### MEMORANDUM OF AGREEMENT

Brick Township ("Township") and Teamsters Local No. 469 ("Teamsters"), hereby agree to this Memorandum of Agreement, dated July 15, 2013, with respect to a successor collective bargaining agreement between the parties. This agreement is subject to ratification of the parties. The parties agree to recommend ratification of this agreement to their respective membership (the Township Council and Teamster members, respectively).

The terms of the Memorandum are as follows:

- The term of the successor agreement shall be from January 1, 2012 to December
   2015 and Article XVIII will be modified to reflect these dates.
- 2. All terms of the existing contract shall remain in full force and effect, except as modified by this Memorandum.
- The parties shall mutually create and agree upon a successor collective bargaining agreement from the terms of this Memorandum.
- 4. Article XIII wages shall be increased by 2.5% on January 1, 2012 over the employees' current salary; 2.5% on January 1, 2013 over 2012 salary; 2.5% on January 1, 2014 over 2013 salary; and 2.5% on January 1, 2015 over 2014 salary.
- 5. Article XIII, paragraph B will be adjusted to increase number of steps in salary guide to 12 from the current 5 for all current employees covered by this Agreement and

any future employee promoted into the bargaining unit, making yearly increments 1/12 of the difference between minimum and maximum salary.

- 6. Article XIII, paragraph A will be clarified that, effective January 1, 2012 longevity will be eliminated for all employees unless they were hired by the Township prior to January 1, 1998 and already receive longevity pay.
- 7. Article XIII will have the following paragraph added: "Effective September 1, 2012 the salary guide will be eliminated for any employee hired or promoted into the bargaining unit on or after September 1, 2012. All new hires will started at a salary for the title and receive increases in that salary consistent with the yearly percentage increases provided to the bargaining unit as set forth in this Article."
- 8. Article IX will be amended to combine paragraphs A and C to reflect current health insurance provided by the Township.
- 9. Article IX, paragraph D will be amended to that "Effective January 1, 2012, all employees shall contribute to their health insurance premiums in accordance with Chapter 78 of Public Law 2011. If Public Law 2011, Chapter 78 should be invalidated with regard to employee contributions to health insurance, the contributions for all health insurance received under this Agreement will in no instance be less than 1.0% of the employee's salary."

- 10. Article IX, paragraph F will be amended to provide that employees who have proven alternative health coverage may elect to waive Township coverage and receive the lesser of 25% of the savings or \$5,000.
- 11. Article IX, paragraph M will be amended to provide that "Any employee who retires from the Township and who is eligible for retiree health benefits as provided in this paragraph shall no longer have any health insurance premium sharing responsibilities, except that employees who did not have twenty (20) years or more in the pension system as of June 28, 2011 and who thereafter retire from the Township will be required to contribute to their retiree health insurance premiums in accordance with Chapter 78 of Public Law 2011."
- 12. Article IX, paragraph L will be eliminated.
- 13. Article IX, paragraph J will be amended to Increase prescription co-pays as follows: \$10/generic; \$20/preferred brand; \$35/non-preferred brand.

TOWNSHIP OF BRICK:	
77~	8-19-13
Steven Acropolis, Mayor	Date
	8-1-13
Scott Pezarras, Business Administrator	Date
TEAMSTERS LOCAL NO. 469:	
AULTO	Date [] 2013
Frederick Potter	Date 0
Sean X Vieneon	7-31-13
Sean Kinnevy	Date

# AGREEMENT

# Between

# THE TOWNSHIP OF BRICK BRICK SUPERVISORY OCEAN COUNTY, NJ

# **AND**

THE TEAMSTERS LOCAL UNION No. 469 AFFLIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

January 1, 2012 through December 31, 2015

# TABLE OF CONTENTS

ARTICLE		PAGE #
	PREAMBLE	3
I	RECOGNITION	3
п.	DUES CHECKOFF WAGES	4
Ш	GENERAL PROVISONS	5
IV	GRIEVANCE AND MINOR DISCIPLINARY PROCEDURE	6
V	UNION COMMITTEE BUSINESS AND VISITATION	7
VI	WORK WEEK AND OVERTIME	8
VII	HOLIDAYS, TIME OFF WITH PAY	9
VIII.	VACATION, INSURANCE AND SPECIAL LEAVE	10
IX.	MEDICAL BENEFITS, TERMINAL SICK LEAVE, DISABILITY	13
X.	MANAGEMENT RIGHTS	16
XI.	RULES REGULATIONS	17
XII.	SENIORITY	17
XIII.	SALARY AND WAGES	18
XIV.	SUPERVISING SCHOOL TRAFFIC GUARD/COURT ATTENDANT	19
XV.	DRUG FREE WORKPLACE	20
XVI.	EMERGENCY RESPONSE TEAM	20
XVII.	FURTHER NEGOTIATIONS	20
XVIII.	DURATION OF AGREEMENT	20
XIX.	SEVERABILITY	21
XX	DRIVE	21
	SIGNATURES	21

