3.3 - 05 50

Morris

#### AGREEMENT

Between

TOWNSHIP OF ROCKAWAY, Township

a n d

MORRIS COUNCIL #6, N.J.C.S.A.

(WHITE COLLAR)

X JANUARY 1, 1980 through DECEMBER 31, 1982

## TABLE OF CONTENTS

ARTICLE		PAGE #
I	RECOGNITION	1
II ·	NEGOTIATION PROCEDURES	. 2
III	ASSOCIATION REPRESENTATIVES	4
IV	GRIEVANCE PROCEDURE	4
v	NO-STRIKE PLEDGE	7
VI	NON-DISCRIMINATION	8
VII	DEDUCTIONS FROM SALARY	9 .
AIII	MANAGEMENT RIGHTS	10
IX	SALARIES AND WAGES	11
<b>x</b>	HOURS AND OVERTIME	. 13
хI	HOLIDAYS	14
xII '	HEALTH, MEDICAL AND LIFE	15
XIII	SICK LEAVE	15
xıv	VACATION	18
xv	UNIFORMS	19
xvi	FULLY BARGAINED PROVISION	19
XVII	SEPARABILITY AND SAVINGS	19
XVIII	CIVIL SERVICE PROVISION	20 .
VTV	DUDANTON OF ACREEMENT	21

#### PREAMBLE

This AGREEMENT entered into this day of

19 , by and between the <u>TOWNSHIP OF ROCKAWAY</u>, in the County
of Morris, New Jersey, a municipal corporation of the State
of New Jersey, (hereinafter called the "Township") and <u>MORRIS</u>

<u>COUNCIL #6, N.J.C.S.A.</u>, (hereinafter called the "Association"),
represents the complete and final understanding on all bargainable issues between the Township and the Association.

#### ARTICLE I

#### RECOGNITION

The Township hereby recognizes the Morris Council #6, N.J.C.S.A. as the exclusive negotiating agent for all full-time and permanent part-time white collar employees employed by the Township of Rockaway, but excluding managerial executives, confidentials, craft employees, police, professionals and supervisors.

# ARTICLE II NEGOTIATION PROCEDURES

- (1) The parties agree to enter into collective negotiations over a successor Agreement in accordance with Chapter 303, Public Laws of 1968, in a good faith effort to reach agreement on all matters concerning the terms and conditions of employment for all personnel in the negotiating unit for whom the Association is authorized to negotiate in accordance with Article I, Recognition, of this Agreement. Any agreement so negotiated shall be applicable to the aforementioned personnel, shall be reduced in writing, shall be adopted by appropriate Resolution of the Township, and shall be signed by the Township and the Association. The signature by the Association of the Contract shall be pursuant to authorization received from the membership and the Township reserves the right to request proof of authorization of the membership before appending its signature to any Agreement.
- posals to the Township and the Township shall submit its proposals to the Association not later than October 15th of the calendar year preceding the expiration of this Agreement, and such submissions of proposals shall constitute the opening of formal negotiations. In the event proposals are not received by the Township by the aforementioned date, the then current Agreement shall continue in full force and effect for the ensuing year.

The Township reserves the right to present proposals of its own as well as counter-proposals to those presented by the Association; such proposals shall be presented to the Association in writing.

- (3) All meetings between the parties for the purpose of negotiations shall be scheduled based on the availability of the parties and when the parties mutually determine that a meeting shall be scheduled during the work day, the employees involved shall be excused from their duties and shall suffer no loss of pay.
- (4) It is agreed by and between the parties that in order to facilitate the expeditious resolution of matters in dispute without undue delay in the course of negotiations, that each side shall normally limit its negotiating committee to not more than four (4) members, but not including counsel to either party. In the event that the governing body determines that it wishes to sit as a committee of the whole in one (1) or more negotiating sessions, it may do so notwithstanding the above limitations.
- (5) The Township agrees to furnish the Association in response to reasonable requests made by the Association, from time to time, of available public information and data concerning the Township which the Association may require in connection with negotiations.
- (6) The parties agree that during the period of negotiations and prior to reaching an Agreement, the proceedings of the negotiations shall remain confidential and releases to news media shall be made only as agreed upon jointly, at least until either party declares an impasse.

