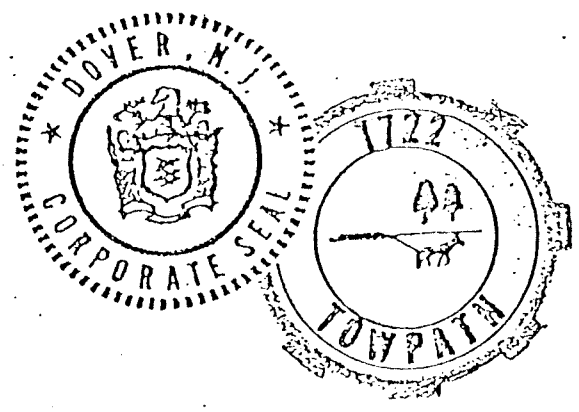


Town of Dover

Dover, Town of
and
local 102, IBT

(WHITE COLLAR CONTRACT)
1985 - 1986



January 1, 1985 - December 31, 1986

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AGREEMENT, entered into this 28 day of May, 1985

By and Between:

TOWN OF DOVER, a Municipal Corporation of the State of New Jersey, with offices at 47 North Sussex Street, Dover, New Jersey 07801

HEREINAFTER called the "Employer".

and

LOCAL 102, an Affiliate of the International Brotherhood of Teamsters, Chauffeurs, Warehousemen, and Helpers of America.

HEREINAFTER called the "Local".

W I T N E S S E S :

WHEREAS, pursuant to and in accordance with the terms and spirit of Chapter 303 of Public Laws of 1968, its amendments and supplements thereto, the Employer and Local have met and negotiated the terms and conditions of the employment of the employees of the NON SUPERVISORY WHITE COLLAR Employees employed by the Town of Dover for the fiscal year 1985; and 1986

WHEREAS, these negotiations have resulted in an Agreement respecting the terms and conditions of employment; and

WHEREAS, it is in the mutual best interest of the Employer and the Local to promote and maintain a harmonious relationship in order that a more efficient and progressive public service may be rendered .

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is mutually agreed by and between the parties as follows:

ARTICLE I. RECOGNITION

SECTION 1. The Employer agrees to recognize and deal with the Local through its designated representative as the sole and exclusive bargaining agent of the employees of the NON SUPERVISORY WHITE COLLAR Union in the Town of Dover, excepting office & clerical employees, guards, watchmen, summer help, Town Superintendent, Assistant Town Superintendent, craft employees, professional employees and police employees, foremen, and supervisors within the meaning of the Act. This Agreement does not extend to members of the Local employed by the Town of Dover in the Blue Collar or Water Department Union.

SECTION 2. In all references herein to any parties, persons, entities or corporations, the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of the within instrument may require.

ARTICLE II. COVERAGE

SECTION 1. It is intended that this Agreement shall cover all matters pertaining to employment, wages, hours, and working conditions concerning the members of the White Collar bargaining unit employed by the Town of Dover.

SECTION 2. It is recognized that only full time and permanent part time employees are covered by the provisions of this Agreement.

ARTICLE III. MANAGEMENT

(a) It is recognized that there are certain functions, responsibilities and rights exclusively reserved to the Mayor and Board of Aldermen of the Town of Dover, among which are the direction and operation of all departments; the types of work to be performed, (Including subcontracting, if deemed necessary) the work assignments of employees, the machine tools and equipment to be used, shift schedules and hours of work, the making and enforcing of rules

and regulations for discipline and safety of their employees, and whatever action may be necessary in situations of emergency, as determined by the Mayor and Board of Aldermen of the Town of Dover by and through the Town Clerk. None of the rules and regulations so formulated or as changed from time to time, shall be inconsistent with this Agreement.

(b) The promotion, transfer, discharge or discipline for cause and layoff are the sole functions of the Town Clerk, except as may herein otherwise be provided or limited by any applicable provision of this Agreement.

ARTICLE IV. UNION RIGHTS/RESPONSIBILITY

SECTION 1. Neither the Town nor the Local shall interfere with, restrain or coerce unit employees in the exercise of their right, freely and without fear of penalty or reprisal, to form, join and assist any employee organization or to refrain from any such activity. The Local shall be responsible for representing the interest of all unit employees without discrimination and without regard to employee organization membership.

SECTION 2. The Local agrees that neither it, nor the respective officers and members, nor persons employed directly or indirectly by the Local, will discriminate against any employee. The Local further agrees that there will be no solicitation of members, dues or funds during the working hours of employees involved.

SECTION 3. The Local and the Employer reaffirm their intention that the provisions of this Agreement will continue to be applied without discrimination because of race, creed, color, sex, age or national origin of the employee.

