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Contract # 193

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RUCS

**A G R E E M E N T**

**BETWEEN**

**CITY OF ELIZABETH, NEW JERSEY**

**AND**

**ELIZABETH FIRE SUPERIOR OFFICERS ASSOCIATION**  
**INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS**  
**LOCAL 2040 AFL-CIO**

**X JANUARY 1, 1990 THROUGH DECEMBER 31, 1991**



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AGREEMENT entered into this 7<sup>th</sup> day of *MARCH*, 1991, by and between the CITY OF ELIZABETH, NEW JERSEY, hereinafter referred to as the "CITY" and the ELIZABETH FIRE OFFICERS ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 2040, AFL-CIO, hereinafter referred to as the "FIRE OFFICERS", or the "ASSOCIATION".

**ARTICLE I**

**RECOGNITION**

1. The City hereby recognizes the Elizabeth Fire Officers Association, Local 2040, I.A.F.F., AFL-CIO as the exclusive and sole representative for collective negotiations concerning salaries, hours and conditions of employment for full-time, uniformed Fire Department employees of the ranks of Battalion Chief and Captain, as determined by the Public Employment Relations Commission.
2. Unless otherwise indicated, the terms, "Fire Officer", "Fire Officers", "employee", or "employees", when used in this Agreement shall refer to all persons represented in the above defined unit.

## ARTICLE II

### ASSOCIATION SECURITY

1. Employees covered by this Agreement at the time it is executed and who are members of the Association at that time shall be members for the duration of this Agreement and the City will not honor revocation from any employee covered by this provision, except as herein provided.
2. Employees not members of the Association and who desire membership shall confirm their desire to join for the duration of this Agreement by initiating their Association application form and dues deduction authorization forms.
3. Upon receipt of written authorization, the City shall deduct Association dues weekly, on a pro-rata basis, and shall remit the monies collected to the Association weekly. The Association agrees to indemnify and hold harmless the City from any causes of action, claims, loss or damages incurred as a result of this clause.
4. All deductions under this Article shall be subject to revocation at the termination of this Agreement by the employees who executed such assignments, upon giving notice to that effect thirty (30) days prior to the expiration date of this Agreement. Such notice shall be given to the Association and the City Comptroller and the City Treasurer shall thereafter cease withholding any monies whatever under such assignments.
5. Assignees shall have no right or interest whatsoever in any money authorized withheld until such money is actually paid

**ARTICLE II**

**ASSOCIATION SECURITY (Continued)**

over to them. The City or any of its officers and employees shall not be liable for any delay in carrying out such deductions by mail to the assignees' last known address, the City and its officers and employees shall be released from all liability to the employee-assignors and to the assignees under such assignments.

## **ARTICLE IIA**

### **REPRESENTATION FEE**

1. Upon the request of the Association the employer shall deduct a representation fee from the wages of each employee who is not a member of the Association.
2. These deductions shall commence thirty (30) days after the beginning of employment in the unit or ten (10) days after re-entry into employment in the Association.
3. The amount of said representation fee shall be certified to the employer by the Association which amount shall not exceed 85% of the regular membership dues, fees and assessments charged by the Association to its own members.
4. The Association agrees to indemnify and hold the employer harmless against any liability, cause of action, or claims of loss whatsoever arising as a result of said deductions.
5. The employer shall remit the amounts deducted to the Union monthly, on or before the 15th of the month following the month in which such deductions were made.
6. The Association shall establish and maintain at all times a demand and return system as provided by N.J.S.A. 34:13A-5.4 (2) (C) and (3) (L.1979,c.477), and membership in the Association shall be available to all employees in the unit on an equal basis at all times. In the event the Association fails to maintain such a system, or if membership is not so available, the employer shall immediately cease making said deductions.



## ARTICLE III

### GRIEVANCE PROCEDURE

1. A grievance is defined as a violation, misinterpretation or inequitable application of the provisions of this Agreement, policies or regulations of the Elizabeth Fire Department, or guidelines which affect the terms or conditions of employment of those covered by this Agreement.

STEP 1: The aggrieved employee shall commit to writing his/her dispute within seven (7) calendar days of the dispute itself or the employee's knowledge thereof. The grievance shall be forwarded to the employee's immediate superior and to the Association's Grievance Committee.

STEP 2: The Association's Grievance Committee shall evaluate the merits of the grievance and, if so warranted, arrange a meeting with the employee's immediate superior to attempt to settle the grievance within five (5) calendar days of the receipt of said grievance.