#### ARTICLE III

#### ASSOCIATION REPRESENTATIVES

- A. Accredited representatives of the Association may enter the Township facilities or premises at reasonable hours for the purpose of observing working conditions or assisting in the adjustment of grievances. When the Association decides to have its representative enter the Township facilities or premises, it will request such permission from the appropriate Township representative and such permission will not be unreasonably withheld, provided there should be no interference with the normal operations of the business of Township Government or normal duties of the employees.
- B. One (1) Shop Steward and one (1) Alternate Shop Steward may be appointed to represent the Association in grievances with the Township.
- C. The Shop Steward or the Alternate Shop Steward of the Association will have the right during the business day to investigate any problems with working conditions or contract violations without said time being deducted from his working time.

#### ARTICLE IV

#### GRIEVANCE PROCEDURE

#### A. Definitions

1. The term "grievance" means a complaint by an employee that, as to him, there has been an inequitable, improper, or unjust application, interpretation, or violation of this Agreement.

- 2. An "aggrieved person" is the person or persons making the claim.
- 3. A "party in interest" is the person or persons making the claim and any person who might be required to take action or against whom action might be taken in order to resolve the claim.
- 4. "Employee" is defined as a full time or permanent part time employee and a member of the Representative.
- 5. New Jersey Civil Service Association Morris Council #6
  Grievance Committee is the Representative's Committee on Professional Rights and Responsibilities.

#### B. Purpose

The purpose of this procedure is to secure, at the lowest possible level, equitable solutions to the problems which may from time to time arise affecting employees of the Township of Rockaway, solely restricted to the terms and conditions of this Agreement and Civil Service Rules and Regulations. Both parties agree that these proceedings will be kept as informal and confidential as may be appropriate at any level of the procedure.

The procedure shall be as follows:

1. An aggrieved person shall notify the Department Head in writing of the nature of the grievance within ten (10) days of the event giving rise to the grievance. Within five (5) days of receipt of the notice, the Department Head shall meet with the aggrieved person and attempt to adjust or resolve such grievance. The Department Head shall render his decision in writing within five (5) days after such meeting.

- 2. If the grievance is not resolved to the satisfaction of the aggrieved person, he may present the grievance to the Municipal Administrator in writing within ten (10) days after receipt of the decision of the Department Head. The notice shall set forth the nature of the grievance and the reasons he is dissatisfied with the decision of the Department Head. In the case of disciplinary action grievances, the written notice to the Municipal Administrator shall be presented within ten (10) days after the Municipal Administrator receives such notice. He shall arrange to meet with the aggrieved person and attempt to adjust or resolve such grievance. The Municipal Administrator shall render his decision in writing within ten (10) days after such meeting.
- 3. If such grievance is not resolved to the satisfaction of the aggrieved person, he may within fifteen (15) days after receipt of the Municipal Administrator's decision, notify the Municipal Administrator in writing that he wishes to take the matter to binding arbitration.
- (a) Within ten (10) days after service of such written notice of submission to arbitration, the Municipal Administrator and the aggrieved person shall select a mutually acceptable arbitrator according to the rules and procedures of the American Arbitration Association. However, no arbitration shall commence within thirty (30) days of the Municipal Administrator's decision. If during such time the person elects to pursue the Civil Service Appellate remedies, the matter shall be withdrawn from arbitration and no arbitration hearing shall be held.

- (b) The arbitrator selected shall hold hearings promptly and shall issue his decision not later than twenty (20) days from the date of the close of the hearing or, if oral hearings have been waived, then from the date the final statements and proofs on the issues are submitted to him. The arbitrator's decision shall be in writing and shall set forth his findings of fact, reasoning and conclusions on the issues submitted. The decision of the arbitrator shall be submitted to the Municipal Administrator and the aggrieved person and shall be binding on the parties.
- (c) All the costs of the arbitration, including the costs for the services of the arbitrator, but not including any attorney's fees, shall be born equally by the Township and the aggrieved employee.

## ARTICLE V

#### NO-STRIKE PLEDGE

A. The Association covenants and agrees that during the terms of this Agreement neither the Association nor any person acting in its behalf will cause, authorize, or support, nor will any of its members take part in any strike (i.e., the concerted failure to report for duty, or willful absence of any employee from his position, or stoppage of work or abstinence in whole or in part, from the full, faithful and proper performance of the employee's duties of employment), work stoppage, slowdown, walkout or other job action against the Township. The Association agrees that such action would constitute a material breach of this Agreement.