SECTION 4. One bulletin board will be made available to the Union for the purpose of posting Union notices relating to meetings, dues, entertainment, health and safety, and general Union activities, at each location where men assemble for work assignments.

ARTICLE V. NO-STRIKE PLEDGE

SECTION 1. The Local covenants and agrees that during the term of this Agreement, neither the Local nor any person acting in its behalf will cause, authorize, condone or support, nor will any of its members take part in any strike(i.e.,the concerted failure to report for duty, or willful absence of any employee from his position, or stoppage of work, or abstinence in whole or in part, from the full, faithful and proper performance of its employee's duties of employment), work stoppage, slowdown, or walkout. The Local agrees that such action would constitute a material breach of this Agreement.

SECTION 2. In the event of a strike, work stoppage, slowdown, or other job action, it is covenanted and agreed that participation in any such activity by any employee covered by this Agreement shall be grounds for disciplinary action which will include suspension or termination, subject, however, to the Grievance Procedure.

SECTION 3. The Local will actively discourage any of its members or persons acting on their behalf, from taking part in any strike, slowdown, walkout or job action, and make reasonable efforts to prevent and terminate such illegal action.

SECTION 4. Nothing contained in this Agreement shall be construed to limit or restrict the Employer in its right to seek and obtain such judicial relief as it may be entitled to have in law or in equity for injunction or damages or both in the event of such breach by the Local, its members, or any person acting on its behalf.

ARTICLE VI. SENIORITY

SECTION 1. Seniority is defined as an employee's total continuous length of service with the Town beginning with his or her date of hire. Seniority shall govern with respect to selection of new or vacant positions, vacation preference, overtime assignments provided qualified, layoffs, etc. in their respective class and in accordance with the provisions of Civil Service.

ARTICLE VII. POSTING OF NON-SUPERVISORY POSITION
VACANCIES

SECTION 1. To the extent consistent with applicable Civil Service Law and regulations, openings in non-supervisory positions in the negotiating unit will be posted on departmental bulletin boards for at least five (5) days to afford interested employees an opportunity to apply.

SECTION 2. To the extent consistent with applicable Civil Service Law and regulations, if an employee is interested in a vacancy he shall register his name in writing with the Department Head where the vacancy exists and shall send a copy to the Municipal Clerk

SECTION 3. To the extent consistent with applicable Civil Service Law and regulations, the Town shall post on departmental bulletin boards any and all positions or vacancies available in the Town regardless of whether or not they have been announced in the Civil Service Bulletin. Unit employees seeking an interdepartmental lateral transfer shall not be discriminated against solely on the basis of their status as Town employees.

ARTICLE VIII. WORK WEEK AND HOURS OF WORK

SECTION 1. The work week shall begin on Monday morning at 12:01 am and end on the following Sunday evening at 12:00 midnight. The regular hours of work shall be seven hours per day, thirty five hours per week, from Monday through Friday inclusive. The work week shall not exceed five consecutive days and there shall be two days off for every five days worked. These arrangements are subject to emergency conditions which can be implemented by the Municipal Clerk.

SECTION 2. "Emergency" as used herein shall include any unusual conditions caused by any circumstances or situation including shortages in the personnel of the Town of Dover caused by vacancies, sickness or injury, or by the taking of accrued vacations or sick leave, or both, whereby the safety of the public is endangered or imperiled, as shall be determined within the sole discretion of the Mayor.

SECTION 3. Hours of week are scheduled as follows:

<u>UNIT</u>	<u>HOURS</u>	<u>LUNCH</u>	<u>WORK WEEK</u>
Town Hall	8:30 to 4:30	1 hr.	35
Water Dept.	8:00 to 4:00	1 hr.	35
Recreation	8:00 to 4:00	1 hr.	35
Library	9:30 to 5:30	1 hr.	35

Parttime employee's work schedule shall be arranged in accordance with the Town's service requirements as determined by the Municipal Clerk and/or authorized person.

ARTICLE IX. OVERTIME

SECTION 1. In the event an employee works over 40 hours, time and a half shall be paid for all hours worked in excess of 40 hours. Hours worked over 35 hours within the same work week shall receive compensatory time off equivalent to time worked. Time off shall be granted during the next five(5) days or payable at the rate of straight time as determined by the Municipal Clerk and/or authorized person.

SECTION 2. All overtime must be approved in writing by the immediate supervisor.

SECTION 3. In construing overtime, compensation shall be made at the time and one half on the following basis:

- (a) Up to the first 16 minutes of authorized overtime no pay.
- (b) Sixteen (16) through thirty (30) minutes - 30 minutes pay.
- (c) Thirty-one (31) through forty-five(45) minutes - 45 minutes pay.
- (d) Forty-six (46) through sixty (6) minutes - 60 minutes pay.
- (e) Thereafter overtime shall be paid in fifteen (15) minute segments.

