.
- C. Vacation leave must be taken during the current calendar year at such time as permitted, unless the Department Head determines that it cannot be taken because of pressure of work. Any unused vacation may be carried forward into the next succeeding year only. Employees must notify the division head two months in advance of their intention to take vacation leave in order that vacations can be scheduled.

## ARTICLE X

## ANNUAL PHYSICAL

- A. The Borough shall require all bargaining unit employees to undertake an annual physical examination prior to the month of May. The Borough shall pay for the cost of the physical.
- B. The Borough shall have the right to require any bargaining unit employee to obtain the annual physical examination from a specified physician.

## ARTICLE XI

## HOSPITALIZATION

The following insurances shall be carried for all permanent full time employees:

- A. The Borough shall provide Blue Cross/Blue Shield coverage (14/20 Plan) with Major Medical, Rider J and Maternity Benefits.
- B. The Borough shall provide liability insurance coverage for employees acting in the course of their employment, including the operation of their private vehicles in the course of such employment.
- C. The Borough shall supply to all employees, necessary legal advice and counsel, in defense of charges filed against them in performance of their duties, in accordance with applicable New Jersey Statutes.
- D. The Borough shall provide Blue Cross/Blue Shield coverage after retirement until age 65, or until such time as the retiree is eligible for Medicare. The Borough shall pay 50% of the Blue Cross/Blue Shield supplement necessary to bring medicaid benefits substantially to the 14/20 plan level. This benefit shall be paid only to retired employees over age 65.
- E. The Borough shall provide term life insurance to each active employee and retired employee in the amount of Five Thousand Dollars (\$5,000.00).
- F. The Borough shall continue to provide each active employee a prescription drug insurance plan at no cost to the employee commencing on January 1, 1984.
- G. The Borough shall provide each active employee a New Jersey Dental Care porgram with no deductible for the employee and his family.

## HOSPITALIZATION (continued)

H. The Borough shall have the right to change insurance carriers so long as substantially similar benefits are provided.

## ARTICLE XII

#### SICK LEAVE

## A. Service Credit for Sick Leave

- 1. All employees shall be entitled to sick leave with pay specified hereunder.
- 2. Sick leave for purposes herein is defined to mean absence from work of an employee because of personal illness by reason of which such employee is unable to perform the usual duties of his position, exposure to contagious disease, or a short period of emergency attendance on a member of his immediate family criticall ill and requiring the presence of such employee. For the purpose of these rules, "member of immediate family" is interpreted as meaning "father, mother, husband, wife, child, foster child, sister brother or relative of the employee residing in the employee's household."

#### B. Amount of Sick Leave

- 1. Each employee shall be entitled to twelve (12) days' sick leave in any one (1) year and may accumulate same without limitation. Any unused sick leave shall be paid to the employee only upon retirement at current rate of pay to a maximum of one hundred twenty (120) days.
  - 2. Employees who acquire permanent status shall accrue sick pay on the basis of one (1) day per month starting with the month following the date of permanent appointment for the year they obtain permanent status.

## C. Reporting of Absence on Sick Leave

Absence without notice for five (5) consecutive days shall constitute a resignation not in good standing.

## D. Verification of Sick Leave

- 1. An employee who shall be absent on sick leave for more than three (3) consecutive working days may be required to submit a physician's certificate to the Department Head providing acceptable medical evidence to substantiate the illness
- 2. The Borough may require proof of illness in the form of a physician's certificate for illnesses of less than three (3) days whenever such requirement appears reasonable. The ressonableness of such a requirement shall be determined by an analysis of sick leave usage to detect a pattern of use such as Monday-Friday, midweek, before or after a holiday, on scheduled overtime or after pay day.
- 3. Any employee utilizing sick time on a regularly scheduled work day immediately prior to or immediately subsequent to a holiday specified in Article VIII of this agreement shall provide his supervisor with a physicians certificate of illness.

## ARTICLE XIII

## SALARIES AND COMPENSATION

- A. Each employee in the bargaining unit shall receive a 5½% salary increase in accordance with the minimum and maximum salaries established for the appropriate job classification as contained in Appendix A.
- B. 1985 salaries shall increase 5½% over 1984 salaries and minimum salaries established in 1984 shall be increased by 5½%as contained in Appendix B.
- C. Temporary promotions to higher classification may be made with the consent of the Department Director. Temporary promotion is defined as working out of the employee's normally assigned classification for a period exceeding two hours (this time period shall include set up time and clean up time as well as time actually performing in the higher classification).

## ARTICLE XIV

\* 100 to

## SHIFT DIFFERENTIAL

- A. Upon the signing of this Agreement, the following scheduled shift differentials shall be paid:
  - 1. Second shift thirty-five (35¢) cents above employees base pay.
  - 2. Third shift forty (40¢) cents above employees base pay.