- B. In the event of a strike, slowdown, walkout or other job action, it is covenanted and agreed that participation in any such activity by any Association member shall entitle the Township to invoke any of the following alternatives:
  - 1. Withdrawal of dues deduction privileges.
  - Such activity shall be deemed grounds for termination of employment of such employee or employees, subject, however, to the application of the Civil Service Law.
- C. The Association will actively discourage and will take whatever affirmative steps are necessary to prevent or terminate any strike, work stoppage, slowdown, walkout or other job action against the Township.
- D. Nothing contained in this Agreement shall be construed to limit or restrict the Township in its right to seek and obtain such judicial relief as it may be entitled to have in law or in equity for injunction or damages or both in the event of such breach by the Association or its members.

#### ARTICLE VI

## NON-DISCRIMINATION

- A. There shall be no discrimination by the Township of the Association against an employee on account of race, color, creed, sex, age, or national origin.
- B. There shall be no discrimination, interference, restraint, or coercion by the Township or any of its representatives against any of the employees covered under this Agreemen? because of his or her membership or non-membership in the Association or because

of any lawful activities by such employee on behalf of the Association. The Association, its members and agents, shall not discriminate against, interfere with, restrain or coerce any employees covered under this Agreement who are not members of the Association.

#### ARTICLE VII

#### DEDUCTIONS FROM SALARY

- A. The Township agrees to deduct from the salaries of its employees subject to this Agreement dues for the Association. Such deductions shall be made in compliance with Chapter 310, Public Laws of 1967, N.J.S.A. (R.S.) 52:14-15.9(e), as amended. Said monies together with records of any corrections shall be transmitted to the Association treasurer on the tenth (10th) working day after the last payroll paid for the prior month.
- B. . If during the life of this Agreement there shall be any change in the rate of membership dues, the Association shall furnish to the Township written notice thirty (30) days prior to the effective date of such change.
- C. The Association will provide the necessary checkoff authorization form and the Association will secure the signature of its members on the forms and deliver the signed forms to designated Township Officials. The Association shall indemnify, defend and save the Township harmless against any and all such claims, demands, suits or other forms of liability that may arise out of or by reason of action taken by the Township in reliance upon the salary deduction authorization cards submitted by the Association to the Township.

#### ARTICLE VIII

#### MANAGEMENT RIGHTS

- A. The Township hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this Agreement by the Laws and Constitution of the State of New Jersey and of the United States, including but without limiting the generality of the foregoing, the following rights:
- 1. To the executive management and administrative control of the Township Government and its properties and facilities and the activities of its employees;
- 2. To hire all employees and subject to the provisions of law, to determine their qualifications and conditions
  for continued employment or assignment and to promote and
  transfer employees.
- 3. To suspend, demote, discharge or take other disciplinary action for good and just cause according to law.
- B. Nothing contained herein shall be construed to deny or restrict the Township of its powers, rights, authority, duties and responsibilities under R.S. 40 and R.S. 11 or any other national, state, county or local laws or ordinances.
- C. Management will post a notice on all municipal bulletin boards whenever a vacancy in an existing position occurs or whenever a new position is established. In addition, this same notification shall be forwarded to each Shop Steward in each unit. Such notice is intended to alert employees of an available position within the Township.