ARTICLE X. SALARIES

SECTION 1. Effective January 1, 1985 employees governed by this contract shall receive salary increases in accordance with the attached salary sheet under column listing 1985 Proposed Salary marked Exhibit A and made a part hereof.

SECTION 2. Effective January 1, 1986 employees governed by this contract shall receive salary increases in accordance with the attached salary sheet under column listing 1986 Proposed Salary marked Exhibit A and made a part hereof.

SECTION 3. Salary adjustments and new hired employees will be brought in on the salary range and steps presented on the attachment A for 1985 and Attachment B for 1986.

SECTION 4. This Article is subject to the adoption of a Salary Ordinance of the Town of Dover which complies with this Section. This Article will not go into effect until said Salary Ordinance is adopted.

ARTICLE XI. PERSONAL DAY

SECTION 1. Employees shall be entitled to one (1) day leave of absence with pay for personal business, household or family matters. Such day shall not be accumulated or carried over to the following calendar year.

SECTION 2. Request for such leave must be submitted 24 hours in advance, except in the event of an emergency.

SECTION 3. The "Personal Day" shall not be divided into less than one regular work day.

SECTION 4. "Personal Day" shall not be taken in conjunction with any of the holidays as set forth under Article XII and/or vacation leave granted under Article XIII.

ARTICLE XII. HOLIDAYS

SECTION 1. The employees shall be entitled to the following fourteen (14) paid holidays:

NEW YEARS DAY
MARTIN LUTHER KINGS BIRTHDAY
LINCOLNS BIRTHDAY
WASHINGTONS BIRTHDAY
GOOD FRIDAY
MEMORIAL DAY
INDEPENDENCE DAY
LABOR DAY
COLUMBUS DAY
GENERAL ELECTION DAY
VETERANS DAY
THANKSGIVING DAY
DAY AFTER THANKSGIVING
CHRISTMAS DAY

If any of the above holidays falls on a Saturday, then the previous Friday shall be considered the observed holiday. If any holiday

falls on a Sunday, then the following Monday shall be considered the observed holiday. In addition, the employees shall be entitled to a paid holiday whenever the Dover Town Hall is closed for an entire weekday, even when such entire weekday is not among any of the above holidays.

ARTICLE XIII. VACATIONS

SECTION 1. Vacations are to be in effect from January 1st to December 31st and are granted on a calendar year basis for employees who remain on the payroll continuously and without interruption for the required number of years.

SECTION 2. Leaves of absence shall neither break continuity of service nor be counted for purposes of accruing additional vacation time under this Section.

SECTION 3. Vacations must be taken during the current calendar year at such time as permitted or directed by Administration, unless it is determined it may not be taken due to pressure of work. In case of the latter, unused vacation shall be carried forward into the next year in which it must be granted.

SECTION 4. Employees earn vacation time on a monthly basis from the beginning of their employment. Vacation time earned during the first year of work can be carried over to the second year. In each year that follows, the employee must use all vacation days from the prior year or lose them. At no time can an employee use anticipated vacation time. That is, he or she must have the vacation time credited before requesting those days. Employees shall be entitled to vacations according to the following schedule. An employee must have completed the year or years of service, computed from their anniversary date.

NUMBER OF YEARS OF SERVICE	DAYS ALLOWABLE
1 through 10 years	12 work days(earned at rate of 1 day per month)
11 through 15 years	15 work days(after completion of 10 years)earned at rate of 1½ day per month
16 through 20 years	18 work days(after completion of 15 years)earned at rate of 1½ day per month
21 years or more	21 work days(after completion of 20 years)earned at rate of 1-3/4 day per month

SECTION 5. In cases of conflict selection of vacation periods shall be made in order of seniority.

ARTICLE XIV. SICK LEAVE

SECTION 1. All employees covered by this agreement will be entitled to one and one quarter (1-1/4) sick days per month worked. Unused sick leave shall accumulate from one year to the next.

SECTION 2. Sick leave is hereby defined to mean absence from post of duty of an employee because of illness, accident, exposure to contagious disease, attendance upon a member of the employee's immediate family seriously ill requiring the care or attendance of such employee, or absence caused by death in the immediate family of such employee. A certificate of reputable physician in attendance shall be required as sufficient proof of need of leave of absence of the employee or need of the employee's attendance upon a member of the employee's immediate family. In case of leave of absence due to contagious disease, a certificate from the Department of Health shall be required. In case of death in the family of the employee, any reasonable proof required by the Department Head shall be sufficient.

SECTION 3. An employee who shall be absent on sick leave for three (3) or more consecutive working days shall be required to submit acceptable evidence substantiating the illness.

