

**New Jersey Public Employment Relations Commission  
NON-POLICE AND FIRE  
COLLECTIVE NEGOTIATIONS AGREEMENT SUMMARY FORM**

**FEB 19 2019**

Line #

**SECTION I: Parties and Term of Contracts**

1 Public Employer: Clayton Board of Education County: Gloucester

2 Employee Organization: Clayton Administrative Assoc. Number of Employees in Unit: 10

3 Base Year Contract Term: 7-1-2013 - 6-30-2016 New Contract Term: 7-1-2016 - 6-30-2019

**SECTION II: Type of Contract Settlement (please check only one)**

4  Contract settled without neutral assistance

5  Contract settled with assistance of mediator

6  Contract settled with assistance of fact-finder

7  Contract settled with assistance of super-conciliator

8 If contract was settled in fact-finding, did the fact-finder issue a report with recommendations?  
Yes  No

**SECTION III: Salary Base**

The salary base is the cost of salaries in the final year of the expired or expiring agreement. This is the base cost from which the parties negotiate the salary increases.

9 Salary Costs in Base Year \$ \$968,436.00

10 Longevity Costs in Base Year \$ \$4,750.00

11 Total Salary Base \$ \$973,186.00

**SECTION IV: Salary Increases for Each Year of New Agreement\***

	Year 1	Year 2	Year 3	Year 4	Year 5
12 Effective Date (month/day/year)	<u>7-1-2016</u>	<u>7-1-2017</u>	<u>7-1-2018</u>		
13 Cost of Salary Increments (\$)	<u>\$28,132.</u>	<u>\$30,364.</u>	<u>\$28,369.</u>		
14 Salary Increase Above Increments (\$)					
15 Longevity Increase (\$)					
16 Total \$ Increase (sum of lines 13-15)					
17 New Salary Base (\$)	<u>\$1,001,318.</u>	<u>\$1,031,682.</u>	<u>\$1,060,051.</u>		
18 Percentage increase over prior year	<u>2.89</u> %	<u>3.03</u> %	<u>2.75</u> %		

*\*If contract duration is longer than five years, please add an additional page.*

**SECTION V: Increases in Other Contractual Economic Items or Newly Added Economic Items\***

19	Item Description	Base Year Cost (\$)	Year 1 Increase (\$)	Year 2 Increase (\$)	Year 3 Increase (\$)	Year 4 Increase (\$)	Year 5 Increase (\$)
20	Totals(\$):						

\*If contract duration is longer than five years, please add an additional page.

**SECTION VI: Medical Costs**

		Base Year	Year 1
21	Health Plan Cost	\$168,424.00	\$
22	Prescription Plan Cost	\$44,376.00	\$
23	Dental Plan Cost	\$6,210.00	\$
24	Vision Plan Cost	\$0	\$
25	Total Cost of Insurance	\$219,010.00	\$
26	Employee Insurance Contributions	\$49,900.00	\$
27	Employee Contributions as % of Total Insurance Cost	22.7 %	%

Employer: Clayton Board of Education

Employee Organization: Clayton Administrative Assoc.

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**Section VI: Medical Costs (continued)**

**28** Identify any insurance changes that were included in this CNA.

Negotiated an increase in copay.  
Went from \$10.00 to \$20.00.

**SECTION VII: Certification and Signature**

**29** The undersigned certifies that the foregoing figures are true:

Print Name:

Frances Adler

Position/Title:

Business Administrator

Signature:

*Frances Adler*

Date:

2-13-19

Send this completed and signed form along with an electronic copy of the contract and the signed certification form to: [contracts@perc.state.nj.us](mailto:contracts@perc.state.nj.us)

NJ Public Employment Relations Commission  
Conciliation and Arbitration  
PO Box 429  
Trenton, NJ 08625  
Phone: 609-292-9898

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