## ARTICLE XV

## BULLETIN BOARD

One bulletin board shall be made available by the Borough at each of the following locations: Sewerage Disposal Plant and Public Works Yard. These bulletin boards may be utilized by the Union for the purpose of posting Union announcements and other information of a non-controversial nature. The department head or his representative may have removed from the bulletin board any material which does not conform with the intent and provisions of this article.

## ARTICLE XVI

#### WORK RULES

- A. The Borough shall put in writing its present existing work rules, a copy of which shall be shown to the Union prior to posting. The Borough shall then post or distribute these work rules to the bargaining unit employees within ninety (90) days of the signing of this Agreement.
- B. The Boxough may adopt and post or otherwise disseminate such other rules and regulations as it may desire, provided that the same are not contrary to this Agreement and further provided that the Union shall have the right to grieve with reference to the same within five (5) days after the same are posted or disseminated and/or a copy sent to the Union.
- C. No employee shall be assigned to operate any truck or other heavy vehicle unless said employee holds a license appropriate for the operation of said vehicle.

## ARTICLE XVII

## NON-DISCRIMINATION

- A. There shall be no discrimination by the Borough or the Union against an employee on account of race, color, creed, sex, national origin or political affiliation or activities as prescribed in the Code of Ethics heretofor adopted by the Borough.
- B. There shall be no discrimination, interference, restraint or coercion by the Borough or any of its representatives against any of the employees covered under this Agreement because of their membership or non-membership in the Union or because of any lawful activities by such employee on behalf of the Union. The Union, its members and agents, shall not discriminate against, interfere with, restrain or coerce any employee covered under this Agreement who are not members of the Union and shall not solicit membership in the Union or the payment of dues during working time.

## ARTICLE XVIII

#### NO-STRIKE PLEDGE

- A. The Union covenants and agrees that during the term of this Agreement neither the Union nor any person acting in its behalf will cause, authorize, or support, nor will any of its members take part in any strike (i.e., the concerted failure to report for duty, or willful absence of any employee from his position, or stoppage of work or abstinence in whole or in part, from the full, faithful and proper performance of the employee's duties of employment), work stoppage, slowdown, walkout or other job action against the Borough. The Union agrees that such action would constitute a material breach of this Agreement.
- B. In the event of a strike, slowdown, walkout or other job action it is covenanted and agreed that participation in any such activity by any employee covered under the terms of this Agreement shall be deemed grounds for termination of employment of such employee or employees, subject, however, to the application of the Grievance Procedure contained in Article 111.
- C. The Union will actively discourage and will take whatever affirmative steps are necessary to prevent or terminate any strike, work stoppage, slowdown, walkout or other job action against the Borough.
- D. Nothing contained in this Agreement shall be construed to limit or restrict the Borough on its right to seek and obtain such judicial relief as it may be entitled to have in law or in equity for injunction or damages or both in the event of such breach by the union or its members.

## ARTICLE XVIX

#### DEDUCTIONS FROM SALARY

- The Borough agrees to deduct from the salaries of its employees subject to this Agreement dues for the Union. In addition pursuant to Assembly Bill #688, enacted into law on or about February 28, 1980 effective July 1, 1980, the Borough agrees to deduct from the salaries of its employees subject to this Agreement but not members of the Union a representation fee in lieu of dues for services rendered by the majority representative, in an amount equal to 85% of the regular membership dues, fees and assessments paid by members of the Union less the cost of benefits financed through the dues and assessments and available to and benefitting only members of the Union. deductions shall be made in compliance with Chapter 310, Public Laws of 1967, N.J.S.A. (R.S. 52:14-15,9 (e) as amended. Said monies together with records of any corrections shall be transmitted to the Union Office by the fifteenth (15th) of each month following the monthly pay period in which deductions were made.
- B. If during the life of this agreement there shall be any change in the rate of membership dues, the Union shall furnish to the Borough written notice prior to the effective date of such change.
- C. The Union will provide the necessary "check-off authorization" form and deliver the signed forms to the Borough Treasurer. The Union shall indemnify, defend and save the Borough harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Borough in reliance upon salary deduction authorization cards submitted by the Union to the Borough.

- D. In the monthly report to the Union office specified in Paragraph A above, the Borough shall provide, inter alia, the following:
- 1. An accurate list of all employees terminating their employment during the previous thirty (30) days.
- 2. A list of all employees commencing a leave of absence during the previous thirty (30) days.