SECTION 4. An employee who has been absent on sick leave for periods totalling fifteen (15) days in one (1) calendar year consisting of periods of less than three (3) days, shall submit acceptable medical evidence for any additional sick leave in that year.

SECTION 5. The Employer may require proof of illness of an employee on sick leave, whenever such requirement appears reasonable. Abusive sick leave shall be cause for disciplinary action.

SECTION 6. The Employer may require an employee who has been absent because of personnel illness, as a condition of his return to duty to be examined, at the expense of the Employer, by a physician designated by the Employer. Such examination shall establish whether the employee is capable of performing his normal duties and that his return will not jeopardize the health of other employees.

ARTICLE XV. DISABILITY / LONG TERM ILLNESS

SECTION 1. The Employer will pay any employee disabled

in the line of duty his full pay for a period of six (6) months or until said employee is able to return to work or is retired for disability. A six (6) month extension of this provision may be granted by resolution of the Board of Aldermen. Such disability shall be evidenced by a certificate of a physician designated by the Employer to examine said employee.

SECTION 2. While any employee is receiving temporary disability benefits and full pay from the Employer, he will reimburse the Employer in the amount of the temporary disability benefits received.

SECTION 3. An employee will not be required to compensate the Employer for any permanent disability benefits received.

SECTION 4. All employees will be enrolled in the State Disability Program and deductions will be made at the rate set by the State for Long Term Illness.

ARTICLE XVI. BEREAVEMENT LEAVE

An employee shall be allowed time off without loss of pay due to death in the family as follows:

- (a) 4 days - Spouse or Child
- (b) 3 days - Father, Mother, Father-in-Law or Mother-in-Law, Brother or Sister
- (c) 1 day - Grandparents, including Spouse's, Aunts, Uncles, etc.

ARTICLE XVII. JURY DUTY

An employee who loses time from his job because of jury duty, shall be paid the difference between his regular rate for seven (7) hours and the daily jury fee. Any employee called to jury duty shall contact the Employer on the next work day after notification.

ARTICLE XVIII. LONGEVITY

Employees shall be entitled to a longevity benefit pursuant to the following schedule, based upon continuous years of service.

- (a) Upon completion of eight(8) years of service and each year thereafter.....\$200.
- (b) Upon completion of twenty (20) years of service and each year thereafter.....\$400.

The appropriate sum by the Town of Dover shall be made during the second pay period of January of each year in a lump sum payment. The employee must have completed the number of years of service by December 31st of the preceding year.

ARTICLE XIX. INSURANCE HEALTH & WELFARE

The Employer shall provide and pay in full the hospitalization, medical and prescription plans for all employees within this bargaining unit and their dependents, as currently in effect, except for part time employees working less than 25 hours per week.

ARTICLE XX. GRIEVANCE PROCEDURE

(a) The Purpose of this procedure is to secure at the lowest possible level, an equitable solution to the problems which may arise under the terms and conditions of this Agreement including disciplinary action by management, and to resolve grievances as soon as possible, so as to secure efficiency and promote employee's morale. The parties agree that this procedure will be kept as informal as may be appropriate.

(b) Nothing contained herein shall be construed as limiting the right of any employee having a grievance to discuss the matter informally with his or her superior and proceed, if necessary to the Municipal Clerk. Said informal discussion will not be considered part of the formal part of a grievance application and the time limits mentioned herein will not be applicable to such informal discussion of the grievance.

SECTION 2. DEFINITION

Within the meaning of this Section, a "grievance" is a complaint in writing addressed to the Town Clerk within two (2) weeks of the occurrence of the incident or controversy which caused the complaint by an employee, the Local or the Employer. The term "grievance" as used herein means a dispute between the parties over interpretation, application or violation of policies, agreements, and administrative decisions affecting the employee. It is expressly understood, however, that no grievance may proceed beyond 'First Step' herein unless it constitutes a complaint or controversy arising over the interpretation of the terms and conditions of this Agreement and the Policy & Procedures Manual of the Town of Dover.

There will be three steps for handling of the grievance.

SECTION 3. STEPS OF THE GRIEVANCE PROCEDURE

The following constitutes the sole and exclusive method for resolving grievances between the parties if the grievant elects not to pursue his remedies under Title II of the Civil Service Act of the State of New Jersey. If the grievant elects to proceed under Civil Service, he waives his right to proceed under this grievance procedure. The Agreement shall be followed in its entirety unless any step is waived by mutual consent of the parties. If the Employer elects to grieve under this procedure, it also waives its right to proceed under Civil Service.

