

**New Jersey Public Employment Relations Commission**  
**POLICE AND FIRE**  
**COLLECTIVE NEGOTIATIONS AGREEMENT SUMMARY FORM**

Line #

**SECTION I: Parties and Term of Contracts**

1 Public Employer: CITY OF NORTH WILDWOOD County: CAPE MAY

2 Employee Organization: FMBA Number of Employees in Unit: 12

3 Base Year Contract Term: 2016

4 New Contract Term: 4 YEARS

**SECTION II: Type of Contract Settlement (please check only one)**

5  Contract settled without neutral assistance

6  Contract settled with assistance of mediator

7  Contract settled with assistance of fact-finder

8  Contract settled in Interest Arbitration

9 If contract was settled in Interest Arbitration, did the Arbitrator issue an Award? Yes  No

**SECTION III: Base Salary Calculation**

The "base year" refers to the final year of the expiring or expired agreement.

N.J.S.A. 34:13A-16.7(a) defines base salary as follows: "'Base salary' means the salary provided pursuant to a salary guide or table and any amount provided pursuant to a salary increment, including any amount for longevity or length of service. It shall also include any other item agreed to by the parties, or any other item that was included in the base salary as understood by the parties in the prior contract. Base salary shall not include non-salary economic issues, pension and health and medical insurance costs."

10 Salary Costs in base year \$ 794,693

11 Longevity Costs in base year \$ \_\_\_\_\_

12 Other base year salary costs

	\$	
	\$	
	\$	
	\$	

Sum of "Other" Costs Listed in Line 12. \$ \_\_\_\_\_

13 Total Base Salary Cost: (sum of lines 10, 11, 12): \$ 794,693

**SECTION IV: Increase in Base Salary Cost (for each year of New CNA)**

14 Total Base Salary Cost from Line 13: \$ 794,693

Increases	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
15 Effective Date (month/day/year)	<u>1/1/2017</u>	<u>1/1/2018</u>	<u>1/1/2019</u>	<u></u>	<u></u>	<u></u>
16 Cost of Salary Increments (\$)	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
17 Salary Increase Above Increments (\$)	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
18 Longevity Increase (\$)	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
19 Total Increased Cost for "Other" Items (\$)	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
20 Total Increase (\$) (sum of lines 16-19)	<u>43,257</u>	<u>35,833</u>	<u>27,747</u>	<u></u>	<u></u>	<u></u>

**SECTION V: Average Increase Over Term of New CNA**

21 Dollar Increase Over Life of Contract \$ 106,837 [Take sum of all amounts listed on Line 20 above]

22 Percentage Increase Over Life of Contract 13.4 % [Divide amount on Line 21 by amount on Line 14]

23 Average Percentage Increase Per Year 4.5 % [Divide percentage on Line 22 by number of years of the contract]

**SECTION VI: Other Economic Items Outside Base Salary and Increases**

←Increases→

24	Item Description	Base Year Cost (\$)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
25	Totals (\$):							

**SECTION VII: Medical Costs**

**Insurance Costs**

		Base Year	Year 1
26	Health Plan Cost	\$ <input type="text"/>	\$ <input type="text"/>
27	Prescription Plan Cost	\$ <input type="text"/>	\$ <input type="text"/>
28	Dental Plan Cost	\$ <input type="text"/>	\$ <input type="text"/>
29	Vision Plan Cost	\$ <input type="text"/>	\$ <input type="text"/>
30	Total Cost of Insurance	\$ 230,256	\$ 230,256

**SECTION VII: Medical Costs (continued)**

31	Employee Insurance Contributions	\$ <u>62,401</u>	\$ <u>62,401</u>
32	Contributions as % of Total Insurance Cost	<u>27.00</u> %	<u>27.00</u> %

33 Identify any insurance changes that were included in this CNA.

**SECTION VIII: Certification and Signature**

34 The undersigned certifies that the foregoing figures are true:

Print Name: TODD BURKEY  
Position/Title: CFO  
Signature: *Todd Burkey*  
Date: 3/1/17

Send this completed and signed form along with an electronic copy of the contract and the signed certification form to: [contracts@perc.state.nj.us](mailto:contracts@perc.state.nj.us)

NJ Public Employment Relations Commission  
Conciliation and Arbitration  
PO Box 429  
Trenton, NJ 08625  
Phone: 609-292-9898

Revised 8/2016

**A G R E E M E N T**

**Between**

**CITY OF NORTH WILDWOOD  
CAPE MAY COUNTY  
NEW JERSEY**

**and**

**NORTH WILDWOOD LOCAL NO. 56  
FIREMEN'S BENEVOLENT ASSOCIATION  
OF  
NEW JERSEY**

**Effective January 1, 2016 through December 31, 2019**

# CITY OF NORTH WILDWOOD

## Cape May County, New Jersey

### RESOLUTION

#### APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF NORTH WILDWOOD AND FMBA LOCAL 56, FIREMEN'S BENEVOLENT ASSOCIATION FOR THE PERIOD JANUARY 1, 2016 THROUGH DECEMBER 31, 2019.

WHEREAS, the City of North Wildwood (the City) and FMBA Local 56, Firemen's Benevolent Association (the FMBA) engaged in collective bargaining negotiations to replace the current Agreement which expired on December 31, 2015; and

WHEREAS, the City Council reviewed the tentative Agreement between the City and the FMBA at its Council meeting held on December 20, 2016; and

WHEREAS, the City Council approved the tentative Agreement between the City and FMBA covering the contract term of four (4) years commencing January 1, 2016 through December 31, 2019; and

WHEREAS, the parties have determined that the tentative Agreement between the parties should be memorialized in a final contract covering the period January 1, 2016 through December 31, 2019.

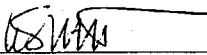
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Wildwood, County of Cape May, State of New Jersey, that:

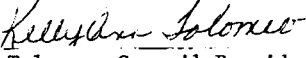
1. Statements of the preamble hereto are incorporated herein by this reference.
2. The proposed Agreement between the City of North Wildwood and FMBA Local 56 Firemen's Benevolent Association covering the period January 1, 2016 through December 31, 2019 (a copy of which is on file in the Office of the City Clerk) is approved and the Mayor and the City Clerk be hereby authorized, directed and empowered to execute said Agreement on behalf of the City of North Wildwood subject such final editing as may be approved by City labor counsel.
3. The City Clerk is further authorized, directed and empowered to seal said Agreement with the seal of the City of North Wildwood.

OFFERED BY: KOEHLER                      SECONDED BY: TOLOMEO  
\*\*\*\*\*

STATE OF NEW JERSEY    COUNTY OF CAPE MAY  
I, W. Scott Jett, City Clerk of the City of North Wildwood, in the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Mayor and Council of the City of North Wildwood at a meeting duly held on the 20<sup>th</sup> day of December 2016.

Dated: December 20, 2016

Signed:   
W. Scott Jett, City Clerk

Approved:   
Kellyann Tolomeo, Council President pro tempore

	Aye	Naye	Abstain	Absent		Aye	Naye	Abstain	Absent
Tolomeo	X				Koehler	X			
Rullo	X				Bishop	X			
Kane	X				Zampirri	X			
Del Conte	X								

RESOLUTION # 230-16

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**PREAMBLE**

This Agreement entered into as of the 1<sup>st</sup> day of January, 2016, by and between the **City of North Wildwood** in the County of Cape May, New Jersey, a Municipal Corporation of the State of New Jersey, (hereinafter called the "City") and the **North Wildwood Firemen's Mutual Benevolent Association Local No. 56**, (hereinafter called the "F.M.B.A."), represents the complete and final understanding on all issues contained herein.



**INTRODUCTORY STATEMENT**

This Agreement is made to effectuate the policy of Chapter 303 of the 1968 Laws of New Jersey, R.S. Cum, Suppl. 34:13A-1, et seq. (Hereinafter Ch. 303) and to formalize agreements reached through negotiations conducted in good faith between the City and the Local with respect to grievances and terms and conditions of employment.

**WITNESSETH:**

**WHEREAS**, that for the purpose of mutual understanding and in order that a harmonious relationship may exist between the City and the Local to the end that continuous and efficient service will be rendered to any by both parties, for the benefit of both:

**NOW THEREFORE, IT IS AGREED AS FOLLOWS:**

  
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**ARTICLE I**  
**RECOGNITION**

A. The City hereby recognizes the NORTH WILDWOOD FIREMEN'S MUTUAL BENEVOLENT ASSOCIATION, LOCAL NO. 56 as the sole and exclusive representative of all full time Uniformed Employees who hold the title of Fireman and Captain in the North Wildwood Fire Department, including the Deputy Chief, but excluding the Chief of the Fire Department, for the purpose of bargaining with respect to rates of pay, wages, hours of work and working conditions.

