

FILE

AGREEMENT BETWEEN

CITY OF HACKENSACK

AND

POLICEMEN'S BENEVOLENT ASSOCIATION  
HACKENSACK LOCAL NO. 9

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January 1, 2013 - December 31, 2015

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**PREAMBLE**

**THIS AGREEMENT**, entered into this 8th day of July, 2014, by and between the CITY OF HACKENSACK, New Jersey, hereinafter referred to as the "City" and POLICEMEN'S BENEVOLENT ASSOCIATION, LOCAL NO. 9, hereinafter referred to as the "PBA".

## ARTICLE 1

### GENERAL/PUBLIC EMPLOYEES

#### **1.1 General**

In order to increase general efficiency in the Police Department, to maintain the existing harmonious relationship between the Police Department and its Employees and to promote the morale, rights, well-being and sincerity of the Police Department, the City and the PBA hereby agree as follows:

#### **1.2 Public Employee**

The Police Department and the individual members of the PBA are to regard themselves as public employees and are to be covered by the highest ideals of honor and integrity in all their public and personal conduct in order that they may merit the respect and confidence of the general public.

#### **1.3 Probation Period**

All Employees shall serve a probationary period of twelve (12) months as mandated under N.J.S.A. 11A:4-15 and shall have no seniority rights during this period but shall be subject to all other clauses of this Agreement. All Employees who have successfully completed the probationary period shall be known as permanent Employees and the probationary period shall be considered part of the seniority time.

ARTICLE 2

SALARIES/RECOGNITION

2.1 The City of Hackensack hereby recognizes the Policemen's Benevolent Association, Local No. 9, as a sole and exclusive representative of all Police Officers, Detectives, Sergeants and Detective Sergeants, excluding the Chief, Deputy Chief(s), Inspector(s), Captain(s), Lieutenant(s) and all others in accordance with the provisions of Public Laws, Chapter 303, 1968.

2.2 The parties agree that only representatives of the recognized bargaining agent shall be granted time off for business meetings.

2.3 The salaries for Employees covered by this Agreement shall be as set forth on **APPENDIX A & B.**

### ARTICLE 3

#### HOLIDAYS

**3.1** The City agrees to pay each member for thirteen (13) holidays. Payment for such days shall be at straight time.

**3.2** Effective January 1, 2005, the entire holiday benefits shall be distributed into the base salary; this payment shall be paid evenly into the twenty-six (26) annual paychecks and shall be utilized for all calculation purposes.

## ARTICLE 4

### CLOTHING ALLOWANCE

- 4.1 Association members shall be entitled to an annual clothing allowance payable in December and pro-rata based upon full months of service wherein a member was not employed for the full calendar year, in the amount of Eight Hundred Fifty Dollars (\$850.00).
- 4.2 If an Officer dies while actively employed, his estate shall receive payment for his pro-rata earned clothing allowance.
- 4.3 Police Officers while on Sick Leave for a continuous period of time in excess of thirty (30) calendar days shall not receive service credit for the computation of clothing allowance for each thirty (30) day period of absence. Clothing allowance shall not be pro-rated if an Officer is on Injury Leave.
- 4.4 Each new Employee shall receive from the City, free of charge, a pistol, required leather per Departmental specifications and rubber goods (raincoat and boots). All of these items shall remain the property of the City.
- 4.5 This payment shall be made to plain-clothed as well as uniformed Employees.
- 4.6 If the City institutes changes in the uniform or any part thereof, it shall provide, free of charge, any such changed items.
- 4.7 A Police Officer's uniform or personal equipment that are required by him in his capacity as a Police Officer, which may be damaged during the course of his employment, shall be replaced at the expense of the City, except where such damage is caused by negligence of the Employee. This paragraph shall be subject to the

discretion of the Chief or his designee and such decision shall not be subject to arbitration.



ARTICLE 5

SICK LEAVE

**5.1** The City hereby agrees to provide fifteen (15) days of paid sick leave per full year of employment; such sick leave shall be accumulative with past practice, pursuant to Civil Service Law.

**5.2** In the case of new Officers not employed for the full year, such Officers shall accumulate sick leave at the rate of one (1) day per month of employment. Thereafter Employees shall accumulate sick leave at the rate of one and one-quarter (1¼) day per month.