(a) FIRST STEP: Upon receipt of a written complaint, the Town Clerk shall conduct a hearing and render a majority finding which shall be delivered in writing to all parties directly concerned with the grievance within ten (10) days of receipt of the written complaint by the Board. If this decision is accepted by those parties directly concerned the matter shall be closed. As a signal of an acceptance of an agreement, the parties directly concerned shall sign a copy of the decision, which will be placed in a closed file by the Town Clerk.

(b) SECOND STEP: If the parties to the grievance are not satisfied by the decision of the Town Clerk the matter shall then be referred for a hearing or review of the evidence by the Mayor and the Board of Aldermen, or a majority thereof, and/or Personnel Committee sitting in a special session for the sole determination of rendering a decision on the grievance. This session shall be held within thirty (30) days of the filing of the appeal from the decision of the Town Clerk. The Mayor and Board of Aldermen and/or Personnel Committee, at their discretion and upon the advise of the Town Attorney, may either review the evidence or rehear the evidence in its entirety. If the Mayor and Board of Aldermen and/or Personnel Committee decide to rehear the evidence, it may call such other witnesses as it deems necessary. The parties, at their own expense, may represent themselves with counsel. The Employer shall record the hearing by appropriate means. Following the hearing, and no longer than two (2) weeks from its conclusion, the Mayor and Board of Aldermen and/or Personnel Committee will deliver a written decision to all parties concerned. If this decision is accepted by those parties directly

concerned, the matter shall be closed. As a signal of an acceptance and agreement, the parties directly concerned shall sign a copy of the decision, which will be placed in a closed file by the Town Clerk.

(c) THIRD STEP: If such grievance is not resolved to the satisfaction of the aggrieved party, he may within fifteen (15) days after receipt of the Mayor and Board of Aldermen's written decision, notify the Mayor in writing that he wishes to take the matter to binding arbitration.

(1) An arbitrator shall be selected pursuant to the rules of the American Arbitration Association.

(2) However, no arbitration hearing shall be held sooner than thirty (30) days after the final written decision of the Mayor and Board of Aldermen and/or Personnel Committee. In the event the aggrieved elects to pursue the Civil Service procedures, the arbitration hearing shall be cancelled and the matter withdrawn from arbitration and the Local shall pay whatever costs may have been incurred in processing the case to arbitration. In the event the Employer elects to pursue Civil Service procedures in lieu of an arbitration hearing, the hearing shall be cancelled and the matter withdrawn from arbitration and the Employer shall pay whatever costs may have been incurred in processing the case to arbitration.

(3) The arbitrator shall be bound by the provisions of this Agreement or any amendment or supplement thereto.

(4) The arbitrator's decision shall be in writing and shall set forth his finds of fact, reasoning and conclusions on the issues submitted. The decision of the arbitrator shall be submitted to the Employer and the Local and shall be binding on the parties.

(5) The cost for the services of the arbitrator shall be borne equally between the Employer and the Local. Any other expenses, including, but not limited to the presentation of witnesses, shall be paid by the party incurring same.

(6) The time limits set forth herein shall be strictly adhered to and the failure to process a grievance to the next step within the specified time limit shall be deemed to mean that the grievant has accepted the latest determination made. However, upon mutual consent of the parties, the time limits in any step may be extended or contracted.

ARTICLE XXI. CHECK-OFF - UNION DUES

The Employer agrees to deduct Union membership dues and assessments from the wages of an employee in accordance with appropriate written authorization signed by the employee while such written authorization is in effect.

The Employer further agrees to deduct 80% of Union membership dues from wages of employees not a member of Local as provided for in Chapter 477 of 1979.

ARTICLE XXII. RETIREMENT & SEPARATION

SECTION 1. At retirement, employees who are 55 years or older and have at least ten (10) years of continuous service with the Town would receive payment for one (1) sick day for every three (3) accumulated by the employee.

SECTION 2. Upon permanent separation from employment for any reason, vacation days earned in prior calendar years but not taken during the current calendar year, shall be prorated to the date of separation and paid to the employee, computed on the basis of the employee's salary at the time of separation. In lieu of the foregoing, the employee may elect to utilize all earned vacation days immediately preceding his separation.

ARTICLE XXIII. APPLICABILITY OF CIVIL SERVICE

It is recognized that the Employer and the Employees of the Town of Dover are subject to and covered by the Laws of Civil Service of the State of New Jersey and by the Rules and Regulations of the Department of Civil Service of the State of New Jersey. If any provision of this Agreement is inconsistent with the Laws of Civil Service or with the Rules or Regulations of the Department of Civil Service, such provision of this Agreement shall be superseded by such laws or by such rules and regulations.

XXIV. RULES AND REGULATIONS

The Employer has the right to continue to establish reasonable rules and regulations governing the operations of the White Collar Employees and the conduct of its personnel.