		•				
	TOWNSHI	OF HOCKAWA	Y			
Nutice is heret	y wreat that the l	halaming Ordinar	oce was submite	d in well-		
IB- Cc	M DOME AND 3	13(5 Of Raw Jales	N. Deld OA (De 17	in day of		
Guserning Budy	introduces and will further cons-	Jer the same for	paid teading	and tin al		
passage thereof ber, lead, to con the Township of thereon by the Gr persons shall ha	nave at a OD b'w	Disselpud Itube	at the Capeland	Chool in		
the Township of	l Rochaway, at s overning Body, as	egicu jiwa a ba	garage and citizen and citizen	Desk ed		
persons shall he	week prior to a	, to be heard con	nearming such Or	dinance,		
	of said Ordinance pai Building to In					
med off tenupot	-					
Evelyn K. M Townwip Ci		P OF HOCKAWA	. 7			
** ***	E ESTABLISHIN	AL OHDIMANCE		OF THE		
TOWNSHIP OF I	OCKAWAY					
the County of M	Grrie. New Justs	•.		•		
retractive to Ja holders of position	nuary 1, 1980 of	to that date un	mulch embles	a or the		
bone by the Town	nump of Rocksons	sy, which row dai	a shall be leter, i	and shall		
Section 2. All i	unions Gillerwise winters and weigh	s amended.	and he card he	folio-a:		
All wages for full	-lime employees sary alber Frais	and others shi	ill be payable evi	MY OLDER		
Section 3. All January 1, 1980	tor the year 100	yes harde state So or to that det	d shall be table a on which sud	ective to		
holders of position live classification later, and in the	ns or employees	AND A ROCKOWS	employed in their	respec-		
later, and in the 1981.	year 1981 the	Laiorica Halad Di	di ortifatio de	nuery I,		
4 Amnual Sale	ry (FULL-TIME P	POSITIONS) Level 1	Lorel 2 M	ezimum mumize		
1960	18,792	20,369 22,202	22,740 24,133	20,911		
1980	18,390 Su	20,038				
1961	20,045	71.841	21,686 23,638	23,334 25,434		
	Road Su	Sewer Superint perintendent				
1981	21,640 Zomas (	22,346 Inde Enlarceme	23,052 ni Officer	23,759		
19e0 1981	19,837 21,590	20,455 22,296	21,103	21,751 J 23,709		
1980	18,903	Samlary Inspect	19.975	21,516		
1961	18,424	20,101 Road Foruman	21,778	23,452		
1580 1981	19,159 20,843	19,507 21,590	20,455 22,296	21,103		
1960	10,360 Sumer S	shilary inspecto 18,900	19,440	19,980		
1981	30.013	20,601 ducator (Mauleri	21,190	21,778		
1960 1981	15.740 17,157	17,167 18,712	18,593 20,266	20,070 21,822		
	d Gataum I	Sonot Reputer	-			
1900	15,219	16,619	18,019			
1961	16.589	18,115	19,641	19,418 21,766		
1980	14,463	15,063 17,291	17,263	18,602		
19-01	15,765 Santary	Inscript	18,817	30,343		
	Public H	Survey Party	mrersor.			
150U 1581	14,579 15,675	15.e30 17.037	16,880 18,299	17,496		
	ن سسخة	rattentinj Anie Haltentinj Anie				
l year	Data Pro	Courses Courses 14,745	ulur 16,027	17,30%		
1961	14.675	16,U/? Linc Works Ins	17,469 umilus	18,867		
lua- luai	14,373	14 570	15.71m 17,130	18,91.1 18,435		
		id Suid Id Suid	icher 15,455	16,334		
tval	14 730	15.443	19,648	17,500		
1984 1981	12.446	den uter (5 mets 20 13 to 62 34 6543	14,818	18,003		
1901	Brands, ,	ten majoren, frant				
<b>***</b> -**	Pun Lau	etud af	& Zun-ig Office	1		
1904 1901	13,532 600,61	12,414	14:288 15,374	15, 163 16,528		
1900	11,465	12.116 12.116	13,227	14,178		
1501		13,474 who Dispublikas	14,417	15,454		
Radio Organismo						
ltes ltest	11.463 12,495	12,250 13,353	13,038 14,211	13,856 15,103		
	Enterone	mal Chattaman H	erW Hunance Superin			
	AGReemal	Istira Clark (Pu	ica Dayli]			
1900 1981	11.237 12,246	12,735	13,233 14,424	14,231 15,512		
	Marine spec	Court Clark	*****	13,312		

12,636 13,773 12,477 13,600 yungi lenugraphy)