### **PREAMBLE**

WHEREAS, the Township of Brick, hereinafter referred to as Township and the Teamsters Local Union No. 469 affiliated with the International Brotherhood of Teamsters, hereinafter referred to as the Union, have heretofore entered into an agreement pursuant to Chapter 123 of Public Laws of 1975, for a period commencing January 1, 2012 and terminating on December 31, 2015. This agreement represents the complete and final understanding on all bargainable issues between the Union and the Township.

### ARTICLE I

# **RECOGNITION**

- (A) In accordance with the provisions of the New Jersey Employment Relations Act, the Township hereby recognizes the Teamsters Union Local No. 469, as the sole and exclusive representative for collective negotiation concerning the terms and conditions of employment for the following Unit certified by the New Jersey Public Employment Relations Commission.
- (B) Unit: Those supervisory employees employed by the Township of Brick in the following positions:

Administrative Clerk

Archivist

Assistant Municipal Clerk

Assistant Supervising Maintenance Repairer

Assistant Supervising Mechanic

**Assistant Supervisor of Accounts** 

Assistant Supervisor, Parks

Assistant Supervisor, Public Works

Crew Supervisor, Building Maintenance Worker

Deputy Court Administrator

Dock Master

Payroll Supervisor/Pension Fund Supervisor

Principal Clerk Stenographer

Safety Inspector

Senior Assistant Assessor

Senior Purchasing Assistant

Supervising Code Enforcement Officer

Supervising Emergency Medical Technician

Supervising Maintenance Repairer

Supervising Mechanic

Supervising Technician MIS

Supervisor, Building Service

Supervisor, Buildings and Grounds

Supervisor, Public Works

Supervisor of Accounts

Supervising Health Insurance Benefits Clerk

Supervisor, Sanitation

Supervising Road Inspector

Supervising School Traffic Guard

Zoning Officer

- (C) Excluded: are all other employees including, professionals, confidential employees, police, craft workers and managerial executives. However the parties have agreed to meet and discuss adding additional titles of employees that are currently covered under the Unclassified Ordinance.
- (D) The Township agrees to forward to the Union and its Shop Steward copies of Job Postings and any current or amended Civil Service Certification List.

### ARTICLE II

# **DUES CHECKOFF WAGES**

- (A) Upon receipt of a duly signed authorization, the Township shall deduct membership dues and remit same as directed on the authorization card.
- (B) The amount of monthly dues will be certified in writing by a check off list submitted by the Treasurer of the Union and the amount shall be uniform for all members.
- (C) No deduction will be made for any month in which there is insufficient pay available to cover same after all other deductions required by law have been made.

Deduction for a prior month's dues will not be made in respect to such dues, except where the Township, through error or oversight, failed to make the deductions in any monthly period.

- (D) Dues deducted from employee's pay will be transmitted by check as directed as soon as practicable after the deductions have been made, together with a list of names showing employees for whom deductions have been made.
- (E) For any employee in the bargaining unit who has not signed a dues deduction authorization card after thirty (30) days of permanent full time employment, the Township will deduct from all such employees, an Agency Fee and/or Maintenance Fee charge, or eighty-five (85) percent of the regular dues, each month at the time the regular dues are deducted and remit such Agency Fess and/or Maintenance Fee charge to the Secretary-Treasurer of the Union.
- (F) The Union will indemnify and save harmless the Township from any and all claims and disputes that may arise out of or by reason of action taken by the Township in reliance on the authorization set forth above,

### ARTICLE III

# **GENERAL PROVISIONS**

- (A) Bulletin Boards will be made available to the Union for the purpose of posting Union notices relating to meetings, dues, entertainment, health, safety and welfare of Union members. The number, size and location of the Bulletin Boards shall be the same as exists at the date of execution of this agreement. Materials to be posted on Bulletin Boards will be signed by the shop steward and in no event shall any material be posted which is deemed by the Business Administrator or his designee to be detrimental to the good order of the Department.
- (B) Neither the Township or the Union shall discriminate against any employee by reason of race, creed, sex, age, color, political or religious affiliation or national origin.
- (C) Employees may be enrolled in job related courses, subject to the approval of the Township Business Administrator and will be reimbursed by the Township for costs of tuition, not to exceed thirty (\$30.00) per semester hour.
- (D) Effective as soon as possible in year 2009, the Township shall supply (11) sets of uniforms with weekly laundering service. New sets of uniforms shall be supplied every two (2) years. In addition, one (1) winter coat and two (2) lightweight jackets shall be issued beginning February 1, 2009 and replaced every two years in October. In October 2007 the employee shall have the choice of either a

winter coat or coveralls. Upon issuing of a new coat, jacket or coveralls, the old issue will be returned. The Township shall supply on a annual basis, five (5) T-shirts by May each year. Supervisors will be given different shirts to indicate that they are supervisors.