## ARTICLE 6

### RETIREMENT LEAVE

**6.1** The City hereby agrees that upon notification of acceptance for retirement from the Police and Fire Retirement System, a Police Officer shall be paid seventy-five percent (75%) of their accumulated sick leave, not to exceed fifty percent (50%) of their final annual salary as defined in **6.4** below.

**6.2** In the event an active Employee dies prior to retirement, without respect to years of service, the Employee's estate shall receive the retirement leave payment.

**6.3** Wherever an Employee has rendered Police service in another municipality and has thereafter joined the Police Department of the City of Hackensack, such service in the other municipality shall be credited consistent with the definition of creditable service as is recognized by the New Jersey State Police and Fire Retirement System.

**6.4** For purposes of computing the retirement leave benefit based upon sick days, such sick day shall be paid at the rate of 1/260 times the retiree's final annual salary. Final annual salary shall be the summation of base salary, longevity, education, Specialized Division Increment and Holiday Pay.

**6.5** A retiring Employee shall be permitted to take the lump sum retirement benefit in up to three (3) installments, at the retiree's sole option. Said installments may be taken by the retiree, on the first pay of each quarter, however not over a period in excess of eighteen (18) months from separation from service.

**6.7** Employees hired after July 1, 2014 shall have a limitation on retirement leave payout per this Article formula for a maximum of Fifteen Thousand Dollars (\$15,000.00).

**ARTICLE 7**

**VACATION LEAVE**

7.1 The City hereby agrees to provide a paid vacation in accordance with the following schedule:

<b><u>YEARS OF SERVICE COMPLETED BY DECEMBER 31</u></b>	<b><u>ANNUAL VACATION LEAVE EARNED</u></b>
1 to 9 Years	15 Working Days
10 to 19 Years	19 Working Days
20 Years or More	26 Working Days

7.2 During the first calendar year of employment, vacation days shall be earned at the rate of one and one-quarter (1¼) days per full month of service credit to be utilized between January 1<sup>st</sup> and December 31<sup>st</sup> of the next year. During the final year of service, vacation is earned at a pro-rated basis commensurate with annual vacation leave earned.

7.3 Vacation leave earned in one year can only be taken between January 1<sup>st</sup> and December 31<sup>st</sup> of the next year, unless expressly approved by the Chief.

7.4 An Employee shall be paid for earned but unused and unforfeited vacation leave upon termination of employment if proper notice is given. Two (2) weeks' notice is considered proper.

7.5 If an Employee is on a leave without pay for more than two (2) weeks in any month, he/she does not earn vacation leave for that month.

**7.6** An Employee on an approved leave of absence with pay status will continue to accrue vacation leave, according to his/her length of service and regular work schedule.

**7.7** Earned vacation days may be utilized by the Employee at their request, manpower permitting.

**7.8** Nothing contained in this Article shall be deemed to interfere with the right of management to either cancel a vacation or to change the timer for the taking of same where the interests of the City of Hackensack so dictate.

ARTICLE 8

MATRIMONIAL LEAVE

8.1 The City hereby agrees to grant four (4) calendar days leave with full pay when a member of the bargaining unit marries.

## ARTICLE 9

### LONGEVITY PAY

**9.1** The City hereby agrees to continue in full force and affect the existing longevity program which provides for two percent (2%) for every four (4) years of service without a maximum limitation on longevity pay for any unit member.

**9.2** The calculations and determinations of the longevity pay shall be in accordance with the following system:

**9.3(a)** In addition to the salary ranges indicated, each Employee will receive longevity pay of two percent (2%) for each four (4) years of service, computed on the amount of the base salary of the Employee at the time he becomes eligible for such longevity payment. In order to qualify for such longevity pay, the Employee must have earned each four (4) years of service credit on or before January 4, March 31, June 30 or September 30, in order to receive the added two percent (2%) longevity pay for the ensuing quarters. Whenever an Employee receives an increase in salary as the result of a change in base salary for promotion, increment and a new position, the Employee will receive a longevity increase on the new base salary at the same percentage as heretofore received on the prior base salary. Additional compensation of any nature, including overtime, will not be considered in computing longevity payments. Longevity payments will be computed from the time the Employees were first employed on a full time basis by the City.