, 1900 1901 13,586 14,609

13,475 14,680

1900 1981	10,353 11,320	11,167 12,172	11,563 12,072	12,655 14,012 12,655	
1980 1981	10.738	11,657 12,652	11,954 12,975	12,625	
(VaC)	8,9/9	DA CIDA Stance	11,850	12,550	
1981	10,877 Abula Enviro	Lant Superintend Learing Aids Julius of Senior	ent of Ascresion	12,945	
1980	9 743	10.520	15.267	12,111	
1961	Princ	11,407 Igal Clorx (Typin Igal Personnel C	3)	•	
	Profe	omi kamamana C	lork		
	Profes	ipal Ciarle	Hackine Operals	•	
	Yeste	cons Clerk			
	Dece	ly huncipal Co.	urt Clerk 10,789		
1960 1981	9,36 <u>4</u> 10,144		14 74-2	12,000	
	enec Senec	n proyensous h Cleur Struck	aphor Machine Operator		
	Senie	e Enumerate C	ra Imra Stanography		
	Meet	n Aide Supervia 9,765	liwik Stanography or 10,614	11,403	
1960 19 <del>4</del> 1	8,916 9,71d	10.644	11,549	12,4+5	
ספעו	8,654	# Works Inspect	10,279	11,020	
1981	0 662	M ACCOUNT CIWA	10,279 11,204	12,012	
	Secu	or Account Clark			
1980	9,126	9,492 10,349	9,838	10,528	
1941	0 447	10,340 al Control Office	10,745.	11,541	
1980	8,175	al Control Office 8,774 9,564	9,423 10,271	10,102	
1961	8,850	or Clark Typist Stancgrapher	144211		
	Ann	rent Yuuwa Co	atrol Officer		
1980	8,002	8,649 9,427	9,217 10,048	9,874 10,704	
1901	ALM	LAND Clark			
	C1-41	h T-4-186			
	860	ramented macuit	Anciploqui		
	9,979	shune Operator/ hinal Operator 10,718			
1950	10,877	11,663			
	House	Energy Consent	Talion Officer		
1980 1981	144,8 500,8	9,573 10,435			
	Mes	olilm Operator	NO.		
S. Annual	Salary (HOURLY	RATES	Level ?	Masimum	
7637 1580	6.15	6.69	7.10 7.74	. 7.61	
1981	6.74 Wei	7,29 0 <del>er</del>		8.29	
1960	6.00	6.59 7.18	8.99 7.62	7.52 8.20	
1661	Hea	vy Equipment O Henical Repaired	perator		
	. 2	ios Walter & Ser	rer Repailet		
1580	5.95	B.44	6.04	7.34 8.00	
1981	. 6.49 Equ	7.02 Igerelar	7.44	8.00	
34	1.79 5.79	S.79	(Sweeper) 6.69	7,18	
1640	A-31	6.86	7.29	7.83	
	Šeu	Hough Book he	of .		
1580	5.31	Maintenance 5.82	6.23	6.69	
1581	5.31 5.20 Hs.	6.34 Walled Co.	6.79	7,29	
	Ker	toulies wanters	ence Worker	. •	
	?1 <b>~</b> <	tilunance flugat taation & Parks	MAINIGHT TOP	har	
•	Men	harries Helper	int of		
	W4	les Muier Rosse Rec Maintonsocs	/ i Repailed		
1200	4 14	4.45 5.07	5.05 3.50	5.42 5.91	
1661	4,51	DIAL MAINTANA	te Worker	271	
Section ( Title	b. Part-Time Pos-	JAUMMA, enade	RATE) 1980	1981	
E	itur	unace Masses	37,6⊇7 5-13	\$1,766 549	
Condinate Debuty Ca	ordinalur of Eme	Man agement	سم. ا سم. د	1,177 2,400	
School Ira	The Court of the		1000	3.600	
Section	7. All Ordinancas	or parts of Ord	inances incommete ich incommetency,	eel) eller line	
Section 7. All Ordinances or period of such inconsistency.  Section 8 This Ordinance shall have effect upon finel adoption and public  This Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public  The Ordinance shall have effect upon finel adoption and public shall have effect upon f					
Section of this promoted by law in the copy of an Ordinance in the KEBY CERTIFY that this Distribution is a list copy of an Ordinance introduced by the Township Council of the Township of Rockaway at a dwy convened meeting hald on Nurember 12, 1940.					
mirohiced	Dy Ing Ipwaw-u	Nurember 12,	1980.		
ETOITA	K. Moran, CMC Nip Clark				
P.F. 5167	MD CITY			27771	

Increment as used in this Contract shall mean annual increase. Every person holding a full-time or part-time position as referred to herein shall, on the anniversary date of his employment, receive an increment for each year of service until such person shall have attained the maximum salary established for such position.