(E) The following positions are eligible for said uniforms:

Supervisor, Building Service

Supervising, Mechanic

Supervisor, Public Works

Supervisor, Sanitation

Assistant Supervisor, Public Works

- (F) The Township shall permit the Supervisor on-call to use for the sole purpose, and no other purpose, a Township vehicle, designated by the Business Administrator, to commute to and from work. For cause, the Business Administrator may revoke said privilege.
- (G) The Township shall reimburse any employee who is required to obtain or maintain a "CDL" license shall be reimbursed for the initial fee of said license and the cost of the annual job related endorsement.
- (H) Taxes for payroll deductions for supplemental earnings such as vehicle use and clothing maintenance items will be deducted quarterly.
- (I) Effective January 1, 2009 the meal allowance for employees will be \$8.00 for every (4) hour segments of snow or other emergency overtime. Forman shall indicate to Administration who is eligible for payment including themselves. The Township will promptly pay within the next available pay period. Any employee under this bargaining unit assigned to the court and meeting the criteria shall be eligible for a meal allowance in accordance with Article VII of the TWU agreement.

# ARTICLE IV

## GRIEVANCE AND MINOR DISCIPLINARY PROCEDURE

- (A) A grievance shall mean a complaint by a member of the bargaining unit that there has been to him/her a misinterpretation or misapplication of the terms and conditions of this agreement.
- (B) Level One: Within thirty (30) business days after the occurrence of a grievance, a grievance may be submitted, which shall be in writing to the immediate supervisor by the grievant with or

without a Union Representative. Within five (5) business days thereafter, a written reply shall be given by the supervisor to the grievant and Union Representative.

Level Two: Within ten (10) business days from receipt of the supervisor's reply, the Union may submit the unresolved grievance in writing to the Business Administrator.

The Business Administrator, in his discretion, shall either review the grievance as submitted to him min writing and provide his written decision within ten (10) days from the date of the submission, or hold a meeting with the Union Representative and the grievant and within fourteen (14) business days after receipt of the grievance, submit his decision in writing.

Level Three: Within ten (10) business days after receipt of the Business

Administrator's decision and if the grievance is still unresolved, the matter may then be submitted to the Mayor or his designee.

1) The Mayor, in his discretion, shall either review the grievance as submitted to him in writing and provide his written decision within ten (10) business days from the date of the submission, or hold a meeting with the Union Representative together with one (1) or more Local Union Officers and the grievant and within ten (10) business days after receipt of the grievance, submit his decision in writing.

Level Four: Within twenty (20) business days after receipt of the Mayor's decision and if the grievance is still unresolved to the satisfaction of both parties, either party to this agreement may proceed further as provided in the Statutes of the State of New Jersey and N.J.A.C. Title 4, Department of Personnel Rules and Regulations.

(C) If the Township fails to meet or answer any grievance within the prescribed time limits as herein provided, such grievance may be processed to the next step. Written notice of the failure shall, in each instance, be given in writing to the Township Business Administrator.

#### ARTICLE V

# UNION COMMITTEE BUSINESS AND VISITATION

(A) The members of the Union Negotiating Committee, not to exceed two (2) in number, shall be granted time off from duty with full pay for all meetings between the Township and the Union which shall take place during normal work hours for the purpose of negotiating the terms of an

agreement. An official of the Union as provided in Article IV preceding will also be granted the same privilege of time off from duty with full pay for processing grievances. All such meetings shall be coordinated and scheduled with the approval of the Business Administrator.