Permanent Part-Time Employees shall not be covered under the collective bargaining agreement between the City and FMBA unless they are regularly scheduled to work more than fifty (50%) percent of the regular work schedule for full time uniformed Firemen.

B. The Title of Fireman shall be defined to include the plurals as well as the singular and to include males and females.

A handwritten signature in black ink, appearing to be a stylized 'P' followed by a 'B'.

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**ARTICLE II**  
**MANAGEMENT RIGHTS**

It is recognized that the management of the City, control of its properties, and the maintenance of order and efficiency, is the right and responsibility of the City, including the right of enforcement of rules and regulations, policies or other statements of procedure not inconsistent with this Agreement or the laws and constitutions of the State of New Jersey and the United States of America, whether or not such enforcement has occurred in the past.



Accordingly, the City hereby retains and reserves unto itself, or through and by the Fire Chief, Director of Public Safety or other designees, without limitation all powers, rights duties, responsibilities and authority conferred upon and vested in it prior to the signing of this Agreement by the laws and constitutions of the State of New Jersey and the United States of America.

- a. the executive management and administrative control of the City and its properties and facilities and the determination of their qualifications and conditions for continued employment as well as the assignment, promotion and transfer of employees subject to NJDOP regulations;
- b. the determination of the standards of selection of employment and the hiring of all employees and subject to the provisions of law, the determination of their qualifications and conditions for continued employment as well as the assignment, promotion and transfer of employees subject to NJDOP regulations;
- c. the reprimand, suspension, demotion or discharge of employees or other disciplinary action, so long as it is pursuant to the laws and regulations of this State and pursuant to the terms of this Agreement;
- d. the transfer, assignment, reassignment, layoff or recall of employees to work, subject to NJDOP regulations;
- e. the determination of the number of employees and of the duties to be performed, in accordance with applicable NJDOP regulations and the relief of its employees from duty because of lack of work, or economy and efficiency, or another lawful reason.

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- f. the maintenance of the efficiency of its operations and employees as well as the establishment, expansion, reduction, alteration, combination, consolidation or abolition of any job or job classification, department operation or service subject to NJDOP regulations and the laws of this State;
- g. the determination of staffing patterns and areas worked, hours of operation, the control and regulation of the use of facilities, supplies, equipment, material and other property of the City, provided any such determination does not conflict with the terms and conditions of employment established under this Agreement, unless an emergent situation arises;
- h. the determination of the amount of overtime to be worked;
- i. the determination of the methods, means and personnel by which its operations are to be conducted;
- j. the determination of the content of work assignments subject to the terms of this Agreement;
- k. the exercise of complete control and discretion over its organization and the technology of the performance of its work; and
- l. the making, maintenance and amendments of such operating rules as it may from time to time be deemed best for the purpose of maintaining order safety, or the effective and efficient operation of the work of the City, subject to the terms and conditions of this Agreement.



The exercise of the foregoing powers, rights, authority, duties and responsibilities of the City, the adoption of policies, rules and regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific terms and expressed terms of this Agreement and then only to the extent such specific and express terms hereof are in conformance with the laws and constitutions of the State of New Jersey and the United States of America.

  
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**ARTICLE III**

**MAINTENANCE OF STANDARDS, HIGHEST MINIMUM STANDARDS**

The City hereby agrees that all conditions of employment relating to wages, hours of work, overtime differentials and general working conditions presently in effect for the Firemen covered herein shall be improved wherever specific provisions for improvement are made in this Agreement.

  
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**ARTICLE IV**  
**GRIEVANCE PROCEDURE**

**A. Purpose**

1. The purpose of this procedure is to secure, at the lowest possible level, an equitable solution to the problems which may arise affecting the terms and conditions of this Agreement and to resolve grievances as soon as possible so as to assure efficiency and promote Employee's morale. The parties agree that this procedure will be kept as informal as may be appropriate.

2. Nothing contained herein shall be construed as limiting the right of any Employee having a grievance to discuss the matter informally with the Chief of the Department and having the grievance adjusted without the intervention of the F.M.B.A..

3. Any grievance may be raised by any Employee or by the F.M.B.A..

**B. Definition**



Under this Agreement, the term "grievance" means any controversy arising from the interpretation, application, or violation of any policies, agreements, statutes, rules, regulations and administrative decisions which affect the terms and conditions of employment of an Employee.

**C. Steps of the Grievance Procedure**

The following constitutes the sole and exclusive method for resolving grievances between the parties covered by this Agreement and shall be followed in its entirety unless any step is waived by mutual consent.

**Step One**

(a) An aggrieved Employee shall institute action under the provisions hereof within fifteen (15) business days of the occurrence of the grievance and an earnest effort shall be made to settle the differences between the aggrieved Employee and the Chief of the Department or his designee, for the purpose of resolving the matter informally. Failure to act within fifteen (15) business days shall be deemed to constitute an abandonment of the grievance.

  
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(b) The Chief of the Department or his designee, shall in writing, render a decision within fifteen (15) business days after receipt of the grievance.

**Step Two**

(a) In the event the grievance is not settled through **Step One**, the same shall be reduced to writing by the F.M.B.A. and signed by the aggrieved Employee and filed with the City Administrator (or his representative) within ten (10) business days from the determination by the Chief of the Department.

(b) The City Administrator or his representative, shall render a decision in writing within ten (10) business days from the receipt of grievance.

**Step Three**


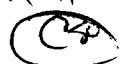
(a) In the event the grievance has not been resolved through **Step Two**, then within ten (10) business days following the determination of the City Administrator, or his designee, the matter may be submitted to the Director of Public Safety or his Safety Committee Designee.

(b) The Director of Public Safety or his designee shall review the matter and make a determination within fifteen (15) business from the receipt of the grievance.

**Step Four**

(a) If the grievance is not settled through **Steps One, Two and Three**, then either party may refer the matter to the Public Employment Relations Commission, ("Commission") within fifteen (15) business days after the determination by the Director of Public Safety. An Arbitrator shall be selected pursuant to the Rules and Regulations of the Commission .



(b) However, no arbitration hearing shall be scheduled sooner than thirty (30) business days after the final decision of the Director of Public Safety. In the event the aggrieved elects to pursue Civil Service Procedures, the arbitration hearing shall be canceled and the matter withdrawn from arbitration. The F.M.B.A. shall pay whatever the costs may have been incurred in processing their case to arbitration.

  
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(c) The Arbitrator shall be bound by the provisions of the Agreement and restricted to application of the facts presented to him involved in the grievance. The Arbitrator shall not have authority to add, modify, detract from, or alter in any way the provisions of this Agreement or any amendment or supplement thereto. The decision of the Arbitrator shall be final and binding upon both parties.

(d) The costs of the services of the Arbitrator shall be borne equally between the City and the F.M.B.A.. Any other expenses, including but not limited to the presentation of witnesses, shall be paid by the party incurring same.

(e) For the purposes of this Grievance Procedure, the term "business days" shall mean any day that is not a Saturday, Sunday or legal holiday.

  
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**ARTICLE V**  
**F.M.B.A. REPRESENTATIVES**


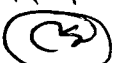
A. The City agrees to give a leave of absence with pay to two (2) designated representatives of the F.M.B.A. to attend State FMBA meetings or conventions, not to exceed three (3) days, provided seventy-two (72) hours written notice is given to the Chief of the Department by the F.M.B.A.. Exception may be made to this notice requirement in case of an emergency. However in all circumstances the statutory provisions of N.J.S.A. 40A:14-177 shall apply. The FMBA must designate two specific persons in writing prior to January 1 of each calendar year.

B. Accredited representatives of the F.M.B.A. may enter the City facilities or premises at reasonable hours for the purpose of observing working conditions or assisting in the adjustments of grievances. When the F.M.B.A. decides to have its representatives enter the City facilities or premises, it will request such permission from the appropriate City representative and such permission will not be unreasonably withheld, provided there should be no interference with the normal operations of the business of City government or normal duties of Employer.

C. One (1) F.M.B.A. representative and one (1) assistant F.M.B.A. representative may be appointed to represent the Local in grievances with the City.

D. During collective negotiations, authorized F.M.B.A. representatives not to exceed two (2) shall be excused from their normal work duties (so long as the Fire Chief determines that adequate staff is on duty) to participate in collective negotiations sessions that are reasonable and necessary and shall suffer no loss of regular pay.

E. The Local shall have the use of one (1) bulletin board which shall be provided by the City. This bulletin board may be utilized by the Local for the purpose of posting the Local's announcements and for other information of a non-controversial nature. The City may remove from the bulletin board any material which does not conform to the provisions hereof.