STEP 3: If no settlement is reached in Step 2, the grievance shall be processed to the Chief of the Department, who shall meet with the aggrieved employee and Association representative to discuss and render a decision on the grievance, in writing to the aggrieved employee and the Association within five (5) calendar days of said meeting.

ARTICLE III

GRIEVANCE PROCEDURE Continued

STEP 4: If the Association elects to appeal the decision of the Chief of the Department, the grievance shall be processed to the Fire Director, who shall meet with the aggrieved employee and Association representative and render a decision in writing to the aggrieved employee and the Association within five (5) calendar days of said meeting.

STEP 5: Either the City or the Association may appeal the Fire Director's decision and seek arbitration. The party seeking arbitration must notify the other party in writing of its intent to seek arbitration within five (5) calendar days of the Fire Director's decision. They must also send a request for arbitration to the Public Employment Relations Commission within seven (7) calendar days of receipt of the Fire Director's decision;

2. An arbitrator shall be selected and a hearing scheduled as soon as possible. The arbitrator shall hear the case and render a written decision to both parties within thirty (30) calendar days of the hearing. The Arbitrator's decision will be final and binding on both parties. The cost of arbitration shall be borne equally by both parties.
3. An employee must initiate the grievance at Step 1. The Association may initiate the grievance at Step 3.

## ARTICLE IV

### WORK WEEK

1. It is agreed that the normal work week for unit employees performing fire fighting duties shall be an average of forty-two (42) hours per week computed over the period of the full fiscal year.
2. For all other employees in the unit, the normal work week shall be eight (8) hours per day, five (5) days per week, Monday through Friday, for a total of forty (40) hours per week.
3. Present work schedules shall be maintained; two (2) tours of ten (10) hours; forty-eight (48) off then -- two (2) night tours of fourteen (14) hours, and seventy-two (72) hours off. Subject to change by mutual agreement.
4. The term "tour" as defined in this Agreement shall mean a ten (10) hour day, or a fourteen (14) hour night, for employees working a forty-two (42) hour per week work schedule.
5. Starting time for the day tour shall be 0800 and starting time for the night tour shall be 1800.
6. Early relief, up to one hour, prior to times set in paragraph 5, shall be permitted by mutual consent of the two officers involved. Any relief in excess of one (1) hour must have the approval of the Deputy Chief on whose tour such relief is scheduled to take place.

**ARTICLE V**

**EXTRA TIME**

1. Whenever an employee works in excess of his/her regularly, assigned work week or work schedule in non emergency detail, as provided for in Article IV, in addition to any other benefits to which he/she may be entitled, he/she shall receive extra time in money for such work at one and one-half (1-1/2) times the base hourly rate which he/she received for his/her regularly assigned duty in accordance with the City Ordinances. Payment for such assignment(s) shall be made on a monthly basis.
- 2a. The Chief Officer in charge shall establish a roster of the employees on a seniority basis. Whenever extra time work in money is required, it shall be rotated amongst employees on the roster. If an employee refuses an assignment to work extra time, he/she shall be considered as having worked such extra time assignment for the purpose of maintaining a proper order of rotation for future assignments.
- 2b. Any employee on recall shall receive compensatory time off at the rate of one and one-half (1-1/2) hours for every hour worked with a minimum of four (4) hours compensatory time off for every such detail.
- 2c. Any employee held over on his/her job for an emergency detail shall receive a minimum of one (1) hour of compensatory time off. If such employee is held over, he/she shall receive one and one-half (1-1/2) hours of compensatory time off for each hour (or part thereof) worked.

**ARTICLE V**

**EXTRA TIME (Continued)**

3. All employees working less than forty-two (42) hours in a work week shall receive extra time in money for non-emergency detail at one and one-half (1 1/2) times their regularly hourly base rate for all hours over eight (8) hours per day or for all hours after forty (40) hours per week, provided there shall be no pyramiding of overtime. Payment for such assignments shall be made on a monthly basis.