## ARTICLE XX

## FUNERAL LEAVE

- A. Leave with pay not to exceed five (5) days shall be granted to an employee in the event of death in his immediate family. Funeral leave is to begin upon notice of death of employee's immediate family and to terminate not later than one day after interment. The term "immediate family" for the purpose of this Article shall include:
  - 1. The employee's spouse, child, parent, brother or sister.
  - 2. The child, parent, brother or sister of his spouse.
  - 3. A relative living under the same roof.
  - 4. Grandmother, Grandfather, Grandchild or Great-Grandchildren.
- B. In the event of the death of a loved one who is not included in the term "immediate family", said employee will be permitted to attend the funeral upon request to the employee's appropriate supervisor. The time off granted will be charged to time accumulated by the employee and not charged to funeral leave time off. This time off is not to exceed three (3) days.

## ARTICLE XXI

## OPTION TO RETURN TIME FOR SALARY

A. An employee shall have the option upon proper notice to the Business Administrator prior to October first of receiving salary in lieu of vacation time. This shall apply for a maximum of ten (10) working days. Payment is to be made in the first pay in December of the current year.

## ARTICLE XXI

## UNIFORMS

- A. The Borough shall provide each employee with Uniforms in accordance with the past practice.
- B. Additionally, the Borough shall annually provide each employee with a \$40.00 stipend to pay for work shoes.

## ARTICLE XXIII

## PROBATIONARY PERIOD

A. Every person hired or appointed shall be deemed to be a temporary employee and on probation in the position to which he is hired or appointed for a period of four (4) months. Prior to his completion of the probationary period, the employee shall be evaluated by the Department Head to determine whether he shall be granted permanent status or dismissed.

## ARTICLE XXIV

## LONGEVITY PAY

A. In addition to salary, employees shall receive longevity pay to be computed at two percent (2%) of the employees' base pay for every four (4) years of service to a maximum of ten percent (10%). Longevity pay shall be computed from the original date of full time employment.

## ARTICLE XXV

## SEPARABILITY AND SAVINGS

A. If any provisions of this Agreement or any application of this Agreement to any employee or group of employees is held invalid by operation of law or by a Court or other tribunal of competent jurisdiction, such provision shall be inoperative but all other provisions shall not be affected thereby and shall continue in full force and effect.

## ARTICLE XXVI

## FULLY BARGAINED PROVISIONS

This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues which were or could have been the subject to negotiation.

## ARTICLE XXVII

## TERM AND RENEWAL

This Agreement shall be in full force and effect as of January 1, 1984, and shall remain in effect to and including December 31, 1985. This Agreement shall continue in full force and effect from year to year thereafter, unless one party or the other gives notice, in writing, at lease one hundred twenty (120) days prior to the expiration date of this Agreement of a desire to change, modify or terminate this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals at Avalon, New Jersey on this 2<sup>nd</sup> day of <del>Jelruary</del>, 1984.

LOCAL NO. 1983
CIVIL AND PUBLIC EMPLOYEES
OF AVALON, N.J.
INTERNATIONAL BROTHERHOOD
OF PAINTERS AND ALLIED TRADES,
AFL-CIO

BOROUGH OF AVALON CAPE MAY COUNTY NEW JERSEY

By: <u>Agmuell fully</u>

ATTEST:

ATTEST:

Rorough Clark

## APPENDIX A

1984

	<u>Minimum</u>	<u>Maximum</u>			
#1	\$ 9,320.00	\$11,950.00			
#2	\$11,327.00	\$14,527.00			
#3	\$12,220.00	\$14,307.00			
#4	\$13,114.00	\$16,817.00			
#5	\$15,180.00	\$19,467.00			
MAINTENANC	E AND CONSTRUCTION WO	ORKER			
THE THE CONTROL OF WORKER					
SR. MAINTENANCE AND CONSTRUCTION WORKER WATER AND SEWER MAINTENANCE REPAIRER					
LIGHT MOTOR EQUIPMENT OPERATOR WATER AND SEWER OPERATOR					

ELECTRICAL MAINTENANCE, HEATING & PLUMBING REPAIRER

#4 EQUIPMENT OPERATOR
SR. WATER AND SEWER PLANT OPERATOR

#5 CARPENTER
AUTO MECHANIC
SR. EQUIPMENT OPERATOR

#1

#2

#3

## APPENDIX B

## 1985

Minimum

<u>Maximum</u>

	#1	\$ 9,832.00	\$12,607.00
	#2	\$11,949.00	\$15,326.00
	#3	\$12,892.00	\$15,139.00
	#4	\$13,835.00	\$17,742.00
	#5	\$16,014.00	\$20,537.00
#1	MAINTENANCE AN	D CONSTRUCTION WORKER	
#2		E AND CONSTRUCTION WORKER R MAINTENANCE REPAIRER	
#3	LIGHT MOTOR EQUIPMENT OPERATOR WATER AND SEWER OPERATOR ELECTRICAL MAINTENANCE, HEATING & PLUMBING REPAIRER		
#4	EQUIPMENT OPER SR. WATER AND	ATOR SEWER PLANT OPERATOR	
#5	CARPENTER AUTO MECHANIC SR. EQUIPMENT (	OPERATOR	