  
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**ARTICLE VI**  
**NO STRIKE PLEDGE**

A. The F.M.B.A. covenants and agrees that during the term of this Agreement, neither the F.M.B.A nor any person acting in its behalf will cause, authorize or support, nor will any of its members take part in any strike, (*i.e., the concerted failure to report for duty, or willful absence of any Employee from his position, or stoppage of work or abstinence in whole or in part, for the full, faithful and proper performance of the Employee's duties of employment*), work stoppage, slowdown, walkout or other action which interferes with the full and complete normal operation of the Fire Department. The Local agrees that such action constitutes a material breach of this Agreement.

B. In the event of a strike, slowdown or walkout, it is covenanted and agreed that participation in any such activity by any Employee covered under the terms of this Agreement shall be deemed grounds for termination of employment of such employee or employees, subject, however, to the application of the Grievance Procedure contained in Article III.

C. The Local shall actively discourage and will take whatever affirmative steps that are necessary to prevent or terminate any strike, work stoppage, slowdown, walkout or other action which interferes with full and complete normal operation of the Fire Department.

D. Nothing contained in this Agreement shall be construed to limit or restrict the City in its right to seek and obtain such judicial relief as it may be entitled to have in law or in equity for injunction or damages or both in the event of such breach by the F.M.B.A or its members.



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**ARTICLE VII**

**SICK LEAVE**

A. Service Credit for Sick Leave

1. All Firefighters shall be entitled to sick leave with pay as specified hereunder.
2. Sick leave for the purposes herein is defined to mean absence from work of a Firefighter because of personal illness by reason of which such Firefighter is unable to perform the usual duties of his position, exposure to contagious disease, a short period of emergency attendance upon a member of his immediate family seriously ill and requiring the presence of such Firefighter. For the purpose of these rules, "member of immediate family" is interpreted as meaning father, mother, husband, wife, child, foster child, sister, brother or relatives of the Firefighter residing in the firefighter's household.



B. Amount of Sick Leave

1. Twelve (12) hours of sick leave with pay for each full month of service from the date of appointment up to and including the December 31<sup>st</sup> following such date of employment, and one hundred and forty-four (144) hours of sick leave with pay for each calendar year thereafter. The leave is credited in advance at the beginning of the year in anticipation of continued employment for the full year. If a Firefighter required none or only a portion of the allowable sick leave for any calendar year, the amount of unused leave shall accumulate to his credit from year to year. The Firefighter shall be entitled to such accumulated sick leave with pay if and when needed. A Firefighter who leaves employment for any reason during the calendar year shall reimburse the City for paid working days used in excess of his or her pro-rated and accumulated entitlement.

2. Temporary, provisional and permanent part-time Firefighters shall be granted sick leave credit in accordance with New Jersey Department of Personnel regulations.

C. Reporting of Absence of Sick Leave

1. If a Firefighter is absent for reasons that entitle him or her to sick leave, his/her superior shall be notified at least one (1) hour prior to the Firefighter's starting time. In addition to

  
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contacting the Platoon Officer prior to the start of the shift regarding the absence, the employee shall also contact Headquarters.

(a) Failure to so notify his/her superior may cause denial of the use of sick leave for that absence and constitute cause for disciplinary action.

(b) Absence without notice for four (4) consecutive tours of duty shall constitute a resignation.

**D. Verification of Sick Leave**

1. A Firefighter who is absent from duty for four (4) or more consecutive tours of duty shall be required to submit acceptable medical evidence substantiating the illness. The City may require proof of illness of a Firefighter on sick leave, however, whenever such requirement appears reasonable. Abuse of sick leave shall be cause for disciplinary action.



2. In case of absence due to exposure to a contagious disease, a certificate from the Department of Health from the Firefighter's municipality of residence shall be required prior to the Firefighter's return to work.

3. The City may require a Firefighter who has been absent because of personal illness, as a condition of his return to duty, to be examined, at the expense of the City, by a physician designated by the City. Such examination shall establish whether the Firefighter is capable of performing his/her normal duties and that his/her return to work will not jeopardize other Firefighters.

**E. Sick Leave at Retirement**



1. At retirement, the City agrees to pay each Firefighter an amount equal to fifty (50%) percent of all accrued and unused sick leave up to a maximum payment of Fifteen Thousand (\$15,000.00) Dollars.

2. Firefighters anticipating retirement shall notify the City at least six (6) months prior to January 1 of the fiscal year during which they intend to retire.

  
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**F. Family Leave**

Family Leave of Absence will be granted in accordance with the provisions of the “Federal Family and Medical Leave Act” and the “New Jersey Family Leave Act N.J.F.L.A. and the regulations promulgated pursuant to those statutes; as well as the Family Leave Policy adopted by the City of North Wildwood. Under the provisions of these statutes, an employee is entitled to twelve (12) weeks of leave during a twelve (12) month period. Employees shall be entitled to leave for the employee’s own serious health condition, or the need to care for a spouse, child or parent with a serious health condition. In addition, an employee may take leave to care for a parent, child or parent-in-law. The circumstances under which leave may be taken vary depending on the type of leave requested and the City will grant leave in accordance with the provisions of each statute, the regulations issued for each statute, and judicial decisions interpreting the requirements of each statute. Employees taking FMLA or NJFLA Leaves will be required to use accrued sick leave, vacation and administrative leave concurrent with the approved leave. Employees shall not be eligible to accumulate additional leave during a period when the employee is out on leave under the Act. The City retains all rights to require proper certification from a health care provider pursuant to all applicable laws.

  
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**ARTICLE VIII**

**WORK WEEK**

**A. Work Schedules**

The City is a seashore resort community where demands for the public services provided by employees in this bargaining unit vary based upon the time of the year and resident population. Therefore, because of these circumstances and the impact on manpower requirements, the parties agree that there shall be two (2) Work Schedules--A Seasonal Summer Schedule and a Non-Seasonal Winter Schedule, which shall have different work weeks and schedules as follows:

**(i) Seasonal Summer Schedule (May 1st through October 31st).**

The Fireman's Seasonal Summer work schedule shall be as follows:

- (a) The tour of duty shall be two (2), ten (10) hour days commencing at 8:00 a.m. to 6:00 p.m. followed by two (2), fourteen (14) hour nights commencing at 6:00 p.m. to 8:00 a.m. followed by four (4) consecutive days off. This schedule shall average forty-two (42) hours per week over any eight (8) week cycle.
- (b) If an employee is required to work longer than his regular scheduled ten (10) hour or fourteen (14) hour tour, he shall be entitled to overtime at one and one-half his regular rate of pay. If an employee is required to work more than his regular work schedule of forty-eight (48) hours in an eight (8) day cycle, he shall be entitled to overtime pay at one and one-half times his regular rate of pay.

**(ii) Non-Seasonal Winter Schedule (November 1st through April 30<sup>th</sup>)**

The Fireman's Non-Seasonal Winter work schedule shall be as follows:

- (a) The tour of duty shall be one (1), twenty-four (24) hour day on and two (2) twenty-four (24) hour days (forty-eight (48) hours) off. The specific starting hour and ending hour of the shift shall be determined by the City and shall be no sooner than 7:00 a.m. or later than 8:00 a.m. and shall end twenty-four (24) hours after the start time.
- (b) If an employee is required to work longer than his regular scheduled twenty-four (24) hour tour, he shall be entitled to overtime at one and one-half his regular rate of pay. If an employee is required to work more than his regular work schedule of one-hundred and sixty-eight (168) hours in a twenty-one (21) day work cycle, he shall be entitled to overtime pay at one and one-half times his regular rate of pay.

B. **Miscellaneous Overtime Rules**

- (i) In construing overtime, fifteen (15) minutes to one (1) hour overtime shall constitute one (1) full hour of overtime. Anything less than fifteen (15) minutes shall not constitute overtime.
- (ii) If an employee is called back to duty on his day off or during his off-duty hours, he shall be paid for all hours worked at time and one-half (1 1/2) his regular rate of pay and shall be guaranteed a minimum of three (3) hours at his regular rate of pay. When a Firefighter is responding to general alarm fires while off-duty and the incident is less than (15) minutes, no compensation of overtime will be received. Time and one-half (1 1/2) will be received after fifteen (15) minutes. After the first hour, the employee will be paid minute for minute for time worked at the overtime rate. In all cases of response, insurance and pension coverage will remain in effect in case of an accident in the scope of the response.
- (iii) Overtime pay shall be received in the appropriate pay period.

C. **Stand-By**

If an employee is requested to stand-by at his residence or any other place, he shall be compensated for such stand-by time by payment of three (3) hours at employee's regular rate of pay. Employee on stand-by must respond to calls from Fire House within one (1) hour of call.