ARTICLE XXV. SEPARABILITY AND SAVINGS

SECTION 1. If any section, part, phrase, or provision of this Agreement or the application thereof to any person, project or circumstances, be adjudged invalid by any court of competent jurisdiction or by legislative action, such judgment or action shall be confined in its operation to the section, part, phrase, provision or application directly involved in the controversy in which said judgment or action shall have been rendered and

shall not affect or impair the validity of the remainder of this Agreement or the application thereof to other persons, projects or circumstances.

ARTICLE XXVI. FULLY BARGAINED PROVISIONS

SECTION 1. This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues and shall govern all wages, rights and responsibilities of the parties which were or could have been the subject of negotiations. During the term of this Agreement, neither party will be required to negotiate with respect to any such matter, whether or not covered by this Agreement, and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement. This Agreement shall not be modified in whole or in part by the parties, except by an instrument in writing duly executed by both parties.

ARTICLE XXVII. TERM AND RENEWAL OF PROVISIONS

SECTION 1. This Agreement shall take effect January 1, 1985 and shall remain in full force and effect until midnight, December 31, 1986, and thereafter from year to year unless either party shall give notice in writing ninety (90) days in advance of the expiration date of this Agreement of the desire to amend or terminate the same. (All changes by the moving party must be submitted in writing at the time the initial ninety (90) day notice is given. Thereafter, the responding party shall have thirty (30) days to give notice of proposed changes and/or counter proposals in writing. No such changes by either party shall be considered which are not received in accordance with this Section.)

Notwithstanding the date of execution of this Agreement, the terms and conditions hereof are retroactive to January 1, 1985.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their corporate seals the day and year first above written.

ATTEST:
Mildred Boyarski
Mildred Boyarski, Clerk
Samuel Sanders
SAMUEL SANDERS, SHOP STEWARD

TOWN OF DOVER, COUNTY OF MORRIS, NJ
Aldo Cicchetti
ALDO CICHETTI, MAYOR
LOCAL 107 *Ben Merker*
Ben Merker, Secy. Treas.

WHITE COLLAR

GRADE	TITLE	NAME	BASE '84		1985	1986
				+1100.	+1100	+1100
I	CLERK TYPIST	CAMPBELL, E.	10,895.		11,995	13,095.
	"	MILANO, B.	10,895.		11,995	13,095.
	"	OHISEN, B.	10,895.		11,995	13,095.
I	Tax Clerk Typist	KLINGENER, M.	11,108.		12,208	13,308.
	CLERK TYPIST	DREXEL, D.	12,168.		13,268.	14,368.
	Tel. Oper./Recpt/ Typist	WOOD, O.	12,937		14,037.	15,137
II	Cashier/Typist	VanArsdale, C.	13,017		14,117.	15,217
	CLERK TRANS./ TECH. ASST.	MENDRES, A.	11,190.		12,290	13,390
III	SR. Clerk Trans Deputy Mun.	HAWLEY, E.	12,350.		13,450.	14,550.
	Court Clerk Sr. Police	DelValle, A.	12,118.		13,218.	14,318
IV	Record Clerk	JENKINS, M.	13,967.		15,067.	16,167
	Sec. Ass't Typ Admn. Clk/Typ	BENARDZYCK, R. RICH, M.	13,401. 13,160.		14,501. 14,260	15,601 15,360
V	Princ. Acct. Clk	CORNINE, J.	14,716.		15,816.	16,916.
	Housing Inspt.	SANDERS, S.	16,214.		17,314.	18,414.
	Housing Inspt.	MORAN, C.	16,839.		17,939.	19,039.
VI	Sanitarian Reg. Vit Stat/ Steno	CHAPMAN, C.	18,530.		19,630.	20,730
	Principal Cash.	ANDERSON, A	19,914		21,014	22,114
	Clerk Plan. Bd & Bd of Adj.	CRETNIK, J.	20,612.		21,712	22,812
VI	Sr. Acct. Clerk	BARRETT, L.	5.51	per hr	8.23/hr	8.73/hr
	Sr. Clk Trans.	KOCHANSKI, T.	6.99	per hr	6.01/hr	6.51/hr
	Jr. Library Asst	CLOUGHLEY, L.	5.51	"	7.49/hr	7.99/hr
	"	STEMART, P.	5.05	"	6.01/hr	6.51/hr
	Clerk Typist	MATARAZZO, J.	5.62	"	5.55/hr	6.05/hr
	Sr. Library Asst.	KASKO, D.	5.87	"	6.12/hr	6.62/hr
		TRAGENZA, J.	5.87	"	6.37/hr	6.87/hr