## ARTICLE VI

### HOLIDAYS

1. Employees working a forty-two (42) hour schedule shall be entitled to holiday pay in compensatory time off for a total of one hundred and twelve (112) hours per contract year.
2. Employees taking time off under this provision shall be charged with a maximum of ten (10) hours per tour, regardless of whether they take a day or night tour off.
3. The allocation of compensatory time off shall be by mutual agreement between the Director and the employee.
4. Employees working a forty (40) hour schedule shall receive wages based upon eight (8) hours straight time hourly rate of pay for each of the following holidays, even though not required to work:

New Year's Day  
Martin Luther King's Birthday  
Lincoln's Birthday  
Washington's Birthday  
Good Friday  
Memorial Day  
Independence Day  
Christmas Day  
Labor Day  
Columbus Day  
General Election  
Veterans' Day  
Thanksgiving  
Friday after Thanksgiving

An extra holiday declared to be such by the President, Governor or Mayor, shall be granted to the employees as additional compensatory time off.

5. All compensatory time earned under this Article must be used within the year it is earned, except in case of illness or emergency. Special cases will be referred to the Director.

**ARTICLE VII**

**LONGEVITY**

1. All permanent employees of the Fire Department covered by this Agreement shall be entitled to be paid longevity pay in accordance with the schedule contained in this Article. Longevity pay shall be applied on the basis of the employee's anniversary date of employment as follows -- if the employee's anniversary falls between January 1 and June 30, he/she shall be entitled to adjusted longevity pay retroactive to January 1; if the employee's anniversary date falls between July 1 and December 31, he/she shall be entitled to adjusted longevity pay retroactive to July 1. Longevity Pay, in the case of salary increases, will be credited retroactively to the January 1st preceding the execution date of this contract and will accordingly be computed on the new base salary.
2. The scale of longevity pay shall be as follows:

5th year of employment to completion of 9th year-----	2%
10th year of employment to completion of 14th year-----	4%
15th year of employment to completion of 19th year-----	6%
20th year of employment to completion of 24th year-----	8%
25th year of employment and over-----	10%

**ARTICLE VIII**

**CLOTHING ALLOWANCE**

1. All employees of the Fire Department covered by this Agreement shall be entitled to an annual clothing allowance of \$400.00, payable the second pay period of April.
2. Employees shall be responsible for proper maintenance of all clothing purchased. Clothing shall not be used by the employees except during the performance of assigned departmental duties.



## ARTICLE IX

### INSURANCE

1. All employees covered by this Agreement and eligible members of their family shall be entitled to full coverage of Blue Cross and Blue Shield hospitalization plans, including Rider "J" of the New Jersey Blue Cross and Major Medical Insurance, the premiums of which shall be paid for by the City.
2. The City acknowledges that the rules and regulations of the State Health Benefits Commission established that Chapter 88, P.L., 1974 does:
  - a. apply to all eligible present and future pensioners of the employer and their dependents;
  - b. continue as long as the State is paying their cost of its eligible pensioners and their dependents in accordance with the provisions of Chapter 75, Public Laws of 1972;
  - c. provide for local employer reimbursement of Federal Medicare premiums for eligible pensioners and/or their spouses as well as the payment of health insurance premiums required by their program, on a basis comparable to the reimbursement made by the State to its eligible pensioners and their spouses in accordance with the provisions of Chapter 75, Public Laws of 1972;
  - d. require the local employer to pay the full cost of such premiums and Medicare charges.
3. The City hereby agrees to pay the premium or periodic charges for the benefits provided to all eligible retired employees and their dependents covered under the program, but not

## ARTICLE IX

### INSURANCE (Continued)

including survivors, if such employees retired from a State or locally-administered retirement system effective after the date the employer adopted the State Health Benefits Program on a benefit based on twenty-five (25) years or more of service credited in such retirement system, excepting the employees who elected deferred retirement, but including the employees who retired on disability pensions based on fewer years of service credited in such retirement system, and also to reimburse such retired employees for their premium charges under Part B of the Federal Medicare Program covering the retired employees and their spouses in accordance with the regulations of the State Health Benefits Commission.

4. All other insurance benefits presently in effect shall be maintained throughout the period of the contract.
5. All employees covered by this Agreement and eligible members of their families will be covered by a Prescription Drug Plan. The premiums will be paid by the City.
6. All employees covered by this Agreement and eligible members of their families will be covered by a Dental Plan. The premiums will be paid by the City.

**ARTICLE X**

**VACATIONS**

1. Employees covered by this Agreement shall be entitled to vacation leave with pay according to the following schedule:

Battalion Chiefs	20 working days
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Captains Starting 15th year of continuous service and over	18 working days
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Captains With less than 15 years of continuous service	16 working days
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Upon completion of twenty-five (25) years of continuous service, the employee shall receive five (5) working days vacation for that anniversary year only. In computing vacation eligibility, the employee must complete his/her 14th year of continuous service as of December 31 of the vacation year.