Leaves of Absence without pay, with the exception of Employees on official Leave of Absence due to military duty, will not be considered in determining the length of service.

**9.3(b)** Effective September 1, 2000, longevity shall be eliminated for new hires or interdepartmental transfers to the bargaining unit.

## ARTICLE 10

### OVERTIME

**10.1** Overtime will be paid for any time spent on duty in excess of the normal tour of duty with a workday consisting of eight (8) continuing hours including reasonable meal and break periods in accordance with established procedures. The average workweek shall be forty (40) hours. Same shall be paid except, as hereinafter set forth, at the rate of time and one-half (1½).

**10.2** Specialized Division (Detective, Narcotics, BCI, Youth, and "Traffic Investigation Officers") personnel shall be compensated for overtime work at the time and one-half (1½) rate for all hours worked beyond the normal tour of duty. Subject to the limitations of the Fair Labor Standards Act, the Special Division Personnel shall be compensation with compensatory time or by payment at the overtime rate at the Employee's sole option. Paragraph **10.8** shall be applicable to Special Division Personnel. Compensable time above the one hundred (100) hours floor set in Paragraph **10.8** shall be used by said personnel within six (6) months of being ordered to do so by the Chief or his designee. An order directing any such personnel to use recorded compensable time shall be limited to the taking of one (1) week of compensable time. Nothing contained herein shall preclude the Chief from issuing further orders to use compensable time to the same personnel so long as each such order is limited to one (1) week of compensable time.

**10.2(a)** Specialized Division Personnel may elect to use recorded compensable time upon request subject to the City's right to refuse specific dates after taking into



consideration the reasonable request subject to the City's right to refuse specific dates after taking into consideration the reasonable request of the Employee, and the needs of the City to maintain its staffing requirements and other legitimate concerns.

**10.3** Recorded overtime shall include training time.

**10.4** Additional recorded overtime and be allowed at the option of the Chief.

**10.5** Some training may, at the discretion of the Chief, be paid at the rate of time and one-half (1½).

**10.6** The parties hereby covenant and agree that in accordance with existing practice in effect in the Hackensack Police Department recorded overtime shall be payable at the straight time rate in effect at the time of payment of said recorded overtime.

**10.7** Recorded overtime may, in the sole discretion of the Chief, be used on those cases where an individual shall have utilized all of his sick days and where an individual may require additional sick leave time.

**10.8** Anything to the contrary notwithstanding contained herein, it is covenanted and agreed that recorded overtime may be paid off at any time in the discretion of the City of Hackensack provided, however, that where such option exercised such payment may not reduce the amount of an individual below a total of one hundred (100) hours. This minimum of one hundred (100) hours shall be kept on the books to be paid to the individuals in whose favor such overtime exists at the time final payment is to be made.

**10.9** Payment of such recorded overtime shall be made either at the retirement of an individual, his termination, or in the event of death to his estate.

#### **10.10 Traffic Bureau**

Effective January 1, 1997, the Chief of Police shall designate five (5) Traffic Division Officers as "Traffic Investigation Officers" who shall respond when called to investigate Traffic Division cases. Said "Traffic Investigation Officers", who shall serve at the pleasure of the Chief of Police, shall receive the Specialized Division increment outlined in **Article 23**, during the period so assigned.

#### **10.11 Court Appearances**

Effective September 1, 1982, all personnel covered by this Agreement shall receive compensation at the time and one-half (1½) rate for each court appearance when he is called in during off duty hours regardless of said Employee's Division or assignment with a minimum guarantee of two (2) hours for each such appearance actually required in court. The Employee shall have the sole option of receiving either cash at the premium rate or compensatory time (one and one-half (1½) hours for each overtime hour worked). If compensatory time is selected by the Employee, it shall be taken pursuant to Departmental practices and procedures currently in existence.

**10.12** Effective July 1, 2014 all bargaining unit personnel shall be entitled to overtime payments for all extra work beyond a regularly scheduled shift. Overtime shall be paid to all Employees, in each Employees' sole discretion, in either time and one-half (1½) pay or time and one-half (1½) compensatory time.