D. **Fair Labor Standards Act**

It is acknowledged that the City is required to comply with the provisions of the Fair Labor Standards Act (FLSA) and the regulations promulgated thereunder. The City reserves the right to take appropriate action to ensure such compliance, including:

- (i) Exercising any election or option available to it under FLSA or the regulations provided under Section 7(k);
- (ii) Awarding compensatory time in lieu of monetary compensation for FLSA overtime;
- (iii) Establishing procedures to monitor and control hours worked and overtime;
- (iv) Crediting any payment made pursuant to this Agreement, other than payments made as compensation for "hours worked" as defined in FLSA against any overtime obligation incurred under FLSA; and
- (v) Establishing such rules and regulations as may be necessary to ensure compliance with the provisions of FLSA.

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E. **Kelly Days**

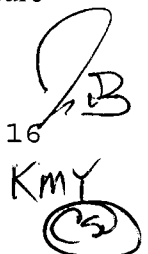
The City's current Section (7k) election and the present work schedule results in overtime being worked. For Non-Seasonal, Winter Schedule, the City elected a twenty-one (21) day work period. Under the FLSA, the maximum number of hours permitted for firefighters working a twenty-one (21) day cycle is 159 hours. The schedule calls for 168 hours in a twenty-one (21) day cycle. Under the twenty-one (21) day cycle there are approximately 17.38 cycles per year ( $365/21=17.38$ ). Since the firefighters are scheduled to work nine (9) hours of overtime per cycle ( $168-159=9$ ), that gives each firefighter 156.42 hours of overtime per year ( $9 \times 17.38=156.42$ ). Each firefighter would be entitled to approximately 6.5 days of overtime per year ( $156.42/24=6.5175$ ). Because the Non-Seasonal Winter Schedule only lasts six (6) months, the City would have to provide 3.26 Kelly Days per firefighter for each Non-Seasonal period of time.

Therefore, the City agrees to award 78.24 hours ( $3.26 \times 24$ ) of compensatory time off as compensation for this FLSA overtime. Such compensatory time off shall be scheduled in the same manner as Vacation Leave in accordance with the provisions of Article X of this Agreement.

F. **Opt-Out**

1. Effective immediately upon execution or a prior date if already implemented, that each firefighter shall receive an annual stipend of Three Thousand (\$3,000.00) Dollars which shall not be a part of the firefighter's base wage. This stipend shall be paid equally on a quarterly basis due March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> and December 31<sup>st</sup>. The parties agree that this stipend is payable in consideration to the new work schedule implemented December 7, 2009 and set forth in Section A herein. In the event the twenty-four (24) hour work schedule is discontinued, the Three Thousand (\$3,000.00) Dollars stipend shall no longer be in effect.
2. Either the FMBA or the City may elect to opt-out of the use of this schedule by giving written notice to the other party within thirty (30) days after April 30<sup>th</sup> of each year. In such event, the Seasonal Summer Schedule shall return to be the work schedule for bargaining unit members throughout the full year and shall be subject to modification only through negotiations or applicable law. The aforementioned agreed upon annual payment of Three Thousand (\$3,000.00) Dollars will remain in effect for twelve (12) months and will be ended upon the expiration of twelve (12) months.

In the event, neither the City nor the FMBA elect to opt-out, then the Seasonal Summer Schedule and Non-Seasonal Winter Schedule shall continue in future years subject to Opt-Out at April 30<sup>th</sup> of each successive year.

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**G. Revised Work Schedule**



Effective November 1, 2016 and thereafter the Fireman's work schedule shall be as follows:

- (a) The tour of duty shall be two (2), ten (10) hour days commencing at 8:00 a.m. to 6:00 p.m. followed by two (2), fourteen (14) hour nights commencing at 6:00 p.m. to 8:00 a.m. followed by four (4) consecutive days off. This schedule shall average forty-two (42) hours per week over any eight (8) week cycle.
- (b) If an employee is required to work longer than his regular scheduled ten (10) hour or fourteen (14) hour tour, he shall be entitled to overtime at one and one-half his regular rate of pay. If an employee is required to work more than his regular work schedule of forty-eight (48) hours in an eight (8) day cycle, he shall be entitled to overtime pay at one and one-half times his regular rate of pay.

**ARTICLE IX**

**EXCHANGE OF DAYS OFF**

The Chief of the Department, or his designee, may grant the request of any permanent member of the Department to exchange hours, duties, or days off. Such request, if granted, shall be on a uniform basis with standard rules and regulations established by the Chief and applying to all permanent members of the Department who make such request.

  
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**ARTICLE X**  
**VACATIONS**

A. Commencing January 1, 2016, annual vacations shall be granted as follows:



Vacation schedules shall be as follows:

For all employees hired on or before 12-31-15,	
Up to the end of the First Year.....	Twentyfour (24) hours for every three months worked
Second to Fourth Year.....	96 hours
Fifth to Ninth Year.....	144 hours
Tenth to Fourteenth Year.....	180 hours
Fifteenth to Nineteenth Year.....	228 hours
Twentieth Year to Retirement.....	276 hours;
For all employees hired on or after 1-1-16,	
Up to the end of the First Year.....	Twentyfour (24) hours for every three months worked
Second to Fourth Year.....	96 hours
Fifth to Ninth Year.....	132 hours
Tenth to Fourteenth Year.....	180 hours
Fifteenth to Nineteenth Year.....	216 hours
Twentieth Year to Retirement.....	250 hours;

**NOTE: THE PROVISIONS OF SECTION A ABOVE SHALL NOT PERTAIN TO EMPLOYEES TIROTTA, SANGUINETTI AND SNYDER, WHO SHALL BE SUBJECT TO THE SECTIONS OF THE RECENTLY EXPIRED BARGAINED AGREEMENT REGARDING VACATION SCHEDULES.**

B. Vacations shall be chosen by seniority. Vacations which encompass the Christmas Holiday shall be rotated according to seniority. An employee shall not be recalled while on vacation except in cases of emergency, an emergency shall be defined as an event which requires full mobilization of all members of the Fire Department.

No vacation time shall be granted during Memorial Day Weekend (Friday through Monday), Fourth of July Weekend, Labor Day Weekend (Friday through Monday), NJ Firefighter Weekend (Friday through Sunday), Irish Fall Festival Weekend (Friday through Sunday) or any other special event weekend of such magnitude that additional personnel must be retained to provide sufficient additional staffing to otherwise protect public health, safety and welfare. The intent is to ensure that a minimum of two (2) career personnel are on duty at all times unless an

  
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emergency, illness or injury occurs, with the Chief or Deputy Chief being so notified and the absence(s) is/are approved in advance.

C. Vacation time shall be computed from the permanent date of hire.

D. Vacation time shall be taken in blocks of four (4) consecutive scheduled tours of duty. Vacation time may be taken in a single day units with prior approval of the Chief and the Chief may deny said time for reasons including, if granting of the time off would result in overtime. Requests for vacation days off must be submitted to the Chief at least five (5) days prior to the desired day off.

E. Vacations may be carried over with accumulation of two (2) years.

F. Annual vacation leave with pay is earned on a pro-rated basis based upon an employee's service with the City. Initial year of hire vacation days must be earned before they can be used. Each year thereafter, each employee shall become entitled to his vacation leave as specified in Paragraph A on January 1st of said year. An employee who leaves City service before end of calendar year shall have his vacation leave pro-rated based upon time earned. An employee who leaves City service shall be paid for unused earned vacation leave. An employee who exhausts all paid vacation leave in any one year shall not be credited with additional paid vacation leave until the beginning of the next calendar year.

Upon death of employee, unused vacation leave shall be paid to the employee's estate. Vacation leave is not earned during the period of time while employee is on suspension or on leave of absence without pay.


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**ARTICLE XI**  
**PERSONAL LEAVE DAYS**



A. Firefighters shall receive thirty-six (36) hours off as personal leave each calendar year and the parties agree that the practice of allowing firefighters to take days and nights off based on twelve (12) hours shall continue. Personal leave shall be provided on a calendar year basis. No firefighter shall suffer any loss of accrued days as a result of the prior system of calculation, which existed before January 1, 1993. Such days shall be preserved. All personal leave hours off must be used within the calendar year in which they were earned or the hours shall be forfeited. Personal leave hours off cannot be carried over to the next calendar year.

No personal time shall be granted during Memorial Day Weekend (Friday through Monday), Fourth of July Weekend, Labor Day Weekend (Friday through Monday), NJ Firefighter Weekend (Friday through Sunday), Irish Fall Festival Weekend (Friday through Sunday) or any other special event weekend of such magnitude that additional personnel must be retained to provide sufficient additional staffing to otherwise protect public health, safety and welfare. The intent is to ensure that a minimum of two (2) career personnel are on duty at all times unless an emergency, illness or injury occurs, with the Chief or Deputy Chief being so notified and the absence(s) is/are approved in advance.

