

## MEMORANDUM OF AGREEMENT

The Monroe Township Board of Education and the Non-Affiliated Confidential Secretaries Group, consisting of four employees whose contracts expire on June 30, 2010, agree to the following. Final approval will be presented to the full Board of Education at the next meeting scheduled for June 30, 2010.

### A. Salary

Salaries for the Non-Affiliated Confidential Secretaries will be as follows:

<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>
1.5%	2.5%	2.5%

*Effective July 1, 2010, each employee will contribute 1.5% of their base salary through a payroll deduction toward the cost of health benefits.*

**The following proposed salary schedule reflects the above-captioned increase each year, respectively.**

	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>
Frances M. Cann	\$62,955.00	\$64,529.00	\$66,142.00
Lisa Schulz	\$60,242.00	\$61,748.00	\$63,292.00
<b>+\$1,500.00 Stipend</b>	<b>\$61,742.00</b>	<b>\$63,248.00</b>	<b>\$64,792.00 Totals</b>
Michele Tracy	\$60,242.00	\$61,748.00	\$63,292.00
Donna R. Wendt	\$60,242.00	\$61,748.00	\$63,292.00

### B. Family Member Illness

Two existing sick days can be utilized for family member illness.

### C. Health Benefits Upon Retirement

Non-Affiliated Confidential Secretaries, Michele Tracy and Frances M. Cann, each have over 25 years of service. When they retire from Monroe Township Public Schools after 25 years of service in this district, each will be accorded the opportunity to continue all health insurance coverage(s) provided at the Board of Education's expense for life, to the extent that the terms of the contracts and policies with the insurance carriers permit. Coverage will be for the employee and spouse where applicable at the time of retirement. This benefit will no longer exist for any other employees and will not be granted to anyone else in the unit irrespective of their years of service to the MTBOE.

Employees retiring with less than 25 years of service will be accorded the opportunity to continue the health insurance coverage at their expense through the Board's group rate.

Said employee must have a minimum of ten years of service in Monroe Township Public Schools and submit payment in a timely fashion as prescribed by the Business Administrator/Board Secretary to continue in this program.

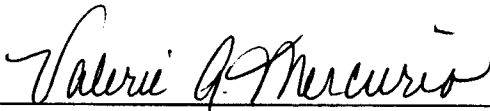
**D. Sick Time Upon Retirement**

\$10.00 more per day than the highest classification rate of the MTAES unit. To be calculated as a per diem once MTAES salary guide is confirmed.

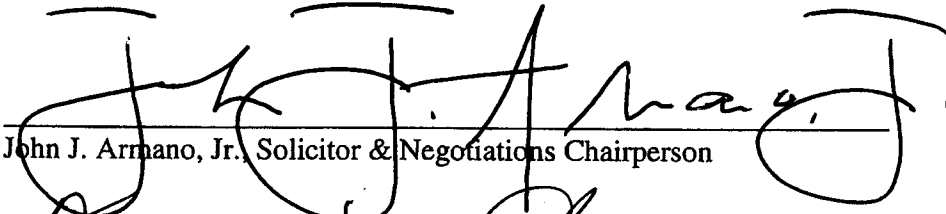
**E. Tuition/Course Reimbursement**

A maximum of \$1,000.00 per year per member of the non-affiliated confidential secretary's group.

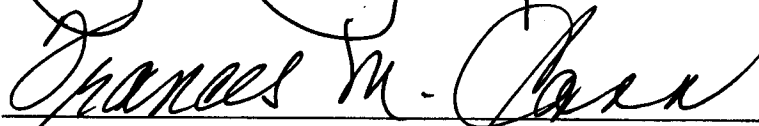
Dated this 30<sup>th</sup> day of June 2010, Board of Education of the Township of Monroe in the County of Gloucester.



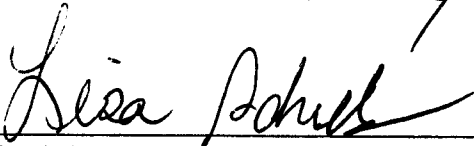
Valerie Mercurio, President



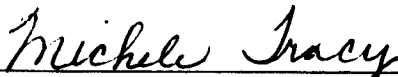
John J. Armano, Jr. Solicitor & Negotiations Chairperson



Frances M. Cann, Secretary to the Superintendent



Lisa Schulz, Assistant to the Business Administrator/Board Secretary

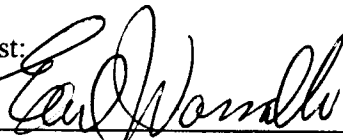


Michele Tracy, Secretary to the Business Administrator/Board Secretary



Donna R. Wendt, Secretary to the Assistant Superintendent

Attest:



Earl J. Vassallo

Interim Business Administrator/Board Secretary