#### ARTICLE VI

## WORK WEEK AND OVERTIME

- (A) Normal work week for Roads, Sanitation, Building and Grounds is to be defined as five (5) eight (8) hour days, Monday through Friday. The Township, however, reserves the right, at its discretion, to reschedule the normal work week to consist of four (4) nine and one-half (9 ½) hour days. The Township shall not be arbitrary or capricious, nor shall it be indiscriminately selective, in the exercise of its discretion to revert back to a normal work week of five (5) eight (8) hour days from Public Works Roads and Sanitation employees. Normal work week for all other employees is five (5) seven (7) hour days, Monday through Friday with one (1) hour unpaid lunch per day.
- (B) The normal work week of the Public Works Roads and Sanitation employees is five (5) eight hour days. The normal work week for all other employees is five (5) seven (7) hour days, Monday through Friday with one (1) hour unpaid lunch per day.
- (C) Overtime rates, as specified below, will apply for any time worked in excess of the normal work week as defined in Paragraph (A) above. All overtime work must be offered to available regular full time employees before any part-time employee is used. Where the Township has rescheduled the normal work week to consist of four (4) nine and one-half (9 ½) days, overtime shall be paid for time worked in excess of nine and one-half (9 ½) hours during any work day.
- (D) Overtime rates shall be one and one-half (1  $\frac{1}{2}$ ) times the regular hourly rate for all overtime, except as otherwise specified in this Article.
- (E) In the Department of Public Works, when an employee is required to work on snow after the end of his regular hours, he shall be paid at the rate of one and one-half (1 ½) times the hourly rate which he received for his regularly assigned duties for the first twelve (12) hours and double time thereafter. The same shall be applicable for Saturdays.
- (F) All work performed on Sundays shall be at two (2) times the regular hourly rate. All work performed on Holidays shall be at two (2) times the regular hourly rate plus the Holiday Pay.

- (G) All overtime shall be designated by the Supervisor. With respect to employees in the Department of Public Works, only a list shall be posted with the names of those employees subject to overtime work including snow work with senior employee's name on top and so on down. After the senior employee has had his turn, the next senior employee in line shall be offered the overtime, etc. If for any reason an employee on the top of the list refuses the overtime work he, as well as those that have been given an opportunity to work overtime, shall be placed at the bottom of the list in order to work his way to the top again. Any imbalance in distribution of overtime which has been grieved and resolved in favor of grievant shall be satisfied by the assignment of make-up overtime.
- (H) Any employee who normally works a Monday to Friday work schedule who is required to work on Saturday, Sunday or holiday, shall be given a minimum of six (6) hours for Saturday, Sunday, or holiday.
- (I) Emergency Call-In: In the Department of Public Works, when employees are called in from home on a regular work day before or after their regular work shift hours they shall receive a four (4) hour minimum guarantee in addition to their regular work shift hours,, except when such hours are contiguous to the work day. In that event, employees shall be compensated for that portion preceding normal workday. Clerical supervision shall receive a minimum of four (4) hours call in pay.
- (J) The administrative head of any department or division may require an employee to remain on emergency standby for recall to employment after work hours. In the event any employee is required to be on emergency standby, such employee shall be compensated at the rate of one (1) hour regular rate of pay, except if employee reports to work, he shall be paid only for that pro-rata portion of time preceding the time at which he is required to report to work. If any employee, on standby, fails to report for work when required by his supervisor, the emergency standby pay shall be forfeited. A single supervisory employee of Public Works shall be assigned standby duty for seven (7) consecutive work days on a rotational basis by seniority and shall receive one (1) hour per day standby pay for such assignment during such period irrespective of whether they are required to report for work, but under such terms and conditions as herein before stated in this paragraph. Further, standby duty shall apply to anytime during the year as necessitated by the Business Administrator.

## ARTICLE VII

### HOLIDAYS, TIME OFF WITH PAY

- (A) All departments covered by this agreement shall receive full pay for thirteen (13) holidays. The holidays include: New Year's Day, Columbus Day, Veterans Day, President's Day, Floater Holiday, Memorial Day, Fourth of July, Labor Day, Election Day, Thanksgiving Day, the day after Thanksgiving, Christmas Day and Martin Luther King Day.
  - (B) Each year employees are to receive one paid floating holiday.
- (C) When a holiday provided for in this agreement falls on a weekend, it shall be celebrated on the day designated by law for that purpose.
- (D) All employees covered by this agreement shall be paid biweekly provided said employee shall have worked or been off on accrued leave time. If there is a holiday during the pay period, employee is not to be charged for accrued leave time for that day.
- (E) All employees covered by this agreement who is absent from work because of jury duty or appearing as a witness on behalf of the Township, upon proper evidence of same being presented to the Business Administrator, shall receive full time pay for said jury or witness service on behalf of the Township. However, all jury pay less the court's travel allowance is to be turned over to the Township. In addition, any employee covered by this agreement, who is discharged from jury duty prior to 1:00 P.

  M. in any work day shall be required to return to work immediately upon such discharge.

## ARTICLE VIII

### VACATION, INSURANCE AND SPECIAL LEAVE

(A) During the first year of employment, an employee is to receive one (1) day's vacation for each month of employment. Thereafter, vacations shall be twelve (12) days for the first full year of employment with one (1) day added for each additional year of employment, not to exceed the maximum of twenty-five (25) days. Effective January 1, 2005, upon twenty (20) years of service employees shall receive vacation, not to exceed the maximum of thirty (30) days. Where an employee fails to use vacation days in any given year, such employee shall be permitted to carry over one (1) years allotment into the subsequent year.