**ARTICLE 11**

**HEALTH BENEFIT INSURANCE PROGRAM**

**11.1** Effective January 1, 2000, all active Association members covered by this Agreement and eligible members of their families plus all eligible retirees\* with a retirement date subsequent to January 1, 2000 and eligible members of their families shall be entitled to the following coverage until the demise of the Association member:

\*Eligible retiree to be any Association member who has twenty-five (25) years pension credit and has been accepted by the PFRS as a retiree subsequent to January 1, 2000 and continues to receive benefits under Special, Ordinary Disability or Accidental Disability Retirement.

<u>Employee Status</u>	<u>Employee</u>		<u>Spouse</u>		<u>Eligible Dependent</u>	
	<u>Covered</u>	<u>Oxford (1) Deductible</u>	<u>Covered</u>	<u>Oxford(1) Deductible</u>	<u>Covered</u>	<u>Oxford (1) Deductible</u>
Active (2)	Yes	250	Yes	250	Yes	250
Retiree - Medicare Ineligible (2)	Yes	250	Yes	250	Yes	250
Retiree - Medicare Eligible (3)	Yes	250	Yes	250	Yes	250

- (1) Not applicable if covered by H.M.O.
- (2) Deductible of \$250.00 per single person per calendar year. Deductible of \$500.00 per family per calendar year (two (2) persons must satisfy a separate deductible).
- (3) Oxford only. HMO coverage not provided.

**11.2** Association members who retired prior to January 1, 2000 shall continue to receive the benefits provided by the applicable contract when they retired.

**11.3** A retiree who:

1. Is covered by the City's Health Benefit Insurance Program and
2. Is actively employed by another employer and
3. Is covered by his current employer's Health Insurance Program,

Shall submit all medical claims to his current employer's Health Benefit Insurance Program as his "primary" insurance carrier so long as he/she continues to be insured.

The City's Health Benefit Insurance Program shall remain as his/her secondary coverage.

**11.4** All coverage's provided by the City for Medicare eligible retirees and their eligible dependents shall be secondary to their Medicare coverage's.

**11.5** All retirees (retired after January 1, 2000) and eligible dependents who are Medicare eligible must provide both Medicare Part A and Part B coverage's to be eligible for coverage's provided by the City. The City shall reimburse each retiree for his/her Medicare Part B cost each December provided the retiree submits a copy of his/her Medicare card to the Chief Financial Officer, 65 Central Avenue, Hackensack, New Jersey 07601, prior to the yearend wherein he/she becomes Medicare eligible.

**11.6** The health benefits and prescription program provided by the City to eligible retirees who are Medicare eligible shall be at the same level as provided to active Employees. Additionally, HMO coverage is not available to Medicare eligible retirees or spouse.

**11.7** The City and the PBA agree that successor collective bargaining agreements shall neither increase the health benefit deductible to exceed One Thousand Dollars (\$1,000.00). (\$1,000 for Medicare eligible retiree's spouse or dependent) nor increase the Prescription Plan co-pay to exceed Twenty Dollars (\$20.00) for name brand and Eight Dollars (\$8.00) for generic brand drugs without the written majority consent of all retired Association members who retired subsequent to January 1, 2000.

**11.8** The PBA acknowledges that the public employer, City of Hackensack, may change the source of coverage for medical benefits to employees referenced in this article. Any such change in source of coverage shall result in equal or improved benefits.

**11.9** Employees covered by this Agreement shall be permitted to opt-out of available insurances provided under this Article. In the event of an opt-out said opting-out Employee shall be provided a benefit of twenty-five percent (25%) of the cost of health coverage so waived to a maximum of Five Thousand Dollars (\$5,000.00) per year. In the event of a "life changing event" then the Employee shall be able to opt back into the system and all related coverage's and in such case would receive a proration of the amount above noted. There shall also be an open annual period where an Employee may opt-in or opt-out in the future.

