

4-2015
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AGREEMENT BETWEEN

THE BRIDGEWATER-RARITAN REGIONAL BOARD OF EDUCATION

AND

THE BRIDGEWATER-RARITAN ASSOCIATION OF EDUCATIONAL SECRETARIES

July 1, 1973 - June 30, 1974

PREAMBLE: THIS AGREEMENT made this twenty-fifth day of September, 1973, by and between THE BRIDGEWATER-RARITAN REGIONAL BOARD OF EDUCATION, Raritan, New Jersey, hereinafter called the "Board"; and THE BRIDGEWATER-RARITAN ASSOCIATION OF EDUCATIONAL SECRETARIES, an unincorporated association, Raritan, New Jersey, hereinafter called the "Association."

ARTICLE 1: RECOGNITION

To remain as in present Agreement

ARTICLE 2: SALARY PROGRAM

To remain as in present Agreement

ARTICLE 3: GRIEVANCE PROCEDURE

To remain as in present Agreement

ARTICLE 4: GENERAL PROVISIONS

To remain as in present Agreement

ARTICLE 5: ASSOCIATION RIGHTS

To remain as in present Agreement

ARTICLE 6: NEGOTIATION OF SUCCESSOR AGREEMENT

A. Not later than November 1, 1973, the Board agrees to enter into negotiations with the Association over a successor agreement. By the same dates and for the purposes indicated above, the Association agrees to present its proposals to the Board. The agreements negotiated shall apply to the unit defined, be reduced to writing, be ratified by the Association, be adopted by the Board, and be signed by the Association and the Board

Paragraphs B, C, and D

To remain as in present Agreement

ARTICLE 7: DURATION OF AGREEMENT

A. This Agreement shall take effect upon execution by officers of the Board and the Association and official ratification by resolutions of the Board of Education and the membership of the Association.

ARTICLE 7: DURATION OF AGREEMENT (continued)

B. When so executed and ratified, the Agreement shall be effective as of July 1, 1973 and shall continue in effect until June 30, 1974. This Agreement may be extended only by a written document executed and ratified as provided in this ARTICLE.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by the proper officers and their seals to be affixed hereto the day and year first above written.

ATTEST:

BRIDGEWATER-RARITAN REGIONAL
BOARD OF EDUCATION

By _____

President

Secretary

ATTEST:

BRIDGEWATER-RARITAN ASSOCIATION OF
EDUCATIONAL SECRETARIES

By _____

President

Secretary

APPENDIX A

SALARY PROGRAM - 1973-74

1. Hourly and Substitute Clerk-Typists

Hourly clerk-typists are to submit monthly time sheets. Time sheets are to be certified by the immediate supervisor and sent to the Personnel Office for processing to the Payroll Department.

2. To remain as in present Agreement

3. To remain as in present Agreement

4. To remain as in present Agreement

5. Vacations

a. 6 months' service or less - 0 days

b. 7 months' - 11 months' service - 5-9 working days

c. d. e. f. g. - To remain as in present Agreement

Vacation schedule to be effective June 30, 1973.

6. To remain as in present Agreement

7. To remain as in present Agreement

8. To remain as in present Agreement

9. Emergency Closing

Dependent upon the nature of the reason for the emergency closing of a particular school or the district's schools, all salaried employees are expected to report for work and shall promptly report their arrival to the Personnel Office. On days when schools are closed because of weather conditions which result in extremely hazardous travel, personnel shall be notified that they are not expected to report for work. Such notification shall be made to the members of the Association at the time the school closing notification call system is instituted and all personnel should insure that they are listed on the individual school calling list. Absence of personnel on such days when they are expected to work should be reported in the usual manner.

10. To remain as in present Agreement

11. To remain as in present Agreement

12. To remain as in present Agreement

13. To remain as in present Agreement

APPENDIX A
SALARY PROGRAM - 1973-74 (continued)

14. To remain as in present Agreement
15. Additional sentence to be added: "Proofs of the Handbook are to be reviewed by a member of the Association prior to the final printing."
16. Workshops and Seminars

The Board and the Association recognize the value of further training; and the Board, upon request in writing, will pay expenses for attending workshops, adult school courses and seminars related to the individual's assignment if maximum amount for all members of the unit shall be \$500.00.

**SALARY RANGE - SECRETARIAL AND CLERICAL STAFF
1973-1974**

CLASSIFICATION	MINIMUM	MAXIMUM	EARNED INCREMENTS			STEPS	SUPER MAXIMUM
SECRETARY I							
12 months	\$5920	\$8345	3 @ 325	3 @ 350	1 @ 400	8	\$8685
11 months	\$5416	\$7638	3 @ 296	3 @ 321	1 @ 371	8	\$7903
10 months	\$4935	\$6954	3 @ 267	3 @ 292	1 @ 342	8	\$7169
SECRETARY II							
12 months	\$5770	\$8020	3 @ 300	3 @ 325	1 @ 375	8	\$8310
11 months	\$5280	\$7341	3 @ 273	3 @ 298	1 @ 348	8	\$7556
10 months	\$4844	\$6737	3 @ 249	3 @ 274	1 @ 324	8	\$6927
SECRETARY III							
12 months	\$5670	\$7745	3 @ 275	3 @ 300	1 @ 350	8	\$7960
11 months	\$5188	\$7088	3 @ 250	3 @ 275	1 @ 325	8	\$7278
10 months	\$4728	\$6453	3 @ 225	3 @ 250	1 @ 300	8	\$6618
STENOGRAPHER							
12 months	\$5070	\$6970	3 @ 250	3 @ 275	1 @ 325	8	\$7160
11 months	\$4643	\$6382	3 @ 227	3 @ 252	1 @ 302	8	\$6547
10 months	\$4262	\$5868	3 @ 208	3 @ 233	1 @ 283	8	\$6008
CLERK-TYPIST							
12 months	\$4770	\$6495	3 @ 225	3 @ 250	1 @ 300	8	\$6660
11 months	\$4369	\$5954	3 @ 205	3 @ 230	1 @ 280	8	\$6094
10 months	\$4013	\$5472	3 @ 187	3 @ 212	1 @ 262	8	\$5587
HOURLY RATE	\$2.20	\$3.05	4 @ .10 - 3 @ .15			8	--