- (B) Vacation monies shall be given to employees before going on vacation if requested three (3) weeks prior to this vacation day.
- (C) There shall be no split vacations unless such vacations are specifically requested by the employee and approved by the Business Administrator.
- (D) The Business Administrator shall see that a list of names according to their seniority in each title shall be posted during the first week of December, and the employees shall pick their vacation no later than December 31 of the previous year. If a senior employee wishes to split his vacation he shall pick his first part then go to the bottom of the list and pick his second half after all others in his title have had their pick. Those employees failing to elect within thirty (30) days of posting shall go to the bottom of the list. Management reserves the right to establish the number of employees to be granted vacations during any calendar period.
- (E) The Township shall secure accident and liability insurance for all employees to provide for defense of all actions, except those brought for punitive damages, against an employee by a third party as a result of the Township employment.
- (F) Sick time with pay shall be granted in accordance with N.J.A.C. Title 4, New Jersey

  Department of Personnel Rules and Regulations which provides fifteen (15) working days in each
  calendar year. However, a doctor's certificate shall, unless waived by the Business Administrator, be
  required after a total of more than fifteen (15) days in any calendar year or five (5) consecutive work days
  absent in any calendar year, and the certificate shall certify to the illness for the entire five (5) day period.
  However, if the Township should request a doctor's certificate under any other circumstances, the cost for
  such doctor's certificate and/or examination will be at the Township's expense.
- (G) Each employee shall be granted three (3) personal leave days per year, which may be taken on any day throughout the year. While it shall not be necessary for the employee to give reasons for the leave, such personal days are not to be used for purposes of vacation or other recreational reasons. Application for the leave day shall be made three (3) days in advance to the Business Administrator whose approval shall be required before taking the personal day. A request for an emergency personal day must be made on the day of the emergency by phone call to the employee's immediate supervisor or Department Head; the Supervisor must be aware of the nature of such emergency.

- (H) In the event an employee is absent from work due to an alleged disability resulting from a job related injury, such employee shall be paid his or her full pay not to exceed one (1) year during the period in which the employee is qualified for temporary disability payments under the Worker's Compensation Law. After one (1) year the employee shall receive an amount equal to what would be provided under temporary disability payment schedules established by the Workmen's Compensation Commission. Insurance benefits for temporary disability pay due to an employee shall be assigned to the Township, during such period, in consideration of the Township paying to the employee his or her full pay.
- (I) If no determination is made pursuant to the Worker's Compensation Law regarding the partial or total temporary disability benefits of an employee within seven (7) days, then two and one-half (2½) days of the first seven (7) days of an employee's absence shall be deducted and charged against any sick leave days which said employee may have accrued and the remaining four and one-half (4½) days shall be paid and not charged to sick time. Any absence following such seven (7) day period of absence shall be fully deducted from such sick leave days. If the employee does not have any remaining accrued sick days, the said two and one-half (2½) days deduction shall be taken against sick leave days which the employees may be entitled to in the ensuring year. If any action is pursued which results in an award of partial or total disability, there shall be no deduction of sick leave days, as set forth hereinabove.
- (J) In case of death in the employee's immediate family, an employee shall be granted five (5) days leave without loss of pay within seven (7) calendar days including the day of the funeral, per occurrence, following the death for spouse, mother, father, step-mother, step-father, mother in-law, father in-law, son, daughter, step children, grandchildren son in-law, daughter in-law, and three consecutive days including the day of the funeral for brother, sister, brother in-law and sister in-law.
- (K) In the case of the death of an aunt, uncle, niece, nephew of the employee or the employees spouse, the employee shall suffer no loss in pay for two (2) days absents, one of which is the day of the funeral.
- (L) In the case of the death of an employee's grandfather in-law or grandmother in-law or the parent of your child, the employee will be granted one (1) days leave without loss of pay for the day of the funeral. It shall also include relatives of the employee residing in the employee's household.