2. Vacations shall normally begin following the "regular days off" of the employee.
3. Vacation time must be taken in the calendar year in which it is earned, or it shall be forfeited. However, one year's vacation time or any part thereof, may be carried forward into the next succeeding year only, subject to the approval of the Director. Any such accumulation of vacation time may not be carried beyond the year immediately following that in which it is earned, unless approved by the Business Administrator.
4. The vacation period shall be the calendar year, from the 1st day of January through the 31st day of December, giving preference to employee seniority where practicable and where

## ARTICLE X

### VACATIONS (Continued)

- consistent with efficient operations. All vacation requests and/or schedules are subject to the approval of the Director. Company Captains shall submit a Form #5 with the residual vacation requests no later than December 1st of the year prior to vacation year. By December 31st, of the same year, the Duty Chief of each tour shall post a list of the residual vacations of his/her tour. Subject to manpower needs, two-thirds (2/3) of the residual vacation requests must be used by June 15th, or the start of the summer vacation period.
5. By March 1st of the vacation year, Duty Chiefs of each tour will announce the dates of the six (6) summer vacation periods. Battalion Chiefs and Captains shall then submit a Form #5 with their summer vacation requests no later than April 1st of the vacation year. By April 30th of the same year, Duty Chiefs of each tour shall post a list of the summer vacations of his tour. Full vacations shall have preference over residual vacation picks when submitted the residual requests in December.
  6. Employees may take residual vacations (i.e. vacation days due employees which are in excess of the normal vacation stretch and amount to between eight (8) and ten (10) working days depending on seniority) in two (2) day increments rather than all at one time. This is a voluntary program and is subject to the requirement of sufficient manning being available for the needs of the Fire Department.

ARTICLE X

VACATIONS (Continued)

7. Employees covered by this Agreement, who are entitled to vacation leave at the time of retirement, shall receive the earned vacation which has not been taken effective thirty (30) days prior to the date of retirement. It is understood and agreed that the retiring employee must give sufficient notice of retirement to enable him/her to use any accrued time off and vacation time prior to his/her retirement or such time will be forfeited. In the event that an employee is entitled to earned vacation leave at the time of his/her death, his/her widow(er) or his/her estate shall receive the earned vacation pay on the same basis as an employee who is retiring. The widow(er) or estate shall also receive earned pay for any accrued time that is owed to the employee as a result of accumulated, non-compensatory overtime.
8. In order not to jeopardize the efficiency of the department, the vacation schedule shall be as follows: the early section shall be used before June 15, the summer section shall be used between June 15 and September 15, and the late section shall be used after September to December 31.

**ARTICLE XI**

**LEAVE WITHOUT PAY**

1. Any covered employee desiring leave without pay for personal reasons, up to a maximum period of ninety (90) days, shall make a request in writing to the Director not less than two (2) weeks in advance of the date for which such leave is desired, except in the event of an emergency, stating the reason for the leave and the time requested. Leaves shall not be denied without just cause.
2. In granting leaves or extensions of leaves, approval will not be unreasonably withheld. Extensions of such leaves may be granted providing that at least two (2) weeks prior to the date on which the initial and subsequent leave would terminate, the employee requests said extension of the Director.
3. Falsification of the reason for leave or failure to return promptly at the expiration of a leave shall be considered reason for summary discharge.
4. Leaves shall be granted or denied in writing.
5. At the request of the Director, a returning employee may be required to undergo a physical examination by the Department physician prior to reinstatement.

**ARTICLE XII**

**FUNERAL LEAVE**

1. An employee covered by this Agreement shall be excused from work because of death in his/her immediate family as defined below and shall be paid his/her regular rate of pay for the scheduled working hours missed during the first ninety-six (96) hours following the death.
2. Immediate family is defined to mean parents, children, spouse, brother or sister, father-in-law, mother-in-law as well as grandfather or grandmother, sister-in-law and brother-in-law and grandchildren of employee or spouse.
3. One (1) working day shall be allowed in the event of the death of an aunt or uncle.
4. Special and other cases will be referred to the Director and acted on as heretofore.