Use of personal days during stated holiday periods will only be granted during "emergent circumstances" and the Fire Chief or his designee reserve the right to request (and receive) justification for the use of personal time during these periods. Failure to provide proof timely (as requested) shall result in the loss of the time off requested and may result in disciplinary action if/as appropriate.

  
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**B.** In the event of the demise of a Firefighter, all overtime, compensatory time and vacation days shall be converted into cash, using the regular rate of pay and paid to the beneficiary and/or estate of the deceased.

  
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**ARTICLE XII**  
**INSURANCE, HEALTH AND WELFARE**

A. Hospitalization and Medical Care. The CITY agrees to provide comprehensive medical and hospitalization insurance through New Jersey State Health Benefits Plan, as it exists or as modified by the State Health Benefit Program (or any other substantially similar health benefit plan), including any changes in co-pays or deductibles that may be implemented by the New Jersey State Health Benefits Program, for all employees and eligible dependents covered by this Agreement. The CITY agrees to pay the full cost of the NJSHBP Direct 15 Plan for employees and their eligible dependents. An employee may select coverage of another Plan offered by the NJSHBP and in the event the selected plan cost more than the Direct 15 Plan then the employee shall be responsible for paying the costs of the increased premium for the selected coverage. Payment shall be made by equal payroll deductions.

Effective January 1, 2016, the City may satisfy its agreement to provide coverage under the NJSHBP Direct 15 Plan or a substantially similar plan by providing coverage in the NJSHBP 2030 Plan together with a Flex Payment Card which provides for payments of all co-pays required under the NJSHBP 2030 Plan for the life of this Agreement.

B. Prescription Plan.

The City agrees to provide a Co-Pay Prescription Plan for employees and dependents through the New Jersey State Health Benefits Plan. The co-payments shall be determined by the New Jersey State Health Benefits Plan and may be subject to future changes to reflect the then applicable NJSHBP Plan prescription co-pays.

In the event the City changes the provider of its Prescription Plan to a carrier other than the New Jersey State Health Benefits Plan, the Prescription Co-Pays shall become the following:

- a. \$10.00 co-payment is required for Mail-In Prescriptions.
- b. \$15.00 co-payment is required for Generic Prescription Drugs.
- c. \$25.00 co-payment is required for Brand Name Prescription Drugs.

C. Dental Plan. The CITY shall provide a Dental Insurance Program, which includes all of the benefits which are currently included in the Dental Insurance Program, at the date of this

Agreement, for the employee and his family. A \$3,000 CAP per annum shall apply to payments under this Plan.

D. Change in Plans and Providers. The City may, at its option, change any of the existing insurance plans or carriers providing such benefits so long as the benefits which are provided to the employees and their eligible dependents are substantially similar to the coverages and benefits currently provided to employees and so long as there is no material change in the number and availability of the network of physicians. The City further reserves the right, at its option, to self-insure any of the plans or coverages so long as the benefits which are provided to the employees and their eligible dependents are substantially similar to the coverages and benefits currently provided to employees. Disagreements regarding coverage changes can go to the grievance process and to arbitration. The City will notify the Union at least thirty (30) days before any change is to happen. Selection of the carrier or carriers is a managerial prerogative not subject to the terms of this collective bargaining agreement. The FMBA shall be provided with copies of the Master Plan documents in both the current and proposed plan prior to the implementation of the proposed plan.

E. Retiree Health Benefits. Upon an Employee's retirement he/she shall be entitled to receive all of the then health care benefits provided by the CITY at the expense of the City of North Wildwood for the shorter of the following periods:

1. For a period of two (2) years or when he/she obtains other employment having comparable coverage to that provided by the CITY (once the job is obtained, the benefits terminate even if the employment terminates within two (2) years).

2. When an Employee becomes eligible for Medicare.

Retirement, for the purpose of this Article shall be consistent with the standards set for retirement by the New Jersey Police and Fire Pension laws. Said pension laws currently require twenty-five (25) years of service credit which may include, for example, military time buy back and/or other public employment time credit.

Under no circumstances, however, shall any employee be entitled to retiree medical benefits without twenty-five (25) years of service in the City of North Wildwood.

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Retirees entitled to benefits under this Section shall receive the same healthcare benefits being received by the active current employees of the City NOT the benefits which are in effect when they retired.

NOTE: THE PROVISIONS OF SECTION E ABOVE SHALL NOT PERTAIN TO EMPLOYEES TIROTTA, SANGUINETTI AND SNYDER, WHO SHALL BE SUBJECT TO THE SECTIONS OF THE RECENTLY EXPIRED BARGAINED AGREEMENT REGARDING POST-RETIREMENT HEALTH INSURANCE.

F. Opt-Out. Employees shall be permitted to opt out of the medical insurance coverage provided by the CITY as long as the employee furnishes the CITY with documentation to establish that the employee has health insurance coverage from another source. Employees who elect to opt out of the coverage provided by the CITY shall be paid the sum of \$2,000.00 for each full year that the employee declines coverage. The amount to be paid to employees who opt out for part of a year and receive CITY provided health insurance for part of that same year shall be pro-rated. Said payment shall be made by the CITY to the employee during the first pay period in December of the year in which the employee opted out of coverage. The CITY reserves the right to discontinue this policy of opt- out of reimbursement at any time with thirty (30) days notice prior to an open enrollment period.

Any employee who has elected to opt-out of coverage may re-enroll in the health care plan by giving the CITY thirty (30) days prior written notice of his/her desire to re-enroll in the plan. The payment of Two Thousand (\$2,000.00) Dollars shall be prorated for the period the employee was not covered by the City Plan.

Currently, Opt-out is governed by the SHBP.

The New Jersey State Health Benefits Program (SHBP) provides that a municipality may allow an employee as a dependent by a spouse's employer to waive SHBP health benefits coverage. The decision of a municipality to allow its employees to waive coverage and the amount of consideration to be paid are not subject to collective bargaining.

Consistent with the provisions of the applicable law, the City is willing to adopt an Opt-Out Payment Plan as follows:

Employees enrolled in the health insurance coverage plan provided in Article 12 Section I may elect to waive all coverage, provided proof of coverage through another source can be



demonstrated. Employees who waive all coverage shall receive an end-of-year payment in the amount of twenty-five (25%) percent of the applicable premium for the insurance plan or \$2,000, whichever is less, in lieu of the insurance, based on the number of months that the insurance was waived during the year. Payment shall be in the amount of twenty-five (25%) percent of the applicable premium, or \$2,000, whichever is less. Checks for opting out will be issued on or about December 1<sup>st</sup> of each year.

An employee who waives coverage shall be permitted to resume coverage by making an application for coverage during an open enrollment period in accordance with the provisions of the State Health Benefits Program.

Further, an employee who waives coverage shall be permitted to immediately resume coverage if the employee ceases to be eligible for other health care coverage for any reason, including, but not limited to, the retirement or death of the spouse or divorce. An employee who resumes coverage shall repay, on a pro rata basis, any amount received from the employer which represents an advance payment for a period of time during which coverage was resumed. An employee who wishes to resume coverage shall notify the employer in writing and file a declaration with the division, in such form as the director of the division shall prescribe, that the waiver is revoked.

Further in accordance with the provisions of the applicable law which provides that the decision of a municipality to allow its employees to waive coverage and the amount of consideration to be paid are not subject to collective bargaining, the City maintains the right to terminate, revise and modify the Opt-Out Payment Plan set forth herein.

G. Personal Vehicle Insurance. The CITY shall provide insurance coverage on Employees in their personal vehicles when said vehicles are used on recalls or when used otherwise in the scope of employment.

H. Defense of Employees. The CITY shall supply to all Employees necessary legal advice and counsel in the defense of charges filed against them in the performance of their duty in accordance with applicable New Jersey Statutes. The selection of an attorney must be made by the Employee subject to the approval of the Public Safety Committee, which approval shall not be unreasonably withheld.

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I. Cost Contribution. Effective January 1, 2012, employees shall contribute to the cost of the Health Benefit Plan coverages in accordance with P.L. 2011, Chapter 78, as set forth on Appendix "A" of this Agreement. The City shall establish and adopt a Section 125 Plan so that such contributions will be "pre-tax". Such payments shall be withheld from each employee's pay check.

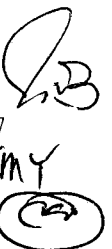
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**ARTICLE XIII**  
**CLOTHING ALLOWANCE**

A. The City shall continue to furnish an initial issue of new uniforms and turnout gear to all new Firefighters. Thereafter, each Firefighter shall be responsible at his/her expense for the purchase of replacement items of uniforms.

B. Employees shall maintain their uniforms in good and clean condition and failure to maintain uniforms in good and clean condition shall be cause for disciplinary action.