- (M) The Township reserves the right to request reasonable proof of death.
- (N) Additional time for bereavement leave may be granted with the approval of the Business Administrator upon a written request.
- (O) The Township has the option of buying back any accrued sick time at the rate of one-half (1/2) days pay for every day sick time in excess of forty-five (45) accumulated sick days. Further, the employee shall have the option of selling such sick time. It is understood that neither party shall be obligated to buy or sell sick time other than under the conditions provided for in this article. Such option shall be exercised between October 1 and December 1 of each year and paid by December 31 of each year assuming that the exercise of such option shall have been approved by the Township. Such sick leave is to be paid at current rates.
- (P) An employee may, assuming that same is approved by the Township, elect to forego one half (1/2) of his or her allotment of vacation days in return for receiving his or her regular pay for those vacation days which such employee shall have foregoing. Such option shall be exercised by the employee between October 1 and December 1 of each year and paid by December 31 of each year assuming that the exercise of such option shall have been approved by the Township.

## ARTICLE IX

# MEDICAL BENEFITS, TERMINAL SICK LEAVE, DISABILITY

- (A) The Township shall provide Horizon Direct Access medical coverage for each employee and his/her dependents, as authorized by Chapter 483 of the Law of 1982, or equal coverage.
- (B) New employees shall receive paid health benefits for the employee only for the first five(5) years of employment.
- (C) Effective January 1, 2012, all employees shall contribute to their health insurance premiums in accordance with Chapter 2 of P.L. 2010, as amended by Chapter 78 of Public Law 2011. If Public Law 2010, Chapter 2, or Public Law 2011, Chapter 78 should be invalidated with regard to employee contributions to health insurance, the contributions for all health insurance received under this Agreement will in no instance be less than 1.0% of the employee's salary.

- (D) Any employee hired subsequent to the execution of this Agreement, except for those recalled from layoff, shall be provided with the health benefit package described above for the employee only. The employee is to pay the difference between the Township's insurance premium rate for single coverage and the option selected by the employee for other family members. After five (5) years of service in accordance with the employee anniversary date, the Township shall provide insurance to the employee for family coverage consistent with this Article.
- (E) Where possible by law, employees with dependent coverage who have proven alternate coverage may exercise the option of not participating in the spouse and dependent coverage provided for in the Group Health Insurance Program. Beginning in 1996, employees choosing this option will receive \$1,000.00 annually to be paid in a lump sum in a separate check in the first pay period in December. Effective January 1, 2010 employees who have proven alternate coverage and choose to forego participation in the Township-provided health insurance coverage will receive an annual lump sum payment equal to 25% of their eligible medical plan up to a maximum of \$5,000. Once a year the employees may exercise re-enrollment. The employee may re-enroll if a spouse loses coverage in their Group Health Insurance Program; the annual lump sum payment will be prorated.
- (F) It is agreed that the Township shall pay for replacing eyeglasses broken due to the performance of the employee's duties. Maximum cost not to exceed one hundred (\$100.00) dollars per year.
- (G) The Township of Brick agrees to pay Teamsters Local Union No. 469 Welfare Fund Vision Care the sum of fifteen (\$15.00) dollars per month for each employee for the purpose of providing family vision coverage.
- (H) It is agreed that at the time of retirement, any employee covered by this agreement who has at least five (5) years employment with the Township that has unused sick time due, as provided by N.J.A.C. Title 4, New Jersey Department of Personnel Rules and Regulations, shall be paid in the lump sum four (4) days pay for each five (5) days standing to his credit, but not to exceed a total of one hundred and fifty (150) days pay. Such maximum shall not exceed one hundred fifty (150) days, without limitation, provided the employee has offered to sell such days that exceed one hundred fifty- (150) days, in accordance with Article VIII, Section (J) in the year preceding the year in which retirement occurs and

provided the Township has failed to acquire such excess accumulation under the terms and conditions of Article VIII, Section (J). However, such excess, not purchased, will be paid at the same rate and under the same terms and conditions as provided for in this Article. In all cases an employee must leave in good standing to qualify. In the event however, of the death of any such employee prior to his retirement or while in the employment of the Township in a position covered by this agreement, such lump sum payment shall be made to the person designated by such employee in writing to the Business Administrator. In addition to the cap of being paid 4 sick days for every 5 sick days accrued, employees hired after January 1, 2005 shall be paid no more than \$7,500 for accrued sick days.

- (I) Effective 2012, the prescription plan coverage shall go to \$10.00 for generic drug co-pay and \$20.00 for preferred brand drug co-pay, and \$35.00 for non-preferred brand drug co-pay. The present prescription plan for each employee and his eligible dependents shall continue in full force and effect.

  The present prescription plan shall be modified to provide for the change in prescription co-pays as soon as practicable following ratification by the parties.
- (J) Dental Plan-The Employer will provide a fully paid dental plan with an increase schedule of eighty (80) percent paid for by the plan and twenty (20) percent paid by the employee. Dental Plan shall match plan provided to management.