## ARTICLE XIII

### SENIORITY

Seniority is defined to mean the accumulated length of continuous service with the Department, computed from the last date of hire. An employee's length of service shall not be reduced by time lost due to authorized leave of absence for bona fide illness or injury certificated by a physician not in excess of one (1) year. Seniority shall be lost and employment terminated if any of the following occur:

- a. discharge
- b. resignation
- c. failure to return promptly upon expiration of authorized leave
- d. absence for five (5) consecutive working days without leave or notice
- e. absence for illness or injury for more than one (1) continuous year.



**ARTICLE XIV**

**BAN ON STRIKES**

1. It is recognized that the need for continued and uninterrupted operation of the City's departments and agencies is of paramount importance to the citizens of the community and that there should be no interference with such operations.
2. Adequate procedures having been provided for the equitable settlement of grievances arising out of this Agreement, parties hereto agree that there will not be and that the Association, its officers and members will not engage in, encourage, sanction, or suggest, strikes, slowdowns, mass resignations, mass absenteeism or other similar actions which would involve suspension of or interference with normal work performance.
3. The City shall have the right to discipline or discharge any employee encouraging, suggesting, fomenting or participating in a strike, slowdown, or other such interference.
4. The Association shall not be held liable for unauthorized acts of unit employees.
5. The City agrees that during the period of this Agreement there shall be no lockout of employees.

**ARTICLE XV**

**FLEXIBILITY OF ASSIGNMENT**

1. Employees, regardless of regular assignment, may be re-assigned to their profession as Fire Officers.
2. An exception of specific duties can be made where employees are on the medical "limited duty" list and cannot perform said duties.
3. Employees appointed to act in a higher title for a complete tour shall be paid for such work at the higher rate of pay, but the employee's longevity shall be based on his/her pay in his/her permanent position, such payment shall be made as soon as possible after the end of each fiscal quarter, March 31, June 30, September 30 and December 31.
4. Assignments will be made by the Fire Director and/or his/her designee.

## ARTICLE XVI

### RULES AND REGULATIONS

1. The Director may establish and enforce binding rules and regulations in connection with the operation of the Fire Department and maintenance of discipline, provided such rules and regulations are not in conflict with the provisions of this Agreement. Copies shall be furnished to the Association and an opportunity for discussion of the rule or regulation becomes effective.
2. It is understood that employees shall comply with all rules and regulations of the department, and orders or directives issued by the Director or his/her designee, from time to time. Employees shall promptly and efficiently execute the instructions and orders of superior officers. If an employee or employees believe a rule, regulation, instruction or order of a superior officer is unreasonable or unjust, the employee or employees shall comply with the rule, regulation, order or instruction, but with further provision that such employee or employees may regard the rule, regulation, order or instruction as a grievance which shall be handled in accordance with the Grievance Procedure as set forth in Article III of this contract.
3. In the event that an employee or employees shall refuse to comply with a rule or regulation, or shall refuse to execute promptly and efficiently an instruction or order of a superior officer, appropriate action shall be within the province of the superior officer within the framework of

**ARTICLE XVI**

**RULES AND REGULATIONS (Continued)**

department rules and regulations subject only to the right of the employees to file a grievance.

**ARTICLE XVII**

**INJURY LEAVE**

1. Whenever an employee shall be injured, so as to be physically unfit for duty during the period of such disability, except in connection with off-duty employment, the City may grant a leave of absence with pay up to a maximum period of one (1) year commencing from the date of such injury.
2. Any payments from temporary disability insurance or Worker's Compensation Insurance received by the employee shall be credited toward the pay referred to above.
3. The above is not intended to deprive employees of any cash award they may be granted from Worker's Compensation Court empowered to grant such awards as a result of a judgment of permanent disability.
4. The employer may require that the injury be evidenced by a certificate of a physician designated by the department to examine the employee.

## ARTICLE XVIII

### SICK LEAVE

1. The present sick leave plan pertaining to non-occupational injuries and illness shall continue in effect for the duration of this Agreement.
2. In the event of an emergency, upon notification to the Chief in Charge, an employee may receive two (2) tours off for such emergency during any working period.
3. If the City or its representatives require a Captain or Battalion Chief to produce a doctor's note to verify an illness (which illness is for one or two days), then the City will be responsible to reimburse the affected employee for the cost of the doctor. This shall become effective on March 31, 1985 at midnight.

**ARTICLE XIX**

**WAGES**

All employees covered by this Agreement shall be paid in accordance with Appendix "A" attached hereto.