## ARTICLE 12

### DENTAL PLAN

**12.1** The City of Hackensack and the members of the PBA Local #9 shall provide a dental benefit insurance program during the term of this Agreement sponsored by Delta Dental Insurance together with lifetime orthodontic coverage not to exceed Eight Hundred Dollars (\$800.00) per patient subject to the following conditions:

- a) The City shall pay the lesser of fifty percent (50%) of the enrollee's annual premium or One Hundred Fifty Dollars (\$150.00) (pro-rata for mid-year enrollees) and the enrollee shall pay the balance through periodic payroll deductions.
- b) It is understood and agreed that no Employee shall be obligated to participate in said program once enrolled, at the inception of the program or subsequently at future annual enrollment dates, an Employee may voluntarily terminate enrollment. Re-enrollment shall be permitted at the next annual enrollment date; however no Employee will be permitted to terminate enrollment more than two (2) times during their continuous employment.
- c) Part-time and seasonal Employees shall not be eligible for this insurance.
- d) Nothing contained herein shall preclude the City from self-insuring this benefit or assigning same to another insurance company provided however that the coverage provided by such change shall not be substantially different from that previously enjoyed.
- e) The City's contribution as hereinabove set forth shall continue for as long as the enrolled Employee continues to be employed by the City and received a bi-weekly paycheck.
- f) Once enrolled, the Employee may not voluntarily change his or her enrollment status (*i.e.*, single, husband and wife, parent and child, family) unless the change is as a result of a *bona fide* status change (*i.e.*, birth, marriage, death, divorce, adoption, emancipation of dependent child).

- g) All enrollees shall pay their fair share of the monthly premium *via* payroll deductions, which shall be withheld and paid one month in advance of coverage.

**ARTICLE 13**

**AGENCY SHOP**

**13.1** Any permanent Employee in the bargaining unit on the effective date of this Agreement who does not join the Union within thirty (30) days thereafter, and any new permanent Employee who does not join within thirty (30) days of reentry into employment with the unit shall, as a condition of employment, pay a representation fee shall be in an amount equal to eighty-five percent (85%) of the regular Union membership dues, fees and assessments as certified to the Employer by the Union. The Union may revise its certification of the amount of the representation fee at any time to reflect changes in the regular Union membership dues, fees and assessments. The Union's entitlement to the representation fee shall continue beyond the termination date of this Agreement so long as the Union remains the majority representative of the Employees in the unit, provided that no modification is made in this provision by a successor Agreement between the Union and the Employer.

**13.2** The Union agrees that it will indemnify and save harmless the City against any and all actions, claims, demands, losses or expenses (including reasonable attorneys' fees) in any matter resulting from action taken by the City at the request of the Union under this Article.

**13.3** The City shall deduct Union dues in accordance with State Statutes.



ARTICLE 14

FUNERAL LEAVE

**14.1** The City hereby agrees to provide six (6) calendar days off without loss of pay in the event of a death in the immediate family of the Employee's spouse, child or parent. In the event of a death in the immediate family of the Employee's brother, sister, grandparents, grandchildren, mother-in-law, father-in-law, brother-in-law or sister-in-law, the Employee shall receive four (4) calendar days off without loss of pay.

## ARTICLE 15

### EDUCATION

**15.1** Association members who voluntarily take college courses in Police Science related degree programs shall be reimbursed for the cost of tuitions upon successful course completion, up to the rate per credit charged by Bergen County Community College for the current academic year for substantially similar courses, however subject to the prior written approval by the Chief of Police before course commencement and subject to the maximum total accumulation limit of sixty-nine (69) credits. Tuition reimbursement shall be denied if the course requirements are not successfully completed or are in excess of the maximum total accumulation limit of sixty-nine (69) credits.

**15.2** Effective January 1, 1997 there shall be added to and made a part of the remuneration of each member of the Association, the sum of Ten Dollars (\$10.00) *per annum* for each college credit successfully completed towards an Associate Degree in Police Science at a recognized institution of higher learning subject to the following:

- (a) The maximum total accumulation of educational credits payable shall be sixty-nine (69).
- (b) An educational credit may be granted for Police related course of not less than forty (40) hours at an approved Police training facility with the prior approval of the Chief of Police.
- (c) The Association member must request and receive the prior written approval of the Chief of Police before commencing his/her educational program or course in order to receive credit for same.
- (d) All college courses as well as other training activities must be completed on the member's own (personal) time, *i.e.* outside of working hours, to be eligible for this benefit.