C. The City shall replace all uniforms and equipment damaged in the line of duty unless the damage or destruction has been caused by the negligence of the firefighter.

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**ARTICLE XIV**

**FUNERAL LEAVE**

A. Firefighters shall be granted time off with pay for the following: Death in the immediate family, from the date of death to and including the date of the funeral.

B. Immediate family shall consist of spouse or civil union partner, child, stepchild, mother, father, brother, sister, stepmother, stepfather, grandparents, mother-in-law and father-in-law.

C. The maximum time off for any one occurrence shall be forty-eight (48) work hours and the parties agree that the practice of allowing firefighters to take days and nights off based on twelve (12) hours shall continue. This time shall not be deducted from any other benefits.

D. Firefighters shall be granted time off with pay, for the day of the funeral only, in case of death of brother-in-law and sister-in-law.

**ARTICLE XV**

**MILITARY LEAVE**



A. Any Employee called into the Armed Forces of the United States during a national emergency or drafted, shall be given all the protection of the applicable laws and leave of absence shall be granted.

B. Employees who are subject to mandatory pre-existing Reserve requirements [Annual Active Duty for Training] of the United States Armed Forces shall be given time off for such obligations in accordance with present practices.

  
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**ARTICLE XVI**  
**PERMISSION TO LEAVE THE CITY**

The Employee may leave the City during time off without receiving permission unless instructed otherwise during any specific emergency situation.

  
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**ARTICLE XVII**


**SAFETY**

A. The City shall endeavor to provide conditions of work which are both safe and healthy in conformity with all federal, state and local laws.

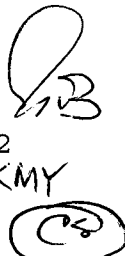
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**ARTICLE XVIII**  
**SALARY SCHEDULE**

1. Effective January 1, 2016, all employees shall remain frozen at the rate of pay paid to them as of December 31, 2015.
2. Effective October 1, 2016, all employees eligible for a salary step shall move one step on the wage guide. This shall include any Captain I who shall move to Captain II except as provided for under paragraph 11 below.
3. Effective October 1, 2016, the Deputy Chief, Captain II and Step 15 shall be increased by one percent (1.0%).
4. Effective January 1, 2017, all employees eligible for a salary step shall move one step on the wage guide, except as provided for under paragraph 11 below.
5. Effective January 1, 2017, the Deputy Chief, Captain II and Step 15 shall be increased by one percent (1.0%).
6. Effective January 1, 2018, all employees eligible for a salary step shall move one step on the wage guide, except as provided for under paragraph 11 below.
7. Effective January 1, 2018, the Deputy Chief, Captain II and Step 15 shall be increased by one percent (1.0%).
8. Effective January 1, 2019, all employees eligible for a salary step shall move one step on the wage guide, except as provided for under paragraph 11 below.
9. Effective January 1, 2019, the Deputy Chief, Captain II, Captain I and Step 15 shall be increased by one percent (1.0%).

  
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10. The wage guide shall be attached hereto as Exhibit "A" and made a part hereof. Firefighters shall be slotted for the duration of the contract as set forth on Exhibit "B".
11. Any employee promoted to Captain or Deputy Chief shall receive the greater of Ten Thousand (\$10,000) Dollars or twenty-five (25%) percent of the differential between their current step or rank position being promoted to for each year until the Employee reaches the appropriate negotiated pay for Captain or Deputy Chief.
12. Retroactive money that is due the Firefighters under this Contract shall be paid as quickly after the Contract is signed as is practical. In no event shall this be later than forty-five (45) days after ratification by both parties.
13. Employees must obtain EMT Certification within one year of date of hire. Employees shall maintain EMT Certification and shall attend classes for EMT training on City time as assigned by the Chief. Unit members may be assigned the responsibility of performing EMT duties in non-fire setting (e.g. When unit members are assigned the responsibility of EMS Ambulance duties). Firefighters must maintain his/her Certification throughout his/her career as a condition of employment. The City reserves the right to require proof of satisfactory completion of a Certification course.
14. Any employee hired on or before June 30<sup>th</sup> shall move to Step 1 of the salary guide on the immediate next January 1<sup>st</sup>; anyone hired on or after July 1<sup>st</sup> shall move to Step 1 of the salary guide on the next January 1<sup>st</sup> after having served one full year of probationary status.

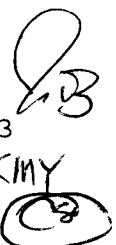
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**ARTICLE XIX**  
**PROBATIONARY PERIOD**

New Employees shall serve a probationary period of one (1) year. During said probationary period, they shall be paid as if they were qualified first year Firefighters. For purposes of seniority and longevity, the original date of hire should be used.

It shall be required for probationer to obtain EMT-B and CPR Certifications during the twelve (12) month working test period. Failure to do so within this timeframe shall result in automatic release at the conclusion of the probationary period.

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**ARTICLE XX**  
**SCHOOLING and MISCELLANEOUS PROVISIONS**

A. (1) In addition to his salary, each Firefighter shall receive an additional Twenty-five (\$25.00) Dollars per year for each Firefighter related college credit acquired up to a maximum of Seven Hundred Fifty (\$750.00) Dollars per year. No credits earned through any correspondence courses or in basic training qualify for payment under this Section.

(2). The City shall pay for full tuition including all books and credits for job related course when authorized in advance and approved by the Fire Chief and the City Administrator.

B. All Employees who are required by the Fire Chief to attend training courses on their own time shall receive compensation at their regular rate of pay.

C. In the event an Employee is not able to use a City vehicle to attend a job related school, he shall be compensated at the IRS reimbursement rate and tolls.



D. All Firefighters shall always appear neat but may wear sideburns or a mustache, so long as they are kept neat and trimmed. However, facial hair or jewelry that interferes with proper or safe use of SCBA/Respirator shall be expressly prohibited.

E. All new Firefighters being hired will attend and successfully complete an accredited Firefighter I basic training school and State of New Jersey Emergency Medical Technician basic training course. Failure to successfully complete the two above courses shall result in the removal of the Firefighter from employment.

F. When a Firefighter attends school at the direction of the City, the City agrees to reimburse said Firefighters on a per diem basis in accordance with verification procedures established by the City for their actual and necessary expenses incurred while in travel status in the performance of their official duties for hotel, lodging, meals and incidental expenses related thereto in accordance with reimbursement rates set forth in the City's Personnel Manual.

G. During a time period when a volunteer Officer assumes temporary paid Firefighter status, decisions at the Fire House shall be made by the full time Firefighter on duty.

H. All employees shall immediately notify the Chief regarding outside employment, second job status or changes to outside employment immediately as any changes occur.

  
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**ARTICLE XXI**  
**COURT TIME**

A. Should it become necessary for any member of the Paid Fire Department to spend time in Court on off-duty hours, he/she shall receive overtime pay for time spent there at his/her regular rate of pay.

B. A regular employee who loses time from his/her job because of jury duty as certified by the Clerk of the Court, shall be paid by the City the difference between his/her job rate for either eight (8) hours and the daily jury fee, subject to the following conditions:

a. When the jury service is completed prior to 1:00 p.m., the Firefighter is required to telephone the Chief and report to work if requested.

b. Time lost because of jury service will not be considered for purposes of computing overtime.

c. The employee must notify the Chief immediately upon receipt of any communication regarding jury service.

d. No reimbursement of wages will be made for jury service during holidays or vacations.

e. At the Chief or Administrator's request adequate proof must be presented of time served on a jury and amount received for such services.

  
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## ARTICLE XXII

### DUES CHECK OFF AND REPRESENTATION FEES

A. The City agrees to check off Local dues and assessments uniformly arrived at and pay over such money to the duly elected treasurer of the employees in monthly installments. Employees will file authorization forms with the City, signed by each employee prior to such deduction.

B. The City agrees to check off a representation fee, in lieu of dues, in accordance with procedures set forth in Section C of this Article, to be assessed against employees who are not members of the local, in an amount up to eighty-five (85%) percent of the dues payable by members and to pay over such money directly to the duly elected treasurer of the local in monthly installments.

C. Purpose of Fee:

If an employee covered by this contract does not become a member of the Local during any membership year (*i.e. from January 1 to the following December 31*) which is covered in whole or in part by this contract, said employee will be required to pay a representation fee to the Local for that membership year. The purpose of this fee will be to offset the employee's per capita cost of services rendered by the Local as majority representative.

D. Amount of Fees:

Prior to the beginning of each membership year, the Local will notify the City in writing of the amount of the regular membership dues, initiation fees and assessments charged by the Local to its own members for the membership year. The representation fee to be paid by non-members will be equal to eighty-five (85%) percent of that amount, plus eighty-five (85%) percent of any special assessments relating to contract administration or contract negotiations concerns.