**APPENDIX A**

**FIRE CAPTAIN**

Eff. 1/1/90, 18.5% differential over firefighter salary \$34,959.....\$41,426

Eff. 1/1/91, 18.5% differential over firefighter salary

**BATTALION CHIEF**

Eff. 1/1/90, 31.04% differential over firefighter salary \$34,959....\$45,810

Eff. 1/1/91, 31.04% differential over firefighter salary



**ARTICLE XX**

**INSURANCE COVERAGE AND LEGAL REPRESENTATION**

1. The City and the bargaining unit agree to be bound by the mandatory provisions of N.J.S.A. 40A: 14-28 which reads as follows:

"Whenever a member or officer of a municipal fire department or force is a defendant in any action or legal proceeding arising out of or incidental to the performance of his duties, the governing body of the municipality shall provide said member or officer with counsel and costs incidental to such representation for the defense of such action or proceeding, other than for his defense in a disciplinary proceeding instituted against him by the municipality or in a criminal proceeding instituted as a result of a complaint on behalf of the municipality. If any such disciplinary or criminal proceeding instituted by or on complaint of the municipality shall be dismissed or finally determined in favor of the member or officer, he shall be reimbursed for the expense of his defense. The provisions of this section shall apply to members and officers of all municipal fire departments or forces whether said defendants or forces be paid, part-paid, or volunteer."

2. **CIVIL ACTION**

- a. The City agrees to continue to maintain in full force and effect all insurance coverage now provided by the employer for the benefit of and covering employees of the employer and specifically employees who are members of the bargaining unit covered by this Agreement.

**ARTICLE XX**

**INSURANCE COVERAGE AND LEGAL REPRESENTATION (Continued)**

- b. The City agrees to furnish all necessary legal advice and representation in the defense of civil charges and allegations brought in any legal action against a member of the bargaining unit arising out of or incidental to the performance of his/her duty, the City agrees to pay for said judgment or arrange for the payment of said judgment.
- c. The City reserves the right to determine in what manner legal advice, counsel, representation and defense shall be afforded members of the bargaining unit, including, but not limited to, the providing of necessary liability insurance, and any other form of insurance protection which the City may deem necessary and adequate in its discretion.
- d. It is specifically understood between the parties to this Agreement that a judgment of "punitive damages" which may be recovered against a member of the bargaining unit is specifically exempt from the requirements of payment by the City, and the employee or employees shall be responsible in an individual capacity for the payment of any judgment of "punitive damages" which may be rendered against them by a Court of competent jurisdiction.

**3. CRIMINAL, QUASI-CRIMINAL AND DISCIPLINARY ACTIONS**

- a. The City is not required to furnish the means of defense in a disciplinary proceeding instituted against a member of the bargaining unit by the municipality.

**ARTICLE XX**

**INSURANCE COVERAGE AND LEGAL REPRESENTATION (Continued)**

- b. If any disciplinary or criminal, or quasi-criminal proceeding, instituted by or on complaint of the City shall be dismissed or finally determined in favor of the member of the bargaining unit, said member shall be reimbursed for the expense of his/her defense as hereinafter provided.
4. **REIMBURSEMENT FOR LEGAL EXPENSES SUBSEQUENT TO FAVORABLE DETERMINATION AS TO A MEMBER OF THE BARGAINING UNIT.**
- a. In the event that a member of the bargaining unit is charged in a disciplinary, criminal, or quasi-criminal proceeding or complaint, and he/she retains private, legal counsel in his/her defense, it is required that the member's counsel shall reach an agreement as soon as practicable with the Elizabeth City Council as to the appropriate and reasonable fees and charges with regard to said defense which the City will agree to reimburse in the event of a final and favorable determination as to the member of the bargaining unit.
  - b. In any disciplinary, criminal or quasi-criminal action in which there is more than one count or allegation complained of against a member of the bargaining unit, the finding of guilt as to any one count of the allegation shall relieve the City from any obligation to reimburse the member of the bargaining unit for legal fees.

**ARTICLE XX**

**INSURANCE COVERAGE AND LEGAL REPRESENTATION (Continued)**

- c. The obligation of the City to pay reimbursement legal fees hereunder is limited solely to reasonable attorney fees and for no other expense or financial obligation incurred by the member of the bargaining unit.

**ARTICLE XXI**

**WORKING CONDITIONS IN FIRE STATIONS**

1. The standard of working conditions in fire houses shall be maintained by the City the same as other publicly-owned City-operated buildings.
2. Each fire station shall be repaired and painted by the City whenever the need arises, as determined by the Director.
3. The major jobs of plumbing, heating, carpentry, painting, electric, glazing, roofing, and masonry shall be done by the City.
4. The City shall provide theft coverage insurance on fire protection gear and community property, owned by the fire officers, located in the various fire houses. This policy will be restricted to these two areas; it will not provide coverage for personal articles.