# (K) <u>Retirees</u>:

- 1. The Employer will provide hospitalization, surgical, prescription and major medical coverage with full family benefits for all retirees with twenty-five (25) or more years of service, effective upon receipt of retirement or disability pension. Such benefits will be governed by Chapter 88, P.L. 1974 as amended by Chapter 436, P.L. 1981, State Health Benefits Program, and to the extent that the Township may be allowed by law, the Township shall continue to provide such benefit to the surviving spouse of any such retiree after the death of such retiree. In the event that prior to the expiration date of this contract, the aforementioned law or written ruling by PERS provides for the payment of prescription drug benefits by the Township for retirees, that in this event, the Township shall provide such benefit.
  - 2. Any employee who retires from the Township and who is eligible for

retiree health benefits as provided in this paragraph shall no longer have any health insurance premium sharing responsibilities, except that employees who did not have twenty (20) years or more in the pension system as of June 28, 2011 and who thereafter retire from the Township will be required to contribute to their retiree health insurance premiums in accordance with Chapter 78 of Public Law 2011.

(L) It is agreed that the Township shall provide temporary disability insurance in accordance with the plan made available to the employees of the State of New Jersey through the New Jersey State Department of Labor and Industry or through an approved private plan, at the option of the Township or the benefits and employees contributions are comparable to the state plan.

#### ARTICLE X

# **MANAGEMENT RIGHTS**

- (A) The Township hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this agreement by the laws and the constitution of the State of New Jersey and of the United States, including but without limiting, the generality of the foregoing, the following rights:
- The executive management and administrative control of the Township
   Government and its properties and facilities, and the activities of its employees during working hours.
  - 2. Type of work to be performed.
  - Work assignment.
  - 4. Machinery, tools and equipment to be used.
  - Shift schedules.
  - 6. Hours of Work.
- Hire, promotion, discharge, demotions, and disciplinary action against
   employees, all in accordance with NJAC, Title 4 NJ Department of Personnel and terms of agreement
   contained herein.
- 8. Making, drafting, and enforcing rules and regulations governing the same safety of its employees.

- (B) The exercise of the foregoing powers, rights, authority, duties or responsibilities of the Township, shall be limited only by the specific and express terms of this agreement and then only to the extent that specific and express terms hereof are in conformance with the Constitution and laws of New Jersey and of the United States and Ordinances of Brick Township
- (C) Nothing contained herein shall be construed to deny or restrict the Township of its rights, responsibilities and authority under R.S. 40 and R.S. 11 or any other national, county, state, or local laws or ordinance.

### ARTICLE XI

### RULES AND REGULATIONS

- (A) The Township may establish and enforce reasonable rules and regulations for department operations and conduct of personnel therefore and maintenance of discipline. Copies of such rules and regulations shall be furnished to the Union and shall be posted on various Bulletin Boards as, if and when established.
- (B) The employees shall comply with such rules and regulations and all employees shall promptly and efficiently execute the instructions and orders of their superiors. If any employee of the bargaining unit believes an instruction or order of a superior is unreasonable or unjust, the employee shall comply with the order of instructions as a grievance which should be handled in accordance with the grievance set forth previously in this agreement.
- (C) All employees shall be provided with a set of rules and regulations governing them as, if and when established.

#### ARTICLE XII

## **SENIORITY**

- (A) The Township agrees that it is bound to the seniority rights as established by applicable New Jersey Department of Personnel Rules and Regulations.
- (B) A laid-off employee, and/or any employee who leaves employ of the Township by his/her own choice with proper notification shall be paid for all unused vacation time.

- (C) The Township shall supply the Union with a Seniority roster which shall contain the job classification and the date on which each employee was given permanent employment. A copy of such roster shall be placed on all Bulletin Boards.
- (D) A permanent employee shall accrue seniority from the first day of employment with the Township, and such employee shall retain all accrued seniority when there is a change in the job title of such employee.

#### ARTICLE XIII

#### SALARY AND WAGES

(A) All employees covered by this agreement shall receive and be paid longevity pay over and above his/her base salary in accordance with the provisions of Ordinance No. 19-68 adopted by the Township. Such ordinance provided that longevity pay shall be payable to eligible employees on their anniversary dates in accordance with the following schedule:

After 5 full years of service 1% of base salary

After 10 full years of service 3% of base salary

After 15 full years of service 5% of base salary

After 20 full years of service 7% of base salary

After 25 full years of service 9% of base salary

After 30 full years of service 10% of base salary

Effective January 1, 2012 longevity will be eliminated for all employees unless they were hired by the Township prior to January 1, 1998 and/or the employee already receives longevity pay.