APR 15 1984

BLUE COLLAR

MOTOR VEHICLE OPERATOR ELD. & HAND.	\$10,823 - \$12,895
LABORERS	11,214 - 16,929
BUILDING MAINTENANCE WORKERS	11,214 - 15,096
POLICE RADIO DISPATCHER	11,500 - 15,218
RECREATION MAINTENANCE WORKERS	13,301 - 15,662
TRUCK DRIVERS	12,075 - 18,138
SENIOR BUILDING MAINTENANCE WORKERS	15,065 - 18,138
SENIOR RECREATION MAINTENANCE WORKERS	15,895 - 18,138
EQUIPMENT OPERATOR	18,194 - 20,072
EQUIPMENT OPERATOR/SWEEPER	18,194 - 20,072
RADIO DISPATCHER	18,558 - 20,072
SENIOR MECHANIC	18,326 - 21,600
PARKING METER REPAIRMENT & COLLECTORS	17,704 - 21,942

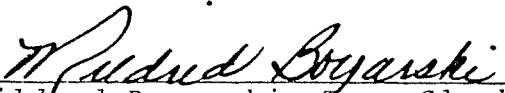
B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

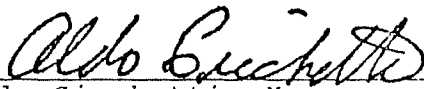
C. This ordinance shall take effect immediately upon final passage and publication as provided by law.

INTRODUCED: 5-14-85
ADOPTED: 5-28-85

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS


Mildred Boyarski, Town Clerk


Aldo Cicchetti, Mayor

1985 SALARIES - WHITE COLLAR

<u>TITLE</u>	<u>BASE 1984 Salary</u>	<u>STEP 1 \$550</u>	<u>STEP 2 1985 Salary</u>	<u>STEP 3 \$550</u>	<u>STEP 4 1986 Salary</u>
LERK TYPIST	10,895	11,445	11,995	12,545	13,095
ECHNICAL ASST.	11,190	11,740	12,290	12,840	13,390
AX CLERK TYPING	11,108	11,658	12,208	12,758	13,308
EPUTY MUN. COURT CL.	12,118	12,668	13,218	13,768	14,318
EL. OPERATOR-RECEPT.	12,937	13,487	14,037	14,587	15,137
R. CLERK TRANSCRIBER	12,350	12,900	13,450	14,000	14,550
ASHIER TYPING	13,017	13,567	14,117	14,667	15,217
DMINISTRATIVE CLERK	13,160	13,710	14,260	14,810	15,360
ECRETARIAL ASST.	13,401	13,951	14,501	15,051	15,601
R. POLICE RECORD CLERK	13,967	14,517	15,067	15,617	16,167
RINCIPAL ACCT. CLERK	14,716	15,266	15,816	16,366	16,916
OUSING INSPECTOR	16,214	16,764	17,314	17,864	18,414
ANITARIAN	18,530	19,080	19,630	20,180	20,730
EGISTRAR/STENO	19,914	20,464	21,014	21,564	22,114
RINCIPAL CASHIER	20,612	21,162	21,712	22,262	22,812

ORDINANCE NO. 17-1985

AN ORDINANCE TO AMEND AND SUPPLEMENT ARTICLE I, CHAPTER C,
SALARIES & COMPENSATION OF THE TOWN OF DOVER, COUNTY OF MORRIS,
NEW JERSEY, 1969, ITS AMENDMENTS AND SUPPLEMENTS THERETO.

BE IT ORDAINED by the Mayor and Board of
Aldermen, Town of Dover, County of Morris,
New Jersey, as follows:

A. CHAPTER C "SALARIES & COMPENSATION for Certain Employees,
is hereby amended and supplemented by the following;

CHAPTER C

1. Effective on and retroactive to January 1, 1985 and
January 1, 1986 the following salaries, compensation or fees
are hereby established for the following named o-ficers, employees
or positions in the Town of Dover at the rate of or within the
salary range listed below:

WHITE COLLAR

TECHNICAL ASSISTANT	\$11,190 - \$13,390
CLERK TYPIST	10,895 - 15,217
TELEPHONE OPERATOR, RECEPTIONIST, TYPING	12,937 - 15,217
CASHIER TYPING	13,017 - 15,217
TAX CLERK, TYPING	11,108 - 15,217
SENIOR CLERK TRANSCRIBER	12,350 - 16,167
DEPUTY MUNICIPAL COURT CLERK	12,118 - 16,167
SENIOR POLICE RECORDS CLERK, TYPING	13,967 - 16,167
ADMINISTRATIVE CLERK, PARKS & PLAYGROUNDS	13,160 - 16,360
SECRETARIAL ASSISTANT, TYPING	13,401 - 16,360
HOUSING INSPECTOR	16,214 - 19,039
PRINCIPAL ACCOUNT CLERK	14,716 - 19,039
PRINCIPAL CASHIER	20,612 - 22,812
SANITARIAN	18,530 - 22,812
REGISTRAR VITAL STATS/STENO	19,914 - 22,812
ENGINEERING AIDE PT	\$4.25/hr - \$5.55/hr
JUNIOR LIBRARY ASSISTANT PT	5.05/hr - 6.05/hr
CLERK TYPIST PT	5.51/hr - 6.62/hr
SENIOR ACCOUNT CLERK, TYPING PT	5.51/hr - 6.62/hr
SENIOR LIBRARY ASSISTANT PT	5.87/hr - 6.87/hr
BUILDING INSPECTION AIDE PT	6.15/hr - 7.15/hr
SENIOR CLERK TRANSCRIBER PT	6.99/hr - 8.25/hr
CLERK, PLANNING BOARD, BD. OF ADJUSTMENT PT	7.73/hr - 8.73/hr