**ARTICLE XXII**

**MANAGEMENT RESPONSIBILITY**

1. It is recognized that the management of the Fire Department, the control of its properties and the maintenance of order and efficiency, are the sole responsibilities of the City. Accordingly, the City retains the following rights, except as they may be abridged in this Agreement, including but not limited to selection and direction of the force; to hire, to suspend or discharge for just cause, following a hearing where required by law; to make reasonable and binding rules which shall not be inconsistent with this Agreement; to assign, promote, or transfer; to determine the amount of overtime to be worked; to relieve employees from duty for legitimate reasons, as provided by N.J.S.A. 40A:14-25, to decide on the number and location of facilities, stations, etc.; to determine the work to be performed, equipment, methods, together with the selection, procurement, designing, engineering and the control of equipment and materials and to purchase services of others, contract or otherwise.
2. Any City-wide benefits granted during the life of this contract will include employees covered by this Agreement.

**ARTICLE XXIII**

**DISCIPLINE AND DISCHARGE**

1. It is agreed that nothing herein shall in any way prohibit the Director from discharging or otherwise disciplining any employee, regardless of his/her seniority, for just cause subject to Department of Personnel rules and regulations.
2. In the event that a discharged employee feels that he/she has been unjustly dealt with, said employee, shall have the right to file a grievance, which must be in writing within ten (10) calendar days from the time of discharge. If the grievance is not filed within the time specified, then said discharge shall be deemed to be absolute.
3. Before any disciplinary action is taken against covered employee(s), the Association shall be notified in writing of all charges, specifications and pertinent facts against said employee(s) and given sufficient time to review the facts and appear with the employee(s) if he (they) so desire, before any board of review.

**ARTICLE XXIV**

**EXCHANGE OF SHIFTS**

An employee may, with the approval of the Duty Chief, not less than one (1) day in advance, arrange to exchange shifts with another employee of equal rank so long as there is no additional cost to the City.



## ARTICLE XXV

### EDUCATION

1. Employees taking fire science courses shall be reimbursed for the cost of tuition, or part thereof, as the case may be, when approved in advance, in writing, by the Director. Such approval will not be unreasonably withheld. Anything hereinabove to the contrary notwithstanding, whatever funds are designated and available in sub-account 7.5 in the "Other Expense" budget of the Fire Department to reimburse employees for the expense of taking fire science courses shall be allocated to such employees by the Director after consultation and agreement with the Elizabeth Fire Officers Association. All courses contained in the degree curriculum shall be eligible for such reimbursement.
2. Every effort will be made to adjust employees' schedules when necessary so that they may take advantage of available fire science courses.
3. The taking of such courses shall be on a voluntary basis only. Reimbursement shall be forfeited if the course requirements are not satisfactorily and fully completed.

**ARTICLE XXVI**

**ASSOCIATION PRIVILEGES**

1. The Association will be notified in writing concerning any change or inquiry into a matter which could adversely affect the continuation of any employee in his/her office, position of employment or his/her salary or fringe benefits or any disciplinary action against any employee and be entitled to be present at any meeting, hearing or interview concerning such action and if requested by the employee, to advise and represent him/her.
2. The Association shall have the right to visit the Director and the Chief and fire facilities at all reasonable hours for Association business.
3. The Association may use the department mail or message routing system. Such use shall be reasonable.
4. The Association shall have the right to post on bulletin boards in each fire house notices concerning Association business, activities and matters dealing with the welfare of its members.

**ARTICLE XXVII**

**EMBODIMENT OF AGREEMENT**

This document constitutes the sole and complete Agreement between the parties, and embodies the terms and conditions governing the employment of employees in the unit. The parties acknowledge that they have had the opportunity to present and discuss proposals on any subject which is (or may be) subject to collective bargaining.

**ARTICLE XXVIII**

**SEVERABILITY**

In the event that any article or portion of this Agreement is declared invalid by any Court of competent jurisdiction, or invalidated by the judicial determination of any Court of competent jurisdiction, said article or portion of this Agreement shall have no force or effect. However, the invalidity of any article or portion of this Agreement shall not affect the validity of any remaining articles or portions in full force and effect for the duration of this contract.