#### ARTICLE X

#### HOURS AND OVERTIME

- A. The current work week of thirty-five (35) hours per week shall continue for the life of this Agreement (except for police radio dispatchers who shall continue their normal round-the-clock work week).
- B. Employees who work in excess of thirty-five (35) hours in a paid status shall receive time-and-one-half for authorized overtime, except that for Police Radio Dispatchers, 40 hours shall apply. Paid status for purposes of this Contract shall be any absence from work by an employee for which the employee receives monetary compensation from the Township, as though the employee actually worked. It includes sick, holiday, vacation, bereavement, or leave of absence with pay. Such overtime shall be compensated for at the rate of time-and-one-half. Any overtime worked on Sunday or holidays shall be compensated for at the rate of double time. Court sessions to which employees are obligated to attend as part of their regular work schedule are not considered overtime.
- C. An overtime hour will be determined on the basis of anything in excess of fifteen (15) minutes in one-half (1/2) hour intervals for overtime compensation.
- D. Fifteen (15) minute a.m. and p.m. coffee breaks shall be permitted in accordance with current practice.
- E. Six dollars (\$6) supper money shall be paid to any employee working two (2) or more consecutive hours of overtime,

after completing seven consecutive hours, and once again for each seven (7) consecutive hours of overtime worked thereafter.

F. Dispatchers will receive a forty-five (45) minute lunch break and two ten (10) minute coffee breaks. Dispatchers will be granted fourteen (14) holidays which shall be taken as part of their vacation time during the current year of the Contract.

#### ARTICLE XI

#### HOLIDAYS

A. There shall be nine (9) paid holidays accorded to each employee in this bargaining unit. The following shall be observed by the Township as official holidays:

New Year's Day; President's Day; Good Friday;

Memorial Day; Independence Day; Labor Day;
 Veterans' Day; Thanksgiving Day; Christmas Day.

If a holiday falls on a Sunday, it shall be observed on the following Monday.

If a holiday falls on a Saturday, it shall be observed on the preceding Friday.

In addition to receiving pay for the above holidays, employees shall be granted five (5) personal days with pay during each year of this three-year Contract.

B. In addition to the enumerated holidays, the employees shall receive any special unscheduled Federal, State, or Local holiday declared by the President, the Governor, or the Mayor on a one-time basis.

#### ARTICLE XII

#### HEALTH, MEDICAL AND LIFE

- A. The Township shall continue to provide enrollment in the hospital and medical benefits program presently in existence, as well as major medical and Rider J Coverage.
- B. In the event enabling legislation is passed or improved State Blue Cross/Blue Shield Plan is adopted, this contract can be reopened to negotiate the hospital and medical benefits only.
- C. The Township shall continue to provide dental expense insurance presently in existence.
- D. The Township shall continue to provide prescription insurance presently in existence.
- E. The Township will provide group life insurance amounting to \$4,000 per employee.

#### ARTICLE XIII

#### SICK LEAVE

A. Sick leave is hereby defined to mean absence from post of duty of an employee because of illness, accident, exposure to contagious disease, attendance upon a member of the employee's immediate family seriously ill requiring the care of attendance of such employee. A certificate of a reputable physician in attendance shall be required as sufficient proof of need of leave of absence of the employee or the need of the employee's attend-

ance upon a member of the employee's immediate family. In case of leave of absence due to contagious disease, a certificate from the Department of Health shall be required.

- B. All employees covered under this Agreement will receive one working day of sick leave for every month of service during the remainder of the first calendar year of service following permanent appointment and fifteen (15) working days in every calendar year thereafter, accrued at a rate of one and one-quarter (1-1/4) working days per month worked for each calendar month of employment. (Ten [10] working days for which pay is received shall constitute a month's service for purposes of this Article.
  - C. There is no limit to the accumulation of sick time.
- D. If an employee in the line of duty is incapacitated and unable to work because of an injury, he shall be entitled to injury leave with full pay during the period in which he is unable to perform his duties, as certified by the physician designated by the Township. Such payments shall be discontinued when an employee is placed on disability leave or pension, and reduced by any payment received from Workmen's Compensation.