- (e) A newly hired member shall be given credit for his/her educational credits earned prior to employment based upon a review and approval by the Chief of Police and the extent to which these credits are transferable toward an Associate's Degree at Bergen Community College, to a maximum of sixty-nine (69) credits.
- (f) An Association member who has earned a B.A. or B.S. Degree in Police Science shall receive a total maximum educational benefit of One Thousand Two Hundred Eighty Dollars (\$1,280.00) *per annum* effective upon the date of hire or on January 1 following receipt of the degree. There is no educational credit benefit between sixty-nine (69) credits and the B.A./B.S. Degree.
- (g) Remuneration for educational credits will be paid on a bi-weekly basis computed on the number of credits successfully completed as of December 31 of the preceding year. Such additional remuneration shall be paid notwithstanding the maximum salary heretofore provided and upon presentation to the Chief of Police of a proper certification of successful course completion.

**15.3** Association members who have exceeded the maximum credit limit of sixty-nine (69) credits prior to January 1, 1979, shall not lose his/her benefit on their excess credits.

## ARTICLE 16

### GRIEVANCE AND ARBITRATION PROCEDURE

**16.1** A "grievance" shall be any difference of opinion, controversy or dispute arising between the parties hereto relating to the alleged violation, interpretation or application of any of the provisions of this Agreement.

**16.2** A grievance must be initiated by the Employee within fifteen (15) calendar days from the time the Employee knew or should have know of its occurrence.

**16.3** Failure at any step of this procedure of the Employer or its representative to communicate the decision on a grievance within the specified time limits shall permit the Employee to proceed to the next step. Failure at any step of this procedure of the Employee to appeal a grievance to the next step, within the specified time limits shall be deemed to be acceptance of the decision rendered at that step.

**16.4** It is understood that Employees shall, during and notwithstanding the pendency of any grievance, continue and observe all assignments and applicable rules and regulations of the City until such grievance has been fully determined.

#### **16.5** Step One

The grievance shall be discussed by the Employee involved with his immediate supervisor. The answer by the said supervisor shall be in writing and shall be rendered to the Employee within seven (7) calendar days of the close of the said discussion.

#### **16.6** Step Two

If the grievance is not settled by Step One, within seven (7) calendar days of receipt of the answer at Step One, the grievance shall be reduced to writing by the

Employees and submitted to the Police Chief, or any person designated by him, and the answer to such grievance by the said Police Chief shall be in writing and shall be rendered to the individual Employees within seven (7) calendar days of submission.

#### **16.7 Step Three**

If the grievance is not settled at Step Two, the Employee shall have the right within seven (7) calendar days of the receipt of the answer at Step Two to submit such grievance to the City Manager for his consideration. A written answer by the said City Manager shall be rendered to the individual Employee within ten (10) calendar days of submission.

#### **16.8 Step Four**

If the grievance is not settled at Step Three, the individual Employee shall have the right within seven (7) calendar days of receipt of the answer at Step Three to pursue all legal remedies afforded by the provisions of the Civil Service Act or to submit such grievance to an arbitrator. The arbitrator shall be selected in accordance with the Rules and Regulations of the New Jersey Public Employment Relations Commission. The arbitrator shall have full power to hear the disputes and make a final determination, which shall be binding on all parties. The arbitrator shall not have the right to add to, subtract from or modify this Agreement in any manner. Each party shall share equally in the cost of the arbitrator. The Employee shall have the right to be represented by the Association or a representative of his own choosing at all steps of this procedure, except Step One.

**16.9 Work Stoppage**

Since adequate grievance procedures are provided in this Agreement and since binding arbitration has been agreed to, the Association agrees that it will not engage in, encourage, sanction or suggest strikes, slow-downs, mass resignations, mass absenteeism's or any other similar action which would involve a work stoppage that may disturb or interfere with the orderly operation of the City's facilities.

**16.10 Conflicts Between Grievance Procedure and Rules and Regulations**

If in the event of any conflict between the provisions of this Grievance Procedure and the Rules and Regulations governing the Police Department of the City of Hackensack, the Rules and Regulations of the Police Department of the City of Hackensack shall govern.

**ARTICLE 17**

**MANAGEMENT RIGHTS**

**17.1** The City hereby retains the right to manage and control its Police Department facilities and in addition retains the right to direct the working force, hire, promote, transfer, and discipline or discharge Employees for just cause.

**17.2** The City, in accordance with applicable laws and regulations, retains full jurisdiction and authority over matters of policy and retains the right to relieve Employees from duties because of lack of work, lack of cooperation and initiative, or other legitimate reasons, in order to maintain the efficiency of the Police Department facilities entrusted to them and to determine the methods, means, and personnel by which such operations are to be conducted, and further to take whatever other actions deemed necessary to carry out the mission of the Police Department in any situation whatsoever.