- (B) All salaries shall have a minimum and maximum range with yearly increments of at least one-twelfth of the difference between the minimum and maximum to be paid so the employee reaches his/her maximum in twelve (12) years of employment. Increments shall be payable to eligible employees on their anniversary dates after each full year of employment.
  - (C) Effective January 1, 2012, base salaries shall be increased 2.5% over current salaries.
  - (D) Effective January 1, 2013, base salaries shall be increased 2.5% over 2012 base salaries.
  - (E) Effective January 1, 2014, base salaries shall be increased 2.5% over 2013 base salaries.

- (F) Effective January 1, 2015, base salaries shall be increased 2.5% over 2014 base salaries.
- (G) Employees are encouraged to participate in direct deposit. The Township after ratification will educate the employees on the benefits of direct deposit and assist the all employees in signing up for direct deposit.
- (H) Effective September 1, 2012 the incremental salary guide referenced in paragraph B of this Article will be eliminated, and there shall not be an incremental salary step guide for any employee hired or promoted into the bargaining unit on or after September 1, 2012. All new employees hired or promoted into a bargaining unit title, on or after September 1, 2012, will be paid a starting salary consistent with the Township's Salary Ordinance for Teamster Supervisory employees. Thereafter, every January 1 the employee will receive only the annual percentage increase for the year above their salary from the prior year.

# ARTICLE XIV

### SUPERVISING SCHOOL TRAFFIC GUARD/COURT ATTENDANT

The parties hereby agree to the following provisions for the Supervising School Traffic Guard/Court Attendant.

- (A) A revised salary range shall be established for the title of Supervising School Traffic Guard/Court Attendant as of January 1, 2009 and will cover crossing guard supervisory duties and court/clerical duties. The salary of the Supervising School Traffic Guard/Court Attendant will be increased each year commensurate with Article XIII, Sections C, D, & E.
- (B) The position of Supervising School Traffic Guard/Court Attendant is considered a regular full-time position of the Township of Brick. Said employee shall be entitled to the same benefits granted to all regular, full time employees covered under this contract and shall be subject to all rules, regulations and policies of the Township of Brick.
- (C) Should there be any significant change in regular work schedule; the parties will meet to discuss the impact of such a change.

# ARTICLE XV

# DRUG FREE WORKPLACE

(A) Implementation of a Drug Free workplace to include all employees, same as the policy covers CDL Holders in the 1992 Omnibus Act. Program to include education/awareness for all employees, supervisors' education, employees' assistance program and random testing. This provision shall take effect January 1, 1999.

## ARTICLE XVI

# **EMERGENCY RESPONSE PROGRAM**

(A) All parties agree to discuss implementation of an Emergency Response Program.

### ARTICLE XVII

# **FURTHER NEGOTIATIONS**

(A) During the month of July, and prior to the ending of this agreement, the parties shall confer, at a mutually agreed time and place, for the purpose of effecting, if possible, a continuation of the written agreement.

#### ARTICLE XVIII

# DURATION OF AGREEMENT

- (A) This agreement shall become effective immediately upon the signing of both parties and shall be effective upon execution, retroactive to January 1, 2012 and continue in force for a term of four (4) years. (January 1, 2012 to December 31, 2015)
- (B) In the event an agreement is not reached on terms of a new contract by December 31, 2015, the present contract will continue in full force and effect, subject to a ninety (90) day written notice of cancellation by either the Township or the Union.

### ARTICLE XIX

### **SEVERABILITY**

(A) Should any portion of this agreement be held unlawful and unenforceable by any count of competent jurisdiction, such decision of said court shall apply only to the specific portion of the agreement affected by such decision.

(B) Similarly, a legislative act or government regulation or order affecting any particular provision of this agreement shall apply only to the specific portion of the agreement affected thereby.

# ARTICLE XX

# **DRIVE**

(A) The employer agrees to deduct from the paycheck of all employees covered by the Agreement voluntary contribution to DRIVE. DRIVE shall notify the employer of the amounts designated by each contributing employee that are to be deducted from his/her paycheck on a weekly basis for all weeks worked. The phrase weeks worked excludes any week other than a week in which the employee earned a wage. The employer shall transmit to DRIVE national headquarters on a monthly basis, in one check, the total amount deducted, along with the name of each employee on whose behalf a deduction is made, the employee's Social Security Number and the amount deducted from the employee's paycheck.

**IN WITNESS WHEREOF**, the undersigned have caused this agreement to be signed by the appropriate officers of each party hereto.

# TOWNSHIP OF BRICK

ATTEST:	BY:
Lynnette Iannarone, Township Clerk	Stephen C. Acropolis, Mayor
	TEAMSTERS LOCAL UNION #469
ATTEST:	BY:
	Fredrick P. Potter, Jr., President
DATED:	