#### E. Reporting of Absence on Sick Leave

l. If an employee is absent for reasons that entitle him to sick leave, his supervisor shall be notified prior to the employee's starting time. The Township shall prepare a procedure for notification that should be followed in the event of the non-availability of the supervisor.

- (a) Failure to so notify his supervisor may be cause of denial of the use of sick leave for that absence and constitute cause for disciplinary action.
- (b) Absence without notice for five (5) consecutive days shall constitute a resignation.

#### F. Verification of Sick Leave

- 1. An employee who shall be absent on sick leave for five (5) or more consecutive working days shall be required to submit acceptable medical evidence substantiating the illness.

  (The Township may require proof of illness of an employee on sick leave. Abuse of sick leave shall be cause for disciplinary action.)
- 2. In case of leave of absence due to exposure to contagious disease a certificate from the Department of Health shall be required.
- absent because of personal illness, as a condition of his return to duty, to be examined, at the expense of the Township, by a physician designated by the Township. Such examination shall establish whether the employee is capable of performing his normal duties and that his return will not jeopardize the health of other employees.
- G. Upon cessation of employment with the Township of Rock-away, each and every employee will be paid one-half (1/2) pay for unused sick time.

#### H. Bereavement Leave

Employees shall be granted time off without deduction from pay for the following reasons:

- Death in the immediate family, from date of death to and including the day of funeral.
- (a) "Immediate family" means father, mother, stepfather, stepmother, spouse, child, foster child, stepchild,
  sister, brother, mother-in-law, father-in-law, or grandparent
  of the employee. It shall also include relatives of the employee residing in the employee's household.
- 2. One day shall be granted for aunts, uncles, nieces, nephews or active co-worker. This one day shall be granted without charge to sick leave.

#### ARTICLE XIV

#### VACATION

Up to one (1) year of service, one (1) working day's vacation for each month of service; after one (1) year and up to five (5) years of service, twelve (12) working day's vacation; from six (6) years and up to ten (10) years of service, fifteen (15) working day's vacation; and after ten (10) years, one (1) additional day for each year of service, with a maximum of twenty (20) working day's vacation. Where in any calendar year the vacation or any part thereof is not granted by reason of pressure of municipal business, such vacation periods or parts thereof not granted shall accumulate and shall be granted during the next succeeding calendar year only.

## ARTICLE XV

#### UNIFORMS

A. Uniforms are to be supplied to all Police Dispatchers by the Township of Rockaway as per current practice.

#### ARTICLE XVI

#### FULLY BARGAINED PROVISION

This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues which were or could have been the subject of negotiations. During the terms of this Agreement, neither party will be required to negotiate with respect to any such matter, whether or not covered by this Agreement, and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

#### ARTICLE XVII

#### SEPARABILITY AND SAVINGS

If any provision of this Agreement or any application of this Agreement to any employee or group of employees is held to be invalid by operation of law or by a Court or other tribunal of competent jurisdiction, such provision shall be inoperative but all other provisions shall not be affected thereby and shall continue in full force and effect.

## ARTICLE XVIII

## CIVIL SERVICE PROVISION

Nothing herein shall be construed to deny any individual his rights under Civil Service Law and Regulation, Title 11, or the revised Civil Service Rules.

#### ARTICLE XIX

#### DURATION OF AGREEMENT

- A. The terms of this Agrement shall be from January 1, 1980 until December 31, 1982, with negotiations for salaries and any three other items reopened for 1982.
- B. The salary benefits under this Contract, including overtime for those employees who received overtime pay prior to the signing of this Contract, shall be retroactive to January 1, 1980. All other benefits shall be in full force and effect from the date the Contract is signed and as provided herein. This Agreement shall continue in full force and effect from year to year thereafter, unless one party or the other gives notice, in writing, no sooner than one hundred fifty (150) days nor later than seventy-seven (77) days prior to the expiration date of this Agreement of a desire to change, modify or terminate this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals at Rockaway, New Jersey, on this day of

. 1980

MORRIS COUNCIL #6,

N.J.C.S.A. (White Collar)

Witness:

Bernardine andrew

TOWNSHIP OF ROCKAWAY, MORRIS COUNTY, NEW JERSEY

by:

Witness:

<u>Macan</u>