ARTICLE 18

SEVERABILITY AND SAVINGS

18.1 Should any part of this Agreement be held unlawful and unenforceable by any Court of competent jurisdiction, such decision of the Court shall apply only to the specific portion of the Agreement affected by such decision.



ARTICLE 19

INJURY LEAVE

**19.1** Whenever an Employee is incapacitated from duty because of an injury or ailment sustained or incurred in the performance of his duty, he shall be entitled to injury leave with full pay at the rate of pay in existence at the time of his injury, for a maximum aggregate period of one (1) year commencing with the date of his injury, illness or disability; or until such time as he has been accepted for retirement by the Police Pension System. Any payments of temporary disability insurance by the City or its Workmen's Compensation Carrier shall be credited toward the full pay set forth above. If the illness continues beyond one (1) year, he shall be paid on the basis of his accumulated sick leave.

**19.2** The City may require that the injury, illness or disability be evidenced by a certificate of a physician designated by the Police Department to examine the Employee.

ARTICLE 20

PERSONAL DAYS

**20.1** Each January 1st the City shall provide each Employee covered by this agreement two (2) Personal Days. The Personal Days shall be granted to all members of the bargaining unit to be used within that calendar year.

**20.2** These Personal Days shall be requested, in writing, seventy-two (72) hours in advance, and approved by the Chief of Police. A Personal Day shall not be used on a legal holiday as defined by the State of New Jersey. This requirement may be waived by the Police Chief to facilitate manpower scheduling.

**20.3** -A Police Officer shall be eligible for this benefit only upon completion of twelve (12) months of active employment.

**ARTICLE 21**  
**PERSONNEL FILES**

**21.1** A personnel file shall be established and maintained for each Employee covered by this Agreement. Such files are confidential records and shall be maintained in the office of the Chief of Police, and may be use for evaluation purposes by the Police Chief or City Manager.

**21.2** Upon advance notice and at reasonable times, any member of the Police Department may review his personnel file. However, this appointment for review must be made through the Chief of Police or his designated representative at times mutually convenient.

**21.3** Whenever a written complaint concerning an Officer or his actions is to be placed in his personnel file, a copy shall be made available to him and he shall be given the opportunity to rebut it if he so desires and he shall be permitted to place said rebuttal in his file. When the Employee is given a copy of the complaint, the identification of the complainant shall be excised. However, if any disciplinary action is taken based on any complaint, then the Employee shall be furnished with all known details of the complaint, including the identity of the complainant.

**21.4** All personnel files will be carefully maintained and safeguarded permanently and nothing place in any file shall be removed therefrom. Removal of any material from a personnel file by any member of the force shall subject that member to appropriate disciplinary action.

ARTICLE 22

STATEMENT OF ACCUMULATION

**22.1** Each Employee shall be supplied with a written certification from the City during each calendar year, which shall state the number of accumulated vacation days, sick days, personal day and any other time which is available to the Officer.

ARTICLE 23

SPECIALIZED DIVISION INCREMENT

**23.1** Personnel assigned to a Specialized Division (Detective, Narcotics, BCI, Youth and "Traffic Investigation Officers") shall receive an annual increment payable bi-weekly, in base subject to pension but not subject to longevity, in the annual amount of Two Thousand Three Hundred Dollars (\$2,300.00).

## ARTICLE 24

### INTERROGATION OF POLICE OFFICER

24.1 In an effort to insure that departmental investigations, when the Employee is subject to suspension or termination, are conducted in a manner which is conducive to good order and discipline, the following rules are hereby adopted:

- 1) The interrogation shall take place at a location designated by the Chief of Police.
- 2) The member of the force shall be informed of the nature of the investigation before any interrogation commences. When it is determined that an Officer is a target of an investigation, he shall be notified.
- 3) The questioning shall be reasonable in length.
- 4) No promise of reward shall be made as an inducement to answering questions.
- 5) At every stage of the proceedings, the Department shall afford an opportunity for a member of the force to have a P.B.A. representative present.
- 6) Nothing herein shall be construed to deprive the Department or its Officers of the ability to conduct the routine and daily operations of the Department.