WHITE COLLAR

GRADE TITLE NAME BASE '84 1985 1986
+1100. +1100

I	CLERK TYPIST	CAMPBELL, E.	10,895.	11,995	13,095.
	"	MILANO, B.	10,895.	11,995	13,095.
	"	OHISEN, B.	10,895.	11,995	13,095.
	"	KALENA, M.	11,108.	12,208	13,308.
I	Tax Clerk Typist	KLINGENER, M.	11,108.	12,208	13,308.
	CLERK TYPIST	DREXEL, D.	12,168.	13,268.	14,368.
	Tel. Oper/Recpt/ Typist	WOOD, O.	12,937	14,037.	15,137
I	Cashier/Typist	Vanarsdale, C.	13,017	14,117.	15,217
	CLERK TRANS./ TECH. ASST.	MENDRES, A.	11,190.	12,290	13,390
III	SR. Clerk Trans	HAWLEY, E.	12,350.	13,450.	14,550.
	Deputy Mun.	DeValle, A.	12,118.	13,218.	14,318
	Court Clerk	JENKINS, M.	13,967.	15,067.	16,167
IV	Sec. Ass't Typ	BENARDZYCK, R.	13,401.	14,501.	15,601
	Admn. Clk/Typ	RICH, M.	13,160.	14,260	15,360
V	Princ. Acct. Clk	CORNINE, J.	14,716.	15,816.	16,916.
	Housing Inspt.	SANDERS, S.	16,214.	17,314.	18,414.
	Housing Inspt.	MORAN, C.	16,839.	17,939.	19,039.
VI	Sanitarian	CHAPMAN, C.	18,530.	19,630.	20,730
	Reg. Vit Stat/ Steno	ANDERSON, A	19,914	21,014	22,114
	Principal Cash.	CRETNIK, J.	20,612.	21,712	22,812
	Clerk Plan. Bd & Bd of Adj.	BARRETT, L.	7.73/hr	8.23/hr	8.73/hr
VI	Sr. Acct. Clk	KOCHANSKI, T.	5.51 per hr	6.01/hr	6.51/hr
	Sr. Clk Trans.	CLOUGHEY, L.	6.99 per hr	7.49 /hr	7.99/hr
	Jr. Library Asst	STEWART, P.	5.51 "	6.01 /hr	6.51/hr
	"	MATARAZZO, J.	5.05 "	5.55/hr	6.05/hr
	Clerk Typist	KASKO, D.	5.62 "	6.12/hr	6.62/hr
	Sr. Library Asst.	TRAGENZA, J.	5.87 "	6.37/hr	6.87/hr

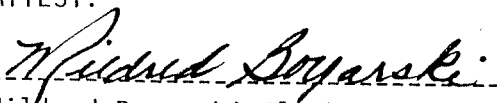
RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that the Mayor and Clerk be and hereby are authorized to execute agreements between the Town of Dover and Teamsters Local 102 (Blue and White Collar Employees) for the years 1985 and 1986.

ADOPTED: 5/28/85

TOWN OF DOVER, COUNTY OF MORRIS

ATTEST:



Mildred Boyarski, Clerk



ALDO CICHETTI, MAYOR

ORDINANCE NO. 17-1985

AN ORDINANCE TO AMEND AND SUPPLEMENT ARTICLE I, CHAPTER C,
SALARIES & COMPENSATION OF THE TOWN OF DOVER, COUNTY OF MORRIS,
NEW JERSEY, 1969, ITS AMENDMENTS AND SUPPLEMENTS THERETO.

BE IT ORDAINED by the Mayor and Board of
Aldermen, Town of Dover, County of Morris,
New Jersey, as follows:

A. CHAPTER C "SALARIES & COMPENSATION for Certain Employees,
is hereby amended and supplemented by the following;

CHAPTER C

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January 1, 1986 the following salaries, compensation or fees
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or positions in the Town of Dover at the rate of or within the
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