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**E. Deduction and Transmission of Fee:**

**1. Notification**

Once during each membership year covered in whole or in part by this contract, the Local will submit to the City a list of the employees who have not become members of the Local for the then current membership year. The City will deduct from the salaries of such employees, in accordance with Paragraph 2 below, the full amount of the representation fee and promptly will transmit the amount so deducted to the Local.

**2. Payroll Deductions Schedule**

The City will deduct the representation fee in equal installments, as nearly as possible, from the paychecks paid to each employee on the aforesaid list during the remainder of the membership year in questions and until such time as a new contract is executed. The deduction will begin with the first paycheck paid:

- a. Ten (10) days after receipt of the aforesaid list by the City; or
- b. Twenty (20) days after the employee begins his or her employment in a bargaining unit position, unless the employee previously served in a bargaining unit position or was on layoff, in which event the deduction will begin with the first paycheck paid ten (10) days after resumption of the employment in a bargaining unit position, whichever is later.

**F. Termination of Employment**

If an employee who is required to pay a representation fee terminates his or her employment with the City before the local has received the full amount of the representation fee to which it is entitled under this Article, the City will deduct the unpaid portion of the fee from the last paycheck paid to the said employee during the membership year in question.

**G. Mechanics**

Except as otherwise provided in this Article, the mechanics for the deduction of representation fees and the transmission of such fees to the Local will, as nearly as possible, be the same as those used for the deduction and transmission of regular membership dues to the Local.

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**H. Changes**

The Local will notify the City in writing of any changes in the list provided in Paragraph 1 above and/or the amount of the representation fee, fees, and such changes will be reflected in any deductions made more than ten (10) days after the City received said notice.

**I. New Employee**

On or about the last day of each month, beginning with the month this contract becomes effective, the City will submit to the Local, a list of all employees who began their employment in a bargaining unit position during the preceding thirty (30) days period. The list will include names, job titles and dates of employment for all such employees.

**J. Demand and Return System:**

1. The Local agrees to establish and maintain a "demand and return" system whereby employees who are required to pay the representative fee in lieu of dues may demand the return of the "pro rata share," if any, subject to refund in accordance with the provisions of N.J.S.A. 34:13A-5.4, as amended.

2. The Local shall indemnify, defend and save the City harmless against any and all claims, demands, suits or other forms of liability that shall arise out of, or by reason of, any action taken in making deductions and remitting the same to the Union pursuant to this Article.

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**ARTICLE XXIII**  
**DISCRIMINATION**

The City and Local both recognize that there shall be no discrimination by reason of sex, creed, racial origin, age, marital or civil union status as far as employment is concerning or as far as any opportunities for improvement of jobs or as a condition of employment. The City further agrees it will not interfere with nor discriminate against any Firefighter because of membership in, or legitimate activity on behalf of the Local, nor will the City encourage membership in any other Local or union or do anything to interfere with the exclusive representation of the Local of the appropriate bargaining unit.

  
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ARTICLE XXIV

LAY OFF AND RECALL PROCEDURES


When it is necessary to lay off employees, the Local shall be notified at once.

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**ARTICLE XXV**  
**CIVIL SERVICE RULES AND REGULATIONS**

The administration and procedural provisions and control of the Department of Personnel Rules and Regulations promulgated thereunder are to be observed in the administration of this contract.

  
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**ARTICLE XXVI**  
**NOTICE OF VACANCIES**


Notice of all vacancies and newly created positions in the Fire Department shall be posted and a written notice shall also be given immediately to the President of the Local. Such notice shall conform to the Department of Personnel Rules and Regulations.

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**ARTICLE XXVII**  
**SEPARABILITY AND SAVINGS**

A. The City and the Local recognize the applicability of any present or future Executive Order or legislation dealing with economic controls on wages, prices, salaries, etc.. Therefore, salary or wage increases or other economic changes will be put into effect to the extent that is legally possible. In the event any or all salary increases or adjustments or other economic changes cannot be legally made effective, such increases shall be omitted or proportionately adjusted according to law.

B. If any provision of this Agreement or any application of the Agreement to any Firefighter or group of Firefighters is held invalid by operation of law or by Court order or other tribunal of competent jurisdiction, such provisions shall be inoperative but all other provisions shall not be affected thereby and shall remain in full force and effect.

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**ARTICLE XXVIII**  
**FULLY BARGAINED PROVISIONS**

A. This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues, which were or could have been the subject of negotiations. During the terms of this Agreement, neither party will be required to negotiate with respect to any such matters, whether or not covered by this Agreement and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

B. Except as established by law, any changes or modifications of existing benefits shall be negotiated by the City and the Local before they are established.

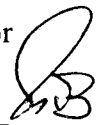

C. Proposed new rules or modifications of existing rules governing working conditions shall be negotiated with the majority representative before they are established. The Public Employment Relations Act shall be controlling.

  
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**ARTICLE XXIX**  
**DEPARTMENTAL INVESTIGATIONS**

In an effort to insure that Departmental investigations are conducted in a manner which is conducive to good order and discipline, the following rules are hereby adopted:



1. The interrogation of a member of the force shall be at a reasonable hour, preferably when the member of the force is off duty, unless the exigencies of the investigation dictate otherwise.
2. The interrogations shall take place at a location designated by the Fire Chief. Usually it will be at Fire Department Headquarters or the location where the incident allegedly occurred.
3. The member of the force shall be informed of the nature of the investigation before any interrogation commences. Sufficient information to reasonably apprise the member(s) of the allegations should be provided. If it is known that the member of the force is being interrogated as a witness only, he should be so informed at the initial contact.
4. The questioning shall be reasonable in length. Fifteen (15) minutes time shall be provided for personal necessities, meals, telephone calls, and rest periods at the end of every two (2) hours.
5. The member of the force shall not be subject to any offensive language, nor shall he be threatened with transfer, dismissal or other disciplinary punishment. No promise of reward shall be made as an inducement to answering questions.
6. At every stage of the proceedings, the Department shall afford an opportunity for a member of the force, if he so requests, to consult with counsel and/or his Association representative before being questioned concerning a violation of the Rules and Regulations during the interrogation of a member of the force, which shall not delay the interrogation beyond one (1) hour for

  
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consultation with his attorney. However, this paragraph shall not apply to routine day-to-day investigations.

7. In cases other than Departmental investigations, if a member of the force is under arrest or if he is a suspect or the target of a criminal investigation, he shall be given his rights pursuant to the current decisions of the United States Supreme Court and notice pertaining to the arrest or criminal investigation, shall be immediately reported to the Chief or Deputy Chief.



8. Nothing herein shall be construed to deprive the Department or its Officers of the ability to conduct the routine and daily operations of the Department.

  
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**ARTICLE XXX**  
**CEREMONIAL ACTIVITIES**

In the event a Fire Officer in another Department in the State of New Jersey is killed in the line of duty, the City will permit at least one (1) uniformed Fire Officer of the City to participate in funeral services for the said deceased Fireman.

Fire Officers participating in such funeral service shall not be entitled to any compensation during the time in which they are participating in said funeral service.

  
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**ARTICLE XXXI**  
**PERSONNEL FILES**

A personnel file shall be established and maintained for each Employee covered by this Agreement. Such files are confidential records and shall be maintained in the office of the Fire Chief and may be used for evaluation purposes by the Fire Chief, City Administrator, Mayor and/or Governing Body.

Upon advance notice and at reasonable times, any member of the Fire Department may at any time review his personnel file. However, this appointment for review must be made through the Fire Chief or his designated representative.

Whenever a written complaint concerning an Officer or his actions is to be placed in his personnel file, a copy shall be made available to him and he shall be given the opportunity to rebut it if he so desires, and he shall be permitted to place said rebuttal in his file. When the Employee is given a copy of the complaint, the identification of the complainant shall be excised. However, if any disciplinary action is taken based on any complaint, then the Employee shall be furnished with all details of the complaint, including the identity of the complainant.

All personnel files will be carefully maintained and safeguarded permanently, and nothing placed in any files shall be removed therefrom. Removal of any material from a personnel file by any member of the, Fire Department shall subject that member to appropriate disciplinary action.

  
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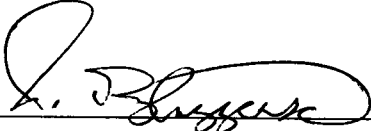

**ARTICLE XXXII**  
**TERM AND RENEWAL**

This Agreement shall be in full force and effect as of January 1, 2016 and shall remain in effect to and including December 31, 2019, and shall remain in effect until such time as a new contract can be agreed upon.