ARTICLE 25

DUES - CHECK-OFF

25.1 Upon presentation to the City of a dues check-off card signed by individual Employees, the City will deduct from such Employees' biweekly salaries the amount set forth on said dues check-off authorization card. Thereafter, the City will, as soon as is practicable, forward a check in the amount of all dues withheld for this purpose to the PBA representative entitled to receive same. The said PBA representative shall be appointed by resolution of the PBA and certified to the City by the PBA. The PBA shall indemnify the Employer for any claims relating to the improper dues deduction through check-off.

ARTICLE 26

BULLETIN BOARD

**26.1** The City will supply one bulletin board for the use of the PBA to be placed in a conspicuous location.

**26.2** The bulletin board shall be for the use of the PBA for the posting of notices and bulletins pertaining to PBA business and activities or matters dealing with the welfare of Employees.

**26.3** No matter may be posted without receiving permission of the officially designated PBA representative.

**26.4** The PBA shall be permitted to install a locked bulletin board.



ARTICLE 27

OFF DUTY POLICE ACTION

Since all Police Officers are presumed to be subject to duty twenty-four (24) hours per day, the parties agree to the following:

**27.1** Any proper and responsible action taken by a member of the force on his time off where the circumstances necessitated prompt police action which would have been taken by an Officer of active duty if present or available, shall be considered police action, and the Employee shall have all of the rights and benefits concerning such action as if it were then on active duty.

**27.2** In all circumstances the Employee shall report such actions to the Officer in Charge at Police Headquarters at the desk.

ARTICLE 28  
REPLACEMENTS

**28.1** Special Law Enforcement Officers may be employed only to assist the local law enforcement unit but may not be employed to replace or substitute for full time regular Police Officers or in any way diminish the number of full time Officers.

ARTICLE 29


DURATION

29.1 This Agreement shall have a term from January 1, 2013 through December 31, 2015. If the parties have not executed a successor Agreement by December 31, 2015, then this Agreement shall continue in full force and effect until a successor Agreement is executed.

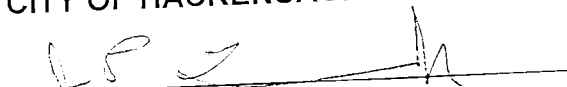
29.2 Negotiations for a successor Agreement shall be in accordance with the rules of the Public Employment Relations Commission.

29.3 **IN WITNESS WHEREOF**, the parties hereto have caused to be signed by their respective presidents and secretaries, all on the day and year written.

ATTEST:

  
CITY CLERK

CITY OF HACKENSACK

  
MAYOR


  
CITY MANAGER

ATTEST:

\_\_\_\_\_

HACKENSACK POLICEMEN'S  
BENEVOLENT ASSOCIATION,  
LOCAL NO. 9

  
PRESIDENT, PBA LOCAL NO. 9

  
STATE DELEGATE

DATED: 7/8/14

APPENDIX A

BASE SALARIES (WITHOUT HOLIDAY PAY)

HIRED PRIOR TO 7/1/2014

	Effective 01/01/2012	Effective 01/01/2013	Effective 01/01/2014	Effective 01/01/2015
Sergeant	\$125,092	\$126,968	\$128,873	\$130,806
Police Officer				
Step 6	\$115,353	\$117,083	\$118,840	\$120,622
Step 5	\$99,001	\$99,001	\$99,001	\$99,001
Step 4	\$82,647	\$82,647	\$82,647	\$82,647
Step 3	\$66,293	\$66,293	\$66,293	\$66,293
Step 2	\$49,938	\$49,938	\$49,938	\$49,938
Step 1	\$33,589	\$33,589	\$33,589	\$33,589

APPENDIX B

BASE PAY (WITHOUT HOLIDAY PAY)

HIRED AFTER 7/1/2014

	Effective 01/01/2014	Effective 01/01/2015
Sergeant	\$128,873	\$130,806
Police Officer		
Step 9	\$118,840	\$120,622
Step 8	\$108,181	\$108,181
Step 7	\$97,525	\$97,525
Step 6	\$86,869	\$86,869
Step 5	\$76,213	\$76,213
Step 4	\$65,557	\$65,557
Step 3	\$54,901	\$54,901
Step 2	\$44,245	\$44,245
Step 1	\$33,589	\$33,589