**ARTICLE XXIX**

**ASSOCIATION BUSINESS LEAVE**

1. The members of the Association negotiating committee shall be granted time off from duty and shall suffer no loss of regular pay for all meetings between the City for the purpose of negotiating the terms of an agreement, when such meetings take place at a time during which such member(s) are scheduled to be on duty.
2. Representatives of the Association (the President or his/her designee) shall be granted time off from duty and shall suffer no loss of regular pay for all meetings between the City, the Director and the Association for the purpose of processing grievances when such member is scheduled to be on duty.
3. The officers and the Executive Board of the Association shall be granted time off from duty and shall suffer no loss of regular pay while attending meetings of the Executive Board and the membership meeting of the Association when such meetings take place at a time when such officers are scheduled to be on duty.
4. By meetings is meant the regular monthly meeting and any emergency meetings, not to exceed three (3) emergency meetings per year.

**ARTICLE XXIX**

**ASSOCIATION BUSINESS LEAVE (Continued)**

5. Authorized Association delegates shall be granted time off from duty and shall suffer no loss of regular pay to attend Association conventions, meetings and seminars of the International Association of Fire Fighters, N.J. State Fire Fighters Association and AFL-CIO Conventions and meetings as per Chapter 188 of Public Laws of New Jersey 1955. A certificate of attendance to the State Convention shall be submitted to the Director by the delegates upon their return from the convention.

**ARTICLE XXX**

**MUTUAL AID**

The City shall not require employees covered by this contract to be located to other communities whose fire officers are engaged in a job action. This will not preclude the use of personnel of the City of Elizabeth to assist another community when so requested by another community. This provision is subject to and modified by the New Jersey Civil Defense Act and the rules and regulations promulgated thereunder. The City shall not be required to violate any applicable statutes.

**ARTICLE XXXI**

**MANPOWER**

Whenever a Captain or Battalion Chief must be replaced by an officer on overtime assignment, every effort will be made to have an officer of equal rank assigned. If this cannot be done then the next lower rank will be used to fill the overtime assignment.



**ARTICLE XXXII**

**TRANSFER OR REASSIGNMENT BIDDING**

1. In the event a vacancy in a company or tour may exist or is anticipated, the City (Director/Chief) shall make known to all members of this unit the availability of such assignment.
2. Any member interested in such assignment shall notify the City (Director/Chief) by a Form #5 indicating such interest.
3. The City (Director/Chief) shall consider the member's seniority for such assignment. Granting of such requests shall not be denied without good reason. Such denial shall be made known to the employee by the City (Director/Chief) within five (5) working days.

**ARTICLE XXXIII**

**APPROPRIATION OF FUNDS**

All wages and other financial benefits accruing to employees covered by this Agreement shall be specifically subject to the appropriation of adequate and necessary funds therefor by the Elizabeth City Council in its annual municipal budget or as otherwise allowed by law.

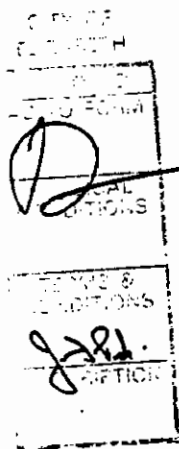
ARTICLE XXXIV

TERM OF AGREEMENT

This Agreement shall be in full force and effect from 1st day of January, 1990 through and including the 31st day of December 1991. If either party wishes to terminate, amend or otherwise modify the terms and conditions set forth herein at the time of expiration, he must notify the other party in writing not less than sixty (60) days prior to such expiration date.

The Agreement shall remain in full force and effect on a day-to-day basis during collective negotiations between the parties extending beyond the date of expiration set forth herein unless and until either party serves the other with written notice of termination by registered mail in which event the Agreement shall terminate five (5) days following receipt of such notice.

IN WITNESS WHEREOF, the parties have caused their names to be signed this 7<sup>th</sup> day of March, 1991.



THE CITY OF ELIZABETH, NEW JERSEY

By: Thomas G. Dunn  
THOMAS G. DUNN, Mayor

ELIZABETH FIRE OFFICERS ASSOCIATION,  
INTERNATIONAL ASSOCIATION OF FIRE  
FIGHTERS, LOCAL 2040

By: Eunan A. Mc Conlogue  
President-Eunan A. Mc Conlogue

Attest: Anthony R. Pillo  
ANTHONY R. PILLO, Deputy City Clerk

By: Gerard Boyle  
Secretary-Gerard Boyle