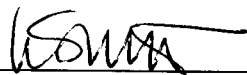
Negotiations for a successor agreement shall be in accordance with the rules of the Public Employment Relations Commission.

IN WITNESS WHEREOF, the parties hereto have hereunto caused these presents to be properly signed and the proper seals to be affixed hereto in the City of North Wildwood, New Jersey, on this 30<sup>th</sup> day of DECEMBER, 2016.

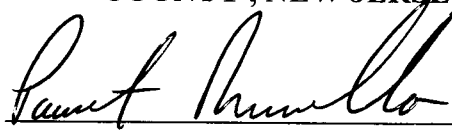
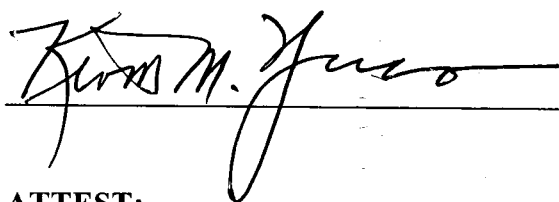
**NORTH WILDWOOD FIREMEN'S  
MUTUAL BENEVOLENT ASSOCIATION  
LOCAL 56**

  
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\_\_\_\_\_

**ATTEST:**

  
\_\_\_\_\_

**THE CITY OF NORTH  
WILDWOOD, CAPE MAY  
COUNTY, NEW JERSEY**



  
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**ATTEST:**

  
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**EXHIBIT "A"**  
**WAGE GUIDE**

	<b>1/1/2016</b>	<b>10/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
Dep Chief	\$ 95,694	\$ 96,651	\$ 97,617	\$ 98,594	\$ 99,580
Capt II	\$ 93,780	\$ 94,718	\$ 95,665	\$ 96,622	\$ 97,588
Capt I	\$ 92,105	\$ 92,105	\$ 92,105	\$ 92,105	\$ 93,026
Step 15	\$ 88,481	\$ 89,366	\$ 90,259	\$ 91,162	\$ 92,074
Step 14	\$ 85,431	\$ 85,431	\$ 85,431	\$ 85,431	\$ 85,431
Step 13	\$ 81,586	\$ 81,586	\$ 81,586	\$ 81,586	\$ 81,586
Step 12	\$ 77,741	\$ 77,741	\$ 77,741	\$ 77,741	\$ 77,741
Step 11	\$ 73,896	\$ 73,896	\$ 73,896	\$ 73,896	\$ 73,896
Step 10	\$ 70,051	\$ 70,051	\$ 70,051	\$ 70,051	\$ 70,051
Step 9	\$ 66,207	\$ 66,207	\$ 66,207	\$ 66,207	\$ 66,207
Step 8	\$ 62,362	\$ 62,362	\$ 62,362	\$ 62,362	\$ 62,362
Step 7	\$ 58,517	\$ 58,517	\$ 58,517	\$ 58,517	\$ 58,517
Step 6	\$ 54,672	\$ 54,672	\$ 54,672	\$ 54,672	\$ 54,672
Step 5	\$ 50,827	\$ 50,827	\$ 50,827	\$ 50,827	\$ 50,827
Step 4	\$ 46,982	\$ 46,982	\$ 46,982	\$ 46,982	\$ 46,982
Step 3	\$ 43,137	\$ 43,137	\$ 43,137	\$ 43,137	\$ 43,137
Step 2	\$ 39,292	\$ 39,292	\$ 39,292	\$ 39,292	\$ 39,292
Step 1	\$ 35,447	\$ 35,447	\$ 35,447	\$ 35,447	\$ 35,447
Probation	\$ 31,602	\$ 31,602	\$ 31,602	\$ 31,602	\$ 31,602



  
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**EXHIBIT "B"**  
**EMPLOYEE WAGES**

	<b>1/1/2016</b>	<b>10/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
TIROTTA	\$ 93,780	\$ 94,718	\$ 95,665	\$ 96,622	\$ 97,588
SANGUINETTI III	\$ 92,105	\$ 94,718	\$ 95,665	\$ 96,622	\$ 97,588
CARTER	\$ 86,207	\$ 86,207	\$ 92,105	\$ 96,622	\$ 97,588
SNYDER	\$ 85,431	\$ 89,366	\$ 90,259	\$ 91,162	\$ 92,074
BLIZZARD**	\$ 81,586	\$ 85,431	\$ 92,105	\$ 96,622	\$ 97,588
DEL VICARIO	\$ 81,586	\$ 85,431	\$ 90,259	\$ 91,162	\$ 92,074
HEITZMANN JR	\$ 54,672	\$ 58,517	\$ 62,362	\$ 66,207	\$ 70,051
LARCOMBE	\$ 54,672	\$ 58,517	\$ 62,362	\$ 66,207	\$ 70,051
LADISLAW	\$ 43,137	\$ 46,982	\$ 50,827	\$ 54,672	\$ 58,517
COLE*	\$ 31,602	\$ 31,602	\$ 35,447	\$ 39,292	\$ 43,137
PLUTA*	\$ 31,602	\$ 31,602	\$ 35,447	\$ 39,292	\$ 43,137
REIGHN*	\$ 31,602	\$ 31,602	\$ 35,447	\$ 39,292	\$ 43,137

\*Hired June 15, 2016 – No retroactive pay due.

\*\*Blizzard's salary shall be \$92,105 effective November 1, 2016 due to promotion.


  
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**APPENDIX "A"**  
**INSURANCE, HEALTH AND WELFARE**

**COST CONTRIBUTION**

Effective January 1, 2012, employees contribute to the costs of the Health Benefit Plan coverages in accordance with P.L. 201, Chapter 78, Pension and Health Benefits Reform Law adopted June, 2011, as follows:

1. For family coverage or its equivalent, an employee who earns:
  - i. less than \$25,000 shall pay 3 percent of the cost of coverage;
  - ii. \$25,000 or more but less than \$30,000 shall pay 4 percent of the cost of coverage;
  - iii. \$30,000 or more but less than \$35,000 shall pay 5 percent of the cost of coverage;
  - iv. \$35,000 or more but less than \$40,000 shall pay 6 percent of the cost of coverage;
  - v. \$40,000 or more but less than \$45,000 shall pay 7 percent of the cost of coverage;
  - vi. \$45,000 or more but less than \$50,000 shall pay 9 percent of the cost of coverage;
  - vii. \$50,000 or more but less than \$55,000 shall pay 12 percent of the cost of coverage;
  - viii. \$55,000 or more but less than \$60,000 shall pay 14 percent of the cost of coverage;
  - ix. \$60,000 or more but less than \$65,000 shall pay 17 percent of the cost of coverage;
  - x. \$65,000 or more but less than \$70,000 shall pay 19 percent of the cost of coverage;
  - xi. \$70,000 or more but less than \$75,000 shall pay 22 percent of the cost of coverage;
  - xii. \$75,000 or more but less than \$80,000 shall pay 23 percent of the cost of coverage;
  - xiii. \$80,000 or more but less than \$85,000 shall pay 24 percent of the cost of coverage;
  - xiv. \$85,000 or more but less than \$90,000 shall pay 26 percent of the cost of coverage;
  - xv. \$90,000 or more but less than \$95,000 shall pay 28 percent of the cost of coverage;
  - xvi. \$95,000 or more but less than \$100,000 shall pay 29 percent of the cost of coverage;
  - xvii. \$100,000 or more but less than \$110,000 shall pay 32 percent of the cost of coverage;
  - xviii. \$110,000 or more shall pay 35 percent of the cost of coverage.
  
2. For individual coverage or its equivalent, an employee who earns:
  - i. less than \$20,000 shall pay 4.5 percent of the cost of coverage;
  - ii. \$20,000 or more but less than \$25,000 shall pay 5.5 percent of the cost of coverage;
  - iii. \$25,000 or more but less than \$30,000 shall pay 7.5 percent of the cost of coverage;
  - iv. \$30,000 or more but less than \$35,000 shall pay 10 percent of the cost of coverage;
  - v. \$35,000 or more but less than \$40,000 shall pay 11 percent of the cost of coverage;
  - vi. \$40,000 or more but less than \$45,000 shall pay 12 percent of the cost of coverage;
  - vii. \$45,000 or more but less than \$50,000 shall pay 15 percent of the cost of coverage;
  - viii. \$50,000 or more but less than \$55,000 shall pay 20 percent of the cost of coverage;
  - ix. \$55,000 or more but less than \$60,000 shall pay 23 percent of the cost of coverage;
  - x. \$60,000 or more but less than \$65,000 shall pay 27 percent of the cost of coverage;
  - xi. \$65,000 or more but less than \$70,000 shall pay 29 percent of the cost of coverage;
  - xii. \$70,000 or more but less than \$75,000 shall pay 32 percent of the cost of coverage;

  
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